

# AGENDA

## Cemetery-Parks Commission Meeting

**Wednesday, June 11, 2025 @ 5:00 PM**

**Zeeland City Hall, 21 S. Elm Street, Zeeland, MI 49464 / 2<sup>nd</sup> Floor Council Chambers**

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### **Commissioners:**

- Mayor Pro Tem Sally Gruppen, City Council Representative
- John Query, Cemetery & Parks Commission Chair
- Susan Lucas, Commissioner
- Amy Langeland, Commissioner
- Thom Parker, Commissioner
- Ashley Kiekintveld, Commissioner
- Lynette Lam, Commissioner

### **Additional Attendees:**

- Kevin Plockmeyer, Assistant City Manager & Finance Director
- Susan Moore, Administrative Assistant

### **1) Approval of March 19, 2025, Meeting Minutes**

### **2) General Updates - Per our Cemetery and Parks Ordinance, the Cemetery and Parks Commission is required to meet at least once every three months. Our last meeting was during March, so we will be meeting to satisfy this requirement. We have nothing pressing for the Commission to consider, but we will be providing verbal updates on the following items:**

- a) Hoogland Park Reconstruction
- b) Huizenga Park – Pickleball court and softball field usage and pickleball court lighting
- c) Paw Paw Park Vegetation Management
- d) Vande Luyster Square Trees
- e) Other updates from the Commission

### **3) Burial Report since March 2025**

#### **Burials**

Lincoln – Residents – 6, Non-Residents - 11  
Felch – Residents – 1, Non-Residents – 0

#### **Sales**

Lincoln – Residents 3, Non-Residents – 1  
Felch – Residents – 2, Non-Residents - 0

### **4) Public Comment**

### **Agenda Distribution:**

City Clerk-Posting Copy  
Cemetery-Parks Commissioners  
City Council  
City Manager

## MEETING MINUTES

**DATE:** Wednesday, March 19, 2025

**COMMISSION MEMBERS:** John Query, Commission Chair  
Lynette Lam, Commissioner  
Thom Parker, Commissioner  
Sue Lucas, Commissioner  
Amy Langeland, Commissioner  
Ashley Kiekintveld, Commissioner

**ABSENT:** Sally Gruppen, Mayor Pro Tem

**CITY STAFF:** Kevin Plockmeyer, Assistant City Manager/Finance Director  
Susan Moore, Administrative Assistant

### I. Approval of February 19, 2025, Meeting Minutes

**Motion:** Amy Langeland  
**Support:** Thom Parker  
All in favor, motion approved.

### II. Hoogland Park Design Discussion

Bids for this project were opened yesterday, March 18, 2025. Six bids were received and the low bid came from Carbon Six Construction (\$1.228K). They are more of a general contractor (rather than a contractor that focuses specifically on constructing parks), and they are referencing well. Game Time/Sinclair Recreation (playground equipment) was approximately \$50K lower than that of Matt Lawton/Midwest Recreation. Game Time/Sinclair Recreation will be installing the play equipment. After a brief discussion and a few questions, a motion was made to recommend to City Council to award a bid to Carbon Six for the construction of Hoogland Park.

**Motion:** Sue Lucas  
**Support:** Lynette Lam  
All in favor, motion carried.

**Miscellaneous:** Kevin Plockmeyer mentioned that 5-year mark for the Master Plan (parks) was on the horizon and the commission will need to engage in that process again.

The meeting was adjourned @ 5:20 PM.

**NEXT MEETING:** Next regularly scheduled meeting is Wednesday, April 9, 2025, at 5:00 PM.

RECORDED BY:

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Susan Moore, Administrative Assistant