



PLANNING COMMISSION MEETING PACKET CONTENTS

Thursday, May 7, 2026 – 5:45pm
Zeeland City Hall – Council Chambers

1. Agenda
2. Staff Memo – May 7, 2026 Planning Commission meeting agenda
3. Staff Memo – Consideration of Resolution Recommending Vacation of N. Division St
4. Resolution - Recommending vacation of N. Division St
5. February 6, 2026 request to vacate N Division St – Mead Johnson & Company, LLC
6. Consultant Memo – Comprehensive Master Plan rewrite kick-off
7. Notice of Special Meeting and Public Hearing – May 11, 2026 – Site Plan Review and Special Land Use Application for Mead Johnson and Company, LLC – 725 E Main Ave campus modernization project
8. Draft Planning Commission Meeting Minutes – April 16, 2026

**CITY OF ZEELAND
PLANNING COMMISSION
AGENDA
MAY 7, 2026
CITY COUNCIL CHAMBERS – ZEELAND CITY HALL
21 S ELM STREET**

5:45PM

- Meeting called to order
- Roll Call
- Excuse absent members
- Additional agenda items

VISITORS/PUBLIC COMMENT:

-

COMMUNICATIONS/REPORTS:

-

PUBLIC HEARINGS:

-

ACTION:

- Resolution recommending the vacation of North Division Street – Requested by Mead Johnson & Company, LLC

UNFINISHED BUSINESS:

- Roadside Food Stands

NEW BUSINESS:

- 2026/2027 Master Plan comprehensive rewrite kickoff

PUBLIC COMMENT:

-

OTHER:

- Planning Commission special meeting – May 11, 2026
- Consider any other business which may lawfully come before the Planning Commission



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-0872 • (616) 772-0880

MEMORANDUM

DATE: Friday, May 1, 2026

TO: Planning Commission

FROM: Tim Maday, Community Development Director

RE: **May 7th Planning Commission meeting agenda overview and additional Planning Commission information**

This memo is provided to give an overview of the agenda for the upcoming May 7, 2026 Planning Commission meeting, as well as other items that Commissioners may wish to be aware of.

May 7th Planning Commission Meeting – Location and Format

The May 7 meeting will serve as the Planning Commission’s regular May meeting. The meeting will be held at City Hall in the Council Chambers.

Request to Vacate North Division Street – Consideration of Resolution

The May 7 agenda includes consideration of a resolution recommending the vacation of a portion of N. Division Street. This item follows the public hearing held on April 16, 2026, and is discussed in a separate memo included in the meeting packet.

Comprehensive Master Plan Rewrite Kickoff

The Commission’s May 7 meeting will include the kickoff of the Comprehensive Master Plan rewrite project. A memorandum from the consultant is included in the meeting packet, and Tanya DeOliveira of Williams & Works will be present to review the memo and walk the Commission through the project and next steps.

May 11th Special Meeting – Site Plan Review (Mead Johnson Facility Modernization Project)

A special Planning Commission meeting has been scheduled for May 11, 2026 to consider a site plan review and special land use application for the Mead Johnson facility modernization project at 725 E. Main Avenue. A public hearing on the application will be held at that meeting. A copy of the public hearing notice is included with this packet.

I hope this memo is helpful in outlining the May 7 meeting agenda and upcoming Planning Commission items. Please do not hesitate to contact me if you have any questions regarding this memo or any other matters.



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-0872 • (616) 772-0880

MEMORANDUM

DATE: Friday, May 1, 2026

TO: Planning Commission

FROM: Tim Maday, Community Development Director

RE: **May 7th Planning Commission meeting agenda – Request to vacate Division Street north of Main Avenue – Consideration of resolution recommending vacation**

Background: In 2025, Mead Johnson, located at 725 E. Main Avenue, presented concepts to the City of Zeeland regarding manufacturing facility modernizations that were being planned. Throughout 2025, Mead Johnson acquired and rezoned additional parcels on the block contiguous to their existing site to accommodate the proposed project. As part of assembling land for the proposed project, Mead Johnson purchased two parcels adjacent to North Division Street, in addition to already owning the third parcel that also abuts the street.

To unify their site and facilitate the proposed redevelopment, Mead Johnson formally requested that the City vacate a portion of North Division Street, as outlined in their February 6, 2026 request letter (attached). The portion of North Division Street in question is a dead-end street, and Mead Johnson owns property on all three sides of the segment proposed to be vacated.

Previous Actions: On February 16, 2026, City Council acted in accordance with the City's established street vacation procedure and referred the request from Mead Johnson & Company, LLC to the Planning Commission for review and recommendation.

At its March 5, 2026 regular meeting, the Planning Commission reviewed the request and scheduled a public hearing for April 16, 2026.

Public Hearing Summary: The Planning Commission held a public hearing on April 16, 2026 to receive comments on the proposed street vacation. One comment was received during the public hearing, which expressed support for the request. No comments in opposition were received.

Following the close of the public hearing, the Planning Commission acted to direct the City Attorney to prepare a resolution recommending approval of the proposed street vacation for consideration at its May 7, 2026 meeting.

Procedure Overview: As outlined in the City Attorney's July 13, 2011 memorandum, upon receipt of a written street vacation request, City Council refers the request to the Planning Commission for review and recommendation.

Following Planning Commission review and recommendation, the process includes City Council consideration of the request, including adoption of a resolution of intent and the scheduling of a required public hearing prior to final action.

Traffic Study Consideration: In their February 6, 2026 request, Mead Johnson indicated they do not believe a traffic study is warranted, given that the street segment is not a through street and is bordered entirely by property under their ownership. The Planning Commission did not require that a traffic study be prepared in advance of the public hearing.

Staff also requested input from the City's consulting traffic engineer. Based on the current configuration and limited use of the street, the traffic engineer did not identify any concerns with the proposed vacation, noting that the street is a dead end and does not serve through traffic.

Next Steps: At the May 7, 2026 meeting, the Planning Commission will consider a resolution recommending approval of the proposed street vacation, including findings to support that recommendation.

If the Planning Commission adopts a resolution, that recommendation will be forwarded to City Council for consideration as part of the City's street vacation process. This includes City Council consideration of the request, scheduling of a required public hearing, and final action in accordance with the City's established procedures.

Related Project Context: The requested street vacation is associated with a broader facility modernization project proposed by Mead Johnson. Staff is currently processing a site plan review application for that project, which is scheduled for Planning Commission consideration at a special meeting on May 11, 2026.

Staff Recommendation: Based on the information presented, including the comments made at the public hearing and the input of the City's consulting traffic engineer, staff recommends that the Planning Commission adopt the resolution recommending approval of the proposed street vacation, based on the findings outlined in the resolution.

City of Zeeland

FEB 06 2026



Received

February 6, 2026

Mr. Timothy Maday
Community Development Director - City of Zeeland
21 S. Elm Street
Zeeland, MI 49464

RE: Request for Vacation of N. Division Street, City of Zeeland

Dear Mr. Maday:

On behalf Mead Johnson & Company, LLC (“Mead Johnson”), I respectfully submit this formal request for the vacation and transfer of ownership of N. Division Street, located adjacent to Mead Johnson’s property at 725 East Main Street, within the City of Zeeland.

N. Division Street, North of E. Main Avenue, is completely surrounded, with the exception of its connection to Main Avenue to the South, by Mead Johnson property. By approving this request, Mead Johnson will have contiguous property along E. Main Avenue, allowing for the planned expansion of our facility.

We believe that vacating N. Division Street would support both our continued investment in Zeeland and the City’s long-term development goals. This street vacation will allow Mead Johnson to eliminate all curb cuts (driveways, entryways) along E. Main Avenue, covering the stretch of E. Main Avenue between the existing entry, just west of the Mead Johnson office at 725 E. Main Avenue, and Carlton Street. This stretch of E. Main Avenue will then have contiguous sidewalk and landscaping for this entire length. If the vacation is approved, we are prepared to assume full responsibility for the vacated area, including maintenance and any improvements required as part of the City’s conditions. Therefore, the City will also benefit from the reduced maintenance and service requirements of this street.

As N. Division Street is a dead-end street with no current traffic (serving only one house and two (4) unit townhouses which are all vacant and to be demolished), we do not believe that a traffic study is warranted. Relevant legal description and plats of survey are attached to this request.

We respectfully request that the City Council refer this matter to the appropriate departments for review and initiate the formal vacation process as outlined in the City’s procedures.



Thank you for your time and consideration. We value our relationship with the City of Zeeland and appreciate the Council's ongoing efforts to support responsible growth and economic vitality. Please feel free to contact me at allan.barron@reckitt.com should you need additional information.

Respectfully,

Allan Barron

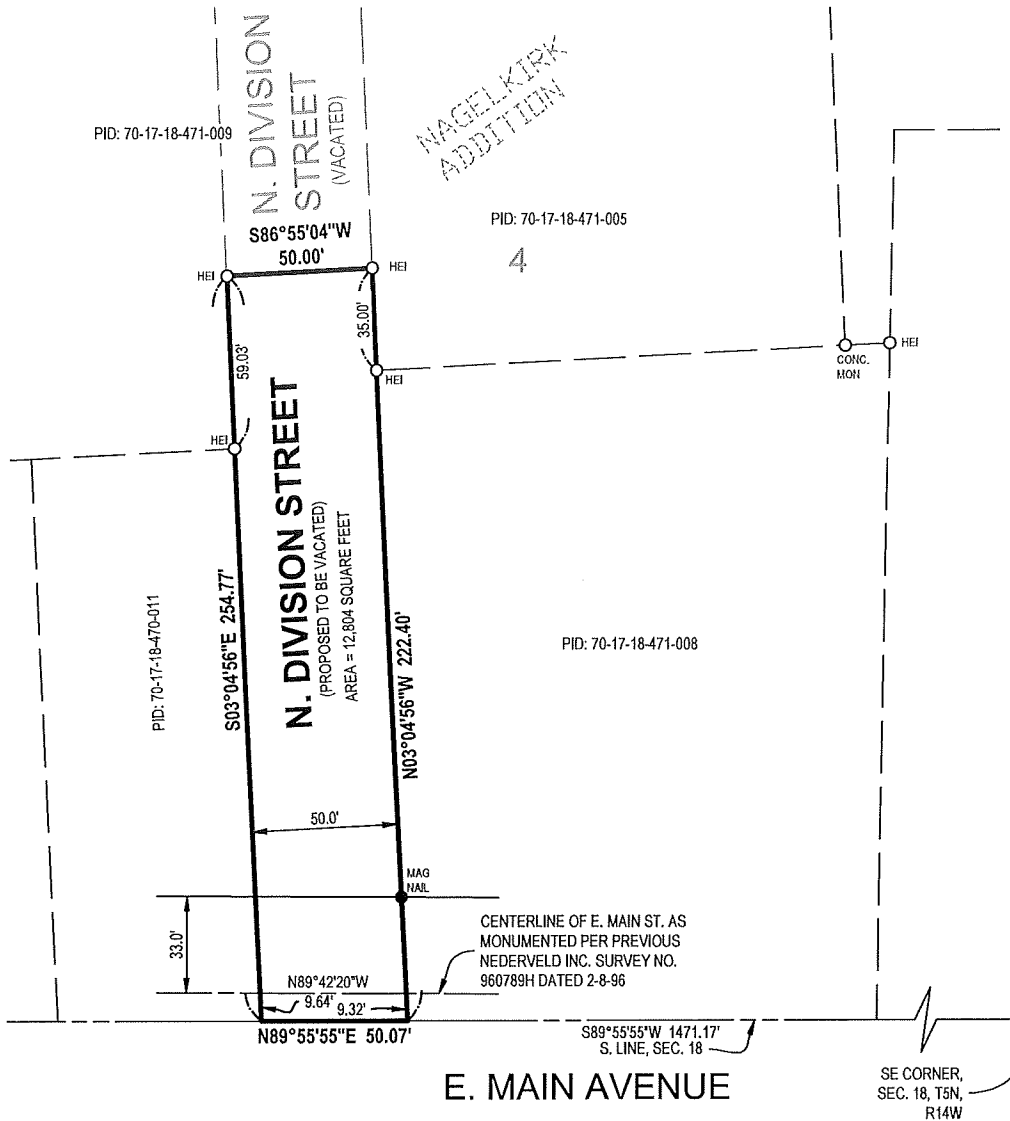
Allan Barron
Sr. Manager Engineering, Vivid Project

Enclosures

EXHIBIT "A"

Received

This sketch was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.



DESCRIPTION

PROPOSED VACATION:

Part of N. Division Street within the plat of the Nagelkirk Addition to the City of Zeeland as recorded in Liber 14 of Plats, Page 11, Ottawa County Records being part of the Southeast 1/4 of Section 18, Town 5 North, Range 14 West, City of Zeeland, Ottawa County, Michigan, described as: Beginning at the Southeast corner of said Section; thence S89°55'55"W 1471.17 feet along the South line of said Section to the Point of Beginning; thence N03°04'56"W 257.40 feet along the East line of N. Division Street; thence S86°55'04"W 50.00 feet; thence S03°04'56"E 254.77 feet along the West line of N. Division Street; thence N89°55'55"E 50.07 feet along the South line of said Section to the Point of Beginning. Contains 12,804 square feet. Subject to easements, restrictions and rights-of-way of record.

LEGEND

- Iron-Found
- Iron-Set

SCALE: 1" = 50' 0' 25' 50'



Reckitt Zeeland Aaron Holder 100 North Fairview St Zeeland, MI 49464		 www.nederveld.com • 800.222.1888 Holland 730 Chicago Dr. Holland, MI 49423 Phone: 616.393.0449 Grand Rapids • Ann Arbor
Mead Johnson-Zeeland N Division St & E Main Ave		
DRAWN BY: BS REV. BY: REV.:	DATE: 11-13-25 REV. DATE:	PRJ #: 25200662XA 1 OF 1

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JAMES A. DONKERSLOOT
Attorney at Law

132 E. MAIN
P.O. Box 230
ZEELAND, MICHIGAN 49464

TELEPHONE (616) 772-9000
FAX (616) 772-1212
E-MAIL: jadlawoff@aol.com

MEMO

July 13, 2011

To: Art Grimes

Re: Vacating of a Portion of Jefferson Street

Dear Art:

A question was raised as to the procedures which would be required to be followed in order to vacate a portion of Jefferson Street. In response to the request for information, please note the following procedural outline:

- A. A signed, written request to vacate a portion of Jefferson Street must be filed by the requesting property owner or owners with the City Clerk's Office. The written request should also include the legal description and a map of the proposed area of Jefferson Street for which the vacating of the road is proposed.
- B. The requesting property owner(s) may also wish to include in their request a commitment to pay for the cost of any infrastructure improvements which may be required if the road were to be vacated. (I would expect that the City Council would also require such a payment as a condition to vacating a portion of Jefferson Street.)
- C. Upon filing this request, the City Council would refer the request to the Planning Commission for a recommendation. (As a general rule, the City Council asks for a Planning Commission recommendation before the City Council approves a notice of intent or takes any final action as to the vacating of a street.)
- D. The Planning Commission may recommend that a traffic study be done by a traffic engineer.

It is recommended that the property owner(s) order and provide a traffic study from a traffic engineer as to why the closing of a portion of Jefferson Street will not be harmful. This study should be provided prior to the public hearing before the City Council. The Planning Commission may also possibly want to receive and review such a study before it makes its recommendation to the City Council. In addition, the City may wish to order its own independent traffic engineering study.

Memo

Re: Vacating a Portion of Jefferson Street

Page 2

- E. The Planning Commission may or may not be willing to make a recommendation as to the vacating of a street without additional study and without its first holding a public hearing on this matter.
- F. By Zeeland City Charter Section 5.13, the City Council will have to consider the request, and if it desires, approve a resolution of intent to vacate the street and to schedule a public hearing before the Zeeland City Council. [The City Council would not pass its resolution of intent prior to a written request being filed with the City of Zeeland from the adjacent property owner(s).]
- G. By law, the City must give and publish at least a 30-day notice regarding a public hearing to vacate a street and pursuant to Zeeland's Charter requirements, this notice must be published in at least three weeks' papers.
- H. If any adjacent property owner or member of the public files an objection, approval of the vacating of the street would require five City Council member votes.

If you have any questions regarding this memo, please contact me.

Sincerely,

James A. Donkersloot
Zeeland City Attorney

JAD\njk

cc Zeeland City Council
/Zeeland City Planning Commission

RESOLUTION

(To Recommend the Vacation of a Portion of Division Street

**City of Zeeland
County of Ottawa, Michigan**

Portions of minutes of a Regular Meeting of the Planning Commission of the City of Zeeland, County of Ottawa, Michigan, held in the City Hall in said City on May 7, 2026, at 5:45 o'clock p.m., Local Time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Mead Johnson & Company, LLC has requested that a portion of Division Street be vacated since it owns all of the property which is adjacent to the said area for which a vacation of the public street and right of way has been requested;

AND WHEREAS, a public hearing was held on this matter on April 16, 2026;

AND WHEREAS, no objection was heard or filed in regard to the vacation of the said portion of Division Street and the said area of the street is a dead-end street and the said area is not used by any vehicular or pedestrian traffic;

AND WHEREAS, the proposed vacation complies with the terms of the Master Plan for the City of Zeeland.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Planning Commission hereby recommends that the City Council vacate the following described parcel within the City of Zeeland, County of Ottawa, and State of Michigan:

Part of N. Division Street within the plat of the Nagelkirk Addition to the City of Zeeland as recorded in Liber 14 of Plats, Page 11, Ottawa County Records being part of the Southeast 1/4 of Section 18, Town 5 North, Range 14 West, City of Zeeland, Ottawa County, Michigan, described as: Beginning at the Southeast corner of said Section; thence S89°55'55"W 1471.17 feet along the South line of said Section to the Point of Beginning; thence N03°04'56"W 257.40 feet along the East line of N. Division Street; thence S86°55'04"W 50.00 feet; thence S03°04'56"E 254.77 feet along the West line of N. Division Street; thence N89°55'55"E 50.07 feet along the South line of said Section to the Point of Beginning. Contains 12,804 square feet.

2. This resolution and the attached comments, if any, from the public hearing of this rezoning constitute the final report of the Planning Commission.

This Resolution is hereby adopted on the 7th day of May, 2026, at a Regular Meeting of the Zeeland Planning Commission, with the following votes:

AYES: Commissioners _____

NAYS: Commissioners _____

ABSENT: Commissioners _____

CITY OF ZEELAND

By: _____
William Elhart, its Chairman

By: _____
Nadine Hopping, its Clerk

MEMORANDUM

To: City of Zeeland Planning Commission
Date: May 7, 2026
From: Tanya DeOliveira, AICP, Project Manager
RE: **Master Plan Kick-Off Meeting**

Overview. The purpose of this memorandum is to provide an overview of the planning process, project scope, project schedule, and other housekeeping items related to the City of Zeeland Master Plan. The intent of the kick-off meeting is to have a clear understanding of the project and establish expectations for outcomes and communication.

Kick-Off Meeting Agenda

1. *Introductions*
2. *Identify the City's Point of Contact.* To help keep the project on track, a point of contact from the City should be confirmed to communicate with the consultant.
3. *Overview of master planning.* This will include a brief discussion about the City of Zeeland Master Plan project, including the schedule.
4. *Review the public engagement activities.* A review of the activities and events that will be used to engage the public.
5. *Discuss priority issues for the Planning Commission and City.* Discuss the issues facing the City that informs the master plan.
6. *Discuss elements of the previous Master Plan that should be extended into the new Plan, truncated, or omitted as well as existing relevant plans/studies.* Sections of the Plan that should be discussed in further detail, removed from the Plan, or discussed in brevity should be highlighted.
7. *Deliverable.* At the end of the process, we will deliver a complete master plan document that contains all of the necessary requirements of the Michigan Planning Enabling Act. This includes existing conditions, future land use, zoning plan, implementation strategies, and other related elements.
8. *Additional Questions.* Discussion on any other related matters.

Texas Charter Township Master Plan Schedule

as of May 7, 2026

	'26								'27									
	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Task 1: Current Master Plan Review																		
Task 2: Kickoff Meeting		x																
Task 3: Existing Conditions & Natural Features Analysis			x	x	x													
Task 4: Existing Plans Audit & Synthesis																		
Task 5.1: Community Engagement - Online Community Survey																		
Task 6: Goals Workshop																		
Task 5.2: Community Engagement - Visioning Workshops																		
Task 7: Market-Aligned Planning																		
Task 8: Future Land Use Map & Narrative																		
Task 9: Zoning Plan																		
Task 10: Implementation																		
Task 11: Draft Plan																		
Task 5.3: Community Engagement - Community Open House																		
Task 12: Completing Plan																		

x = meeting (11 total)

Community Engagement Notes: The Visioning Workshop could be held before or after the Goals & Objectives Workshop. The Community Open House would likely occur after the draft plan is developed provide an opportunity to share the plan with the community.



**CITY OF ZEELAND
PLANNING COMMISSION
NOTICE OF SPECIAL MEETING AND PUBLIC HEARING**

Please take notice that the Zeeland City Planning Commission whose chambers are in the Zeeland City Hall at 21 South Elm Street, Zeeland, Michigan, and whose telephone number is (616) 772-0872, will meet at the Howard Miller Community Center – 14 S Church St – Zeeland, MI 49464 at 6:00pm on Monday, May 11, 2026 for a special meeting. The following application will be reviewed at:

6:00pm

Applicant: Allan Barron

Property Owner: Mead Johnson & Company, LLC

Project Locations: 640 E Washington Ave, 138 N Fairview St, 126 N Fairview St, 641 E Main Ave, 658 E Main Ave, 649 E Main Ave, 701 E Main Ave, 734 E Washington Ave, 724 E Washington Ave, 725 E Main Ave, 637 E Main Ave, 633 E Main Ave, 109 N Carlton St, 549 E Main Ave, 553 E Main Ave, 107 N Carlton St, 515 E Main Ave, 25 N Division St, 605 E Main Ave, 55 N Division St

PINS: 70-17-18-400-011, 70-17-18-400-016, 70-17-18-400-017, 70-17-18-400-020, 70-17-18-400-022, 70-17-18-400-023, 70-17-18-400-027, 70-17-18-400-032, 70-17-18-400-034, 70-17-18-400-040, 70-17-18-400-041, 70-17-18-400-044, 70-17-18-400-045, 70-17-18-470-002, 70-17-18-470-010, 70-17-18-470-011, 70-17-18-470-016, 70-17-18-470-021, 70-17-18-471-005, 70-17-18-471-008, 70-17-18-471-009

Zoning: I-2 – General Industrial District

Description of Request: Site Plan Review and Special Land Use Application for an industrial facility campus modernization project. The project spans multiple parcels generally located along E Main Avenue, E Washington Avenue, and N Carlton Street. Proposed improvements include the construction of multiple industrial buildings of varying heights totaling approximately 619,000 square feet, along with associated parking areas, internal vehicle circulation, stormwater management systems, landscaping and screening, and signage.

The public, anyone receiving this notice, or any interested person may be heard or may present their written comments during the said hearing, or may file written comments during normal business hours with the Zoning Administrator's Office prior to the date and time of the public hearing. Information regarding this meeting and the public hearing may be reviewed in the Zoning Administrator's Office from 8:30 A.M. to 12:00 P.M. and from 1:00 P.M. to 4:30 P.M. on any day not a holiday from Monday through Friday.

The City of Zeeland will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing with a need for an accommodation, upon being provided with a notice to the City of Zeeland three days prior to the public hearing. Individuals with disabilities requiring auxiliary aids or services should contact the City of Zeeland by writing or calling the City Clerk's Office 772-6400.

Dated: April 20, 2026
Timothy Maday – Zoning Administrator



**CITY OF ZEELAND
PLANNING COMMISSION MEETING MINUTES
HOWARD MILLER COMMUNITY CENTER
NORTH ACTIVITY ROOM
APRIL 16TH, 2026
5:45 PM**

-5:45 PM – Chairman Elhart called the meeting to order and requested a roll call of Planning Commissioners.

Present: Commissioners CJ Otteman, Rebecca Perkins, Sheri Holstege, Daniel Klompmaker, Rick VanDorp, and Chairman Bill Elhart.

Absent: Commissioners Amanda Cooper, Bob Blanton, and Tim Klunder.

Also Present: City Attorney Jim Donkersloot, Zoning Administrator Timothy Maday, and Recording Secretary Nadine Garza.

- Moved by Klompmaker, Supported by VanDorp to excuse absent members. Motion carried unanimously by voice vote.

Maday confirmed that there are no additional agenda items.

5:45 PM - Chairman Elhart opened the Public Hearing for the requested vacation of North Division - Mead Johnson & Company, LLC

Maday reviewed the street vacation request, noting that Mead Johnson has submitted an application to vacate a portion of North Division Street.

Maday explained that in 2025, Mead Johnson, located at 725 East Main Avenue, presented concepts to the City for the modernization of their manufacturing facility. Throughout the year, Mead Johnson acquired and rezoned additional parcels contiguous to their existing site to support the project, including two parcels adjacent to North Division Street, in addition to a third parcel they already owned.

To unify the site and facilitate redevelopment, Mead Johnson submitted a formal request, dated February 6, 2026, to vacate a portion of North Division Street. Maday noted that the segment is a dead-end street, with Mead Johnson owning property on all three sides.

On February 16, 2026, City Council referred the request to the Planning Commission for review and recommendation, in accordance with the City's established street vacation procedures as outlined in a July 13, 2011 City Attorney memorandum. The Planning Commission reviewed the request on March 5, 2026, and scheduled this public hearing for April 16, 2026.

Regarding traffic, Maday noted that Mead Johnson indicated they felt a study was not necessary, as the street is not a through street and is bordered entirely by their property. The Planning Commission did not require a traffic study to be conducted prior to the public hearing on the request.

Maday stated that the purpose of tonight's public hearing is to receive public input. Following the hearing, and if sufficient information is available, the Commission may consider directing the City Attorney to prepare a resolution recommending approval or denial, to be considered at the May 7, 2026 meeting and, if approved, forwarded to City Council.

Maday also noted that this request is part of a broader facility modernization project. Staff is currently reviewing a site plan application submitted on April 6, 2026, which is anticipated to be scheduled for Planning Commission consideration at a special meeting on May 11, 2026.

Commissioner Perkins excused herself from the meeting for a personal matter. A quorum remained present.

Maday added that staff consulted with the City's Traffic Engineer, who indicated that a traffic study was not warranted, given that the street is a dead end and not part of the City's traffic network, and noted no objections to the proposed vacation.

Chairman Elhart confirmed with staff that, if the proposed vacation of North Division Street is approved, the curb cut would be removed and the property would no longer be accessible from that access point.

Maday confirmed this understanding.

Allan Barron, representing Mead Johnson, presented the application for the North Division Street vacation. He noted that the street is centrally located within their combined properties and that the intent is to eliminate all curb cuts and access points along Main Avenue, as new access points are proposed in the recently submitted site plan for the facility modernization.

Barron added that, following the removal of the existing curb cuts, they plan to install a continuous sidewalk along Main Avenue, consistent with the proposed landscaping improvements.

Glen Kass, of 210 W McKinley, expressed support for the proposed vacation of North Division Avenue, noting that Mead Johnson owns the adjacent properties and that the street no longer serves a public purpose.

Maday added that staff recommends the Commission direct the City Attorney to prepare a resolution recommending either approval or denial of the proposed street vacation to City Council. This resolution would be brought before the Commission at its May 7, 2026 meeting and, if approved, forwarded to City Council for consideration based on tonight's action.

Maday noted that this is not the final action, as that would occur at the May 7, 2026 meeting. He also added that any findings the Commission may have regarding the appropriateness of the street vacation would be helpful for the City Attorney to incorporate into the resolution.

5:53 PM - Moved by Commissioner Klomp maker to close public hearing. Supported by Commissioner Holstege. Motion carried unanimously by voice vote.

Motion 2026.05

Moved by Klompmaker to request that the City Attorney prepare a draft resolution recommending the vacation of North Division Street, North of Main Ave, as displayed in the drawing submitted as part of the application package, based on the finding that Mead Johnson owns the surrounding properties, noting that the City Consulting Traffic Engineer believes the vacation would have no impact to the city's traffic flow, and that there has been no public comment in opposition to the proposal.

Supported by Holstege

Roll Call Vote on Motion 2026.05

Ayes: Otteman, Holstege, Klompmaker, VanDorp, and Chairman Bill Elhart.

Nays: None.

Absent: Cooper, Perkins, Blanton, and Klunder.

Motion Passes.

-Motion by Klompmaker to approve the Planning Commission meeting minutes from the March 5th, 2026 meeting. Supported by Commissioner Holstege. Motion carried unanimously by voice vote.

Maday noted that Staff was not able to assemble a comparative review of how other communities regulate roadside food stands in time for this meeting. That information is expected to be provided in a future meeting packet

Maday informed the Commission that the Mead Johnson site plan review application was being processed. He highlighted that the Planning Commission has a special meeting scheduled for May 11, 2026, at which the application will be considered. He added that staff is also working to provide a digital option for viewing the application through the City's website to ensure public accessibility.

Maday also stated that at the Commission's next regular meeting on May 7, 2026, members will be asked to review and consider the previously discussed resolution regarding the street vacation request. He further noted that the meeting will include the kickoff of the Master Plan rewrite.

Maday additionally referenced an upcoming application scheduled for review by the Zeeland Board of Appeals on Tuesday, April 21, 2026. He explained that the ZBA will consider a dimensional variance request for a residential property at 113 S Centennial, where the applicant is proposing to construct an attached garage with reduced setbacks.

5:57 PM – Moved by Klompmaker, supported by Holstege, to adjourn. Motion carried unanimously by voice vote.

Nadine Garza
Recording Secretary