



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

MEMORANDUM

FOR: All Departments –
Please post for information to employees in your departments

FROM: Melanie Hellenthal, HR Specialist

DATE: March 4, 2026

SUBJECT: Personnel Committee Meeting

CC:

Community Development	Clean Water Plant
Board of Public Works	City Marketing Dept
Board of Public Works – Power Plant	Finance
City Manager	Fire/Rescue
City Clerk	Library
Streets and Motor Pool	Building Maintenance
Parks and Cemetery	Police

The Personnel Committee will be meeting on the following date/time:

Thursday, March 12, 2026 @ 12:00 pm
Zeeland City Hall
Main Floor Conference Room

AGENDA

The agenda for the meeting is:

1. Approve the minutes of January 28, 2026, Personnel Committee Meeting
2. Employee Comments
3. Facilities Custodian/Maintenance Position

UPCOMING BUSINESS

1. FY 26/27 Salary Range Recommendations
2. Paternity Leave, Compensation Time, Fitness Membership, Holiday Pay Follow-Up
3. Other

FEEL THE ZEEL