

AGENDA

Cemetery-Parks Commission Meeting

Wednesday, June 11, 2025 @ 5:00 PM

Zeeland City Hall, 21 S. Elm Street, Zeeland, MI 49464 / 2nd Floor Council Chambers

Commissioners:

- Mayor Pro Tem Sally Gruppen, City Council Representative
- John Query, Cemetery & Parks Commission Chair
- Susan Lucas, Commissioner
- Amy Langeland, Commissioner
- Thom Parker, Commissioner
- Ashley Kiekintveld, Commissioner
- Lynette Lam, Commissioner

Additional Attendees:

- Kevin Plockmeyer, Assistant City Manager & Finance Director
- Susan Moore, Administrative Assistant

1) Approval of March 19, 2025, Meeting Minutes

2) General Updates - Per our Cemetery and Parks Ordinance, the Cemetery and Parks Commission is required to meet at least once every three months. Our last meeting was during March, so we will be meeting to satisfy this requirement. We have nothing pressing for the Commission to consider, but we will be providing verbal updates on the following items:

- a) Hoogland Park Reconstruction
- b) Huizenga Park – Pickleball court and softball field usage and pickleball court lighting
- c) Paw Paw Park Vegetation Management
- d) Vande Luyster Square Trees
- e) Other updates from the Commission

3) Burial Report since March 2025

Burials

Lincoln – Residents – 6, Non-Residents - 11

Felch – Residents – 1, Non-Residents – 0

Sales

Lincoln – Residents 3, Non-Residents – 1

Felch – Residents – 2, Non-Residents - 0

4) Public Comment

Agenda Distribution:

City Clerk-Posting Copy
Cemetery-Parks Commissioners
City Council
City Manager

MEETING MINUTES

DATE: Wednesday, March 19, 2025

COMMISSION MEMBERS: John Query, Commission Chair
Lynette Lam, Commissioner
Thom Parker, Commissioner
Sue Lucas, Commissioner
Amy Langeland, Commissioner
Ashley Kiekintveld, Commissioner

ABSENT: Sally Gruppen, Mayor Pro Tem

CITY STAFF: Kevin Plockmeyer, Assistant City Manager/Finance Director
Susan Moore, Administrative Assistant

I. Approval of February 19, 2025, Meeting Minutes

Motion: Amy Langeland

Support: Thom Parker

All in favor, motion approved.

II. Hoogland Park Design Discussion

Bids for this project were opened yesterday, March 18, 2025. Six bids were received and the low bid came from Carbon Six Construction (\$1.228K). They are more of a general contractor (rather than a contractor that focuses specifically on constructing parks), and they are referencing well. Game Time/Sinclair Recreation (playground equipment) was approximately \$50K lower than that of Matt Lawton/Midwest Recreation. Game Time/Sinclair Recreation will be installing the play equipment. After a brief discussion and a few questions, a motion was made to recommended to City Council to award a bid to Carbon Six for the construction of Hoogland Park.

Motion: Sue Lucas

Support: Lynette Lam

All in favor, motion carried.

Miscellaneous: Kevin Plockmeyer mentioned that 5-year mark for the Master Plan (parks) was on the horizon and the commission will need to engage in that process again.

The meeting was adjourned @ 5:20 PM.

NEXT MEETING: Next regularly scheduled meeting is Wednesday, April 9, 2025, at 5:00 PM.

RECORDED BY:

Susan Moore, Administrative Assistant