

Regular Meeting  
 Board of Public Works  
 Water Warehouse  
 December 9, 2025

The regular meeting of the Board of Public Works Commission was held at the BPW Water Warehouse, 330 E. Washington, Tuesday, December 9, 2025. Chairperson Boerman called the meeting to order at 3:30 p.m.

PRESENT: Commissioners – Chairperson Boerman, Vice Chair Cooney, Walters, VanAst, Query

ABSENT: Commissioners – None

Staff Present: BPW General Manager Boatright; Electric Power Supply & Market Operations Manager Mulder; Electric, Transmission and Distribution Manager Coots; Water Operations Manager Postma, City of Zeeland ACM/Finance Director Plockmeyer, City of Zeeland City Clerk DeVerney

Motion was made by Commissioner Cooney and seconded by Commissioner Walters to approve the minutes of the November 11, 2025, Regular Meeting. Motion carried. All voting aye.

**Public Comment**

None.

**Safety Minute**

There was no Safety Minute provided.

25.061 Approve Cash Disbursements and Regular Monthly Transfers

Motion was made by Commissioner Query and seconded by Commissioner Walters to approve the October 2025 cash disbursements and the regular monthly transfers for the month of October 2025 as follows:

Cash and Investments as of :	October 31, 2025	
	<u>Electric</u>	<u>Water</u>
Receiving	\$ 4,387,021	\$ 1,113,060
Accumulated Debt Service (in Receiving Fund)	-	-
Plant Improvements and Contingencies	12,922,234	13,305,106
Bond and Interest Payment Reserve*	-	-
Totals	<u>\$ 17,309,255</u>	<u>\$ 14,418,166</u>

\* Reserve required per electric and water revenue bond ordinances.

Recommended Transfers for the Month:	October-25	
	<u>Electric</u>	<u>Water</u>
Receiving	(644,645)	(640,900)
Accumulated Debt Service	-	-
Plant Improvements and Contingency	587,000	640,900
General Fund (per charter provision)	57,645	-

Motion carried. All voting aye.

***Accounting, Finance & Customer Service Report***

ACM/Finance Director Plockmeyer updated the Board on current operations status, activities and projects which include:

- September 2025 Customer Metrics
- October 2025 Customer Metrics
- MyMeter Active Accounts
- Sprypoint Billing Software transition
- Holiday power dollars
- November Electric Shutoffs
- Informational – Church Street reconstruction project update

***Water Department Report***

Water Operations Manager Postma updated the Board on activities, current operations status, and projects which include:

- Meter replacement program
- Galvanized Service Line replacement program
- Water Administration projects
- Other work projects
- Outage Statistics

***Transmission and Distribution Operations Report***

Manager Coots updated the Board on current activities including:

- New residential developments installation of electric power distribution infrastructure in Prairie Winds West, Eagle Meadows, and Trailside East
- Washington Substation preventative maintenance
- Electrical infrastructure outlook
- T&D Department report

***Electric Power Supply & Market Operations Report***

Manager Mulder updated the Board on current operations status, activities, projects and buildings & grounds which include:

- Operations & Power supply – October 2025
- Renewable Energy Credits (RECS) – October 2025
- Washington Avenue Generation facility – Title V ROP renewal
- Integrated Resource Plan (IRP) Update & Stakeholder Engagement
- BPW Office remodel & expansion project
- General Facilities work

25.062 Approve MPPA Capacity Sale Recommendation, Planning Year 2026/27

Motion was made by Commissioner Query and seconded by Commissioner Walters to approve the Power Purchase Commitment, authorizing the sale of up to 6,500 KW per month of electric capacity deliverable to MISO Local Resource Zone 7 for MISO Planning Year 2026/27. If approved, MPPA will execute this transaction on Zeeland's behalf at a minimum authorized price of \$7.50 per KW-Month for an estimated total revenue of \$585,000.

The BPW's Energy Risk Policy Statement specifies that transaction terms greater than the prompt year but not more than five years are authorized to be made by the Member Authorized Representative (MAR) or designated MAR, after approval by the majority vote of the BPW Power Purchase Committee (PPC). The prompt year is defined as the balance of the current and the entire next calendar year. Motion carried. All voting aye.

25.063 Approve Board of Commissioners 2026 Board Meeting Schedule

Motion was made by Commissioner VanAst and seconded by Commissioner Walters to approve the 2026 Board of Public Works Meeting Schedule. Motion carried. All voting aye.

25.064 Approve Ordinance 1048 to Adopt the Water Terms of Service

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve Ordinance No. 1048 to amend Section 40-124 and Section 40-125 and to Repeal Sections 40-147 through 40-155 of Volume 1 of the Code of the City of Zeeland, Michigan. Motion carried. All voting aye.

25.065 Approve Resolution to Adopt the Water Terms of Service

Motion was made by Commissioner Cooney and seconded by Commissioner Walters to approve the Resolution to adopt the Water Terms of Service effective January 1, 2026. Motion carried. All voting aye.

25.066 Approve Ordinance 1047 to Adopt the Electric Terms of Service

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve Ordinance 1047 to Amend Sections 40-74 through 40-77 and Sections 40-97 through 40-102 of Volume 1 of the Code of the City of Zeeland, Michigan. Motion carried. All voting aye.

25.067 Approve Resolution to Adopt the Electric Terms of Service

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve the Resolution to adopt the Electric Terms of Service effective January 1, 2026. Motion carried. All voting aye.

*Upcoming Events*

- **Next Regular ZBPW Board Meeting, Tuesday, January 13, 2025, 3:30 p.m., Water Warehouse Meeting Space, 330 E. Washington Ave, Zeeland**
- Power Supply Strategic Planning and Stakeholder Engagement Initiative – Stakeholder Working Group Meeting #2, Thursday, January 8, 2026, 4:00 – 6:00 p.m., Howard Miller Library / Community Center West Activity Room (<https://zeelandbpw.com/power-plan/>)
- Holiday Power Dollars Distribution, Monday, December 1 – Friday, December 12, 2025 (<https://zeelandbpw.com/holiday-power-dollars/>)

Motion was made by Commissioner Cooney and seconded by Commissioner Walters to enter into Closed Session at 4:56 p.m. to review the application(s) which were confidentially submitted by one or more applicants to be the General Manager of the Zeeland Board of Public Works. Motion carried. All voting aye.

Motion was made by Commission VanAst and seconded by Commission Walters to return to Open Session at 5:10 p.m. to interview Robert Mulder to be the General Manager of the Zeeland Board of Public Works. Motion carried. All voting aye.

The Commissioners interviewed Robert Mulder, a candidate for the position of General Manager. Mr. Mulder is currently serving in the role of Power Supply and Market Operations Manager for the BPW, a role which he has held for the last seven years. He holds a Bachelor of Science in Electrical Engineering from Kettering University, Flint, Michigan. Mr. Mulder responded to a variety of questions from the Commissioners.

Commissioner Query departed at 5:25 p.m.

25.068 Approve Robert Mulder to be the General Manager Upon Andrew Boatright's Retirement

Motion was made by Commission VanAst and seconded by Cooney to appoint Robert Mulder to be the General Manager of the Zeeland Board of Public Works on the effective date of Andrew Boatright's retirement as the General Manager of the Zeeland Board of Public Works, subject to Robert Mulder agreeing and entering to into an employment agreement for such position. Motion carried. All voting aye.

25.069 Approve Developing and Proposing a Compensation Contract for Robert Mulder

Motion was made by Commissioner Cooney and seconded by Commissioner Walters to have the Chair and Vice Chair of the Board of Public Works develop and propose an employment agreement for Robert Mulder, to provide services as General Manager designee with limited authority during an interim period, and thereafter as General Manager upon the retirement of the current General Manager. It is understood that the Board of the Zeeland Board of Public Works and the Zeeland City Council must approve the said agreement. Motion carried. All voting aye.

Motion was made and supported that the regular meeting adjourn at 5:55 p.m. Motion carried. All voting aye.

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*Kristi DeVerney, City Clerk*