

MEMORANDUM OF MEETING

Local Officers Compensation Commission
Thursday, September 25, 2025
4:00 P.M
City Hall Main Floor Conference room

PRESENT: Commissioners - John Query, Mary Bouwens, Kevin Streeter, Thomas Parker

ABSENT: Commissioners - Dan Klompmaker

Staff present: Kristi DeVerney, Chief Interim Deputy Clerk

The Zeeland City Code requires that the Local Officers Compensation Commission meet every odd year to determine the compensation of elected officials which are the positions of Mayor and Council Members.

DeVerney suggested that the first order of business should be to elect a Chairperson.

It was moved by Commissioner Parker and supported by Commissioner Streeter to appoint Commissioner Query as Chairperson. Motion carried. All voting aye.

It was moved by Commissioner Query and supported by Commissioner Parker to approve the minutes of the September 28, 2023 Minutes. The motion carried. All voting aye.

Chairperson Query opened the meeting to discussion.

The Commission discussed Mayor Klynstra's per diem. His per diem total amount is currently at \$110/day and \$55/half days with a maximum amount of \$3000/year. It was suggested at the September 28, 2023 meeting to remove the cap of \$3000 and set no limitations. The Commission feels the per diems for the Mayor ProTem and Councilmembers are adequate, so no changes are needed.

It was moved by Commissioner Parker and supported by Commissioner Bouwens to keep the set maximum on the Mayor's yearly per diem amount and leave his annual salary amount the same. Motion carried. All voting aye.

The Commission also discussed wages for the year for the Mayor and Councilmembers. In 2021, the Commission recommended the Mayor, Mayor ProTem and Councilmembers receive the same COLA that City employees received. On July 1, 2023 they were all given a 3% increase.

It was moved by Commissioner Streeter and supported by Commissioner Parker that the Mayor, Mayor ProTem and Councilmembers annual increases in pay be in conjunction with the City Employees COLA increases each year and that the per meeting pay remain at \$50.00. Motion carried. All voting aye.

The City Code provides that changes in compensation are to be effective 30 days following the Local Officers Compensation Commission's filing with the City Clerk unless rejected by the City Council. In the case of rejection, the existing salaries and per diem would prevail.

Being no further items to discuss, the Commission adjourned at 4:21 p.m. until its 2027 session.

Kristi DeVerney
Chief Interim Deputy Clerk

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