



## Block Party Permit Application

***Block Party Permit Applications must be submitted no later than 14 days in advance of the desired date.***

Applicant Name (First, Last): \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Block Party: \_\_\_\_\_ Rain Date: \_\_\_\_\_

Time of Block Party

Beginning (no earlier than 8:00 AM) \_\_\_\_\_ Ending (no later than 11:00 PM) \_\_\_\_\_

Party Location: \_\_\_\_\_

Estimated Number of People: \_\_\_\_\_

Which Streets Would You Like Closed? \_\_\_\_\_

*(Please be as specific as possible (i.e., Park Street between Rich and Lincoln))*

**Note:** Block parties are not permitted on: State, Main, Maple, Fairview, Washington, Central, Lincoln, Industrial Park area, or as may be determined by staff.

Street barricades are required for block party road closures. City staff will deliver these barricades to a corner of the block party area on the day of the party. Barricades are to be placed back in the delivery location for pick-up after your event.

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### Please indicate if you are requesting the following for your Block Party:

If available, a visit from a Zealand Fire Truck Yes \_\_\_\_\_ No \_\_\_\_\_

If available, a visit from a Zealand Police Department Officer/Vehicle Yes \_\_\_\_\_ No \_\_\_\_\_

**Disclaimer:** The City does not guarantee Police and/or Fire vehicles will be able to attend. Also, it is to be noted, if they are attending your event and an emergency arises, they will need to leave. We will forward your request to the appropriate department and honor as many requests as possible, barring no emergencies.

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**The following rules shall govern the closure of a street for a block party:**

- The applicant must be at least 18 years of age and a resident of the block being closed.
- Block party timeframes: Begin any time during daylight hours after 8:00 AM but must end and clear by 11:00 PM.
- Block parties are intended for multiple houses in the block party area only and not single household parties.
- The City of Zeeland has a local ordinance that controls the use of alcohol in any public event. The ordinance prohibits the following: consume, possess, or knowingly have under his/her control any open container of an alcoholic beverage in any public park, public school property or upon any public street or public sidewalk.
- The applicant automatically becomes the contact person for the block party and as such, he/she must:
  - Place and remove street closure devices (barricades);
  - Monitor and regulate noise resulting from the party;
  - Clear the area in case of an emergency;
  - To keep clear one traffic lane for emergency vehicles through the entire block;
  - Clean up the block party area upon completion.

I agree to abide by the above rules. Please sign and return this form to the City Services & Infrastructure Department (2<sup>nd</sup> Floor, City Hall) or email to [csi@cityofzeeland.com](mailto:csi@cityofzeeland.com).

**SIGNATURE**

**DATE**

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**Staff Use Only**

**CITY SERVICES & INFRASTRUCTURE APPROVAL**

**DATE**

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cc: Chief of Police / Fire Rescue Chief / Street & Motor Pool Supervisor / Community Development Office