

AGENDA for the Zeeland Board of Public Works
3:30 p.m. – Tuesday, May 12, 2026
Zeeland Board of Public Works
Water Warehouse Meeting Space
330 E. Washington Ave., Zeeland, MI 49464

1. Call Meeting to Order – Announcement of Quorum
2. Review and Approve Minutes of the April 14, 2026 Regular Meeting*
3. Public Comment
4. Safety Minute
5. Financial Reports*
 - A. Electric Utility Statement of Revenues and Expenditures
 - B. Water Utility Statement of Revenues and Expenditures
 - C. Cash Disbursements
 1. Electric
 2. Water
 - D. Summary of Cash Position and Recommended Cash Transfers
6. Department Reports, Project Updates, Bid Recommendations
 - A. Accounting, Finance & Customer Service
 1. Finance & Customer Service Department Report
 - B. Water
 1. Water Department Report
 - C. Transmission & Distribution
 1. T&D Department Report
 - D. Power Supply and Market Operations
 1. Power Production Department Report
 2. Bid Recommendation: Power Plant Units 9 & 10 Motor Control Center Replacement Project*
 3. Bid Recommendation: Administrative Building Overhead Door Replacements*
 4. Informational - MPPA Behind The Meter Generation Project (Note: Memo to be transmitted separately.)
7. Other Business
 - A. Informational – Lakeshore Advantage Update
 - B. Approve Fiscal Year 26-27 Wage Scales and Wage Implementation Plan*
 - C. Accept the American Public Power Association DEED Internship Grant*
 - D. Informational – 2026 Community Grant Applications
 - E. Informational - Administrative Office Building Tour
 - F. Upcoming Events
8. Adjourn

* denotes Board Action requested

Regular Meeting
 Board of Public Works
 Water Warehouse
 April 14, 2026

The regular meeting of the Board of Public Works Commission was held at the BPW Water Warehouse, 330 E. Washington, Tuesday, April 14, 2026. Chairperson Boerman called the meeting to order at 3:31 p.m.

PRESENT: Commissioners – Chairperson Boerman, Vice Chair Cooney, Query, VanAst, Walters

ABSENT: Commissioners – None

Staff Present: BPW General Manager Boatright; Power Supply & Market Operations Manager/Utilities Manager Designee Mulder; Water Operations Manager Postma, Electrical Transmission & Distribution Manager Coots, City of Zeeland ACM/Finance Director Plockmeyer, IT Manager Maloney, City of Zeeland Clerk DeVerney

Motion was made by Commissioner Walters and seconded by Commissioner Cooney to approve the minutes of March 10, 2026, Regular Meeting. Motion carried. All voting aye.

Public Comment

None.

Safety Minute

Be tick free.

26.020 Approve Cash Disbursements and Recommended Cash Transfers

Motion was made by Commissioner Walters and seconded by Commissioner Cooney to approve the February 2026 cash disbursements and the regular monthly transfers for the month of January 2026 as follows:

Cash and Investments as of:	February 28, 2026	<u>Electric</u>	<u>Water</u>
Receiving	\$ 3,666,273	\$ 472,180	
Accumulated Debt Service (In Receiving Fund)	-	-	
Plant Improvements and Contingencies	12,962,954	13,832,886	
Bond and Interest Payment Reserve*	-	-	
Totals	\$ 16,629,227	\$ 14,305,066	

*Reserve required per electric and water revenue bond ordinances.

Recommended Transfers for the Month: February-26

	<u>Electric</u>	<u>Water</u>
Receiving	(57,645)	-
Accumulated Debt Service	-	-
Plant Improvements and Contingency	-	-
General Fund (per charter provision)	57,645	-

Notes on Recommended Transfers:

1. The annual operating transfer for FY 25-26 from the Electric Fund to the General Fund is a combination of 1% of net fixed assets as of June 30, 2024, and 1% of gross sales, less sales tax, for the year ended June 30, 2024, less any franchise payments. The annual operating transfer is divided into twelve monthly payments.
2. Assumed carrying amounts (minimum) in Receiving accounts are established at approximately 10% of budgeted operating expenses, before depreciation.

Electric = 10% of \$ 37,423,451 or approximately \$ 3,742,345

Water = 10% of \$ 4,721,757 or approximately \$ 472,176

3. Further surpluses of \$131,300 in the Water Fund are recommended for transfer to the Plant Improvements and Contingencies Reserve.

Motion carried. All voting aye.

Accounting, Finance & Customer Service Report

ACM/Finance Director Plockmeyer updated the Board on current operations status, activities and projects which include:

February 2026 Customer Metrics

- Overdue/Disconnect Notices = 223
- Active Accounts = 8,002
- Total Bills Sent = 8,034
- Paperless Bills = 2,783
- Pre-Authorized Payment Customers = 2,258
- Invoice Cloud = 3,132
 - Credit Card = 2,351
 - EFT = 781

January 2026 Customer Metrics

- Overdue/Disconnect Notices = 203
- Active Accounts = 8,006
- Total Bills Sent = 8,043
- Paperless Bills = 2,692
- Pre-Authorized Payment Customers = 2,219
- Invoice Cloud = 3,087
 - Credit Card = 2,296
 - EFT = 791

C&I Electric Meter Read Dates – We completed our “soft” transition of our C&I accounts from the 20th of the month billing cycle to the end of the month. During the month of March, we transitioned our City and BPW accounts without any unexpected consequences. We will continue to transition our remaining customers over the next couple of months, with the goal of having all customers transitioned by the end of the fiscal year.

MPPA Working Capital – As we have shared with the Board, power supply costs continue to rise, which is creating the need for additional working capital at MPPA. This working capital is used to provide cash for the Energy Services Project (power supply contracts with wholesale energy markets) at MPPA. In February, we were required to contribute an additional \$253,028.89 in working capital to MPPA. While there is not much we can do about this contribution, as it is formula-driven and a requirement for participation in the project, we wanted to make the Board aware of the increase. Since January 2025, the amount of working capital on hand at MPPA has increased from \$2,536,089 to \$3,472,252 at the end of February.

Fiscal Year 2027 Budget Follow-up – The management team had the opportunity to present the Fiscal Year 2027 budget to City Council on Monday, March 30. Overall, City Council was pleased with the work of the BPW and the budget that was presented and did not request any changes. Regarding the budget, we also had the opportunity to speak with Dawn Lund from UFS about the Fiscal Year 2027 Water Budget. We were able to reconcile our numbers, and she expressed a high level of comfort with our budget and proposed rate increase track. We were pleased with the feedback provided by Dawn and do not propose any modifications to water rates at this time.

UFS is still working through the Electric Budget but, at first glance, did not identify any red flags. We will continue to update the Board on any future feedback from UFS.

Water Department Report

Water Operations Manager Postma updated the Board on activities, current operations status, and projects which include:

- Meter replacement program
- Galvanized Service Line Replacement Program
- Other work projects
- Water Administration Projects

26.021 Bid Recommendation: 201 W. Washington Ave. Fire Service Relocation

In 2025, there was a traffic accident where one of our fire hydrants was badly damaged and subsequently removed. At this time the water main running south on N. Colonial Street was discovered to have been installed in the late 1950s. Due to this we propose rerouting the fire service at 201 W. Washington Ave. from Washington Ave. to the north side of the premise.

The scope of the project includes rerouting and replacing the fire service to 201 W. Washington Ave. and abandoning approximately 240 feet of 8” water main installed in the 1950s. We propose reconfiguring piping to a fire hydrant on the southeast corner of W. McKinley Ave. and N. Colonial St. This project is tied to City resurfacing project for Colonial St. We also propose assisting the building owner with a cost share in the amount of 15,000 to add new backflow prevention due to this relocation. Project costs are as follows:

Description	Cost
Colonial St. Resurfacing Project	\$102,146.65
Engineering and Construction Inspection	\$ 3,082.62
Cost Share with Building Owner	\$ 15,000.00
Project Contingency	\$ 10,368.81
Total Project Cost	\$130,598.08

Dan Hoe Excavating Inc. will be completing the underground construction portion of this project.

City Council approved this project at the March 16, 2026, regular meeting pending ZBPW Board approval.

Bidder Name	Bidder Location	Quote	Meets Specification	Comments
Rieth-Riley Construction	Wyoming, MI	\$130,598.08	YES	RECOMMENDATION

Motion was made by Commissioner Query and seconded by Commissioner Walters to award Contract work to Rieth-Riley Construction in the amount of \$115,598.08 for the 201 West Washington Ave. fire service relocation project. Motion carried. All voting aye.

Motion was made by Commissioner Cooney and seconded by Commissioner Query to assist the building owner with a cost share in the amount of \$15,000 to add new backflow prevention due to this relocation for the resurfacing project for Colonial St. Motion carried. All voting aye.

Transmission & Distribution Department Projects Update

Electrical Transmission & Distribution Manager Coots updated the Board on current activities including:

- Washington Substation Preventative Maintenance
- Fairview Circuit Breaker Replacement
- American Public Power Association Awards
- Outage Statistics

26.022 Electric AMI Meter Purchase

The Zeeland Board of Public Works electric system continues to experience steady growth throughout our service territory. New development and infrastructure improvements are occurring within the City of Zeeland as well as in neighboring Holland / Zeeland Townships. This continued expansion has resulted in a steady need for additional electric meter installations. This purchase will replenish our inventory of commercial electric meters and ensure an adequate supply is available to support ongoing system growth and service needs.

The Zeeland Board of Public Works continues to use the Eaton Advanced Metering Infrastructure (AMI) mesh network for all electric metering. For the Eaton Yukon AMI system, only a limited number of manufacturers produce polyphase meters that are fully compatible with its communication module. The original AMI deployment utilized the Itron Sentinel for polyphase applications, and the Itron CENTRON CP3SL is now the latest meter offering, providing enhanced functionality while maintaining full compatibility with the existing AMI system.

The Electric Department is seeking to purchase a total of 44 commercial meters that will accommodate multiple different three-phase service types.

Bidder Name	Quote	Meets Specification	Comments
Eaton	\$32,084.00	YES	RECOMMENDATION

Motion was made by Commissioner Query and seconded by Commissioner VanAst to award the purchase of Electric AMI Meters to Eaton for \$32,084.00, plus \$1,283.36 in freight, for a total cost of \$33,367.36. Motion carried. All voting aye.

Electrical Transmission & Distribution Manager Coots updated the Board on the APPA 2025 Annual Reliability Report.

Power Production and Buildings & Grounds Department Report

Power Supply & Market Operations Manager/Utilities Manager Designee Mulder updated the Board on activities, current operations status, and projects which include:

- Operations & Power Supply – February 2026
- Renewable Energy Credits (RECS): February 2026

- Projects & Department Updates
 - o Integrated Resource Plan (IRP) Update & Stakeholder Engagement Project
 - o MPPA BTMG Initiative
 - o Power Plant Natural Gas Main Replacement Project
 - o Employee Retirements
- Buildings & Grounds
 - o BPW Office Remodel & Expansion Project
 - o General Facilities Work

26.023 Power Plant Cooling Tower Controls PLC Upgrade

The prime movers for generating units 1, 2, 7, and 8 at the Washington Ave. Generation Facility utilize a shared system for engine cooling and thermal management referred to as the ‘general’ system. This system includes three cooling towers and their associated valves, pumps, fans, and instrumentation.

Sequencing and control are managed by a stand-alone PLC and Human Machine Interface (HMI) that are not integrated into the electric SCADA system. The PLC and HMI were installed in 2005 and have not received significant upgrades since. Although these units operate infrequently due to their age and efficiency, staff believe upgrades to modernize controls, enhance notifications, and ensure reliability are warranted.

- A scope of work was developed and issued to two professional service providers for bid, consisting of:
- Upgrade the Allen-Bradley CompactLogix controller to a supported version with adequate memory and Modbus/TCP for integration with SCADA
 - Convert the existing PLC program for the new controller, download, and verify operation
 - Programming to incorporate Modbus/TCP server capabilities for integration with SCADA, including
 - o Duplicate PLC tags for SCADA display and control, mirroring existing HMI functionality
 - o Furnish a spreadsheet for SCADA development with tag names, addresses, and the like
 - Add program logic for “Summer” & “Winter” modes of operation (limited scope)
 - Commissioning, testing, and associated travel expenses

BPW staff will develop and test SCADA graphics and tags and provide network connectivity. Upon completion, plant operators will be able to monitor and control the equipment via SCADA in addition to the local HMI.

A summary of the bids is provided below:

Bidder	Location	Total Bid	Notes
Parkway	Holland, MI	\$15,032.00	Recommendation
Theka Engineering Solutions	Muskegon, MI	\$18,400.00	

Motion by Commissioner Query and seconded by Commissioner Cooney to award a contract to Parkway in the amount of \$15,032.00 to upgrade the Power Plant cooling tower controls PLC as outlined above. Additionally, staff recommend that a budget of \$20,000 be established for the project, providing some contingency and an allowance for miscellaneous material purchased by BPW staff to complete the project. A \$35,000 allocation for this project was included in the FY2026 Generation System Improvements Capital Improvement Plan. If approved, all expenses associated with this expenditure will be allocated accordingly. Motion carried. All voting aye.

As the BPW's Integrated Resource Plan (IRP) approaches completion, staff have begun taking steps to initiate the next phase of the process, should a decision be made to install additional on-system generation. These steps include preliminary assessments of the following:

- Environmental permitting and siting requirements and restrictions
- Fuel availability and associated upgrade costs
- Electrical interconnection study

Staff are pursuing this initiative based on local needs and also in collaboration with the Michigan Public Power Agency (MPPA) as part of their Resource Adequacy BTMG strategic initiative, to evaluate the potential for hosting a larger, jointly owned project in the community. Both Zeeland and MPPA view this initiative as a strategic objective requiring prompt action to mitigate escalating risk, as options for traditional capacity resources to ensure resource adequacy become more limited.

Thus far, a preliminary environmental assessment has been initiated with a consultant and discussions with our natural gas local distribution company (LDC), SEMCO Energy, remain ongoing regarding the necessary upgrades and associated costs to support a range of potential project sizes. Staff have performed a preliminary review of the generator electrical interconnection limitations for several scenarios, but feel a more detailed analysis is needed than can be performed in-house. While MPPA will also be evaluating this, that will be at a higher level intended to identify fatal flaws and significant limitations.

Power System Engineering, Inc. (PSE) based in Madison, Wisconsin, has been providing engineering consultation services to the industry since 1974, including the BPW and several other Michigan Municipal Electric Association members. Although the BPW has not used their services extensively in recent years, staff believe this project is a good fit for PSE based on their experience, staff, and overall depth and capabilities. Accordingly, a scope of work and supporting documentation were provided to PSE, identifying the following objectives:

- Identify viable development pathways early
- Understand system capabilities and constraints
- Evaluate cost and performance trade-offs
- Make informed, defensible investment decisions

In response to our request, PSE prepared a proposal segmenting the project into three distinct phases, consisting of:

- Phase 1: Screening, Feasibility & Preliminary Costing
- Phase 2: Detailed System Performance & Integration Analysis
- Phase 3: Scenario Comparison & Strategic Insight

This phased approach is intended to provide BPW with progressive levels of technical insight, while maintaining control over scope, cost, and overall effort throughout the study. At the conclusion of each phase, PSE will present key findings, risks, and preliminary conclusions that will support staff's decision to proceed, revise scope, pause, or terminate further analysis based on feasibility or projected economics. This approach ensures that higher-level feasibility and system constraints are identified early, allowing BPW to avoid unnecessary investment in detailed engineering or analysis for scenarios that may not advance.

The estimated cost of each phase is provided in the table below.

Phase	Estimated Cost	Duration	Notes
Phase 1 Screening, Feasibility & Preliminary Costing	\$20,000 - \$28,000	4-6 Weeks	Current Recommendation
Phase 2 Detailed Performance & Integration Analysis	\$35,000 - \$45,000	4-6 Weeks	Anticipated
Phase 3 Scenario Comparison & Strategic Insights	\$10,000 - \$15,000	2-3 Weeks	Anticipated
Total Project:	\$65,000 - \$88,000	10-15 Weeks	Total Anticipated Cost

Although envisioned as a comprehensive project, each phase will be authorized independently, allowing BPW to evaluate results at the conclusion of each phase before proceeding. PSE has committed to coordinating with BPW staff throughout the project to review interim findings, confirm assumptions, and ensure results align with the IRP process as it nears completion.

Motion was made by Commissioner Cooney and seconded by Commissioner Walters to approve a professional services contract not exceeding \$28,000 be awarded to Power System Engineering, inc. (PSE) to perform Phase 1 of the Behind the meter Generation Interconnection Study as outlined in their proposal. Furthermore, staff request that a budget of \$88,000 be established for this project, anticipating that subsequent phases will be executed upon satisfactory completion of Phase 1. Staff will request Board approval for subsequent phases at a later time, but anticipate the project will be executed in full, aligning with the total estimated project cost of \$65,000 - \$88,000. Motion carried. All voting aye.

All expenses associated with this project will be allocated to the electric department administrative costs for both FY2026 and FY2027 as received. Staff anticipate that these costs will be reallocated to the New Generation Capital Improvement Project when the project proceeds.

Other BPW Business

26.025 Video Management System Replacement

The City of Zeeland and Board of Public Works jointly issued a Request for Proposal (RFP) for the replacement of existing Video Management Systems (VMS) across multiple facilities, including BPW, the Library, City Hall, and Public Safety, with future replacement planned for the Clean Water Plant. These systems have reached end-of-life and no longer meet current operational, cybersecurity, and scalability requirements. This project will consolidate multiple standalone systems into a single, unified platform, eliminating siloed environments and providing centralized access to video across all facilities.

The new system is intended to provide a modern, secure, and scalable platform capable of supporting current and future surveillance needs across City facilities, with a design target of up to 100 cameras and a preferred retention period of 30 days.

Proposals were received from multiple vendors offering a range of solutions including on-premises, hybrid, and cloud-based architectures.

Proposals were evaluated based on:

- Total cost (initial and ongoing)
- Scalability to 100 cameras
- Storage capacity and retention capabilities

- Integration capabilities (particularly access control)
- System architecture (on premises vs. cloud)
- Long-term sustainability and vendor support

A summary of the initial comparison included five (5) companies with People Driven Technology (PDT) as the preferred vendor. While cost was considered, greater weight was placed on long-term integration, scalability, and alignment with future City and BPW security initiatives.

The proposed solution includes:

- Migration of the existing VMS to Genetec Security Center
- Support for 80 current cameras and expansion up to 100 cameras
- Enterprise-grade VMS platform with integrated video and access control capabilities
- Streamvault appliance with 160TB of storage, supporting approximately 24+ days of retention based on design assumptions
- Five-year hardware warranty with next-business-day support
- Implementation services, configuration, and training

The base proposal includes conversion of 43 existing cameras and preparation for future expansion. However, staff have requested updated pricing to include additional camera licensing for up to 80 cameras and system capacity to better align with the RFP requirement for scaling up to 100 cameras.

Cost Summary – People Driven Technology

- Base system (hardware, licensing, services) - \$51,250
- Optional advanced training - \$1,795
- Base Project cost - \$53,045

To account for potential hardware pricing fluctuations, additional licensing needs, and the opportunity to replace aging or underperforming cameras during implementation, a **20% contingency** is recommended which calculates to \$10,609 with a **Total Not-to Exceed amount of \$63.654**.

Budget Impact includes Capital Improvement Plan (CIP) funding of \$70,000 has been allocated for this project. The proposed project, including contingency, remains within the approved budget, leaving additional capacity for:

- Future camera expansion
- Additional licensing
- Integration enhancements

Strategic Considerations include the selected Genetec platform that provides a long-term strategic advantage by enabling the following:

- Unified security management across City and BPW facilities
- Future integration with access control systems (including Mercury-based platforms)
- Consolidation of video and physical security into a single system, rather than maintaining separate systems for each building
- Improved incident response, investigation capabilities, and audit logging

This approach aligns with long-term goals of standardization, improved usability, and enhanced cybersecurity posture.

While multiple vendors met the baseline requirements of the RFP, People Driven Technology was selected based on its superior integration capabilities, scalability, and alignment with the City's long-term

strategy to unify video and access control systems into a single platform.

Motion was made by Commissioner Walters and seconded by Query to approve the purchase and implementation of a Video Management System from People Driven Technology in an amount not to exceed \$63,654. Motion carried. All voting aye.

26.026 Authorized Representatives to the Michigan Professional Insurance Authority

With the upcoming transition in the General Manager position, it is necessary to update the authorized representative to the Michigan Professional Insurance Authority (MPIA) Board of Directors to ensure continued administrative continuity and proper representation of the BPW in all insurance-related matters.

Motion was made by Commissioner Query and seconded by Commissioner Walters to approve the designations of Bob Mulder and Mark Cooney as authorized representatives to the Michigan Professional Insurance Authority Board of Directors, and authorize staff to take all necessary actions to implement this designation. Motion carried. All voting aye.

26.027 Approve the Water Utility Fees Schedule Revisions

The resolution proposes updates to the Zeeland Board of Public Works (ZBPW) Water Utility Fee Schedule. These updates are intended to ensure that fees and charges associated with utility services remain aligned with the actual cost of providing service, while maintaining fairness, transparency, and long-term financial stability.

As outlined in the resolution, these fees are designed to recover costs associated with infrastructure investment, system maintenance, operations, and customer service activities, while allocating those costs equitably among system users.

Going forward, staff intend to incorporate a review of Water Utility Fees and Charges into the annual fiscal year budget development process.

Motion was made by Commissioner Query and supported by Commissioner Walters to approve the resolution and formally recommend that City Council adopt the updated Water Utility Fee Schedule with an effective date of July 1, 2026. Motion carried. All voting aye.

26.028 Approve the Electric Utility Fees Schedule Revisions

The resolution proposes updates to the Zeeland Board of Public Works (ZBPW) Electric Utility Fee Schedule. These updates are intended to ensure that fees and charges associated with utility services remain aligned with the actual cost of providing service, while maintaining fairness, transparency, and long-term financial stability.

As outlined in the resolution, these fees are designed to recover costs associated with infrastructure investment, system maintenance, operations, and customer service activities, while allocating those costs equitably among system users.

Going forward, staff intend to incorporate a review of Electric Utility Fees and Charges into the annual fiscal year budget development process.

Motion was made by Commissioner Walters and supported by Commissioner VanAst to approve the resolution and formally recommend that City Council adopt the updated Electric Utility Fee Schedule with an effective date of July 1, 2026. Motion carried. All voting aye.

Informational – General Manager Transition Process Update

The General Manager transition process has begun in earnest. As part of this effort, staff have developed a structured approach to guide the transition, reflected in the “General Manager Transition Outline”, which establishes a proposed cadence and timeline of key activities leading up to the September 18, 2026 date when Bob Mulder is to assume the role of General Manager.

This outline is intended to ensure a comprehensive and methodical transfer of responsibilities, including operational, financial, strategic, and relational aspects of the role. It reflects the breadth and complexity of the General Manager position and provides a framework for structured engagement over the coming months. It is important to note that these sessions are not intended to be one-directional or simply a transfer of information. Bob has already had exposure to several of the outlined topics, and the process is designed to allow him to further develop his understanding, share his perspectives, and engage in meaningful dialogue. This approach fosters an exchange of ideas and concepts, enabling me to build upon his insights and provide additional context, rather than serving solely as a lecture or information download.

To further support this transition, and specifically to assist Bob in developing his plan for transitioning from his current role as Power Supply and Market Operations Manager, I have provided him with an estimate of my time allocation across major areas of responsibility, and have also included consideration of opportunities for delegation of certain activities to an additional administrative resource. While Bob has indicated that he intends to remain highly engaged in Power Supply related matters, this time allocation summary is intended to provide additional perspective on the full scope of responsibilities associated with the General Manager role - particularly those that may be less visible but are critical to effective leadership.

In parallel with these efforts, the Leadership Team - comprised of myself, Bob, Jason Postma (Water Operations Manager), and Brian Coots (Electric Transmission & Distribution Manager) - have been meeting approximately weekly. These meetings are focused on developing staffing strategies to support not only the General Manager transition, but also the anticipated retirements of key personnel within the Power Plant and T&D Departments. This coordinated approach is intended to ensure continuity of operations, preservation of institutional knowledge, and long-term organizational stability.

As can be seen, this transition is both lengthy and comprehensive, and it is necessary to address the full range of operational, strategic, and personnel considerations involved.

Updates will be provided as we progress through this process and will keep the Board informed of key developments along the way.

Informational – MPPA 2026 Business and Credit Risk Assessment Report

Included is the MPPA 2026 (for fiscal year ending 6/30/2025) Business and Credit Risk Assessment. This report provides a comprehensive, data-driven evaluation of the utility’s financial and operational performance, benchmarked against industry standards. The report highlights continued strong performance, including a Very Strong Financial Profile score of 5.6/6.0, a Strong Operational Profile score of 4.1/6.0, and an overall combined score of 4.9/6.0, reflecting sustained financial stability and improving operational practices. The assessment also reaffirms a key ongoing risk identified in prior years - customer load concentration - where a significant portion of revenues is tied to a small number of large customers. While this is a common characteristic among municipal utilities and mitigation options are limited, continued focus on maintaining competitive rates, strong reliability, and diversified power supply strategies remain important. Additionally, the report notes an opportunity to strengthen the utility’s cash reserves policy to further support long-term liquidity management. Overall, the assessment affirms that the utility remains well-positioned, with sound management practices and a strong foundation to support continued reliability, affordability, and long-term success.

Informational – Consideration to Change the Date of the August Board of Commissioner Meeting

Due to a scheduling conflict with the Michigan Public Power Agency (MPPA) Board of Commissioners meeting in Marquette, Michigan, staff requests consideration for potential adjustment to the August BPW Board of Commissioners meeting date. Staff participation in the MPPA meeting will involve significant travel time, with departure from Zeeland required on August 11th in order to attend the 10:00 a.m. meeting on August 12th. With that in mind, consideration is respectfully requested to move the August BPW Board of Commissioners meeting date from August 11 to August 18.

Upcoming Events

- Next Regular ZBPW Board Meeting, Tuesday, May 12, 2026, 3:30 p.m., Water Warehouse Meeting Space, 330 E. Washington Ave, Zeeland
- MMEA Legislative Reception, Wednesday, April 15, 2026, 11:00 a.m. – 1:00 p.m., Lansing, MI
- Zeeland Citizen's Academy, Wednesdays, April 15 - May 20, 2026, Graduation – June 1, 2026 (BPW Session is Wednesday, April 22, 5:45-9:00 p.m., North Warehouse)
- ZBPW Business & Industry Breakfast, Thursday, April 23, 7:30 – 9:00 a.m., Howard Miller Community Center Banquet Room
- MPPA Stakeholders Meeting, Thursday, May 14, 12:00 noon to 6:30 p.m., Frederik Meijer Gardens

Motion was made and supported that the regular meeting adjourned at 5:36 p.m. Motion carried. All voting aye.

Kristi DeVerney, City Clerk

DON'T OVERLOAD YOUR HOME!

i According to the National Fire Protection Association, **47,700 home fires** in the U.S. are caused by electrical failure or malfunction each year. These fires result in **418 deaths, 1,570 injuries, and \$1.4 billion in property damage**. Overloaded electrical circuits are a major cause of residential fires. Help lower your risk of electrical fires by not overloading your electrical system.

OVERLOADED CIRCUIT WARNING SIGNS



Flickering, blinking, or dimming lights



Warm or discolored wall plates



Burning odor coming from receptacles or wall switches



Frequently tripped circuit breakers or blown fuses



Cracking, sizzling, or buzzing from receptacles



Mild shock or tingle from appliances, receptacles, or switches

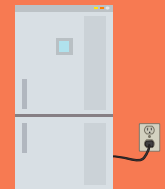


HOW TO PREVENT ELECTRICAL OVERLOADS

Never use extension cords or multi-outlet converters for appliances.



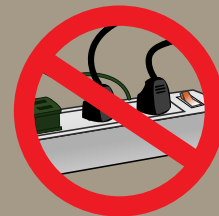
All major appliances should be plugged directly into a wall receptacle outlet. Only plug one heat-producing appliance into a receptacle outlet at a time.



A heavy reliance on extension cords is an indication that you have too few outlets to address your needs. Have a qualified electrician inspect your home and add new outlets.



Power strips only add additional outlets; they do not change the amount of power being received from the outlet.



50%

The CPSC estimates more than 50% of electrical fires that occur every year can be prevented by Arc Fault Circuit Interrupters (AFCIs). To learn more about AFCIs, visit ESFI.org.



Only use the appropriate watt bulb for any lighting fixture. Using a larger watt light bulb may cause a fire.



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Please share this free resource to save lives

Zeeland Board of Public Works
Statement of Revenue & Expenses
Electric Utility Fund
March 2026

GL NUMBER	ACTIVITY FOR MONTH 3/31/2026	ACTIVITY % OF OPERATING REVENUE	March 2026 BUDGET	BUDGET % OF OPERATING REVENUE	COST AS BUDGET % OF ACTUAL REVENUE	DELTA F/(U)	YTD BALANCE 3/31/2026	2025-26 AMENDED BUDGET	2025-26 REMAINING BUDGET	PRIOR YEAR YTD BALANCE 3/31/2025
Fund 582 - ELECTRIC UTILITY FUND										
	CHARGES FOR SERVICE		3,162,694.56				29,143,153.68	38,769,996.34	9,626,842.66	28,654,841.36
	OTHER REVENUE		7,415.61				61,376.19	80,370.00	18,993.81	58,091.69
	TOTAL OPERATING REVENUES		3,170,110.17				29,204,529.87	38,850,366.34	9,645,836.47	28,712,933.05
240 - CONTINGENCIES	0.00	0.00%	13,887.79	0.44%	\$ 13,802.86	\$ 13,802.86	0.00	169,157.00	169,157.00	0.00
252 - FRINGE BENEFITS	0.00	0.00%	123.15	0.00%	\$ 122.40	\$ 122.40	1,280.87	1,500.00	219.13	0.00
536 - POWER PRODUCTION	77,803.12	2.45%	107,019.48	3.36%	\$ 106,365.05	\$ 28,561.93	867,102.38	1,303,526.00	436,423.62	786,728.47
537 - INTERCHANGE POWER	2,105,975.81	66.43%	2,127,061.25	66.69%	\$ 2,114,054.00	\$ 8,078.19	19,097,021.43	25,908,176.00	6,811,154.57	19,443,842.04
539 - TRANSMISSION	313,312.82	9.88%	357,204.29	11.20%	\$ 355,019.94	\$ 41,707.12	2,741,319.19	4,350,844.00	1,609,524.81	2,333,447.89
540 - UTILITY LINES	151,730.67	4.79%	159,198.73	4.99%	\$ 158,225.21	\$ 6,494.54	1,300,137.61	1,939,083.23	638,945.62	1,316,122.94
542 - STREET LIGHTING & SIGNALS	1,895.90	0.06%	507.84	0.02%	\$ 504.74	\$ (1,391.16)	7,108.48	6,185.67	(922.81)	13,684.59
543 - METERS	1,282.55	0.04%	3,567.60	0.11%	\$ 3,545.78	\$ 2,263.23	9,687.12	43,454.30	33,767.18	13,120.16
545 - SUBSTATIONS	67,336.31	2.12%	18,081.86	0.57%	\$ 17,971.28	\$ (49,365.03)	193,525.95	220,241.85	26,715.90	79,533.56
546 - ACCOUNTING	28,790.32	0.91%	32,175.99	1.01%	\$ 31,979.23	\$ 3,188.91	228,071.73	391,912.23	163,840.50	211,528.75
547 - ADMINISTRATION	74,543.08	2.35%	142,404.91	4.46%	\$ 141,534.09	\$ 66,991.01	1,357,774.70	1,734,529.97	376,755.27	1,126,407.16
551 - CLEAN ENERGY PROGRAM	591.71	0.02%	36,945.00	1.16%	\$ 36,719.08	\$ 36,127.37	396,618.81	450,000.00	53,381.19	321,802.30
571 - BUILDINGS & GROUNDS	20,644.62	0.65%	28,683.37	0.90%	\$ 28,507.96	\$ 7,863.34	190,951.93	349,371.10	158,419.17	195,469.33
572 - INSURANCE & BONDS	35,307.15	1.11%	41,499.09	1.30%	\$ 41,245.31	\$ 5,938.16	317,764.35	505,470.00	187,705.65	346,177.29
576 - CAPITAL CONTRIBUTIONS	0.00	0.00%	4,105.00	0.13%	\$ 4,079.90	\$ 4,079.90	0.00	50,000.00	50,000.00	0.00
	TOTAL OPERATING EXPENDITURES	90.82%	3,072,465.36	96.33%	\$ 3,053,676.83	\$ 174,462.77	26,708,364.55	37,423,451.35	10,715,086.80	26,187,864.48
Fund 582 - ELECTRIC UTILITY FUND:										
	NET OF OPERATING REVENUES & EXPENDITURES		290,896.11				2,496,165.32	1,426,914.99	(1,069,250.33)	2,525,068.57
NON-OPERATING REVENUES										
	Equity Adjustment in MPIA		483,521.98				3,078,186.93	1,000,000.00	(2,078,186.93)	1,052,555.55
	Equity Adjustment in MPPA		(38,696.83)				89,672.00	100,000.00	10,328.00	239,169.06
	Interest Earnings - Imp & Add		70,439.84				429,549.28	200,000.00	(229,549.28)	301,224.55
	Sale of Fixed Assets		0.00				12,000.00	30,000.00	18,000.00	251,500.00
	Capital Contributions		16,251.69				64,062.64	50,000.00	(14,062.64)	22,280.28
	TOTAL REVENUES		3,701,626.85				32,878,000.72	40,230,366.34	7,352,365.62	30,579,662.49
NON-OPERATING EXPENSES										
	550 - DEPRECIATION		239,276.64	7.55%	\$ 240,383.55	\$ 7.54%	2,153,489.77	2,927,936.00	774,446.23	1,889,999.73
	965 - TRANSFERS OUT		57,644.50	1.82%	\$ 56,791.36	\$ 1.78%	56,444.07	691,734.00	172,933.50	484,104.78
	TOTAL EXPENDITURES		3,176,135.20				29,380,654.82	41,043,121.35	11,662,466.53	28,561,968.99
	NET OF REVENUES & EXPENDITURES		525,491.65				3,497,345.90	(812,755.01)	(4,310,100.91)	2,017,693.50

Zeeland Board of Public Works
Statement of Revenue & Expenses
Water Utility Fund
March 2026

GL NUMBER	ACTIVITY FOR MONTH 3/31/2026	ACTIVITY % OF OPERATING REVENUE	March 2026 BUDGET	BUDGET % OF OPERATING REVENUE	COST AS BUDGET % OF ACTUAL REVENUE	DELTA F/(U)	YTD BALANCE 3/31/2026	2025-26 AMENDED BUDGET	2025-26 REMAINING BUDGET	PRIOR YEAR YTD BALANCE 3/31/2025
Fund 591 - WATER UTILITY FUND										
	CHARGES FOR SERVICE		410,669.36				4,259,877.44	5,808,619.00	1,548,741.56	3,981,355.24
	OTHER REVENUE		1,472.33				1,501,510.26	20,825.00	(1,480,685.26)	28,827.87
TOTAL OPERATING REVENUES			412,141.69				5,761,387.70	5,829,444.00	68,056.30	4,010,183.11
240 - CONTINGENCIES	0.00	0.00%	858.08	0.21%	\$ 879.86	\$ 879.86	0.00	10,130.78	10,130.78	0.00
252 - FRINGE BENEFITS	0.00	0.00%	84.70	0.02%	\$ 86.85	\$ 86.85	301.38	1,000.00	698.62	0.00
534 - SOURCE OF SUPPLY	215,843.79	51.07%	216,680.56	52.57%	\$ 222,182.12	\$ 6,338.33	1,946,752.63	2,558,212.00	611,459.37	1,803,627.29
535 - PUMPING	53,164.10	12.58%	40,639.31	9.86%	\$ 41,671.15	\$ (11,492.95)	309,600.83	479,802.94	170,202.11	309,802.13
538 - TRANSMISSION	30,084.82	7.12%	38,132.43	9.25%	\$ 39,100.62	\$ 9,015.80	224,604.48	450,205.73	225,601.25	232,056.43
546 - ACCOUNTING	13,898.21	3.29%	16,380.34	3.97%	\$ 16,796.24	\$ 2,898.03	117,057.07	193,392.41	76,335.34	112,257.35
547 - ADMINISTRATION	37,739.29	8.93%	59,804.89	14.51%	\$ 61,323.34	\$ 23,584.05	447,255.12	706,078.93	258,823.81	500,069.38
571 - BUILDINGS & GROUNDS	6,824.17	1.61%	12,233.58	2.97%	\$ 12,544.19	\$ 5,720.02	68,412.50	144,434.22	76,021.72	80,098.07
572 - INSURANCE & BONDS	11,769.05	2.78%	14,271.95	3.46%	\$ 14,634.32	\$ 2,865.27	105,921.45	168,500.00	62,578.55	115,397.10
576 - CAPITAL CONTRIBUTIONS	0.00	0.00%	847.00	0.21%	\$ 868.51	\$ 868.51	0.00	10,000.00	10,000.00	0.00
TOTAL OPERATING EXPENDITURES	369,323.43	87.39%	399,932.82	97.04%	\$ 410,087.19	\$ 40,763.76	3,219,905.46	4,721,757.01	1,501,851.55	3,153,307.75
Fund 591 - WATER UTILITY FUND:										
NET OF REVENUES & EXPENDITURES	53,282.62		12,208.87				2,541,482.24	1,107,686.99	(1,433,795.25)	856,875.36
NON-OPERATING REVENUES										
Interest Earnings - Imp & Add	61,940.19		12,315.00				375,962.28	150,000.00	(225,962.28)	259,951.90
Rents	0.00		6,546.82				85,220.82	79,742.08	(5,478.74)	80,657.04
Sale of Fixed Assets	0.00		0.00				0.00	0.00	0.00	0.00
Contributed Capital	0.00		2,052.50				28,046.00	25,000.00	(3,046.00)	45,784.00
TOTAL REVENUES	484,546.24		433,056.02				6,250,616.80	6,084,186.08	(166,430.72)	4,396,576.05
NON-OPERATING EXPENSES										
550 - DEPRECIATION	90,180.70	21.34%	99,151.09	24.06%	\$ 101,668.56	\$ 11,487.86	811,626.29	1,170,615.00	358,988.71	742,216.02
TOTAL EXPENDITURES	459,504.13		499,083.91				4,031,531.75	5,892,372.01	1,860,840.26	3,895,523.77
NET OF REVENUES & EXPENDITURES	25,042.11		(66,027.89)				2,219,085.05	191,814.07	(2,027,270.98)	501,052.28

FUND 582 - ELECTRIC
CHECK DATE FROM 03/01/2026 - 03/31/2026

Check Date	Check #	Payee	Description	Amount
03/02/2026	141985(A)	ACE HARDWARE	CHECK GEN 141985(A) TOTAL FOR FUND 582:	94.95
03/16/2026	142037(A)	ACE HARDWARE	SPACKLING LIGHT, WALL REPAIR PATCH	2.24
03/23/2026	142081(A)#	ACE HARDWARE	CHECK GEN 142081(A) TOTAL FOR FUND 582:	94.21
03/02/2026	141986(A)	ACTION INDUSTRIAL SUPPLY CO.	EARPLUG CORDED LL, SAFETY GLASSES V2 READERS, MAG	44.56
03/16/2026	142039(A)	ACTION INDUSTRIAL SUPPLY CO.	BOONDOCK ULTRALIGHT 6IN CT WP WORK BOOT	148.79
03/06/2026	142015(A)	AD BOS OFFICE COFFEE SERVICE	COLOMBIAN COFFEE, COLOMBIAN BLEND BOLD	159.67
03/16/2026	142040(A)	AD BOS OFFICE COFFEE SERVICE	EQUIPMENT RENTAL NEWCO AIRPOT BREWER - MARCH 202	14.24
03/20/2026	188635	ADVANCE AUTO PARTS	LIMITED LIFETIME REPLACEMENT	7.30
03/13/2026	188587	ALLISON MERRITT	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10002949	402.84
03/05/2026	188542	AUSTEN LUMMEN	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10009331	101.51
03/02/2026	141988(A)	Beaver Research Company	LEMON CHILL 20 OZ	58.98
03/20/2026	188640	BRIAN COOTS	PERSONAL CC USAGE REIMBURSEMENT - T&D TOOL	95.00
03/27/2026	188698	BUTLER HOMES LLC	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10011807	118.11
03/20/2026	188643	CERTASITE, LLC	FIRE EXTINGUISHER INSPECTION, MAINTENANCE, RECHARG	1,335.62
03/05/2026	188543	CHAEYONG PARK	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10010393	86.60
03/13/2026	188592	CINTAS CORPORATION	EMPTY 4 SHELF CABINET, SHELF FIRST AID FILL, SGN FIRST /	309.56
03/20/2026	188645#	CINTAS CORPORATION	CHECK GEN 188645 TOTAL FOR FUND 582:	508.05
03/27/2026	188699	CINTAS CORPORATION	CHECK GEN 188699 TOTAL FOR FUND 582:	92.19
03/05/2026	188544	CITY OF ZEELAND	BPW SPONSORSHIPS: M.O.M., ZOOM, SWEET SUMMER NIGI	3,075.00
03/27/2026	142131(A)	CONSTELLATION NEWENERGY	NATURAL GAS USAGE 2/1/26 - 2/28/26	13,264.22
03/02/2026	141990(A)	COOPERATIVE RESPONSE CENTER, INC.	CENTRAL STATION SECURITY	6.91
03/16/2026	142047(A)#	COOPERATIVE RESPONSE CENTER, INC.	BASE FEE, CRC LINK USER LICENSE, MULTISPEAK OMS INTE	523.94
03/23/2026	142084(A)	COOPERATIVE RESPONSE CENTER, INC.	CENTRAL STATION SECURITY	6.91
03/16/2026	142050(A)	DEYOUNG IND. WASTE DISPOSAL	LANDFILL CHARGES - FEBRUARY 2026	530.00
03/16/2026	142051(A)	Don's Flowers & Gifts	INTERIORSCAPING - BPW	61.50
03/05/2026	188548	DOROTHY GURSKI	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10003563	64.66
03/13/2026	188597	DUTCH KLEEN	JANITORIAL SERVICE 2/15/26 - 3/15/26	1,350.00
03/13/2026	188598#	ECOLAYERS, INC.	TREEM/IMAM HOSTING - MARCH 2026	125.00
03/05/2026	188550	ELI VANSINGEL	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10000416	71.63
03/16/2026	142052(A)	ETNA SUPPLY INC.	DOUBLE PAYMENT CREDIT	(12.15)
03/16/2026	142053(A)#	EXTEND YOUR REACH	PRE-PAID POSTAGE FOR MONTHLY MAILINGS	7,774.60
03/23/2026	142088(A)	FASTENAL	12X3/4 HWH SDS #3 Z	89.28
03/31/2026	142263(E)#	FIRST BANKCARD	CREDIT CARD ACCT THRU 3/31/26	7,949.79
03/02/2026	141994(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	SNOW PLOWING & SALT - VARIOUS BPW LOCATIONS JANUA	13,136.07
03/23/2026	142092(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	SNOW PLOWING & SALT - VARIOUS BPW LOCATIONS FEBRL	2,679.07
03/04/2026	142012(E)#	INVOICE CLOUD	FEBRUARY 2026 BILL PRESENTMENT & CREDIT CARD FEES	1,841.38
03/20/2026	188654	JAMES A. DONKERSLOOT	CITY LEGAL FEES - FEBRUARY 2026	139.75
03/27/2026	188707	JANET BERGHORST	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10008386	206.74
03/13/2026	188608	JOINT MICHIGAN APPRENTICE PROGRAM	TUITION FEES - S. POSTMA YSW1 & YSW2	6,500.00
03/16/2026	142059(A)	K & R TRUCK SALES, INC.	TRANSMISSION 562 STUDDER DIAGNOSTICS/REPAIR	212.55
03/20/2026	188656	KEITH & JILL WELCH	CLEAN ENERGY PROGRAM: APPLIANCE RECYCLING	75.00
03/13/2026	188609	KENDALL ELECTRIC INC.	CHECK GEN 188609 TOTAL FOR FUND 582:	3,224.67
03/27/2026	188709	KRISTINA GRAHAM	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10000072	127.58
03/23/2026	142094(A)	LAKEWOOD CONSTRUCTION	SER THRU 2/28/26 RE BPW ADDITION & RENOVATION	135,317.93
03/05/2026	188555	LEKASA WALLACE	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10000792	101.51
03/23/2026	142097(A)	LINDE GAS & EQUIPMENT INC.	CYLINDER RENT 1/20/26 - 2/20/26	341.80
03/13/2026	188612	LOIS WREN	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10009429	66.41
03/02/2026	141995(A)	MAIN STREET AUTO REPAIR	FULL SERVICE OIL CHANGE VEHICLE #549	83.44
03/23/2026	142101(A)	MERLE BOES INC.	CHECK GEN 142101(A) TOTAL FOR FUND 582:	5,202.00
03/27/2026	188710	MICHAEL WARD	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10001578	272.36
03/20/2026	188659	MICHIGAN CAT	2311407 SHIELD AS	1,419.62
03/06/2026	142014(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 02/14/2025-02/20/2026	330,416.67
03/13/2026	142036(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER & COMMITTEES - MONTHLY BILLING - I	1,190,415.67
03/20/2026	142079(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 02/28/2025-03/06/2026	376,988.17
03/27/2026	142132(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 03/07/2025-03/13/2026	393,442.12
03/05/2026	188564	MITCHELL TIETHOF	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10003300	144.07
03/20/2026	188663	MINITUBISHI ELECTRIC POWER PRODUCTS	ZMVB02801 72.5KV, 40KA, B, 2000A, 125VDC, GANG, PORC	300,567.87
03/13/2026	188617	OC COMMUNITY ACTION AGENCY	DIRECT ASSISTANCE GRANT APPOINTMENTS	438.98
03/27/2026	188712	PETER KELDER	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10005698	81.30

03/04/2026	142013(E)	PITNEY BOWES	PREPAID POSTAGE FOR STAMPS	750.00
03/16/2026	142066(A)#	Plant Growth Management System	OFFICE TD 1/28	331.20
03/02/2026	141998(A)	POWER LINE SUPPLY	CHECK GEN 141998(A) TOTAL FOR FUND 582:	16,256.02
03/16/2026	142067(A)#	POWER LINE SUPPLY	CHECK GEN 142067(A) TOTAL FOR FUND 582:	26,046.00
03/23/2026	142103(A)#	POWER LINE SUPPLY	CHECK GEN 142103(A) TOTAL FOR FUND 582:	971.00
03/30/2026	142143(A)	POWER LINE SUPPLY	CHECK GEN 142143(A) TOTAL FOR FUND 582:	1,809.61
03/05/2026	188566	PRESLEY WHITAKER & MAYA COPPER	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10009317	22.20
03/30/2026	142144(A)	PURITY CYLINDER GASES, INC.	NITROGEN	36.43
03/20/2026	188666	Quality Sheet Metal	TOOLBOX FOR BUCKET TRUCK	1,059.00
03/05/2026	188568	REINIER DEBLOIS & WILLEMIJNTJE REIJ	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10001620	231.66
03/16/2026	142069(A)	Repco-Lite Paints, Inc.	CHECK GEN 142069(A) TOTAL FOR FUND 582:	233.59
03/23/2026	142104(A)	Repco-Lite Paints, Inc.	ROLLER COVER SUPERDOOZ, ROLLER FRAME CAGE	53.55
03/30/2026	142145(A)	Repco-Lite Paints, Inc.	CAREFREE SEMI GLOSS BASE FORMULA	40.84
03/13/2026	188618	REPUBLIC SERVICES #240	WASTE PICKUP - FEBRUARY 2026	1,060.32
03/13/2026	188619	RESCO	CHECK GEN 188619 TOTAL FOR FUND 582:	2,273.03
03/23/2026	142105(A)	RITE-WAY PLUMBING & HEATING INC	LABOR & EQUIPMENT TO HYDRO-JET & UNPLUG COOLING T	2,136.60
03/20/2026	188667	RNL GRAPHIC SOLUTIONS LLC	CHECK GEN 188667 TOTAL FOR FUND 582:	1,949.24
03/13/2026	188621	ROBERT MULDER	MILEAGE REIMBURSEMENT - APPA LEGISLATIVE RALLY	44.95
03/27/2026	188714	ROBIN FEKKEN	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10001172	12.87
03/27/2026	188715	SANTIA CASAGRAND & TYLER LUBBEN	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10009455	35.87
03/31/2026	142276(E)#	SEMCO ENERGY GAS COMPANY	SERVICE 2/19/26 - 3/23/26	3,569.43
03/27/2026	142133(A)	SEMCO ENERGY, INC.	USAGE 2/1/26 - 2/28/26	4,593.14
03/20/2026	188670	SPARTAN STORES, LLC.	PURIFIED WATER	39.92
03/13/2026	188624	STATE OF MICHIGAN	MONTHLY SALES TAX PAYMENT - FEBRUARY 2026	46,285.07
03/05/2026	188570	SUZANNE MILLS	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10010630	82.50
03/20/2026	188674	THEKA	UNIT #7 VOLTAGE REGULATOR REPLACEMENT	8,000.00
03/20/2026	188675	TMI COMPRESSED AIR SYSTEMS, INC.	CLEAN ENERGY PROGRAM C&I: MILLER KNOLL	1,125.00
03/23/2026	142109(A)	Town & Country Group	1ST PARTIAL BILLING JOB ESTIMATE #T25CT1309REV1	4,905.00
03/13/2026	188627	UFS	CHECK GEN 188627 TOTAL FOR FUND 582:	20,779.87
03/13/2026	188628	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	576.24
03/20/2026	188676	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	192.08
03/27/2026	188721	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	197.40
03/20/2026	188677	VAN'T HOF DOOR & GATE SYSTEMS, INC.	GATE SERVICE 3/5/26	514.00
03/20/2026	188679	WESTENBROEK MOWER CENTER	EQUIPMENT MAINTENANCE ON LAWN MOWER	503.57
03/05/2026	188576	WESTON DEETS	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10000269	61.81
03/02/2026	142007(A)	WHEELER WORLD INC	GASKET DJSS TURBO ADAPTER METAL CLAD	572.80
03/27/2026	188723	Woody's Small Eng. Repair	SPARK PLUG LOT LINE MACHINE	8.00
03/16/2026	142076(A)	YELLOW LIME CREATIVE	MONTHLY FIXED AMOUNT + CREATIVE SERVICES - BPW	3,587.72
03/20/2026	188681#	Zeeland BPW	BPW UTILITIES STATEMENT DUE 3/20/26	1,473.30
03/27/2026	188725#	ZEELAND PUBLIC SCHOOLS	FEBRUARY FUEL CHARGES - BPW	1,402.07
			Total for fund 582 ELECTRIC UTILITY FUND	\$ 2,955,821.34

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

FUND 591 - WATER
CHECK DATE FROM 03/01/2026 - 03/31/2026

Check Date	Check #	Payee	Description	Amount
03/16/2026	142037(A)	ACE HARDWARE	SPACKLING LIGHT, WALL REPAIR PATCH	0.74
03/23/2026	142081(A)	ACE HARDWARE	ELEMENT 1440W/120VWTRHTR, FUSE PLUG FUSTRON 30A (8.74
03/06/2026	142015(A)	AD BOS OFFICE COFFEE SERVICE	COLOMBIAN COFFEE, COLOMBIAN BLEND BOLD	53.22
03/16/2026	142040(A)	AD BOS OFFICE COFFEE SERVICE	EQUIPMENT RENTAL NEWCO AIRPOT BREWER - MARCH 202	4.75
03/20/2026	188643	CERTASITE, LLC	FIRE EXTINGUISHER INSPECTION, MAINTENANCE, RECHARI	445.20
03/13/2026	188592#	CINTAS CORPORATION	CHECK GEN 188592 TOTAL FOR FUND 591:	755.92
03/20/2026	188645#	CINTAS CORPORATION	CHECK GEN 188645 TOTAL FOR FUND 591:	22.11
03/27/2026	188699#	CINTAS CORPORATION	CHECK GEN 188699 TOTAL FOR FUND 591:	103.62
03/05/2026	188544	CITY OF ZEELAND	BPW SPONSORSHIPS: M.O.M., ZOOM, SWEET SUMMER NIGI	1,025.00
03/16/2026	142047(A)	COOPERATIVE RESPONSE CENTER, INC.	BASE FEE, CRC LINK USER LICENSE, MULTISPEAK OMS INTE	341.94
03/23/2026	142086(A)	DIVERSCO CONSTRUCTION CO.	SERVICE 2/25/26 - 3/5/26 - RECONSTRUCTION OF CHURCH	97,694.57
03/16/2026	142051(A)	Don's Flowers & Gifts	INTERIORSCAPING - BPW	20.50
03/13/2026	188597	DUTCH KLEEN	JANITORIAL SERVICE 2/15/26 - 3/15/26	450.00
03/16/2026	142052(A)#	ETNA SUPPLY INC.	1X100FT COP K SOFT COIL	8,445.95
03/23/2026	142087(A)	ETNA SUPPLY INC.	COPPERHORN LEAD FORD	2,953.50
03/16/2026	142053(A)#	EXTEND YOUR REACH	CHECK GEN 142053(A) TOTAL FOR FUND 591:	3,887.31
03/31/2026	142263(E)#	FIRST BANKCARD	CREDIT CARD ACCT THRU 3/31/26	1,642.58
03/20/2026	188649	GREAT LAKES ENERGY	SERVICE FROM 2/7/26 - 3/9/26	100.75
03/01/2026	141926(E)#	HOLLAND BOARD OF PUBLIC WORKS	WATER/COMMUNICATIONS JANUARY 2026 USAGE	207,333.90
03/13/2026	188602	HOLLAND BOARD OF PUBLIC WORKS	BACTI SAMPLES - FEBRUARY 2026	600.00
03/23/2026	142091(A)	HOLLAND P.T.	PARKER POLYETHYLENE TUBING, PARKER PRESTOLOK PLUS	111.69
03/02/2026	141994(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	SNOW PLOWING & SALT - VARIOUS BPW LOCATIONS JANUA	2,116.82
03/23/2026	142092(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	SNOW PLOWING & SALT - VARIOUS BPW LOCATIONS FEBRL	559.65
03/04/2026	142012(E)#	INVOICE CLOUD	FEBRUARY 2026 BILL PRESENTMENT & CREDIT CARD FEES	914.43
03/13/2026	188609	KENDALL ELECTRIC INC.	CHECK GEN 188609 TOTAL FOR FUND 591:	38.41
03/27/2026	188708	KENDALL ELECTRIC INC.	THINWALL CONDUIT, MINERALLAC JIFFY CLIP, EMT SS CONI	161.82
03/30/2026	142140(A)	KENNEDY INDUSTRIES, INC.	ALLIS CHALMERS PUMP 8100	23,495.00
03/23/2026	142094(A)	LAKEWOOD CONSTRUCTION	SER THRU 2/28/26 RE BPW ADDITION & RENOVATION	45,105.98
03/02/2026	141995(A)	MAIN STREET AUTO REPAIR	FULL SERVICE OIL CHANGE VEHICLE #549	27.81
03/16/2026	142063(A)	MOORE & BRUGGINK	SERVICE 1/17/26 - 2/27/26 - CARLTON BOOSTER STATION IN	1,625.53
03/04/2026	142013(E)	PITNEY BOWES	PREPAID POSTAGE FOR STAMPS	250.00
03/02/2026	141999(A)	PREIN & NEWHOF P.C.	SERVICE 12/28/25 - 1/31/26	620.00
03/16/2026	142069(A)	Repco-Lite Paints, Inc.	CHECK GEN 142069(A) TOTAL FOR FUND 591:	77.86
03/30/2026	142145(A)	Repco-Lite Paints, Inc.	CAREFREE SEMI GLOSS BASE FORMULA	13.61
03/13/2026	188618	REPUBLIC SERVICES #240	WASTE PICKUP - FEBRUARY 2026	353.44
03/20/2026	188667	RNL GRAPHIC SOLUTIONS LLC	CHECK GEN 188667 TOTAL FOR FUND 591:	974.63
03/31/2026	142276(E)#	SEMCO ENERGY GAS COMPANY	SERVICE 2/19/26 - 3/23/26	1,532.94
03/23/2026	142109(A)	Town & Country Group	1ST PARTIAL BILLING JOB ESTIMATE #T25CT1309REV1	1,635.00
03/13/2026	188628	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	118.32
03/20/2026	188676	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	39.44
03/27/2026	188721	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	39.44
03/16/2026	142073(A)#	VAN DER KOLK PLUMBING LLC	CHECK GEN 142073(A) TOTAL FOR FUND 591:	26,330.54
03/23/2026	142111(A)	VAN DER KOLK PLUMBING LLC	CHECK GEN 142111(A) TOTAL FOR FUND 591:	10,372.64
03/30/2026	142149(A)	VAN DER KOLK PLUMBING LLC	CHECK GEN 142149(A) TOTAL FOR FUND 591:	10,407.08
03/20/2026	188679	WESTENBROEK MOWER CENTER	EQUIPMENT MAINTENANCE ON LAWN MOWER	167.86
03/02/2026	142008(A)	Windemuller Electric Inc.	AUTOMATION SERVICES JAN - DEC 2026	1,320.00
03/23/2026	142114(A)#	Windemuller Electric Inc.	AUTOMATION SERVICES JAN - DEC 2026	5,115.00
03/16/2026	142076(A)	YELLOW LIME CREATIVE	MONTHLY FIXED AMOUNT + CREATIVE SERVICES - BPW	1,571.28
03/20/2026	188681#	Zeeland BPW	BPW UTILITIES STATEMENT DUE 3/20/26	11,161.93
03/27/2026	188725#	ZEELAND PUBLIC SCHOOLS	FEBRUARY FUEL CHARGES - BPW	254.68
Total for fund 591 WATER UTILITY FUND				\$ 472,403.13

#- INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

TO: Chairperson Boerman and Members of the Board of Public Works
FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance
SUBJECT: Accounting, Finance & Customer Service Update
DATE: May 8, 2026

March 2026 Customer Metrics

- Overdue/Disconnect Notices = 217
- Active Accounts = 8,018
- Total Bills Sent = 8,087
- Paperless Bills = 2,818
- Pre-Authorized Payment Customers = 2,231
- Invoice Cloud = 3,116
 - Credit Card = 2,332
 - EFT = 784

February 2026 Customer Metrics

- Overdue/Disconnect Notices = 223
- Active Accounts = 8,002
- Total Bills Sent = 8,034
- Paperless Bills = 2,783
- Pre-Authorized Payment Customers = 2,258
- Invoice Cloud = 3,132
 - Credit Card = 2,351
 - EFT = 781

C&I Electric Meter Read Dates – We are continuing to move our C&I meters to an end of month billing date. We are hoping to have all the customers transitioned by the end of the month of May.

MPIA Insurance Renewals – We are continuing to work with Ken Bush on our 2027 Insurance Renewals through MPIA. As we have previously discussed with the Board, we are working with Ken to make sure we have the proper coverages for both the BPW and City recognizing that our structure is a bit different than that of Grand Haven Board of Light and Power.

Sprypoint – We are continuing to work through a few outstanding issues with the Sprypoint system, but overall, we feel that the transition has been a success. During the month of June, we will start to develop the backup for the monthly billing process as we only have one person on staff that can perform the billing functions for the organization. We feel that this is a vulnerability and we were waiting until we felt confident in the Sprypoint system before developing this internal backup.

WATER DEPARTMENT REPORT (March Usage)

Monthly Board Meeting 5/12/2026

<u>WHOLESALE PURCHASES</u>	<u>Mar 2026</u>		<u>Mar 2025</u>		<u>PERCENT CHANGE</u>
AMOUNT PURCHASED	152,860,000	GAL	147,630,000	GAL	3.5%
TOTAL PAYMENT	\$215,843.79		\$199,960.34		7.9%
UNIT COST (1000 GALLONS)	\$1.4120		\$1.3545		4.3%
<u>MONTHLY INFORMATION</u>					
TOTAL AMOUNT PURCHASED (Gal)-(3/1/26-3/31/26)	152,860,000	GAL	147,630,000	GAL	3.5%
TOTAL AMOUNT SOLD (Gal)	153,678,840	GAL	146,701,666	GAL	4.8%
MONTHLY SYSTEM LOSSES (Gal)	(818,840)	GAL	928,334	GAL	N/A
MONTHLY SYSTEM LOSSES (%)	-0.54%		0.63%		N/A
RATE PURCHASED - RATE SOLD = ROI (1000 GAL)	\$0.84		\$0.80		5.3%
AVERAGE MONTHLY RETAIL UNIT RATE (1000 Gal)	\$2.31		\$2.22		4.2%
AVERAGE MONTHLY CONTRACT UNIT RATE (1000 Gal)	\$2.20		\$2.07		6.3%
<u>WATER SOLD</u>					
*RESIDENTIAL	8,421,732	GAL	8,236,228	GAL	2.3%
COMMERCIAL/INDUSTRIAL	65,656,448	GAL	69,430,856	GAL	-5.4%
CONTRACTUAL SALES-(3/1/26-3/31/26)	79,600,660	GAL	69,034,582	GAL	15.3%
TOTAL SALES	153,678,840	GAL	146,701,666	GAL	4.8%
<u>CHARGES FOR SERVICES</u>					
RESIDENTIAL	\$19,478.07		\$18,278.26		6.6%
COMMERCIAL/INDUSTRIAL	\$151,852.48		\$154,084.52		-1.4%
INDUSTRIAL SALES - CONTRACTUAL	\$175,145.72		\$143,086.27		22.4%
FIRE PROTECTION	\$15,641.25		\$15,626.25		0.1%
READINESS TO SERVE	\$60,109.91		\$57,167.74		5.1%
MISC CHARGES (Overdue Int)	\$0.00		\$0.00		N/A
TOTAL CHARGES	\$422,227.43		\$388,243.04		8.8%
<u>CUMULATIVE FOR FISCAL YEAR</u>					
PUMPING STATION DISCHARGE- Start July 1,2025	1,642,160,000	GAL	1,560,120,000	GAL	5.3%
AMOUNT SOLD	1,764,141,085	GAL	1,582,899,814	GAL	11.4%
SYSTEM LOSSES	-121,981,085	GAL	-22,779,814	GAL	N/A
SYSTEM LOSSES (PERCENT)	-7.4%		-1.5%		N/A
TOTAL CHARGES FOR SERVICES	\$4,227,469.78		\$3,977,621.70		6.3%
AVERAGE RATE PER 1000 GAL SOLD(combined with all service charges)					
<u>PEAK DAY</u>					
MONTH - 3/25/2026 (3/04/2025)	5.83	MGD	5.85	MGD	
FISCAL YEAR-TO-DATE - 07/29/2025 (08/28/2024)	11.56	MGD	9.88	MGD	

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Jason Postma, Water Operations Manager

SUBJECT: Water Department On-Going Projects Update

DATE: May 5, 2026

Meter Replacement Program-

- Total Water Meters- 3,031
 - AMI Water Meters-2,743 (90%)
 - Radio Read Water Meters-90 (3%)
 - Touch Read Water Meters-191 (6.3%)
 - 99.9% of all large diameter meters are replaced
 - 1 remaining out of 212 large diameter meters to replace. (On Galv Service)

Galvanized Service line Replacement Program-

- Replaced (32) GSL in 2026 (Replaced (111) GSL in 2025)
- Replaced (15) GSL in March
- Replaced (886) GSL since June 18, 2018, when New EGLE Requirements were Implemented.
- Approximately (116) total GSLR still needs replacing.

Other Work Projects-

- Logan Estates Meter Replacement began (approximately 378 meters) (203 replaced) (54%)
- Church St. Reconstruction Sewer Plant Rd new water service installed and operational
- 800 Riley St. JR Automation Water Main Install
- Relocation of Fire Service to 201 W Washington **Completed**
- Taft St. Reconstruction is underway

Water Administration Projects-

- Consumer Confidence Report
- Carlton Pump Station
 - Engineering continues 3rd pump.
- Water Conservation Program



TO: Chairperson Boerman and Members of the Board of Public Works
FROM: Brian L. Coots, Electrical Transmission & Distribution Manager
SUBJECT: Electric Transmission & Distribution Department Projects Update
DATE: May 12th, 2026

City of Zeeland CWP Transformer Replacement

Electric T&D staff recently completed the replacement of an existing 750 kVA transformer serving the City of Zeeland Clean Water Plant. The transformer was replaced due to age and to support the long-term reliability of the facility's electrical infrastructure. The replacement was completed successfully and without incident. Clean Water Plant staff were excellent to work with throughout the project, coordinating operation of the facility's backup generators to maintain plant processes during the outage. Their cooperation and communication allowed our crews to complete the transformer replacement safely and efficiently. The new transformer represents the completion of the electric utility upgrades at the site and will help ensure reliable service for years to come.

Fairview Circuit Breaker Replacement

Since the last Board update, Kent Power has begun construction activities on the breaker replacement project, including modifications and expansion of the existing concrete foundations in preparation for installation of the new equipment. This initial phase of work was completed without requiring any equipment outages. During the upcoming week, planned outages will be taken on two of the three breakers to allow for installation activities, with work expected to be completed by the end of the week. The replacement of the final breaker is scheduled for the following week. Overall, the project continues to progress on schedule and is anticipated to be substantially completed by June 1. Kent Power has continued to be an excellent partner throughout the project, and we look forward to retiring the existing breakers from service.

City Undergrounding Projects

The Electric T&D crew continue to make progress on the ongoing underground electric conversion projects throughout the City. Work has been completed on the east side of Garfield Avenue and Centennial Street, along with the cutover of several electric services on Taft Street. In the coming weeks, crews will begin work on Church Street between Lincoln Avenue and Central Avenue to underground the existing overhead electric lines. These projects continue to improve system reliability, reduce long-term maintenance needs, and enhance the overall appearance of the utility infrastructure within the community.

Residential Subdivision Projects

Since November, staff have worked diligently to install new electric services for the Prairie Winds West, Trailside, and Eagle Meadows subdivisions. More recently, crews have focused on connecting services and completing streetlighting installations within these developments. Over the past month, staff have installed more than 30 streetlights in addition to providing service connections for several new residential building sites.

Outage Statistics

There was a slight change in the outage statistics compared to last month; however, the numbers remained very consistent with the 2025 average. Since the last meeting, we have experienced several planned outages and two (2) unplanned outages that are reflected in this data. The planned outages were necessary for transformer replacement and repair of a sagging wire. Customers were notified in advance, and all work was completed within the scheduled outage window.

Outage Statistics	2025	Trailing 12 Months
SAIDI	25.15	25.12
SAIFI	0.26	0.26
CAIDI	95.1	95.43
ASAI	99.995	99.996

ELECTRIC DEPARTMENT REPORT
March 2026

<u>OPERATIONS</u>	<u>March 2026</u>		<u>March 2025</u>		<u>PERCENT CHANGE</u>
BPW	164,659	KWH	60,687	KWH	171.3%
RENEWABLES	7,761,397	KWH	8,610,875	KWH	-9.9%
PURCHASED POWER	29,893,828	KWH	28,561,965	KWH	4.7%
SYSTEM TOTAL	37,819,884	KWH	37,233,527	KWH	1.6%

<u>ENERGY SOLD</u>					
RESIDENTIAL	3,386,155	KWH	3,342,043	KWH	1.3%
COMMERCIAL	2,117,576		2,805,762		-24.5%
INDUSTRIAL	26,927,598	KWH	25,870,156	KWH	4.1%
PUBLIC	2,119,551		1,986,910		6.7%
SYSTEM TOTAL	34,550,880	KWH	34,004,871	KWH	1.6%

<u>CHARGES FOR SERVICES</u>					
RESIDENTIAL	\$377,297.67		\$342,558.97		10.1%
COMMERCIAL	\$235,078.09		\$265,415.87		-11.4%
INDUSTRIAL	\$2,314,429.00		\$2,041,665.18		13.4%
PUBLIC	\$199,738.91		\$176,320.02		13.3%
STREET LIGHTS	\$10,426.47		\$10,287.05		1.4%
TOTAL CHARGES	\$3,136,970.14		\$2,836,247.09		10.6%

<u>CUMULATIVE FOR FISCAL YEAR</u>					
KWH PURCHASED AND GENERATED	351,597,813	KWH	341,533,335	KWH	2.9%
KWH SOLD	342,552,427	KWH	333,685,817	KWH	2.7%
SYSTEM LOSSES	9,045,386	KWH	7,847,518	KWH	
SYSTEM LOSSES (PERCENT)	2.6%		2.3%		
TOTAL CHARGES FOR SERVICES	\$28,878,598.47		\$27,898,279.44		
AVERAGE RATE PER KWH SOLD	\$0.08430		\$0.08361		0.8%

<u>PEAK HOUR</u>					
PURCHASED POWER - 3/18/26 @ 10AM	45,511	KW	64,435	KW	
POWER GENERATED	19,551	KW	0	KW	
TOTAL PEAK	65,062	KW	64,435	KW	1.0%
ALL TIME PEAK - 91,663 KW - 6/24/25 @ 2PM					

<u>RENEWABLE ENERGY CREDITS</u>	Monthly RECs Generated	REC Bank (Available)	Pending (Est.)	Total (with Pending)
BEEBE WIND FARM	652	13,638	1,802	15,440
PEGASUS WIND FARM	3,448	81,945	10,666	92,611
ASSEMBLY SOLAR 1	1,077	32,216	3,069	35,285
ASSEMBLY SOLAR 2	1,329	40,478	3,837	44,315
INVENERGY SOLAR	1,154	37,603	2,423	40,026
BRANDT WOODS SOLAR	261	0	5,217	5,217
WHITE TAIL SOLAR	312	0	990	990
PURCHASED	0	0	0	0
TOTALS:	8,233	205,880	28,004	233,884
2025 COMPLIANCE REQUIREMENT:				64,442
2026 COMPLIANCE REQUIREMENT:				66,072
BALANCE (Carry Forward):				103,370

VOLUNTARY GREEN PROGRAM - 2025	0.0	59	0	59
VOLUNTARY GREEN PROGRAM - 2026	5.5	18	0	18

Note 1: 'Pending' RECs have been generated, are due to the BPW and are awaiting transfer

Note 2: RECs counts include estimated, applicable Michigan Incentive RECs (iRECs)

Note 3: 75,493 CY2025 Pending RECs were received from MPPA on 2/28/2026

<u>FEBRUARY 2026 FUEL AND PURCHASED POWER COSTS</u>	<u>TOTAL COST</u>	<u>KWH</u>	<u>AVERAGE COST (MILLS)</u>
FUEL USED AT PLANT	\$19,291.80	144,175	133.81
PURCHASED POWER	\$2,716,199.57	34,522,768	78.68
SYSTEM TOTAL	\$2,735,491.37	34,666,943	78.91

<u>POWER COST ADJUSTMENT FACTOR (PCA)</u>	
MONTHLY PCA CALCULATION: = (SYSTEM AVERAGE COST - 60.00) X 1.04 X 0.001	\$0.019664
PCA - 12 MONTH ROLLING AVERAGE:	\$0.007857

TO: Chairperson Boerman and Members of the Board of Public Works

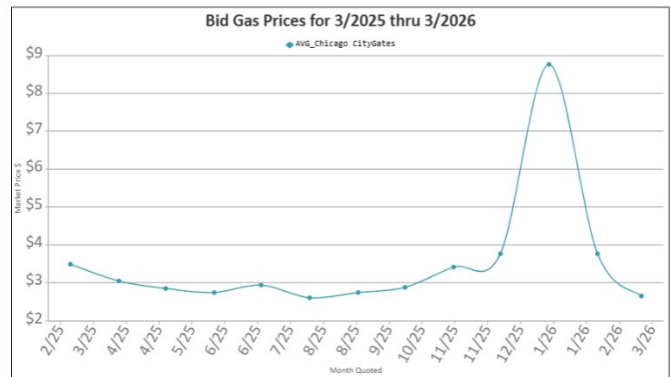
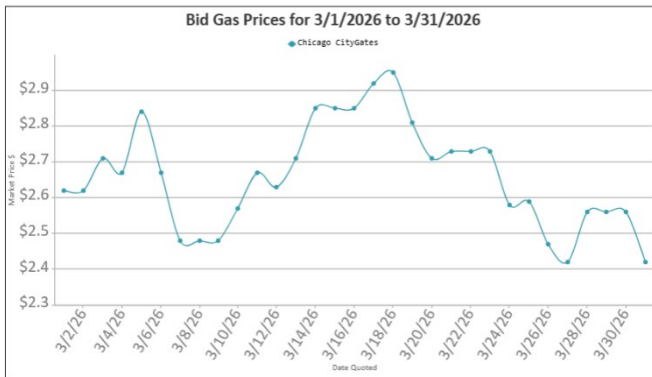
FROM: Robert Mulder - Power Supply & Market Operations Manager / Utilities Manager Designee

SUBJECT: Power Production and Buildings & Grounds Department Report

DATE: May 7, 2026

Operations & Power Supply: March 2026

- Operation of the BPW’s on-system generating units significantly increased (171.3%) year-over-year.
- BPW renewables decreased (9.9%) year-over-year, accounting for 20.5% of our monthly energy.
 - The BPW received 3,660,767 kWh from our (5) solar PPA’s, 9.7% of our monthly energy.
 - The BPW received 4,100,630 kWh from our (2) wind PPA’s, 10.8% of our monthly energy.
- Purchased power increased by 4.7% year-over-year, accounting for 79.0% of our monthly energy.
- Total energy requirements increased by 1.6% year-over-year for a total of 37,819,884 kWh.
- System demand increased 1.0%, reaching a peak of 65,062 kW on 3/18/2026.
- MISO Market prices for the month remained moderate, with a modest year-over-year increase.
 - Day-Ahead average: \$39.545/MWh (+5.25% year-over-year)
 - Real-Time average: \$41.575/MWh (+9.72% year-over-year)
- Natural gas spot market prices:
 - The month began at \$2.62/MMBtu and closed at \$2.42/MMBtu
 - Monthly average: \$2.659/MMBTU – A (24.0%) decrease year-over-year from March 2025’s average of \$3.499/MMBtu.



Renewable Energy Credits (RECS): March 2026

- During March, an estimated 8,233 RECs were generated (pending) in the MIRECS system from Beebe, Pegasus Wind, and the Assembly / Invenergy / Brandt Woods / White Tail Solar PPAs.
- Voluntary Green Program participation remained steady with five (5) customers, totaling 5.5 RECs.
- The BPW’s MIRECs account balance presently stands at 205,880 (2023-2025 vintage), with a projected total of 233,884 including pending RECs. The 2025 compliance requirement is 64,442, resulting in a projected balance of 169,442 after compliance.

Projects & Department Updates

- **Integrated Resource Plan (IRP) Update & Stakeholder Engagement Project:** A preliminary draft of the final report was recently provided by nFront and is under review. Staff endeavor to release the final report by June 5, followed by a special meeting in mid-June at which time nFront and staff will present the

results, address questions, and discuss next steps. Updates will be posted on the BPW's Power Supply Strategic Planning website as they become available: <https://zeelandbpw.com/power-generation-supply>

- **MPPA BTMG Initiative:** This initiative remains a top priority for MPPA members and staff; updates have been provided in a separate memo.
- **Power Plant Natural Gas Main Replacement Project:** SEMCO, Northern Boiler Mechanical (BPW's contractor), and BPW staff achieved significant completion of the new natural gas main in front of the Power Plant the week of May 3rd. By the close of business Friday, May 8, the cut-over should be complete with the entire plant operating off the new piping. Retirement of the old gas main will be completed by SEMCO the week of May 10, with landscape restoration to follow.
- **New Electric System Operator:** I am pleased to announce that Joshua Mulder (*no relation to me*) has accepted the position of Electric System Operator I and will be joining our team on Monday, May 11. Josh has over 7 years' experience as a Power Plant operator from his time with TransAlta, operating the Ada Cogeneration facility in Ada, Michigan. Please join me in welcoming Josh to our team!
- **Seasonal Buildings & Grounds Staff:** Charlie Drnek will be returning to the BPW Buildings & Grounds department as a seasonal part-time employee for the summer. Charlie graduated from the University of Michigan this May with a bachelor's degree in Aeronautical Engineering. Charlie has accepted a position in that field and will begin his chosen career path later this summer. Please join me in welcoming back Charlie and congratulating him on his recent graduation and new career opportunities.
- **Other Project:** Several other capital improvement projects and initiatives are in process

Buildings & Grounds

- **BPW Office Remodel & Expansion Project:** The project remains substantially on budget and on schedule, targeting a late June final completion date. A move-in date of Thursday, July 16, is being planned by the Customer Service Team, with the office being closed that day to finalize relocation. The new building is scheduled to be open to customer traffic on Friday, July 17.
- **General Facilities Work:** Buildings & Grounds staff remain busy with various indoor facilities improvement projects, spring clean-up, and supporting construction of the building remodel and expansion project.



TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Robert Mulder - Power Supply & Market Operations Manager

CC: Don Muller – Project Consultant

SUBJECT: Bid Recommendation – Power Plant Units 9 & 10 Motor Control Center Replacement Project

DATE: May 12, 2026

The proposed project consists of replacing the Motor Control Centers (MCCs) for Units 9 and 10. The MCCs were installed with each generating unit, in 1971 for Unit 9 and 1974 for Unit 10. Replacement parts for these MCCs are becoming difficult to source, and the existing equipment does not provide the same level of safety as modern gear. The proposed project includes replacement of the MCCs for both Units 9 and 10 in FY2027, whereas our CIP budget plan anticipated completing engineering in FY2026, Unit 9 in FY2027, Unit 10 in FY2028, and Unit 11 in FY2030. After meeting with contractors and discussing the project internally, staff determined that extensive engineering was not required, as this is primarily a like-for-kind replacement.

Based on the bids received and the interconnected nature of Units 9 & 10, staff believe it is prudent to combine that work into a single project to avoid material cost escalation. There is presently less urgency regarding Unit 11 as it is the newest and upgrading the MCCs for Units 9 and 10 will provide an assortment of spare parts.

Description:

The scope of work includes removal and disposal of the existing MCCs, installation of the new MCCs, reconnection of the wiring for each motor controller, and replacement of the power distribution panel mounted adjacent to the Unit 9 MCC. The incoming power for MCC 9 and 10 are presently connected to a common bus, so shutting down one MCC impacts both. Staff would like to install a main breaker in each MCC so that each generating unit can be independently isolated for maintenance activities. A quote to replace the Unit 11 MCC was also requested for future planning purposes.

Bidder Name	Quote	Meets Specification	Comments
Parkway Electric	Unit 9: \$105,257 Unit 10: \$61,860 TOTAL: \$174,685 Factory startup included	YES	Factory startup services included in price. Unit 11: \$88,555 will have a 15-30% increase if done later due to expected material cost increases.
Polarity Electric	Unit 9: \$94,785 Unit 10: \$58,270 TOTAL: \$153,055 Factory startup <u>NOT</u> included Est. \$168,975 w/ factory startup	YES	Factory startup services quoted as optional \$23,880 for 3 MCCs (estimated at \$7,960 per MCC). Unit 11: \$77,115 will have a 13-26% increase if done later due to expected material cost increases. RECOMMENDATION
Town and Country Electric	No Bid		

Staff do not believe the additional cost for factory startup services (*estimated at \$7,960 per MCC*) is necessary based on the simplicity of the equipment, hard-wired NEMA motor starters. Staff recommend deferring that optional service to reduce costs.

Recommendation:

Staff recommend awarding a contract totaling \$153,055.00 to Polarity Electric for the material and labor associated with the replacement of the two (2) Motor Control Centers serving Units 9 and 10, including the addition of a main breaker in each MCC and replacement of the power distribution panel adjacent to Unit 9 MCC. Staff further request including a contingency allowance of \$15,000 (approximately 10%), resulting in a total project budget of \$168,055.00.

Furthermore, staff recommend that a budget amendment of \$83,055.00 be made to the FY2027 CIP budget, increasing the total to \$168,055.00 to allow both MCC replacements to be completed concurrently rather than separately as outlined in the current six-year CIP plan. The requested budget remains below the combined total of \$185,000.00 previously budgeted for this scope of work stretching across FY2026 (\$25,000.00), FY2027 (\$85,000.00), and FY2028 (\$75,000.00).

Attachments:

Polarity Electric Inc., Quote #26218, Generation Plant MCC Replacement (April 6, 2026)

POLARITY ELECTRIC, INC.

4922 146th Avenue, Holland, MI 49423
(616) 748-0600 • Fax (616) 748-0650

April 6, 2026

Quote #26218

**Zeeland Board of Public Works
350 E. Washington Ave.
Zeeland, MI 49464**

Attn: Don Muller

Subject: Generation Plant MCC Replacement

Polarity Electric Inc. is pleased to quote labor and material to replace the existing generator MCC's and associated panelboards.

Quoted Amount (Unit 9)-----\$88,430.00

Quote Includes:

- Demo and removal of existing MCC and panelboard
- Purchase and installation of a new Schneider MCC with matching specifications as the existing
- Purchase and installation of a new Schneider panelboard, assumed to be wall mounted adjacent to MCC
- Terminating all existing power and controls conductors, start up time with ZBPW to ensure all MCC loads function correctly
- Labeling of all wiring, control conductors, buckets, pushbuttons, and indicator lighting to match existing or per ZBPW direction
- All labor assumed to be straight time
- Permit & inspection fees

Optional Adder (Unit 9 Main Breaker)-----\$6,355.00

Adder Includes:

- Addition of a 600 amp main breaker to allow this MCC to be turned off separately from the Unit 10 MCC
- Schneider recommended a 600 amp over an 800 amp breaker due to current loads and the physical size increase of the gear to bump to an 800 amp main breaker

Quoted Amount (Unit 10)-----\$51,915.00

Quote Includes:

- Demo and removal of existing MCC
- Purchase and installation of a new Schneider MCC with matching specifications as the existing
- Terminating all existing power and controls conductors, start up time with ZBPW to ensure all MCC loads function correctly
- Labeling of all wiring, control conductors, buckets, pushbuttons, and indicator lighting to match existing or per ZBPW direction
- All labor assumed to be straight time
- Permit & inspection fees

Continued:

POLARITY ELECTRIC, INC.

4922 146th Avenue, Holland, MI 49423
(616) 748-0600 • Fax (616) 748-0650

Page 2:

Optional Adder (Unit 10 Main Breaker)-----\$6,355.00

Adder Includes:

- Addition of a 600 amp main breaker to allow this MCC to be turned off separately from the Unit 9 MCC
- Schneider recommended a 600 amp over an 800 amp breaker due to current loads and the physical size increase of the gear to bump to an 800 amp main breaker

Quoted Amount (Unit 11)-----\$77,115.00

Quote Includes:

- Demo and removal of existing MCC and panelboard
- Purchase and installation of a new Schneider MCC with matching specifications as the existing
- Purchase and installation of a new Schneider panelboard, assumed to be wall mounted adjacent to MCC
- Terminating all existing power and controls conductors, start up time with ZBPW to ensure all MCC loads function correctly
- Labeling of all wiring, control conductors, buckets, pushbuttons, and indicator lighting to match existing or per ZBPW direction
- All labor assumed to be straight time
- Permit & inspection fees

Optional Adder (Schneider MCC Startup Services)-----\$23,880.00

Adder Includes:

- Schneider services electrical acceptance testing of all three MCC's
- On site assistance during the initial energization of all three MCC's
- Creating and sharing of a digital representative one line of all three MCC's
- Adds an additional 12 month warranty to the MCC's if selected

Please feel free to contact with any questions or concerns.

Thank You,

Nick Smith



TO: Chairperson Boerman and Members of the Board of Public Works
 FROM: Robert Mulder – Power Supply & Market Operations Manager
 CC: Brian Hoezee – Buildings & Grounds Foreman
 SUBJECT: Bid Recommendation – BPW Admin Office Overhead Door Replacement
 DATE: May 7, 2026

As part of the BPW Office expansion and remodel project, staff identified the need to replace the seven (7) overhead garage doors that provide access to the warehouse truck bays, as the lower panels are exhibiting various levels of corrosion. Staff originally included funding for this expenditure during preparation of the project budget; however, it was removed from the final project scope because the need was not considered urgent. Staff anticipated that, if the overall project remained within or below budget, this expense could later be funded through a portion of the project contingency. As construction nears completion, staff anticipate the project will finish within budget, which is why this is being pursued at this time.

Quotes were requested from local commercial overhead door contractors, the results are summarized below.

Bidder	Bid Specifications	Bidder Location	Bid Amount	Notes
Compaan Door and Operator	Material & Installation For (7) Insulated Overhead Doors with Windows Removal & Disposal	Holland, MI	\$28,033.00	Recommendation Low Bidder Meets Requirements
Overhead Door Company of Grand Rapids	Material & Installation For (7) Insulated Overhead Doors with Windows Removal & Disposal	Grand Rapids, MI	\$46,090.78	Meets Requirements

As shown in the table above, the low bidder was Compaan Door and Operator of Holland. Although both proposals met the project requirements, the price spread was significant (\$18,057.78). Compaan Door previously furnished and installed the overhead doors at the BPW’s North Warehouse, and the proposed doors are the same make and series. Staff are satisfied with the appearance and performance of those doors.

The approved project budget is \$2,750,000, which includes \$240,035 in contingency. Based on current projections, staff anticipate that approximately \$100,000 of that contingency will be expended on the project including the \$28,033 cost to replace the (7) overhead doors, resulting in an overall project cost of \$2,610,000.

Recommendation:

Staff recommend awarding a contract in the amount of \$28,033.00 to Compaan Door and Operator for labor, material, replacement, and disposal of the seven (7) existing overhead garage doors located at the BPW Administrative Office warehouse truck bays.

If approved, this expenditure will be allocated against the BPW Administrative Office Expansion & Renovation project contingency, consistent with the approved amended project budget, and allocated on a 75%/25% basis between the Electric and Water Departments. No additional budget amendments are requested at this time.

Attachments: Compaan Door and Operator, Quote #17351, April 14, 2026

Compaan Door and Operator

4780 136th Ave.
Holland, MI 49424

QUOTE #17351

SENT ON:

04/14/2026

RECIPIENT:

Zeeland Board of Public Works

350 East Washington
Zeeland, MI 49464

Phone: Brian: 616-368-0115



Phone: 616-392-1155

Website: www.compaandoor.com

SERVICE ADDRESS:

350 East Washington
Zeeland, MI 49464

Product/Service	Description	Qty.	Unit Price	Total
Construction Sales	Door 13 and 14 Reuse Welded Brackets <ul style="list-style-type: none">• Door Width: 12 Ft 2 In• Door Height: 12 Ft 0 In• Model: Hormann 350S• Style: Micro-Groove• Color: White• Insulation Type: 2" Thick, 3 Layer Steel Back Insulated, R-10• Steel Gauge: 25 Gauge• Windows: Row of 24" x 12" - Black Insulated Windows• Window Placement: 3rd Section• Track: 15" Low Headroom Track Front Mount• Jamb Seal Color: White• Mounting Brackets: Reverse Angle Mount to Steel• Operator Prep: Door not prepped for operator• Standard Reinforcement Struts: (0)• Hardware: Commercial Hinges and 11 Ball Bearing Rollers• Tax and Installation Included	2	\$3,689.00	\$7,378.00*

Compaan Door and Operator

4780 136th Ave.
Holland, MI 49424

QUOTE #17351

SENT ON:

04/14/2026

Product/Service	Description	Qty.	Unit Price	Total
Construction Sales	Door 15 Reuse Welded Brackets <ul style="list-style-type: none">• Door Width: 10 Ft 2 In• Door Height: 12 Ft 0 In• Model: Hormann 350S• Style: Micro-Groove• Color: White• Insulation Type: 2" Thick, 3 Layer Steel Back Insulated, R-10• Steel Gauge: 25 Gauge• Windows: Row of 24" x 12" - Black Insulated Windows• Window Placement: 3rd Section• Track: 15" Low Head Room Front Mount• Jamb Seal Color: White• Mounting Brackets: Reverse Angle Mount to Steel• Operator Prep: (1) – 2-1/4 X 10' STRUT 22GA CTD and Operator Bracket• Standard Reinforcement Struts: (0)• Hardware: Commercial Hinges and 11 Ball Bearing Rollers• Tax and Installation Included"	1	\$2,989.00	\$2,989.00*
Construction Sales	Door 16 Reuse Welded Brackets <ul style="list-style-type: none">• Door Width: 10 Ft 2 In• Door Height: 12 Ft 0 In• Model: Hormann 350S• Style: Micro-Groove• Color: White• Insulation Type: 2" Thick, 3 Layer Steel Back Insulated, R-10• Steel Gauge: 25 Gauge• Windows: Row of 24" x 12" - Black Insulated Windows• Window Placement: 3rd Section• Track: 15" Radius Track• Jamb Seal Color: White• Mounting Brackets: Reverse Angle Mount to Steel• Operator Prep: (1) – 2-1/4 X 10' STRUT 22GA CTD and Operator Bracket• Standard Reinforcement Struts: (0)• Hardware: Commercial Hinges and 11 Ball Bearing Rollers• Tax and Installation Included	1	\$2,789.00	\$2,789.00*

Compaan Door and Operator

4780 136th Ave.
Holland, MI 49424

QUOTE #17351

SENT ON:

04/14/2026

Product/Service	Description	Qty.	Unit Price	Total
Construction Sales	Doors 17, 18, 19 Reuse Welded Brackets <ul style="list-style-type: none"> • Door Width: 12 Ft 2 In • Door Height: 14 Ft 0 In • Model: Hormann 350S • Style: Micro-Groove • Color: White • Insulation Type: 2" Thick, 3 Layer Steel Back Insulated, R-10 • Steel Gauge: 25 Gauge • Windows: Row of 24" x 12" - Black Insulated Windows • Window Placement: 3rd Section • Track: 15" Radius Track • Jamb Seal Color: White • Mounting Brackets: Reverse Angle Mount to Steel -SOLID SHAFT - HAS JACK SHAFT -COMPAAN SEE NOTES AND PICTURES FOR TRACK <ul style="list-style-type: none"> • Operator Prep: (1) - 2-1/4 X 12' STRUT 22GA CTD and Operator Bracket • Standard Reinforcement Struts: (0) • Hardware: Commercial Hinges and 11 Ball Bearing Rollers • Tax and Installation Included 	3	\$4,259.00	\$12,777.00*
Old and Haul	Labor remove and dispose of old door	7	\$300.00	\$2,100.00*

* Non-taxable

Subtotal	\$28,033.00
Tax Exempt (0.0%)	\$0.00
Total	\$28,033.00

The summary above is furnished by Compaan Door as a good faith estimate of work to be performed at the location described above and is based on the building having a concrete floor.

Special-order items (including, but not limited to, custom doors, operators, and components) are non-cancelable and non-returnable once ordered. If a cancellation is approved prior to delivery, any applicable restocking fees, manufacturer fees, shipping costs, and handling charges will be deducted from any refund. In some cases, no refund may be available for special-order items.

Signature: _____ **Date:** _____

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Robert Mulder – Power Supply & Market Operations Manager / Utilities Manager Designee

CC: Andrew Boatright – General Manager

SUBJECT: Informational Memo: BPW IRP and MPPA Behind-The-Meter Generation Project Update

DATE: May 11, 2026

Background

The following provides a summary of the BPW's ongoing initiative to evaluate our long-term power supply portfolio planning and the future of on-system generation.

BPW Integrated Resource Plan (IRP) Update

Over the past year, the Zeeland Board of Public Works (BPW) has engaged nFront Consulting to update the power supply portion of our Integrated Resource Plan (IRP) and facilitate a stakeholder engagement process. The purpose of the IRP was to evaluate resource options that most effectively meet customer needs while balancing critical objectives, including system reliability, economics, regulatory compliance, and responsible implementation of sustainability initiatives. The culmination of these efforts is summarized in nFront's final report, which was recently received by staff and is presently under review.

As anticipated, the IRP identified the need for additional capacity in the coming years due to anticipated economic load growth and customer expansions, increasing from 30 MW in 2030 to as much as 125 MW by 2050 with the anticipated retirements of existing generation resources. While those findings were not unexpected, determining the most effective strategy for addressing these open capacity positions remains paramount.

nFront's evaluation provided the following general conclusions and near-term actions:

- Zeeland's open capacity positions provide flexibility to shift strategy as economics and policies evolve.
- Participation in larger, shared thermal generating resources is the key driver of economic value.
 - Prioritize participation in these resources as early as possible
 - Make near-term decisions that preserve future ability to participate
 - The IRP modeled a scenario whereby participation is not available until 2035, as anticipated.
- Reliance *exclusively* on local generation is consistently identified as the higher cost portfolio strategy.
 - Local generation provides the greatest level of local control, but results in the highest overall system costs and is less responsive to changes in load growth and other future conditions.
- Power supply portfolios designed to fully meet the renewable and clean-energy requirements of PA235 result in an estimated 30-40% increased cost over the 2026-2050 study period.
- Delaying aggressive implementation of PA235 may provide the lowest incremental cost exposure, particularly given the uncertainty of its future implementation.

Staff intend to release the final report on or before June 5, 2026, and are planning a special meeting in mid-June of the BPW Board and City Council for staff and nFront to present the report and facilitate a discussion regarding the findings and next steps.

In addition to these efforts, BPW staff have already initiated a preliminary environmental assessment of several sites, kicked off a generation interconnection study, and have discussed fuel supply and the necessary infrastructure upgrade costs with SEMCO, our natural gas local distribution company (LDC).

MPPA Behind-The-Meter Generation Project Update

The Michigan Public Power Agency (MPPA) strategic behind-the-meter generation (BTMG) initiative has been in process for over a year and has been discussed at prior Board meetings and as part of the BPW's IRP update initiative. Zeeland has been actively participating in these discussions as a potential project participant, and host site should this endeavor move forward.

MPPA's power supply planning models forecast a capacity shortfall in the amount of power supply resources required to meet customer demand beginning in 2030. This coincides with Zeeland's open capacity position, but is true for MPPA Members as a whole, with an estimated 215MW of capacity that must be filled by 2035. Historically, MPPA has been able to purchase capacity from other power supply resource owners, but as load grows and power supply resources are retired, purchasing capacity has become increasingly difficult and costly.

Michigan law requires that electric utilities, including MPPA on behalf of its members, submit an annual compliance filing with the State demonstrating that sufficient power supply resources have been secured to meet the projected needs of its customers' four years into the future. With new power supply resources requiring 3-5 years to study, procure, permit, finance, deliver, and construct, MPPA must execute a decision to develop new power supply resources by the first quarter of 2027 in order to have resources built and operational by 2030.

MPPA believes that new power supply resources that provide high levels of reliability, such as natural gas fired generation and battery storage, are necessary to meet resource adequacy needs in 2030. As part of MPPA's strategic plan, a multi-year, phased strategic objective was established to explore and potentially develop power supply resources located in Member communities. MPPA endeavors to achieve lower costs and reduced financial risk by researching, planning, financing, and building projects collectively across multiple Member communities. MPPA has focused on siting resources in Member communities due to the following:

- **Resiliency:** Local resources improve Member's abilities to recover from unexpected events (i.e. outages)
- **Local Control:** Siting and operating power supply resources is challenging; executing those at the local level provide a host of advantages
- **Interconnection:** Connecting power supply to the transmission system is expensive, complex, and time consuming. Connecting to Member utilities systems as a behind-the-meter resource is far easier, less expensive, and much faster.
- **Execution Speed:** Coordinating development of a local power supply resource with local community stakeholders significantly reduce the timeline to build.
- **Cost:** Municipal electric utilities have lower costs compared to large investor-owned utilities. Locating resources in Member communities enable those utilities to fully leverage cost advantages.

An overview of MPPA's timeline for this initiative is as follows:

- **2025 (Completed):** Initial feasibility review of potential sites in interested Member communities
- **2026 (Phase 2):** Evaluate technologies and providers/developers; model site-specific costs, engage Member governing bodies
- **2027 (Phase 3, if approved):** Contracting, permitting, financing, and detailed development
- **2028-2029 (Phase 4, if approved):** Infrastructure upgrades and construction; resources are built and operational by 2030.

The next steps for Zeeland and other Members that have been identified as potential host communities are:

1. **Mid-2026:** Provide *directional input* (non-binding), on whether MPPA should continue advancing Phase 2 work for a local resource in our community
2. **End-2026 / Q1 2027:** Review MPPA's formal recommendations and determine whether moving forward with building a local power supply resource is in the best interest of our community.

Discussion Items

As BPW evaluates the challenges and opportunities associated with future resource planning, staff would like to initiate a conversation with the Board regarding the importance of on-system generation to the community, as well as the various ownership models that exist to facilitate that. Zeeland's electric load continues to grow and is forecasted to do so for years to come, and we have legacy assets that will also reach retirement during that time. While Zeeland is one of the few MPPA members with the capability to independently develop and operate on-system generation, doing so exclusively at the local level to cover our entire needs poses concentration risk and would likely result in higher long-term ownership and operating costs as identified in the IRP.

With regards to ownership structure, three distinct ownership models are apparent although variations may be possible: locally owned (Zeeland), jointly owned, and MPPA-owned. A summary of these models is presented below.

Locally / Member-Owned

Zeeland would be the sole owner and off taker of the local generation project. Under this model, Zeeland would assume all costs and receive all associated benefits from the project and have full control for local reliability and distribution / transmission system planning needs. Zeeland would finance the resource, carry all associated debt, and be solely responsible for operating and maintaining the resource long-term. This approach is consistent with how Zeeland BPW operates its local generation portfolio today, where the utility owns, operates, and maintains generation assets located within the community to support reliability and peak demand needs. While this provides greater local control, it also creates increased risk compared to a jointly owned project as a greater concentration of generation assets would be located on our system.

Joint Ownership (i.e. Tenants in Common)

MPPA and Zeeland would each own a portion of a local generation project; Zeeland would own a percentage share of the host project and MPPA would own the remaining share. Under this model, Zeeland would receive the costs and benefits associated with our share of the project, while retaining control of the entire generation project for local reliability and distribution / transmission system planning needs. MPPA and Zeeland would collaborate regarding who performs operations and maintenance, or contract directly with a vendor for those services. Under this model, both MPPA and Zeeland would each issue debt for our percentage shares of the project, which would likely result in higher borrowing costs than an MPPA owned asset. This model would also create additional administrative complexity compared to a member-owned or MPPA-owned asset, resulting in higher administrative costs for both parties. Like a locally owned project, this model creates additional concentration risk compared to an MPPA-owned project, as a larger portion of BPW's capacity would come from a single local generation project. Variations of this ownership model are possible, including increased separation between Zeeland and MPPA-owned assets.

MPPA-Owned

MPPA would own and finance the local generation project sited in Zeeland, along with several similar projects sited in other Member communities. Under this model, all participating generation projects would be aggregated into a master MPPA asset project. All participating Members would have an entitlement offtake percentage from the project, receiving that offtake from all local generation projects. Under this model, Zeeland would have control of the generation project for local reliability and distribution & transmission system planning needs, although we would not directly own the facility. MPPA would be responsible for operations and maintenance, although the specific implementation details need to be determined. MPPA would finance the resource and carry all associated debt, likely enabling lower-cost financing than the other models. This model also creates reduced concentration risk, as multiple MPPA members will be participating in a host member project, enabling a larger project to be built than Zeeland might otherwise build on our own. A variation to this ownership structure might include a host participant receiving a larger portion of their project offtake from the local project built in their community, although that increases concentration risk and complicates the joint-ownership structure.

Key discussion topics include the advantages and disadvantages of these ownership models and the importance to the community of directly owning versus having the right to operate on-system generation.

Attachments: MPPA: Community Power Supply Resource Development In-Depth Talking Points for Governing Bodies



Community Power Supply Resource Development In-Depth Talking Points for Governing Bodies

These talking points are intended to help Member governing bodies understand:

- 1) **MPPA's Community Power Supply Resource Development strategic objective.**
- 2) **Why this is being pursued now.**
- 3) **The status of the strategic objective.**
- 4) **What to expect over the next three years.**

The goal is to inform governing bodies about the work Michigan Public Power Agency (MPPA) is doing now so they are prepared to make informed decisions in the future about potentially building a new local power supply resource in their community.

What is a Power Supply Resource?

Power supply, or a power supply resource, **refers to any source or asset a utility uses to provide electricity** to the homes and businesses in your community.

MPPA is currently evaluating building new power supply resources including different technologies (e.g., a generator or battery), providers and developers, and locations to identify the most reliable and affordable path forward to meet your community's **future power supply** needs.

Why Work Through MPPA?

By working together through MPPA, Members can lower costs, reduce risk, and benefit from shared expertise. Most Member utilities rely on MPPA to manage and make recommendations on their power supply portfolio, both short and long-term.

MPPA is governed by a Board of Commissioners made up of a representative from each Member utility, including the utility in your community.

What Is “Resource Adequacy”?

Resource adequacy simply means having **enough reliable electric power supply resources available to meet maximum customer electricity demand**, even during extreme conditions like very hot or very cold weather.

Proactively addressing resource adequacy is critical for many reasons, including:

- **Reliability:** Ensuring there is enough electricity to meet customer demand requirements at all times.
- **Compliance:** Michigan law requires that each utility demonstrates they have enough capacity to serve their peak load four years into the future.
- **Financial Risk:** Avoiding future shortages that could lead to higher costs or penalties.

Bottom Line: Resource adequacy is about keeping the lights on—reliably and affordably—now and in the future.

Why Is This an Issue Now?

Several factors are coming together that make Resource Adequacy a near-term priority:

1. Members Are Facing a Forecasted Capacity Shortfall

MPPA’s power supply planning models forecast a **shortfall in the amount of power supply resources required to meet customer demand around 2030**.

Historically, MPPA has been able to buy capacity from other power supply resource owners, but as load grows and power supply resources are retired, buying capacity has become difficult and expensive.

2. State Compliance Requirements

Michigan law requires MPPA, on behalf of its Members, to submit an annual compliance filing with the State demonstrating we have enough power supply resources in our portfolio to meet customers’ needs four years into the future.

3. Long Lead Times for New Resources

New power supply resources take **3-5 years** to study, procure, permit, finance, deliver, and construct.

MPPA must execute a decision to develop new power supply resources by the first quarter of 2027 to have a resource built and operational by 2030.

What Is MPPA's Position & Strategy?

MPPA believes **new power supply resources** that provide high levels of reliability—such as natural gas fired electric generators and battery storage—**are required** to meet resource adequacy needs in 2030.

Under MPPA's Strategic Plan, a **multi-year, multi-phased strategic objective** was established to explore and potentially develop power supply resources located in Member communities.

MPPA seeks to achieve lower costs and reduced financial risk by researching, planning, financing, and building projects **collectively** across multiple Member communities.

Why Focus on Building Resources in Member Communities?

- **Resiliency** – Local power resources improve the ability of your local electric system to recover from unexpected events (e.g., outages).
 - **Local Control** – Siting and operating power supply resources is challenging. In your community you have advantaged relationships, site access, and ability to coordinate licensing, ordinances, and permitting.
 - **Interconnection** – Connecting power supply to the transmission grid is expensive, complex, and time consuming. Connecting to your utility's local system is far easier, less expensive, and much faster.
 - **Execution Speed** – Coordinating development of a local power supply resource with your community's stakeholders significantly reduces the timeline to build a power supply resource.
 - **Cost** – Municipal electric utilities like yours have lower costs compared to large investor-owned utilities. Locating power supply resources in your community enables your utility to fully leverage the full spectrum of cost advantages.
-

What Has MPPA Done So Far?

Phase 1 (2025 – Completed)

MPPA evaluated whether Member communities were interested in and capable of developing a local power supply resource. Your community's utility leadership expressed interest and identified potential site(s) for an initial feasibility review.

For some interested Members, MPPA conducted a high-level assessment of site conditions, utility infrastructure, fuel availability, and environmental considerations, while other Members completed similar reviews independently.

Based on the combined results of these assessments, 12 Member communities—including yours—were identified as being able to advance to Phase 2 of the process, taking place in 2026.

What Is Happening in 2026?

Phase 2: Due Diligence and Recommendations

MPPA is performing the following due diligence activities:

- Evaluating power supply resource equipment providers and developers to assess technological capabilities, economics, and long-term operation and maintenance requirements.
- Financially modeling the technologies and site-specific development costs.
- Evaluating how to maximize economies of scale and diversification for each Member participant.
- Engaging Members and their governing bodies for feedback and direction.

Mid-year 2026, MPPA will ask Members for **directional input** (non-binding commitments) to continue exploring local power supply resources based on the results of the Phase 2 analysis.

By end of 2026 (or early 2027), MPPA will bring **formal recommendations** for specific power supply resource projects to Members and their governing bodies for approval.

What Happens in 2027?

Phase 3: Decision Point

Based on the information gathered and recommendations developed in Phase 2, individual **Member governing bodies will be asked in Q1 2027 to determine whether moving forward with building a local power supply resource** is in the best interest of your community.

If approved, MPPA would begin negotiating contracts to procure power supply resource equipment, kick off local permitting requests, work on financing strategies, and many other project development activities.

What Happens in 2028-2029?

Phase 4: Construction (if approved)

Physical work begins in the community. Depending on the project, this could include:

- Upgrading electric infrastructure (substations, distribution lines, transformers, etc.).
- Making any required gas or electric interconnection and/or site upgrades.
- Constructing the power supply resource in time for it to be operational by 2030.

What Should Governing Bodies Expect?

Governing bodies can expect:

- Ongoing engagement, communication, and education from MPPA.
- Clear explanation of costs, benefits, and risks before any approval requests.
- Opportunities to ask questions and provide feedback before decisions are required.

Frequently Asked Questions (FAQ)

Questions?

Your Member utility leadership and MPPA are available to provide additional detail, including the Phase 2 analysis results as they are developed.

How will we stay informed?

Governing bodies can expect ongoing engagement and clear communication from MPPA and the Member utility, with opportunities to ask questions and provide feedback before any decisions are required.

What community impacts will be considered?

Before any recommendation, MPPA and the Member utility will evaluate site-specific requirements and community considerations (e.g., permitting pathway, infrastructure needs, and other local impacts) and will engage local stakeholders as appropriate.

What technologies are being considered?

MPPA is evaluating the mix of resources that can provide dependable capacity for customer demand. Options may include dispatchable generation (such as natural gas) and/or battery storage, along with other feasible solutions identified during Phase 2.

Why can't MPPA just buy capacity like it has in the past?

Capacity has become harder to secure as demand grows and power supply resources retire. Planning for dependable capacity now helps avoid expensive, last-minute solutions.

How will costs and risks be evaluated before approval?

MPPA will present clear, project-specific information on expected costs, benefits, and risks before requesting any approvals. This includes site development costs, infrastructure upgrades, operating assumptions, and risk considerations.

What happens if our community decides not to move forward?

MPPA will work with the Member to evaluate alternatives to meet reliability and compliance needs. In general, waiting can reduce options and increase costs, so MPPA is doing analysis now to preserve choices.

Are you asking us to approve a power supply resource today?

No. In 2026, MPPA is completing Phase 2 analysis. Mid-2026 is expected to be a request for directional input (non-binding). End-2026 / early-2027 is when formal, project-specific recommendations may come forward for consideration.

TO: Chairperson Boerman and Commissioners

FROM: Andrew M. Boatright, General Manager

SUBJECT: Item 7 - Other Business – May 12, 2026 Board of Commissioners Meeting

DATE: May 8, 2026

- A. Informational – Lakeshore Advantage Update: Ryan Ferrier, Director of Business Retention & Attraction for Lakeshore Advantage, will be on hand at Tuesday’s meeting to provide the Board with an annual update on Lakeshore Advantage’s economic development initiatives and regional impact. The presentation will highlight business retention and expansion efforts, industrial site readiness, workforce and talent development initiatives, and collaborative partnerships supporting economic growth in the Zeeland area. His presentation is included under this tab.
- B. Approve Fiscal Year 26-27 Wage Scales and Wage Implementation Plan: Please refer to City Manager Klunder’s memo dated April 30, 2026 included under this tab. This action item was approved by City Council at their regular meeting on May 4, 2026.

Requested Action: Approve the FY 26–27 wage scale and the wage implementation plan as presented to ensure that employees serving the City of Zeeland / Zeeland BPW are compensated fairly and competitively.

- C. Accept the American Public Power Association DEED Internship Grant: Please refer to T&D Manager Coot’s memo dated May 12, 2026 included under this tab.

Requested Action: Approve the American Public Power Association DEED Internship grant in the amount of \$4,000 plus up to \$1,000 in travel funds to attend an applicable conference grant offered by the American Public Power Association.

- D. Informational - 2026 Community Grant Applications: The 2026 Zeeland BPW Community Grant application process opened on April 1 and closed on May 4, resulting in eight (8) applications requesting funding for projects focused on recreation, public health, housing stability, environmental sustainability, youth programming, and community infrastructure improvements. Requested grant amounts ranged from \$2,500 to \$25,000 and reflected a broad mix of community investment opportunities intended to improve quality of life, expand access to services and recreation, support vulnerable populations, and strengthen long-term community assets throughout Zeeland. Several applications also demonstrated collaborative partnerships, supplemental funding sources, and long-term sustainability planning aligned with BPW community investment priorities. Commissioners are encouraged to review the grant applications, which will be provided in hard copy format at Tuesday’s Board meeting, and be prepared to discuss the requests at the June 9 Board of Commissioners regular meeting, with the possibility of determining award recommendations at that time. A summary page of grant applications is provided under this tab.
- E. Informational – Administrative Office Building Tour: Staff has arranged an opportunity for the Board of Commissioners to tour the newly renovated Administrative Office Building, which remains under construction but continues to make steady progress toward completion. We recommend that the tour take place immediately following adjournment of the regular meeting, allowing Commissioners to see firsthand the improvements being made to the facility and the progress toward returning the building to full service.

The project represents a significant investment in the BPW's long-term operational needs, customer service environment, and employee workspace, and staff are excited to share the updated layout, finishes, and functionality taking shape throughout the building. We are even more excited about the prospect of moving back into the modernized space, which is currently slated for mid-July, and look forward to the benefits the renovated facility will provide for staff, customers, and the broader community.

F. Upcoming Events:

- **Next Regular ZBPW Board Meeting, Tuesday, June 9, 2026, 3:30 p.m., Water Warehouse Meeting Space, 330 E. Washington Ave, Zeeland**
- MPPA Stakeholders Meeting, Thursday, May 14, 12:00 noon to 6:30 p.m., Frederik Meijer Gardens
- MPIA Spring Board of Directors Meeting, Wednesday, May 20, 1:00 p.m., Grand Haven Board of Light and Power, 1700 Eaton Dr, Grand Haven
- **Joint City Council / Board of Commissioners Study Session (June Date and Location TBD)**



LAKESHORE ADVANTAGE

May 4, 2026

Andrew Boatright, General Manager
Zeeland Board of Public Works
6480 136th Avenue
Holland, MI, 49424

Dear Andrew,

On behalf of Lakeshore Advantage, I want to thank you for allowing our team to serve as the economic development support organization for Zeeland Board of Public Works. We are excited to share our annual investor update with your Board of Commissioners, and to continue building on our partnership.

Our mission at Lakeshore Advantage is to grow a vibrant economy where current and future generations want to live and work. To achieve this, our team is committed to securing and strengthening our primary business base—employers who export goods and services out of the region. These primary employers, which include manufacturers and technology companies, are essential to the economic foundation of our community. They generate employment for residents, contribute to a robust tax base, and support local retailers, suppliers, and service providers.

We are dedicated to ensuring that primary employers in Allegan County and Ottawa County have the resources and support they need to grow and thrive. By regularly engaging with local businesses and acting as a trusted extension of their teams, we help them overcome challenges and take on new opportunities.

The City of Zeeland and Zeeland Charter Township are home to 104 primary employers. Over the past year, our team engaged with 33 of these employers through 159 interactions, helping two of them with expansion efforts that resulted in more than \$74.8 million in private investment, the creation of 160 new jobs, and the retention of 454 positions.

We are grateful to act as an extended member of Zeeland Board of Public Work's team, supporting primary employers of any size by removing barriers and fostering a diverse range of great job opportunities for area residents. If you have any additional questions about our work or impact, please contact me.

Sincerely,

Jennifer Owens, President
CC: Lindsay Maunz

Lakeshore Advantage

65 E. 7th Street
Holland, MI 49423

p 616.772.5226
www.lakeshoreadvantage.com

LAKESHORE ADVANTAGE

Zeeland Board of Public Works

May 12, 2026

Presented by
Ryan Ferrier, Director of Business Retention & Attraction



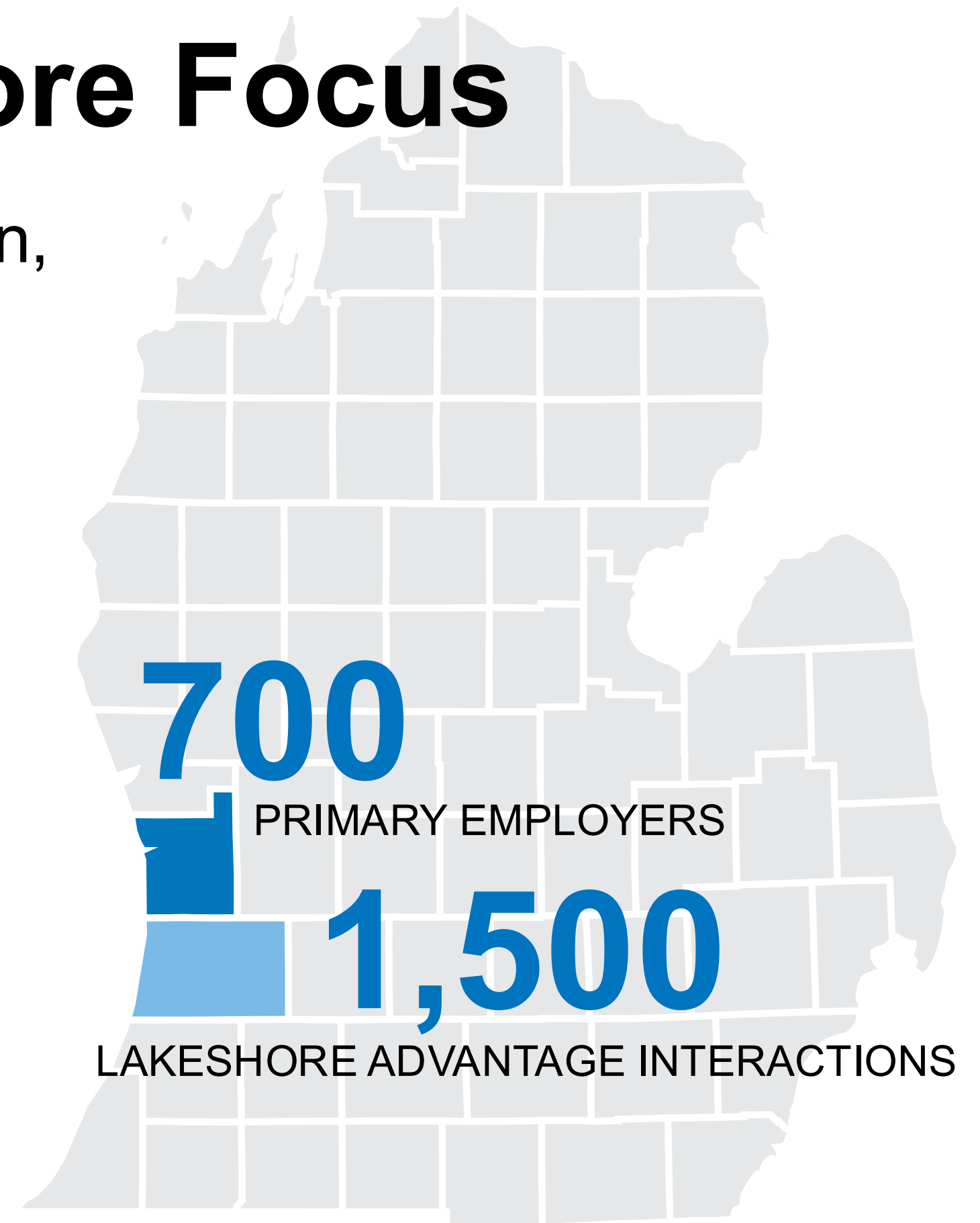
Lakeshore Advantage Core Focus

The Lakeshore Region's **GPS**—We grow, plan, and solve for a bright economic future.

GROW
Primary employer retention, attraction, expansion

PLAN
Entrepreneurship & innovation

SOLVE
Talent retention, attraction, and career pathways



Business + Talent MAGNET



WE BRING THE BUSINESS VOICE TO THE TABLE

ZBPW Integrated Resource Plan Stakeholder Group
SCA Board of Directors
Ottawa County Broadband Solutions
LEO Community & Worker Economic Transition Office Advisory Council
Hope College Boerigter Center
Reimagine Education
Housing Stock Workgroup
Region 4 Talent Partners
West Michigan Regional Childcare Coalition
Construction Careers Council
City of Holland Parks and Recreation Commission
City of Zeeland Planning Commission
Region 4 Economic Development Partners
Macatawa Area Coordinating Council
Broadband Council
iAcademy Global
Lakeshore Leadership Council

City of Holland Planning Commission
Region F Housing Partnership
West Coast Chamber
Economic Development Leaders for Michigan
Collaborative Development Council
City of Zeeland Brownfield Board
Ottawa County Land Bank Authority
Kent-Ottawa-Muskegon Foreign Trade Zone
Comprehensive Economic Development Strategy Committee
West Michigan Regional Planning Commission
Tech Talent Industry Council
Workforce Development
Careerline Tech Entrepreneurship Advisory Board
Holland Charter Township Planning Commission
Ready for School
Hello West Michigan
Discover Manufacturing

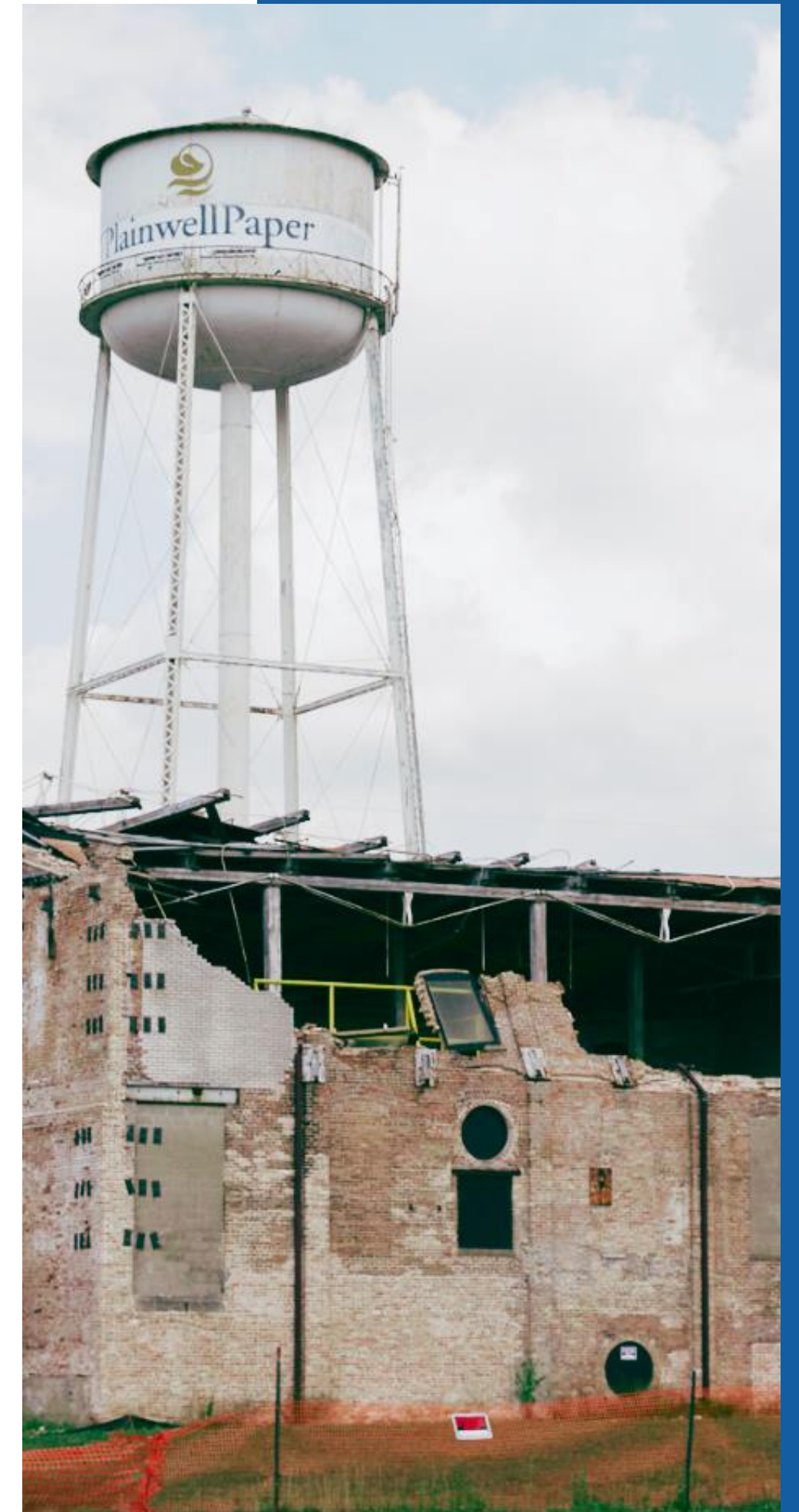


GROW

Business Retention, Expansion Assistance, and Attraction

INDUSTRIAL SITE READINESS

- Focused on addressing future needs.
- Collaborative effort with MEDC and strategic partners.
- The key is expediting the process through preparation.



JR Automation

Case Study

- New global headquarters
- \$72,800,000 private investment
- 500 new/retained jobs





Food Processing



AES



Smart Manufacturing

INDUSTRY CLUSTERS

An aerial photograph of a campus or park area. In the foreground, there's a paved road that curves through a green field. Several cars are parked along the road. In the background, there are more green fields, trees with some autumn-colored leaves, and a small building or structure. The overall scene is bright and clear.

PLAN

Entrepreneurial Development & Startup Support



128 Start-Ups &
Ecosystem Partners
Navigated



53 Members



\$4.8M Capital Raised

OUR IMPACT IN NUMBERS



SOLVE

Strategic Initiatives & Long-Term Planning



Skilled Trades



Software
and Systems



Industrial
Technicians



Engineers

IN-DEMAND CAREERS

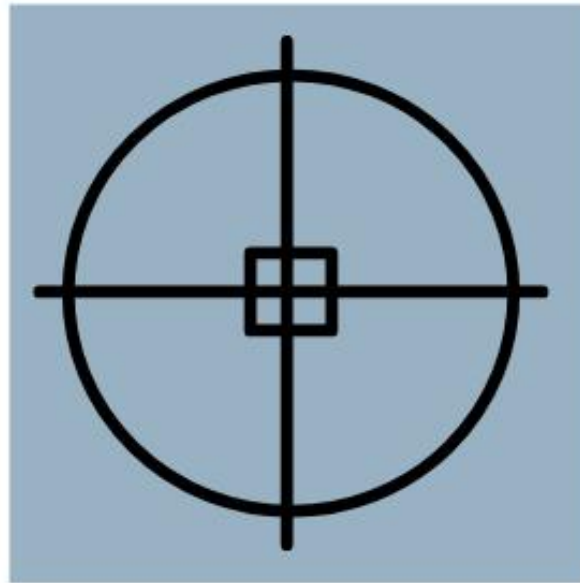
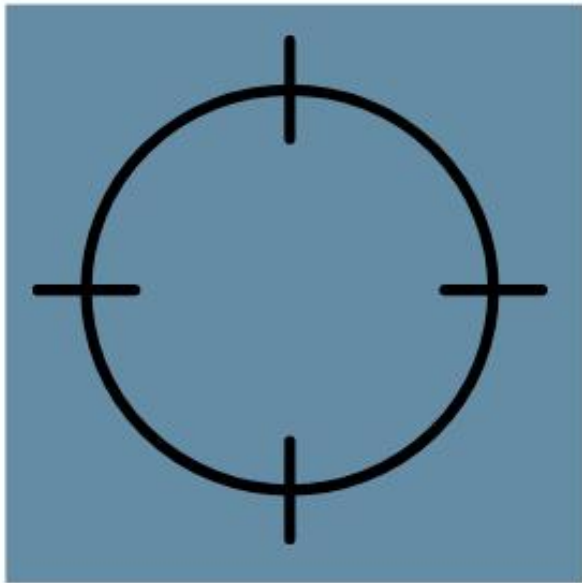
Public/Private Collaboration

KEYS TO SUCCESS

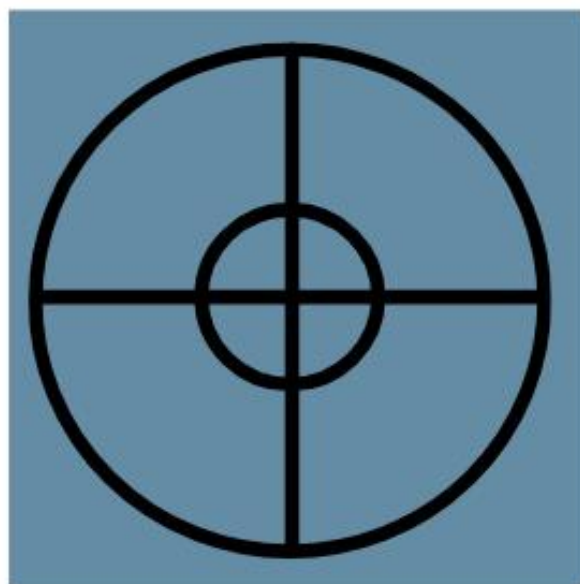
- Shared vision and strategy
- Understanding of local economy
- Broad collaboration and cooperation among local stakeholders
- Sustained funding for economic development over long periods of time.



**LAKESHORE
ADVANTAGE**



MAY 20
2026



FELLOWS GATHERING

lakeshoreadvantage.com/events

LAKESHORE ADVANTAGE

THANK YOU

Ryan Ferrier
Director of Business Retention & Attraction

Ryan.Ferrier@lakeshoreadvantage.com

616.772.5226 ext. 216



LAKESHORE
ADVANTAGE



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

CITY COUNCIL MEMORANDUM

TO: Mayor Richard Van Dorp III and City Councilmembers

FROM: Tim Klunder, City Manager

SUBJECT: FY 26-27 Wage Scales and Wage Implementation Plan

DATE: April 30, 2026

CC: May 4, 2026, City Council Agenda

BACKGROUND: At the April 16, 2026, Personnel Committee meeting, the Personnel Committee unanimously recommended that the city approve the proposed FY 26/27 wage scales (salary ranges) and the implementation plan associated with the wage scales. These plans were subsequently presented to City Council for information at your April 20, 2026, work/study session. At Monday's meeting, we request that City Council approve the FY 26/27 wage scales (attached) and the wage implementation plan outlined below.

As a reminder, for FY 26–27 we performed an internal wage survey and assessment for each non-union job title. Market data was gathered from local, regional, and statewide municipalities, utilities, and similar private-sector organizations. This data established updated midpoints for each position, ensuring that the City's wage scales remain fair, competitive, and aligned with the labor market.

Survey Results

- Movement from current FY 25–26 midpoints ranged from -30% to +24%.
- For midpoints lower than current FY 25–26 rates, no changes are recommended.
- For midpoints that increased, corresponding wage scale adjustments are recommended.
- A revised wage progression grid, removing the 3% across-the-board increase, is also recommended.

FEEL THE ZEEL

To ensure adjustments to wages in FY 26/27 are applied consistently, we propose the following implementation approach (per employee).

1. When applicable, a team member's wage will increase by the greater of:
 - (a) the percent increase in their wage scale midpoint, or
 - (b) the calculated wage-scale penetration point (based on twenty years of service).As in 2022, this movement is capped at 1% per year of service in the current position.
2. A performance adjustment will be applied (if eligible) according to the updated wage progression grid as of July 1, 2026.
3. For team members with at least one year of service in their current position who, after applying adjustments #1 and #2, would receive less than a 3% increase, a retention adjustment of 2%–3% will be provided (unless performance is unacceptable):
 - (a) Team members above the maximum of their pay scale will receive a one-time payment equal to 2% of base salary after July 1, 2026. This payment will not be added to base wages.
 - (b) Team members whose pay falls within their pay scale will receive a 3% increase to base wages.
4. Any retention adjustment above 3% follows the Management Discretionary Policy.

The applicable provisions of the City's Salary Increase Plan (Appendix C of the Employee Handbook) for adjustments outlined in #3 and #4 above states *"for team members Special compensation exceptions may occur based on exceptional performance over an extended period of service, a high desire of management to retain the employee, possession of special certifications and/or qualifications beyond the requirements of the position that are of value to the City, or a limited availability of workers in the appropriate labor market possessing the necessary skills and abilities for the position."* *"Advancement of an employee above the increases listed in the updated annual wage increase chart would be at the discretion of the City Manager or BPW General Manager. The total dollars available for these purposes in a given fiscal year would be determined by the Personnel Committee and approved by the BPW Board and/or by the City Council during the budget approval process."* The dollar amounts projected under provisions #3 and #4 of this implementation approach are estimated at \$40,500 for the city and \$12,500 for the BPW and they have been included in the FY 26/27 budget.

If the recommended implementation plan is approved, it will result in projected overall wage increases (for existing team members) —reflecting both wage scale adjustments and performance adjustments—of roughly 5% for FY 26–27. A summary of the combined changes from the previous fiscal year for existing employees are attached. This percentage

FEEL THE ZEEL

increase amount generates projected dollar amounts that are within the overall wage budgets (including proposed new positions) in the FY 26/27 budget.

RECOMMENDATION: Consistent with the recommendation of the Personnel Committee, city leadership recommends that City Council moves to approve the FY 26–27 wage scale (attached) and the wage implementation plan outlined above to ensure that employees serving the City of Zeeland are compensated fairly and competitively.



Timothy R. Klunder, City Manager

Job Title	FY 25-26							FY 26-27						
	Minimum	Midpoint		Maximum		Spread	Minimum	Midpoint		Maximum				
Accountant	\$ 53,537.37	\$ 25.74	\$ 64,893.78	\$ 31.20	\$ 76,250.19	\$ 36.66	35%	\$ 54,903.95	\$ 26.40	\$ 66,550.25	\$ 32.00	\$ 78,196.54	\$ 37.59	
Admin Asst (BPW)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	30%	\$ 48,011.75	\$ 23.08	\$ 56,484.41	\$ 27.16	\$ 64,957.07	\$ 31.23	
Administrative Assistant (City Services)	\$ 46,802.21	\$ 22.50	\$ 55,061.42	\$ 26.47	\$ 63,320.63	\$ 30.44	30%	\$ 48,011.75	\$ 23.08	\$ 56,484.41	\$ 27.16	\$ 64,957.07	\$ 31.23	
Administrative Assistant (Com Dev)	\$ 46,802.21	\$ 22.50	\$ 55,061.42	\$ 26.47	\$ 63,320.63	\$ 30.44	30%	\$ 48,011.75	\$ 23.08	\$ 56,484.41	\$ 27.16	\$ 64,957.07	\$ 31.23	
Administrative Assistant (Police)	\$ 47,703.16	\$ 22.93	\$ 56,121.37	\$ 26.98	\$ 64,539.57	\$ 31.03	30%	\$ 48,011.75	\$ 23.08	\$ 56,484.41	\$ 27.16	\$ 64,957.07	\$ 31.23	
Assistant City Manager/Finance Director (City & BPW)	\$ 87,220.40	\$ 41.93	\$ 120,304.00	\$ 57.84	\$ 153,387.60	\$ 73.74	55%	\$ 97,778.58	\$ 47.01	\$ 134,867.00	\$ 64.84	\$ 171,955.43	\$ 82.67	
Assistant Finance Director	\$ 62,024.94	\$ 29.82	\$ 80,032.17	\$ 38.48	\$ 98,039.41	\$ 47.13	45%	\$ 72,828.13	\$ 35.01	\$ 93,971.78	\$ 45.18	\$ 115,115.42	\$ 55.34	
Assistant Supervisor Streets/Motorpool/Parks	\$ 53,379.28	\$ 25.66	\$ 66,724.10	\$ 32.08	\$ 80,068.92	\$ 38.49	40%	\$ 54,436.95	\$ 26.17	\$ 68,046.19	\$ 32.71	\$ 81,655.43	\$ 39.26	
BPW Maintenance	\$ 34,689.71	\$ 16.68	\$ 42,048.13	\$ 20.22	\$ 49,406.56	\$ 23.75	35%	\$ 42,726.19	\$ 20.54	\$ 51,789.33	\$ 24.90	\$ 60,852.46	\$ 29.26	
BPW Water Operations Manager	\$ 86,008.00	\$ 41.35	\$ 114,677.33	\$ 55.13	\$ 143,346.66	\$ 68.92	50%	\$ 86,008.00	\$ 41.35	\$ 114,677.33	\$ 55.13	\$ 143,346.66	\$ 68.92	
Cemetery/Parks Supervisor	\$ 56,992.21	\$ 27.40	\$ 73,538.34	\$ 35.35	\$ 90,084.47	\$ 43.31	45%	\$ 58,220.29	\$ 27.99	\$ 75,122.95	\$ 36.12	\$ 92,025.62	\$ 44.24	
City Clerk	\$ 59,276.07	\$ 28.50	\$ 79,034.76	\$ 38.00	\$ 98,793.45	\$ 47.50	50%	\$ 59,392.42	\$ 28.55	\$ 79,189.89	\$ 38.07	\$ 98,987.37	\$ 47.59	
City Manager	\$ 97,904.51	\$ 47.07	\$ 139,863.59	\$ 67.24	\$ 181,822.67	\$ 87.41	60%	\$ 105,112.74	\$ 50.53	\$ 150,161.05	\$ 72.19	\$ 195,209.37	\$ 93.85	
Clean Water Plant Superintendent	\$ 83,519.04	\$ 40.15	\$ 111,358.72	\$ 53.54	\$ 139,198.39	\$ 66.92	50%	\$ 83,519.04	\$ 40.15	\$ 111,358.72	\$ 53.54	\$ 139,198.39	\$ 66.92	
Community Development Director/ Assessor	\$ 75,657.69	\$ 36.37	\$ 104,355.43	\$ 50.17	\$ 133,053.17	\$ 63.97	55%	\$ 83,423.83	\$ 40.11	\$ 115,067.36	\$ 55.32	\$ 146,710.88	\$ 70.53	
Crossing Guard	\$ 21.05	\$ 0.01	\$ 24.77	\$ 0.01	\$ 28.49	\$ 0.01	30%	\$ 21.05	\$ 0.01	\$ 24.77	\$ 0.01	\$ 28.49	\$ 0.01	
Customer Relationship Specialist	\$ 49,926.86	\$ 24.00	\$ 60,517.41	\$ 29.09	\$ 71,107.95	\$ 34.19	35%	\$ 49,926.86	\$ 24.00	\$ 60,517.41	\$ 29.09	\$ 71,107.95	\$ 34.19	
Customer Relationship Specialist Supervisor	\$ 54,144.17	\$ 26.03	\$ 69,863.45	\$ 33.59	\$ 85,582.72	\$ 41.15	45%	\$ 54,792.12	\$ 26.34	\$ 70,699.51	\$ 33.99	\$ 86,606.90	\$ 41.64	
Deputy Assessor	\$ 55,855.83	\$ 26.85	\$ 69,819.79	\$ 33.57	\$ 83,783.75	\$ 40.28	40%	\$ 60,097.80	\$ 28.89	\$ 75,122.25	\$ 36.12	\$ 90,146.70	\$ 43.34	
Deputy Clerk	\$ 49,968.33	\$ 24.02	\$ 60,567.67	\$ 29.12	\$ 71,167.01	\$ 34.21	35%	\$ 49,968.33	\$ 24.02	\$ 60,567.67	\$ 29.12	\$ 71,167.01	\$ 34.21	
Deputy Fire Chief	\$ 44,815.36	\$ 21.55	\$ 59,753.81	\$ 28.73	\$ 74,692.26	\$ 35.91	50%	\$ 72,587.91	\$ 34.90	\$ 96,783.89	\$ 46.53	\$ 120,979.86	\$ 58.16	
Electric Power Supply & Markets Operations Manager	\$ 114,143.80	\$ 54.88	\$ 152,191.74	\$ 73.17	\$ 190,239.67	\$ 91.46	50%	\$ 114,143.80	\$ 54.88	\$ 152,191.74	\$ 73.17	\$ 190,239.67	\$ 91.46	
Electric Transmission & Distribution Manager	\$ 98,734.71	\$ 47.47	\$ 131,646.29	\$ 63.29	\$ 164,557.86	\$ 79.11	50%	\$ 98,734.71	\$ 47.47	\$ 131,646.29	\$ 63.29	\$ 164,557.86	\$ 79.11	
Electrical Engineer	\$ 82,108.49	\$ 39.48	\$ 105,946.44	\$ 50.94	\$ 129,784.39	\$ 62.40	45%	\$ 82,801.31	\$ 39.81	\$ 106,840.40	\$ 51.37	\$ 130,879.49	\$ 62.92	
Engineer/Project Consultant	\$ 90,879.45	\$ 43.69	\$ 117,263.81	\$ 56.38	\$ 143,648.17	\$ 69.06	45%	\$ 90,879.45	\$ 43.69	\$ 117,263.81	\$ 56.38	\$ 143,648.17	\$ 69.06	
Equipment Operator	\$ 46,803.16	\$ 22.50	\$ 56,731.11	\$ 27.27	\$ 66,659.05	\$ 32.05	35%	\$ 46,803.16	\$ 22.50	\$ 56,731.11	\$ 27.27	\$ 66,659.05	\$ 32.05	
Event Planner	\$ 47,454.16	\$ 22.81	\$ 61,231.18	\$ 29.44	\$ 75,008.19	\$ 36.06	45%	\$ 55,991.22	\$ 26.92	\$ 72,246.73	\$ 34.73	\$ 88,502.25	\$ 42.55	
Events Coordinator/Com Center/Marketing	\$ 41,257.00	\$ 19.84	\$ 51,571.25	\$ 24.79	\$ 61,885.50	\$ 29.75	40%	\$ 42,749.01	\$ 20.55	\$ 53,436.27	\$ 25.69	\$ 64,123.52	\$ 30.83	
Facilities Maintenance Supervisor	\$ 58,408.17	\$ 28.08	\$ 75,365.38	\$ 36.23	\$ 92,322.59	\$ 44.39	45%	\$ 64,737.36	\$ 31.12	\$ 83,532.07	\$ 40.16	\$ 102,326.79	\$ 49.20	
Facilities Maintenance Technician	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40%	\$ 49,456.86	\$ 23.78	\$ 61,821.07	\$ 29.72	\$ 74,185.28	\$ 35.67	
Financial Analyst	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	40%	\$ 76,571.91	\$ 36.81	\$ 95,714.89	\$ 46.02	\$ 114,857.87	\$ 55.22	
Fire Chief	\$ 75,149.08	\$ 36.13	\$ 103,653.90	\$ 49.83	\$ 132,158.72	\$ 63.54	55%	\$ 84,209.01	\$ 40.49	\$ 116,150.36	\$ 55.84	\$ 148,091.70	\$ 71.20	
Fire/EMS Firefighter	\$ 54,089.26	\$ 26.00	\$ 65,562.74	\$ 31.52	\$ 77,036.22	\$ 37.04	35%	\$ 54,089.26	\$ 26.00	\$ 65,562.74	\$ 31.52	\$ 77,036.22	\$ 37.04	
Fire/EMS Lieutenant	\$ 56,121.71	\$ 26.98	\$ 70,152.14	\$ 33.73	\$ 84,182.56	\$ 40.47	40%	\$ 59,804.53	\$ 28.75	\$ 74,755.66	\$ 35.94	\$ 89,706.80	\$ 43.13	
General Manager - BPW	\$ 130,569.95	\$ 62.77	\$ 186,528.50	\$ 89.68	\$ 242,487.05	\$ 116.58	60%	\$ 183,194.67	\$ 88.07	\$ 242,487.05	\$ 89.68	\$ 308,974.05	\$ 116.58	
GIS Analyst	\$ 70,040.00	\$ 33.67	\$ 87,550.00	\$ 42.09	\$ 105,060.00	\$ 50.51	40%	\$ 70,040.00	\$ 33.67	\$ 87,550.00	\$ 42.09	\$ 105,060.00	\$ 50.51	
Head Custodian	\$ 43,083.58	\$ 20.71	\$ 52,222.52	\$ 25.11	\$ 61,361.46	\$ 29.50	35%	\$ 44,434.05	\$ 21.36	\$ 53,859.46	\$ 25.89	\$ 63,284.87	\$ 30.43	
Human Resource Specialist	\$ 51,102.40	\$ 24.57	\$ 63,878.00	\$ 30.71	\$ 76,653.60	\$ 36.85	40%	\$ 61,557.04	\$ 29.59	\$ 76,946.30	\$ 36.99	\$ 92,335.56	\$ 44.39	
IT Customer Support Lead	\$ 54,678.67	\$ 26.29	\$ 66,277.17	\$ 31.86	\$ 77,875.68	\$ 37.44	35%	\$ 57,435.09	\$ 27.61	\$ 69,618.29	\$ 33.47	\$ 81,801.48	\$ 39.33	
IT Director	\$ 100,394.29	\$ 48.27	\$ 133,859.06	\$ 64.36	\$ 167,323.82	\$ 80.44	50%	\$ 100,394.29	\$ 48.27	\$ 133,859.06	\$ 64.36	\$ 167,323.82	\$ 80.44	
IT Engineer/Project Coordinator	\$ 62,600.14	\$ 30.10	\$ 80,774.38	\$ 38.83	\$ 98,948.62	\$ 47.57	45%	\$ 62,600.14	\$ 30.10	\$ 80,774.38	\$ 38.83	\$ 98,948.62	\$ 47.57	
Librarian I	\$ 31,934.62	\$ 15.35	\$ 37,570.14	\$ 18.06	\$ 43,205.66	\$ 20.77	30%	\$ 34,009.45	\$ 16.35	\$ 40,011.11	\$ 19.24	\$ 46,012.78	\$ 22.12	
Librarian II	\$ 33,655.69	\$ 16.18	\$ 40,794.78	\$ 19.61	\$ 47,933.86	\$ 23.05	35%	\$ 39,797.79	\$ 19.13	\$ 48,239.75	\$ 23.19	\$ 56,681.71	\$ 27.25	
Library Page	\$ 22,995.73	\$ 11.06	\$ 27,053.80	\$ 13.01	\$ 31,111.87	\$ 14.96	30%	\$ 27,085.13	\$ 13.02	\$ 31,864.85	\$ 15.32	\$ 36,644.58	\$ 17.62	
Library Programming Specialist	\$ 44,366.33	\$ 21.33	\$ 57,246.87	\$ 27.52	\$ 70,127.42	\$ 33.72	45%	\$ 45,255.73	\$ 21.76	\$ 58,394.49	\$ 28.07	\$ 71,533.24	\$ 34.39	
Library Technical Service & User Experience Manager	\$ 51,804.33	\$ 24.91	\$ 66,844.30	\$ 32.14	\$ 81,884.26	\$ 39.37	45%	\$ 51,804.33	\$ 24.91	\$ 66,844.30	\$ 32.14	\$ 81,884.26	\$ 39.37	
Library Technology and Business Office Lead	\$ 48,059.50	\$ 23.11	\$ 62,012.26	\$ 29.81	\$ 75,965.02	\$ 36.52	45%	\$ 48,059.50	\$ 23.11	\$ 62,012.26	\$ 29.81	\$ 75,965.02	\$ 36.52	
Library/Community Center Director	\$ 68,606.86	\$ 32.98	\$ 94,630.16	\$ 45.50	\$ 120,653.45	\$ 58.01	55%	\$ 68,606.86	\$ 32.98	\$ 94,630.16	\$ 45.50	\$ 120,653.45	\$ 58.01	
Custodian	\$ 40,860.56	\$ 19.64	\$ 48,071.25	\$ 23.11	\$ 55,281.93	\$ 26.58	30%	\$ 40,860.56	\$ 19.64	\$ 48,071.25	\$ 23.11	\$ 55,281.94	\$ 26.58	
Marketing Director	\$ 60,006.28	\$ 28.85	\$ 80,008.38	\$ 38.47	\$ 100,010.47	\$ 48.08	50%	\$ 60,749.40	\$ 29.21	\$ 80,999.20	\$ 38.94	\$ 101,249.00	\$ 48.68	
Mechanic - Motor Pool	\$ 50,470.87	\$ 24.26	\$ 63,088.59	\$ 30.33	\$ 75,706.31	\$ 36.40	40%	\$ 50,470.87	\$ 24.26	\$ 63,088.59	\$ 30.33	\$ 75,706.31	\$ 36.40	
Parks/Cemetery Maintenance	\$ 42,926.26	\$ 20.64	\$ 52,031.84	\$ 25.02	\$ 61,137.41	\$ 29.39	35%	\$ 42,926.26	\$ 20.64	\$ 52,031.84	\$ 25.02	\$ 61,137.41	\$ 29.39	
Police Chief	\$ 84,606.68	\$ 40.68	\$ 116,698.87	\$ 56.11	\$ 148,791.06	\$ 71.53	55%	\$ 85,402.38	\$ 41.06	\$ 117,796.39	\$ 56.63	\$ 150,190.40	\$ 72.21	
Police Lieutenant	\$ 72,484.73	\$ 34.85	\$ 93,528.69	\$ 44.97	\$ 114,572.64	\$ 55.08	45%	\$ 72,579.86	\$ 34.89	\$ 93,651.44	\$ 45.02	\$ 114,723.01	\$ 55.16	
Streets/Motor Pool Supervisor	\$ 56,882.97	\$ 27.35	\$ 73,397.38	\$ 35.29	\$ 89,911.79	\$ 43.23	45%	\$ 58,220.29	\$ 27.99	\$ 75,122.95	\$ 36.12	\$ 92,025.61	\$ 44.24	
Water Technician	\$ 45,063.27	\$ 21.67	\$ 54,622.14	\$ 26.26	\$ 64,181.02	\$ 30.86	35%	\$ 51,316.25	\$ 24.67	\$ 62,201.51	\$ 29.90	\$ 73,086.78	\$ 35.14	

Estimated

		Full Time			Part Time			Estimated Annual Total			
City Current Projected	City FT Annual Wages	Dollar Difference	Percentage Difference	City PT Hourly Wages	Dollar Difference	Percentage Difference	Total Estimate PT Annual Salary	City Total Estimated Annual Salary	Annual Dollar Difference	Estimated Increase for FY26-27	
		\$ 3,190,115.75	n/a	n/a	\$ 500.21	n/a	n/a	\$ 491,186.45	\$ 3,681,302.20		
	\$ 3,340,096.50	\$ 149,980.75	4.70%	\$ 547.77	\$ 47.56	9.51%	\$ 539,551.44	\$ 3,879,647.94	\$ 198,345.74	5.39%	
BPW Current Projected	BPW Annual FT Wages	Dollar Difference	Percentage Difference	City PT Hourly Wages	Dollar Difference	Percentage Difference	Total Estimate PT Annual Salary	BPW Total Estimated Annual Salary	Annual Dollar Difference	Estimated Increase for FY26-27	
		\$ 1,070,706.53	n/a	n/a	\$ 179.73	n/a	n/a	\$ 196,416.69	\$ 1,267,123.22		
	\$ 1,103,903.64	\$ 33,197.11	3.10%	\$ 187.82	\$ 8.09	4.50%	\$ 206,615.68	\$ 1,310,519.33	\$ 43,396.11	3.42%	
City & BPW		Total FT Annual Wages	Dollar Difference	Percentage Difference	City PT Hourly Wages	Dollar Difference	Percentage Difference	Total Estimate PT Annual Salary	Total Estimated Annual Salary for FT& PT	Annual Dollar Difference	Estimated Increase for FY26-27
Current		\$ 4,260,822.28	n/a	n/a	\$ 679.95	n/a	n/a	\$ 687,603.14	\$ 4,948,425.42		
Projected		\$ 4,444,000.14	\$ 183,177.86	4.30%	\$ 735.59	\$ 55.64	8.18%	\$ 746,167.13	\$ 5,190,167.27	\$ 241,741.85	4.89%

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Brian L. Coots, Electric Transmission & Distribution Manager

CC: Andrew Boatright, General Manager

SUBJECT: APPA DEED Grant Award - GIS Intern

DATE: May 12, 2026

Background

The Zeeland Board of Public Works applied for the Spring 2026 DEED Internship Program through the American Public Power Association (APPA) following the success of a previous GIS internship project completed under the program. The prior internship provided valuable support for utility mapping, asset data collection, and GIS system improvements, while also giving a student meaningful hands-on experience in municipal utility operations. The project delivered positive results for both the organization and the intern experience, demonstrating the value of continued participation in the DEED internship initiative.

The BPW has since been notified that its Spring 2026 internship application was approved and fully funded through the APPA DEED program. The awarded funding will offset eligible internship expenses and allow the utility to continue investing in workforce development opportunities while advancing ongoing operational and infrastructure-related initiatives.

Participation in the DEED internship program supports ZBPW's broader goals of succession planning, employee development, and attracting future utility professionals to the public power and utility industries. Staff anticipate the intern will assist with GIS, asset management, and utility operations projects while gaining practical experience in public utility management and infrastructure services.

Recommendation

Staff recommend that the \$4,000 plus up to \$1,000 in travel funds to attend an applicable conference grant offered by the American Public Power Association's (APPA) Demonstration of Energy & Efficiency Developments (DEED) program be Accepted.

Attachments: 2820_GIS InternPacket.pdf
Update_DEED Internship Application Award.pdf

2820: GIS Intern

2026 Spring Student Internship Application

Zeeland Board of Public Works

350 E Washington Ave
Zeeland, MI 49464-1334

O: 616-772-6212

Chris Pillsbury
GIS Analyst

350 E Washington Ave
Zeeland, MI 49464-1334

cpillsbury@zeelandbpw.com
O: 616-879-2405

Application Form

Basic Project Information

Internship Title*

Please keep title as short and concise as possible.

2820: GIS Intern

Brief, Basic, Non-technical Description*

Please provide a basic, non-technical description of your proposed internship. A more detailed description is required later in the application.

GIS Intern will assist ZBPW efforts in transitioning from CAD and paper-based maps to a GIS system

Internship Category*

Please choose the 3 keywords that best describe your proposed internship. The first drop down menu will offer broad categories. The second will get slightly more detailed, and the third drop down will be the most detailed.

Broad category descriptions: "Utility Operations" - Covers engineering and operations projects such as those related to generation, transmission, and distribution. These primarily focus on the delivery of electricity to the customer up to the meter.

"Customer" - Covers topics that primarily focus on a customer's usage of energy that has been delivered by the utility. It focuses on energy usage issues "on the other side of the electric meter" which might include small distributed generation.

If nothing fits your proposed Internship, please use your own keywords in the text box below labeled "Internship Category - Other."

1. Utility Operations > Communications > Geographic information system (GIS)

Internship Category - Other

If you answered "Other" above, or none of the drop down menus fit your proposed internship, please offer a few other keywords to describe your proposed internship.

Geographic Region*

REGION 2 (IL, IN, MI, OH, and WI)

Sponsoring DEED member company's name*

Student applicants must receive sponsorship from a DEED member.

Zeeland Board of Public Works

Name of sponsor from DEED member*

Chris Pillsbury

Title of sponsor from DEED member*

GIS Analyst

Student Information

DEED member applicants who don't yet have a student in mind, do not complete this section. If your application is approved for funding, you will provide this once you select a student.

Student Name

Student Phone Number

Student Email Address

Student Street Address Line 1

Student Street Address Line 2

Student City

Student State (Abbreviation)

Student Zip Code

Course of Study

Expected Graduation Date

Please provide you expected graduation date in mm/yyyy format.

Student Status

By clicking yes below, the applicant acknowledges that he/she is currently enrolled at an accredited college/university or technical school in the U.S.

Don't forget to save your work! Save button is at the bottom of your screen.

Additional Sponsoring DEED Member Information

Phone number of sponsor*

616-879-2405

Email address of sponsor*

cpillsbury@zeelandbpw.com

DEED member company street address*

350 E Washington Ave

DEED member company's address line 2

City*

Zeeland

State*

MI

Zip Code*

49464

Utility Applicant*

If you are a DEED member utility applying for funding to have a student intern work at your utility please click yes below.

Yes

Educational Institution

If you are a utility applicant, please write N/A for the following section on educational institution unless you know which educational institution you hope to select a student from and your contact person there.

Name of Educational Institution*

N/A

Mailing Address of Educational Institution*

N/A

Name of Department Head from Educational Institution*

N/A

Title of Department Head from Educational Institution*

N/A

Phone Number of Department Head from Educational Institution*

N/A

Email Address of Department Head from Educational Institution*

N/A

Internship Dates

Proposed Start Date (mm/yyyy)*

05/2026

Proposed Completion Date (mm/yyyy)*

09/2026

Proposed Internship Questions

Please respond to the following questions as completely as possible. Should you choose to write your responses in a PDF or Word document, please copy and paste the response to each question in the appropriate text boxes below.

a. Write a Detailed Internship Description*

Primary tasks for student will involve assisting ZBPW migrate their CAD and paper based maps into a GIS system for electric and water utilities. This will be done utilizing AutoDesk and Esri software. Under direction from ZBPW staff, student will also perform updates and maintenance on data once it has been converted. Updates may be completed at a computer in the office or they may require field inspections utilizing Esri mobile software. Bulk of work is expected to occur in the office.

b. Describe the Problem the Internship is Attempting to Solve*

ZBPW staff currently have to sift through and reference many different maps to find information. Availability of maps is an issue depending on if staff member is in the field or the office. Accuracy of maps is difficult to maintain as they do not reference a central dataset. Intern will be assisting ZBPW staff in transferring this disconnected data into a central GIS system that is available to staff on multiple devices regardless of location.

c. Internship Objectives*

Objective of internship is to expose the student to the industry of public utilities in a manner that provides them valuable experience while also helping ZBPW achieve its goals. Student will be exposed to a variety of practices utilized by public utilities and will gain practical experience in the working world. ZBPW will benefit by having another set of hands to help carry out the data conversion and update process.

d. Methodology to be Used During the Internship*

Data conversion will utilize CAD to GIS geoprocessing tools. Some data will be digitized manually. Data maintenance and updates will be performed in office using a computer or in field using a mobile device.

e. Description of Equipment/Hardware/System to Be Used During the Internship*

Please be as specific as possible.

Desktop computer, tablet, ArcGIS Suite, AutoCAD

f. Anticipated Deliverable(s) to DEED*

This is in addition to the required final report and two-page summary abstract. A deliverable, if applicable, could be a DVD, software, a manual, a webinar, etc. We encourage you to also create a 1-3 minute video summarizing your research.

PDF maps showing data that was converted/updated by student

g. Anticipated Relevance and Transferability of Results to Other Public Power Systems*

What other utilities may benefit from the results of this student internship? Please consider the availability of staff resources of publicly owned utilities, many of which serve less than 2,000 meters, and whether these utilities would benefit from the results of the project.

Highly relevant to any utility migrating to GIS, particularly those with existing CAD datasets

h. Describe the Level of Involvement Between the Utility and Student During this Internship.*

Student will receive direct supervision and instruction related to assigned tasks

i. Additional Supporting Documents

If you have any additional supporting documents please upload them here. In the text box below, please provide a brief description of the uploaded documents.

Don't forget to save your work! Save button is at the bottom of your screen.

Authorized Signature Form

Signature Pages*

For Student Applicants:

If you are applying as a **STUDENT** please have the Student Authorized Signature Form signed by the student, sponsoring utility, and an adviser at the student's educational institution. It should be uploaded in the area below.

You must share a copy of your completed application with your sponsor and adviser for review before they can sign this form. To create a PDF of your application, click "Application Packet" at the top right corner of the application page.

For Utility Applicants:

If you are applying on behalf of a **UTILITY** please have the Utility Authorized Signature Form signed and upload it in the area below.

Authorized Signature Form.pdf

If you don't have access to a scanner and can't upload a file please use the **"Fax to File"** option located in the left hand navigation bar. This feature allows you to upload relevant documents to the application by faxing them to a toll-free number.

Student Applicants Only

Student applicants must request an official transcript from their most recently attended school with grades from at least one semester of courses. Transcripts may be sent electronically to DEED@publicpower.org with the applicant last name and official transcript in the subject line or to APPA at the following address:

AMERICAN PUBLIC POWER ASSOCIATION
Attention: DEED Scholarship Program
American Public Power Association
2451 Crystal Dr., Suite 1000Arlington, VA 22202

The transcript must be received by the application due date. Incomplete applications will not be considered.

File Attachment Summary

Applicant File Uploads

- Authorized Signature Form.pdf

For use by utilities applying ONLY



DEED STUDENT INTERNSHIP APPLICATION

SPONSORSHIP AGREEMENT

DEED members who sponsor student(s) for a DEED scholarship are intended to be a resource and mentor to the student(s) they sponsor. By signing below the DEED member agrees to:


1. Follow the scholarship requirements for a Student Internship.
2. Provide the scholarship recipient with more knowledge of career opportunities in public power the DEED member sponsor or mentor agrees to at least one of the following:
 - a. Provide an opportunity for the recipient to shadow an employee on staff.
 - b. Share information on the electric utility industry and career opportunities in public power with the recipient, such as by conducting a tour and briefing at the sponsor's utility.
 - c. Invite the recipient to assist and participate in special events the utility hosts such as programs during public power week or at local schools.
 - d. Provide a mentor to the recipient who can share information on appropriate public power career paths and be a resource to the student at least during the time frame of the DEED scholarship.

REQUIRED SIGNATURES

UTILITY AUTHORITY:

Name: ANDREW M. BOATRIGHT Date: 2/13/2026

Utility Name: ZEELAND BOARD OF PUBLIC WORKS

Signature: 

Phone: 616-772-6212 E-mail: A.Boatright@zeelandbpw.com

Once all authentic signatures have been acquired, please upload this form into your application.

From: Nikkhil Murthy <nmurthy@publicpower.org>

Sent: Friday, April 10, 2026 2:24 PM

To: Christopher Pillsbury <CPillsbury@zeelandbpw.com>

Cc: Paul Zummo <PZummo@publicpower.org>

Subject: [External] Update: DEED Internship Applications - Zeeland Board of Public Works - Notice of Results

Attention: This email was sent to City of Zeeland / Zeeland BPW from an **external source**. Please be extra vigilant when opening attachments or clicking links.

Good afternoon,

Hope this email finds you well. We are following up on the status of your DEED internship application for the spring 2026 cycle, 2820: *GIS Intern* project. The DEED program has approved to fully fund your project. Note that this email only serves as a notice of the results. We will follow up in the coming days on next steps.

Congratulations!

Best,

Nikkhil Dev Murthy
Research and Development Specialist



2451 Crystal Drive, Suite 1000
Arlington, VA 22202-4804

nmurthy@PublicPower.org

Zeeland Board of Public Works – Community Grant Overview 2026

	Organization Name	Project Title	Requested Financial	Notes	Reviewed
1	Upward Bound Ministries	Let's Roll: Upward Bound	Up to \$25,000	This project will involve upgrades to bowling lanes, buses, gym equipment and summer programming.	<input type="checkbox"/>
2	City of Zeeland	Community Playground Relocation and Reuse Project	\$25,000	The Community Playground Relocation and Reuse Project will salvage and repurpose playground equipment from the existing Bethel Church site and relocate and reinstall on new property.	<input type="checkbox"/>
3	Ottawa County Community Action Agency	Zeeland Water Repair Program	\$22,500	This project will continue and expand our Water Repair Program with a focused effort to serve households within the Zeeland Board of Public Works (ZBPW) service area.	<input type="checkbox"/>
4	Children's Advocacy Center of Ottawa County	2026 Kickoff to Summer Kids Camp	\$2,500	They are seeking a sponsorship of \$2,500 from Zeeland BPW to be the first ever Presenting Sponsor of their summer youth camp.	<input type="checkbox"/>
5	Lakeshore Habitat for Humanity	Zeeland Home Repair & Energy Efficiency Initiative	\$25,000	Support a targeted home repair and energy efficiency initiative serving low-income homeowners in the ZBPW service area.	<input type="checkbox"/>
6	Zeeland Christian	Zeeland Christian School Capital Projects Proposal	\$25,000	Support capital projects focused on improving aging infrastructure and enhancing outdoor learning environments that serve not only their students, but the broader Zeeland community.	<input type="checkbox"/>
7	City on a Hill Ministries	Upgrading Outdated Laboratory Equipment to Improve Access to Care for Uninsured Patients	~\$10,000	Funding will be used to purchase updated laboratory equipment to replace outdated machines currently used in patient care.	<input type="checkbox"/>
8	Zeeland Recreation (Zeeland Public Schools)	Expanding Access to High-Quality Recreation Opportunities for All Ages	\$25,000	Recreation improvements through one-time equipment upgrades for aquatics, fitness, and youth programs, enhancing existing activities such as basketball, cheer, dance, football, motor development, and STEM.	<input type="checkbox"/>