

NOTICE
Time Change

The City Council Work Study Session
on Monday, June 15, 2026
has been rescheduled

to

5:45 p.m.

Council Chambers – City Hall
21 South Elm
Zeeland, Michigan



CITY OF ZEELAND
City Council Work-Study Session
Agenda
City Hall – Council Chambers, 2nd Floor, 21 South Elm
June 15, 2026, 5:45 p.m.

DISCUSSION ITEMS:

1. Body/Dash Camera Contract Award
2. Fire SCBA Grant Participation
3. Mandu Escapes, LLC, Social District License Holder Resolution
4. Facilities Implementation Plan
5. Clean Water Plant Capacity Charge Study Contract Award
6. Howard Miller Library Chiller Design Contract Award
7. FY2026 Budget Amendment
8. 17 E. Main Boiler Project Contract Award
9. North Street CRC Parking Easement
10. JR Automation IFT Certificate
11. 75 North Division Easement
12. Board of Review Appointment (Chad Keegstra)

UPCOMING BUSINESS:

OLD BUSINESS:

- Vacancies on Boards/Commissions:
- Board of Construction Appeals (1)
 - Brownfield Redevelopment Authority (1)
 - Nominating Commission (5)

ANNOUNCEMENTS:



CITY OF ZEELAND
City Council Regular Meeting
Agenda
City Hall – Council Chambers, 2nd Floor, 21 South Elm
June 15, 2026, 7:00 p.m.

CALL TO ORDER:

Invocation – City Attorney Jim Donkersloot
Pledge of Allegiance to the Flag
Excuse absent members (by motion and reason)
Approve additions/deletions to the Agenda
Consent Agenda (page 2)
Public Comment/Visitors
Communications
City Manager's Report

PUBLIC HEARING:

7:10 P.M. – JR Automation IFT Certificate

ACTION ITEMS:

1. JR Automation IFT Certificate
2. Body/Dash Camera Contract Award
3. Fire SCBA Grant Participation
4. Mandu Escapes, LLC, Social District License Holder Resolution
5. Clean Water Plant Capacity Charge Study Contract Award
6. Howard Miller Library Chiller Design Contract Award
7. FY2026 Budget Amendment
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9. North Street CRC Parking Easement
10. 75 North Division Easement
11. Board of Review Appointment (Chad Keegstra)

REPORTS FROM CITY COUNCIL MEMBERS

ANNOUNCEMENTS

CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion with a roll call vote. There will be no separate discussion of these matters unless a council member, a member of the administrative staff or a citizen so requests, in which event the item will be removed from the consent agenda and considered separately in its normal sequence on the regular agenda.

1. Approve minutes of the City Council Work Study of June 1, 2026.
2. Approve minutes of the Regular City Council meeting of June 1, 2026.
3. Approve minutes of the Joint City Council and Board of Public Works meeting of June 11, 2026.
4. Receive for information draft minutes of June 9, 2026, Clean Water Plant Committee meeting.
5. Receive for information draft minutes of June 9, 2026, Board of Public Works meeting.
6. Ratify BPW Action #26.034 – Approve Cash Disbursements and Recommended Cash Transfers
7. Ratify BPW Action #26.035 – Approve Dixon Engineering Remote Operated Vehicle (ROV) Tank Inspections FY2027
8. Ratify BPW Action #26.036 – Approve HSI Workplace Compliance Solutions EHS and Safety Platform Services
9. Ratify BPW Action #26.037 – Approve Fairview Substation 69kV Breaker Replacement – Change Order
10. Ratify BPW Action #26.038 – Approve BPW Office Renovation and Expansion Project – Landscaping Change Order Recommendation
11. Ratify BPW Action #26.039 – Approve Bid Recommendation for SCADA Switch Replacements
12. Ratify BPW Action #26.040 – Approve 2026 Community Grant Award

Council Meeting
Common Council
June 1, 2026

The regular meeting of the Common Council was held at 21 S. Elm Street, Zeeland, MI 49464 on Monday, June 1, 2026. Mayor VanDorp called the meeting to order at 7:00 P.M.

PRESENT: Councilmembers - Mayor VanDorp, Mayor Pro-Tern Gruppen, Timmer, Lam, Langeland, Perkins, Bult
ABSENT: None

Staff Present: City Attorney Jim Donkersloot, City Manager Tim Klunder, Asst City Manager/Finance Director Kevin Plockmeyer, and City Clerk Kristi DeVerney

The Invocation was offered by Reverend Miriam Barnes from Second Reformed Church. The Pledge of Allegiance to the Flag

Consent Agenda

Motion was made by Councilmember Lam and Supported by Councilmember Langeland to approve the Consent Agenda.

1. Approve minutes of the City Council Work Study of May 18, 2026.
2. Approve minutes of the Regular City Council meeting of May 18, 2026.
3. Receive for information draft minutes of May 11, 2026, Planning Commission meeting.
4. Receive for information draft minutes of May 14, 2026, Shopping Area Redevelopment Board meeting.
5. Receive for information draft minutes of May 18, 2026, Tax Incentive Committee meeting.
6. Receive for information draft minutes of May 19, 2026, Library Advisory Board meeting.

Ayes: Mayor Pro-Tem Gruppen, Timmer, Lam, Langeland, Perkins, Bult, Mayor VanDorp
No Vote: None
Absent: None

Public Comment

Bob Riley (134 S Church St) stated he was frustrated with how long construction on Church St was taking, the loud dewatering machine, and that neighbors never received any information ahead of time as to what to expect with the project.

Communications

None

City Managers Report

City Manager Klunder reported:

Mead Johnson Site Plan Review – The Planning Commission will hold their next regular meeting on Thursday, June 4. At their last meeting, the Planning Commission directed staff and the City attorney to prepare a resolution approving the site plan/special land use application, subject to contingencies such as a development agreement(s), that the Planning Commission will consider on June 4. The resolution with contingencies is still being developed. Our administrative team's

recommendation on the site plan approval, along with considerations for development agreement(s), will be included in the Planning Commission's June 4th packet.

Bethel CRC Playground Relocation – Related to the Mead Johnson Site Plan Review, a couple of active agreements being worked on are a lease agreement with Zeeland Public Schools to locate playground equipment in the area between the ballfield at the corner of Main/Fairview and the bus garage parking lot; and an agreement for Mead Johnson to donate the salvageable playground equipment from Bethel CRC to that location. We are hopeful that we can have the lease agreement, with ZPS, before City Council at their meeting on June 15. Playground concepts are still being worked on, so that agreement may not be ready by that time. Per the Planning Commission's possible contingencies on site plan approval, these agreements would be the first of many that City Council will need to consider related to Mead Johnson's modernization project.

Board of Public Works/City Council Joint Meeting – The Board of Public Works Commissioners and City Council will hold a joint meeting on Thursday, June 11 @ 6 p.m. at the Howard Miller Library/Community Center to review the findings of the BPW's Integrated Resource Plan (IRP). Discussion will include BPW's long-term electric generation needs, projected capacity shortfalls beginning around 2030, regulatory requirements, and a summary of the available options to address those needs. The meeting will emphasize the importance of securing reliable future capacity resources to support continued load growth, maintain system reliability, and preserve flexibility as market and regulatory conditions evolve. The meeting will also review how participation in the Michigan Public Power Agency's (MPPA) behind-the-meter generation initiative could provide a practical pathway for addressing these future needs through locally sited generation resources that enhance resiliency, reduce transmission constraints, and support long-term resource adequacy goals. The BPW Board and administrative team look forward to sharing this information with City Council – no decisions will be requested that evening.

Oath of Office

City Clerk DeVerney administered the Oath of Office to Fire/Rescue Firefighter Ryan Bloomquist.

Action Items

26.095 Schedule Vacation of Portion of North Division Street Public Hearing Resolution

Motion was made by Mayor Pro-Tem Gruppen and Supported by Councilmember Lam to adopt the attached resolution scheduling a public hearing on the proposed vacation of a portion of North Division Street.

Ayes: Mayor Pro-Tem Gruppen, Timmer, Lam, Langeland, Perkins, Bult, Mayor VanDorp

No Vote: None

Absent: None

26.096 FY2027 General Liability Insurance Renewal

Motion was made by Councilmember Timmer and Supported by Councilmember Langeland to approve renewal of the City's property and liability insurance coverage with the Michigan Municipal League Liability and Property Pool for fiscal year 2027 in the amount of \$149,318.

Ayes: Timmer, Lam, Langeland, Perkins, Bult, Mayor Pro-Tem Gruppen, Mayor VanDorp

No Vote: None

Absent: None

26.097 17 East Main Boiler General Contractor Award

Motion was made by Councilmember Lam and Supported by Mayor Pro-Tem Gruppen to approve Midwest Construction Group as the general contractor for the construction of the boiler plant at 17 East Main Street, waive the City's bidding requirements for this contract due to the unique ownership and coordination circumstances described above, and authorize staff to proceed with obtaining final project pricing and preparing a contract for City Council consideration at the June 15 meeting.

Ayes: Lam, Langeland, Perkins, Bult, Mayor Pro-Tem Gruppen, Timmer, Mayor VanDorp
No Vote: None
Absent: None

26.098 Clean Water Plant Committee Appointment

Motion was made by Councilmember Langeland and Supported by Councilmember Timmer to approve Mayor VanDorp's recommendation to appoint Mayor VanDorp's appointment to the Clean Water Plant Committee and to re-affirm Mayor Pro-Tem Gruppen's and Councilmember Lam's appointments to the committee through November 30, 2026.

Ayes: Langeland, Perkins, Bult, Mayor Pro-Tem Gruppen, Timmer, Lam, Mayor VanDorp
No Vote: None
Absent: None

Mayor Pro-Tem Gruppen and Councilmember Lam thanked Attorney Jim Donkersloot, Second Christian Reformed Church, and City staff that helped make the Memorial Day Parade a huge success. It shows the grit of community to honor our veterans.

The Citizens Academy graduates were able to walk in the parade, which they were very appreciative, especially because this was the first time the graduates were able to participate in the parade.

There being no further business, motion was made by Councilmember Timmer and Supported by Councilmember Langeland to adjourn the meeting at 7:23 P.M. Motion carried. All voting aye.

Mayor Richard Van Dorp III

City Clerk Kristi DeVerney

MEMORANDUM OF-STUDY SESSION
Zeeland City Hall Council Chambers Monday, June 1, 2026
5:45 P.M.

Mayor VanDorp called the Study Session to order at 5:50 P.M.

PRESENT: Councilmembers - Mayor VanDorp, Mayor Pro-Tern Gruppen, Timmer, Lam, Langeland,
Perkins, Bult

ABSENT: None

Staff Present: City Attorney Jim Donkersloot, City Manager Tim Klunder, Asst City
Manager/Finance Director Kevin Plockmeyer, and City Clerk Kristi DeVerney

Schedule Vacation of Portion of North Division Street Public Hearing Resolution

City Manager Klunder noted, in 2025, Mead Johnson, located at 725 E. Main Avenue, presented concepts to the City of Zeeland, regarding manufacturing facility modernizations that were being planned.

Throughout 2025, Mead Johnson acquired and rezoned additional parcels on the block contiguous to their existing site to accommodate the proposed project. As part of assembling land, Mead Johnson purchased two parcels adjacent to North Division Street, in addition to already owning the third parcel that also abuts the street.

To unify their site and facilitate the proposed redevelopment, Mead Johnson formally requested that the City vacates a portion of North Division Street. The portion of North Division Street in question is a dead-end street, and Mead Johnson owns property on all three sides of the segment proposed to be vacated.

City Council reviewed the Planning Commission's recommendation in this matter and approved the resolution of intent to Vacate N. Division St and schedule a public hearing for July 6, 2026.

The requested street vacation is associated with a broader facility modernization project proposed by Mead Johnson which including a special land use application that the Planning Commission reviewed on May 11, 2026, and will continue to review at their meeting on June 4th.

Staff recommend City Council adopt the attached resolution scheduling a public hearing on the proposed vacation of a portion of North Division Street.

FY2027 General Liability Insurance Renewal

ACM Plockmeyer noted staff recommended renewal of the City's property and liability insurance coverage with the Michigan Municipal League Liability and Property Pool for fiscal year 2027. The renewal premium is \$149,318, which represents an increase of approximately 10 percent over the current year. Based on current market conditions and the coverage provided, staff believe the renewal is reasonable and recommend approval.

The City has been very satisfied with the coverage and service provided through the Michigan Municipal League. Staff have also compared the City's coverage and pricing with the insurance coverage provided through the Michigan Professional Insurance Authority, and the Michigan Municipal League rates remain competitive. For this reason, staff recommends renewing the City's coverage as presented for the upcoming fiscal year.

A separate but related issue has developed regarding the structure of insurance coverage between the City of Zeeland, the Zeeland Board of Public Works, and MPIA. MPIA has

functioned well since 2004 and has provided the insurance coverage needed for Zeeland BPW. The internal financial records identify Zeeland BPW as a participating public entity in MPIA, while the City of Zeeland is not separately identified as an MPIA member. This distinction has recently raised questions because Zeeland BPW is a department of the City of Zeeland, rather than a separate legal entity like the Grand Haven Board of Light and Power in relation to the City of Grand Haven.

The questions are most significant in the areas of general liability and auto coverage. For example, a Zeeland BPW employee is legally an employee of the City of Zeeland. As a result, there is a question about whether certain employee liability claims could be brought against Zeeland BPW separately from the City. At the same time, MPIA provides coverage for certain BPW related exposures. This creates a potential concern that some coverages may overlap, or that coverage responsibility could be unclear between the City's insurer and MPIA in the event of a claim.

Staff's concern is not that the City or BPW is currently without coverage. Rather, the concern is that the current structure may include duplicate or misaligned coverage in certain areas. In a claim situation, overlapping policies can create uncertainty if each insurer takes the position that another policy should respond first. Staff wants to avoid any situation where overlapping coverage creates delay, dispute, or uncertainty in the handling of a claim.

During the most recent renewal process, staff explored whether certain coverages should be adjusted between the City's policy and MPIA to better align the coverage structure. Those discussions raised additional questions about what changes are allowed under the MPIA structure and how changes could be made without jeopardizing MPIA's ability to continue serving its intended purpose. MPIA has historically provided important coverage for Zeeland BPW, particularly for property damage, cyber liability, and catastrophic claims coverage, and staff believe it is important to preserve that structure.

At the recent MPIA meeting, the MPIA Board recommended that MPIA's corporate counsel review the bylaws and governing documents and recommend a course of action. Because that review has not yet been completed; MPIA renewed its coverage as currently structured. Staff are recommending that the City take the same approach for fiscal year 2027 by renewing the City's coverage with the Michigan Municipal League as presented, while continuing to work with MPIA, corporate counsel, and the City's insurance representatives to better align coverages going forward.

The recommended approach allows the City to maintain continuity of coverage for the upcoming fiscal year while giving staff and MPIA time to address the structural questions carefully. Over the next year, staff intend to work toward a clearer alignment of insurance responsibilities between the City of Zeeland, Zeeland BPW, and MPIA. The goal is to ensure proper coverage, avoid unnecessary duplication, and preserve the benefits MPIA has provided since 2004.

The recommended approach allows the City to maintain continuity of coverage for the upcoming fiscal year while giving staff and MPIA time to address the structural questions carefully. Over the next year, staff intend to work toward a clearer alignment of insurance responsibilities between the City of Zeeland, Zeeland BPW, and MPIA. The goal is to ensure proper coverage, avoid unnecessary duplication, and preserve the benefits MPIA has provided since 2004.

Recommendation: City Council approve renewal of the City's property and liability insurance coverage with the Michigan Municipal League Liability and Property Pool for fiscal year 2027 in the amount of \$149,318.

17 East Main Boiler General Contractor Award

ACM Plockmeyer stated staff has been working on the construction of a boiler plant at 17 East Main Street to support the snowmelt system associated with the Church Street project.

Typically, the City would approach a project of this nature by bidding the full project. However, this project presents a unique circumstance. The ownership group of Midwest Construction Group overlaps with the ownership group of the building at 17 East Main Street. In addition, there is work that needs to be completed on the exterior of the building in coordination with the boiler plant project, including the construction of a chase that is now required as part of the project. Because of this ownership relationship and the need to closely coordinate building-related improvements with the boiler plant work, staff believe it is prudent to use Midwest Construction Group as the general contractor.

Under the budget provided by Midwest Construction Group, Midwest has included General Conditions in the amount of \$15,248 and Project Management/Supervision in the amount of \$22,040, for a combined total of \$37,288. In addition, Midwest has included a contractor fee equal to 5 percent of subcontractor costs.

Based on our experience with other construction projects, staff believe these costs are very reasonable. As a point of reference, the contractor fee on the BPW Administrative Office project was between 5 percent and 10 percent, and the general conditions for that project were closer to \$100,000. While that project was approximately twice the size of the boiler plant project, it still provides a useful comparison. In light of that experience, staff believe the costs Midwest are seeking for general conditions, project management, supervision, and contractor fee are fair and appropriate for this project.

Staff have also discussed the additional work related to the chase with Midwest Construction Group. Midwest has agreed that it will be responsible for the additional engineering costs associated with that portion of the work. This responsibility will be reflected in the final contract for the project.

In the meantime, staff will be seeking bids during the week of June 9 in order to finalize project pricing and bring a full contract to City Council for consideration at the June 15 meeting. Proceeding in this manner will allow the City to maintain the project schedule and complete the work in time for the snowmelt system associated with the Church Street project.

Recommendation: City Council approve Midwest Construction Group as the general contractor for the construction of the boiler plant at 17 East Main Street, waive the City's bidding requirements for this contract due to the unique ownership and coordination circumstances described above, and authorize staff to proceed with obtaining final project pricing and preparing a contract for City Council consideration at the June 15 meeting.

Clean Water Plan Committee Appointment

City Manager Klunder noted Over the years, City Council has utilized a Clean Water Plant Committee to provide feedback on various matters at the City's Clean Water Plant as those issues can get highly technical and at times require some in-depth reviews that a "typical" work/study session may not provide adequate time for feedback. Primary matters that we have utilized the committee for were an expansion of the Clean Water Plant, subsequent contract negotiations with the townships to determine plant allocations, capital contributions, and rates; and most recently, assistance with negotiations with Zeeland Charter Township on allocations of the Church Street sanitary sewer line.

Recently, Mead Johnson has requested the city to evaluate if they can send us their sanitary sewer flows rather than treating/discharging their flows on-site and/or hauling waste from the site. Preliminary indications are that the city can accept flows from Mead Johnson under certain parameters and thus Mead Johnson would like for the city to continue to explore the possibility of accepting their flows.

Again, preliminary indications are that if the city were to accept their flows under established limitations, due to the volume of flows, the city would likely have to plan for plant expansion. That leads to the question of what amount Mead Johnson would potentially have to contribute toward the plant expansion, sanitary sewer distribution system upgrades, and treatment parameters. Assistance from our rate consultant, Utility Financial Solutions, would be beneficial to us in this situation.

Because this review would be fairly technical, and there may be some decision-making points around options, our administrative team feels it would be good to have some assistance from our Clean Water Plant Committee.

Last year, Council's Committee consisted of former Mayor Klynstra, Mayor Pro-Tem Gruppen, and Councilman Lam. Given there was not an immediate need for the committee last December, when the new City Council was seated, we did not replace former Mayor Klynstra's position on the Clean Water Plant Committee.

In talking with Mayor Van Dorp, he is willing to be appointed to the Committee. Per Council's Rules of Procedures, the appointments to the Clean Water Plant Committee are made by the Mayor, subject to City Council approval, for a one-year term (November 30, 2026, end date).

Recommendation: Approve Mayor Van Dorp's recommendation to appoint Mayor Van Dorp's appointment to the Clean Water Plant Committee and to re-affirm Mayor Pro-Tem Gruppen's and Councilman Lam's appointments to the committee through November 30, 2026.

Announcements

City Manager Klunder noted that the State is proposing to eliminate the Personal Property Tax (which the City of Zeeland has benefitted from) with no revenue replacement. If eliminated, that would affect \$2.6 million not paid in taxes from Consumers Energy to the City of Zeeland. To compensate for the loss of Personal Property Taxes, the State is proposing incorporating tax on services, country club services, private debts, etc.

There being no further items to discuss, Work Study was adjourned at 6:10 P.M.

Citizen's Academy Graduation was held, after the Work Study, for the following attending residents:

- Sue Bult
- Tyler Cook
- Phil Dirkse
- Bill & Mary Elhart
- Julianna Grucz
- Ericka Humbert
- Nate Koster
- Mike Moldenhauer
- Beth Parker
- Becky Purnell
- Rob Richardson
- Katelyn Sommers

- Abby Van Beek
- Shannon Zoerhof

Kristi DeVerney, City Clerk

DRAFT

Joint Work / Study Session
Zeeland City Council
Board of Public Works
Howard Miller Library / Community Center
June 11, 2026

A joint work/study session of the Zeeland City Council and the Board of Public Works Commission was held at the West Activity Room of the Howard Miller Library / Community Center on Thursday, June 11, 2026. Mayor Van Dorp III called the meeting to order at 6:00 p.m.

PRESENT: City Council Members – Mayor Van Dorp III, Mayor Pro Temp Gruppen, Lam, Timmer, Langeland, Perkins, Bult

Commissioners – Chair Boerman, Vice Chair Cooney, Query, Walters

EXCUSED: Commissioner VanAst

Staff present: General Manager Boatright, Power Supply Manager Mulder, Water Operations Manager Postma, City of Zeeland Finance Director Plockmeyer

Guests present: Brad Kushner, nFront Consulting Managing Director, Energy / Director of Contracting, Steve Donkersloot, MPPA Director of Strategic Energy Resources and Services, Jillian Davis, MPPA Member Services Business Lead

The Safety Minute was on Summer Safety. Opening comments were made by General Manager Boatright followed by presentations regarding the Zeeland BPW's Integrated Resource Plan Update and power supply strategy from Mulder, Kushner, and Donkersloot.

There was no further business to conduct. Motion was made and supported that the work/study session be adjourned at 8:10 p.m. Motion was approved all voting aye

Andrew M. Boatright, General Manager

Clean Water Plant Committee Meeting
Tuesday, June 9, 2026, 7:30 a.m.

COMMITTEE PRESENT: Mayor VanDorp, Mayor Pro-Tem Gruppen, Councilman Lam

OTHERS PRESENT: ACM Asst. City Manager/Finance Director Kevin Plockmeyer
Clean Water Plant Superintendent

ABSENT: City Manager Tim Klunder

Welcome and Announce Quorum

Zeeland ACM Asst. City Manager/Finance Director Plockmeyer called the meeting to order at 7:30 a.m. A roll call was taken and noted that a quorum was present.

Clean Water Plant and Collection System Capacity and Capacity Allocation Considerations

Plockmeyer noted the City has been evaluating Mead Johnson's request to send additional wastewater flows to the Zeeland Clean Water Plant and related collection system. The purpose of this discussion is to provide the Committee with a high-level overview of the status and identify the next steps needed before the City can make a final decision. To aid us in this discussion, a draft copy of the modeling report, is provided as it explores the ability of the Clean Water Plant to accept Mead Johnson's flows.

Based on the modeling work completed to date, it appears that the Clean Water Plant has the ability to accept and treat the Mead Johnson wastewater streams under four of the six conditions evaluated, provided the wastewater characteristics remain consistent with the assumptions used in the model. The modeling also identifies important limitations. In particular, the City will need to confirm the characteristics of the Mead Johnson flows, understand the limits of Mead Johnson's own pretreatment or treatment system, and verify how loading will be measured on an ongoing basis.

Separate from treatment capacity, the City also needs to consider collection system capacity. The engineering review provided indicates that certain downstream collection system improvements would be needed to accommodate the proposed Mead Johnson flows. These improvements include capacity-related work in the Washington Avenue area, the Carlton lift station, and the sewer serving the area between the lift station and Mead Johnson. Capacity allocation between the City and Zeeland Township also needs to be considered for Church Street sewer line currently under construction.

If the City determines that it is willing and able to accept the Mead Johnson flows, the next policy question is the value of the capacity Mead Johnson would be using in the Clean Water Plant and related system. This includes evaluating the appropriate system development fee, the cost-of-service impact, the contribution margin from the new load, potential impacts to existing customers, and any related contractual considerations.

To assist with that work, staff have discussed an engagement with Utility Financial Solutions, LLC, the City's rate consultant. UFS has proposed reviewing the system development fee methodology, analyzing the equity method and contribution margin from the new customer, reviewing the FY2025 cost of service, updating the financial projection model, and reviewing potential impacts to the Holland Township and Zeeland Township contracts.

The proposed UFS engagement would be completed on an hourly basis with a good faith estimate of \$18,000. Additional services, if requested, would be billed at the hourly rates listed in the engagement letter.

Recommended next steps are as follows:

1. Confirm whether the Committee is comfortable proceeding with the assumption that the City is willing to accept Mead Johnson flows, subject to final technical, legal, financial, and operational review.
2. Continue technical review of the treatment plant, sludge handling, collection system, and required improvements.
3. Confirm the Mead Johnson wastewater flow and loading assumptions that will be used for financial and rate analysis.
4. Recommend that City Council authorize staff to engage UFS to determine the value of the capacity being reserved or used by Mead Johnson and to evaluate appropriate fees, rates, and financial impacts.

At this stage, no final commitment to accept the flows is being requested. The immediate decision is whether to continue the evaluation process and engage UFS so the City can better understand the financial value of the capacity Mead Johnson would be using and the potential impacts on the Clean Water Plant system and existing customers. If the City ultimately determines that it can accept the Mead Johnson flows, the specific parameters under which those flows may be discharged – including flow limits, loading characteristics, monitoring requirements, and any necessary operational conditions—as well as the costs associated with the capacity being utilized, would be incorporated into a development agreement between the parties.

The Committee members would like to proceed with the next recommended steps, but their main concern is commitments to the following:

- City of Zeeland residents
- Partnerships with Holland Charter Township and Zeeland Charter Township

The Clean Water Plant Capacity Charge Study Contract Award will be on the City Council's June 15th agenda.

The meeting was adjourned at 8:10 a.m.

Kristi DeVerney, Zeeland City Clerk

Regular Meeting
 Board of Public Works
 Water Warehouse
 June 9, 2026

The regular meeting of the Board of Public Works Commission was held at the BPW Water Warehouse, 330 E. Washington, Tuesday, June 9, 2026. Chairperson Boerman called the meeting to order at 3:26 p.m.

PRESENT: Commissioners – Chairperson Boerman, Vice Chair Cooney, Query, Walters, VanAst

ABSENT: Commissioners – None

Staff Present: BPW General Manager Boatright; Power Supply & Market Operations Manager/Utilities Manager Designee Mulder; Water Operations Manager Postma, Electrical Transmission & Distribution Manager Coots, City of Zeeland ACM/Finance Director Plockmeyer, City of Zeeland IT Director Maloney, City of Zeeland Clerk DeVerney

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve the minutes of May 12, 2026, Regular Meeting. Motion carried. All voting aye.

Public Comment

None.

Safety Minute

Summer Safety – stay hydrated, be alert, be aware, stay protected, look out for each other.

26.034 Approve Cash Disbursements and Recommended Cash Transfers

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve the April 2026 cash disbursements and the regular monthly transfers for the month of April 2026 as follows:

Cash and Investments as of:	April 30, 2026	<u>Electric</u>	<u>Water</u>
Receiving	\$	4,529,937	\$ 764,004
Accumulated Debt Service (In Receiving Fund)		-	-
Plant Improvements and Contingencies		12,489,182	11,951,353
Bond and Interest Payment Reserve*		-	-
Totals		<u>\$ 17,019,119</u>	<u>\$ 12,715,357</u>

*Reserve required per electric and water revenue bond ordinances.

Recommended Transfers for the Month: April-26

	<u>Electric</u>	<u>Water</u>
Receiving	(787,545)	(291,800)
Accumulated Debt Service	-	-
Plant Improvements and Contingency	729,900	291,800
General Fund (per charter provision)	57,645	-

Notes on Recommended Transfers:

1. The annual operating transfer for FY 25-26 from the Electric Fund to the General Fund is a combination of 1% of net fixed assets as of June 30, 2024, and 1% of gross sales, less sales tax, for the year ended June 30, 2024, less any franchise payments. The annual operating transfer is divided into twelve monthly payments.
2. Assumed carrying amounts (minimum) in Receiving accounts are established at approximately 10% of budgeted operating expenses, before depreciation.

Electric = 10% of \$ 37,423,451 or approximately \$ 3,742,345

Water = 10% of \$ 4,721,757 or approximately \$ 472,176

3. Further surpluses of \$729,900 in the Electric Fund and \$291,800 in the Water Fund are recommended for transfer to the Plant Improvements and Contingencies Reserve.

Motion carried. All voting aye.

Accounting, Finance & Customer Service Report

ACM/Finance Director Plockmeyer updated the Board on current operations status, activities and projects which include:

April 2026 Customer Metrics

- Overdue/Disconnect Notices = 231
- Active Accounts = 8,050
- Total Bills Sent = 8,077
- Paperless Bills = 2,812
- Pre-Authorized Payment Customers = 2,240
- Invoice Cloud = 3,123
 - Credit Card = 2,338
 - EFT = 785

March 2026 Customer Metrics

- Overdue/Disconnect Notices = 217
- Active Accounts = 8,018
- Total Bills Sent = 8,087
- Paperless Bills = 2,818
- Pre-Authorized Payment Customers = 2,231
- Invoice Cloud = 3,116
 - o Credit Card = 2,332
 - o EFT = 784

MPIA Insurance Renewals

At our MPIA Board meeting on May 20, we made the decision to renew our insurance as is. We have discussed with the Board some of the concerns we have regarding the operating structure of the BPW and how that relates to our insurance coverages. The MPIA has equal concerns regarding the mechanics of how to properly structure the coverage so that the MPIA can stay in operation while limiting some of its liability for City claims. The MPIA Board ultimately decided to consult with outside legal counsel regarding the best way to secure coverage and limit liability. We will keep the Board informed as this develops.

From a renewal standpoint, we are happy to report that we are looking at a reduction of \$135,159 in premiums this year due to the softening market.

Sprypoint

Our to-do list continues to shrink, and we are happy with the status of the system. Our next task will be to train additional team members in the billing process to ensure we are not relying on one individual to perform this task. We will begin this in earnest during the month of June.

Finance Department Staffing

City and BPW leadership have been discussing future staffing needs for the Finance Department. As discussed during our budget conversations in February, the FY27 budget includes the addition of a Financial Analyst. Due to circumstances not anticipated during the budget process, this position has likely become more of a strategic hire than it was several months ago. As this process unfolds, we will continue to keep the Board informed of our intended direction, and we anticipate having a recommendation within the next few weeks.

PFAS Settlement Payment

We received another PFAS settlement payment this past week in the amount of \$334,681.15. This money was transferred over to the MPIA. In total, we have received \$2,035,016.28, all of which has been transferred to the MPIA.

Water Department Report

Water Operations Manager Postma updated the Board on activities, current operations status, and projects which include:

- Meter replacement program
- Galvanized Service Line Replacement Program
- Other work projects
- Water Administration Projects

26.035 Dixon Engineering Remote Operated Vehicle (ROV) Tank Inspections FY2027

Approximately every five (5) years our tanks are inspected for maintenance purposes. Our maintenance plan for FY2027 calls for one (1) ROV inspection at our 80th St. tank in preparation in preparation for repainting in Spring/Fall of 2027.

In addition, we will conduct ROV inspections for Carlton Tank and the north 1.25MG reservoir at Washington Pump Station. This comes with cost savings by conducting three (3) ROV inspections at one time. Normally this inspection cost ranges from \$5,000 to \$5,500 per tank.

- 80th St. Tank \$4,100
- Carlton Tank \$4,100
- North 1.25MG Tank \$4,300

Staff request approval for three (3) ROV tank inspections to be conducted by Dixon Engineering Inc.

Bidder Location	Bidder Name	Quote	Meets Specification	Comments
Lake Odessa, MI	Dixon Engineering Inc.	\$12,500	YES	RECOMMENDATION

Motion was made by Commissioner Query and seconded by Commissioner Cooney to approve Dixon Engineering's inspection services for a total amount of \$12,500 for three (3) ROV tank inspections. Motion carried. All voting aye.

26.036 HSI Workplace Compliance Solutions EHS and Safety Platform Services

Staff have been using GPiLEARN+ for several years as our safety training video management system. The system has helped employees complete required training and has supported BPW's culture of safety. As BPW's safety needs continue to evolve, it's time to take the next step with our safety management program. As we are nearing the end of our current contract with GPiLEARN+, staff recommend that we transition to a comparable program offered by HSI Workplace Compliance Solutions, Inc. Staff began looking at the solutions offered by HSI several months ago because they offer additional utilities beyond the EHS services we currently receive through GPiLEARN+.

HSI is a recognized global leader in workplace safety and compliance markets. HSI has more than 35 years of experience providing workplace safety and compliance solutions, offering a broad range of training, reporting, and compliance management tools, including:

- Incident Management tracking dashboard (included in proposal)
- SDS (Safety Data Sheets) Management System (included in proposal)
- Interactive Safety Video Training, EHS Platform (included in proposal)
- Expanded Education Modules (Not included, but optional)

The proposal from HSI includes a three-year agreement providing EHS single sign-on, SDS Basic, the EHS Learning Platform, module licensing, and legacy data migration services necessary to transition BPW employees from GPiLEARN+ to HSI's platform.

Bidder Name	Bidder Location	Quote	Meets Specification	Comments
HSI Workplace Compliance Solutions, Inc.		\$39,876.90	YES	RECOMMENDATION

The proposal from HSI offers greater flexibility for safety training and performance tracking while providing an estimated savings of \$18,713 over the three-year contract term, based on the most recent proposal received from GPiLEARN+ (\$58,590).

Motion was made by Commissioner Walters and seconded by Commissioner Cooney to award a three-year contract to HSI Workplace Compliance Solutions, Inc. for the online safety platform and services outlined in their proposal for a cost of \$39,876.90, consisting of \$14,762.30 in Year 1, and \$12,557.30 in Years 2 and 3. Motion carried. All voting aye.

These costs will be allocated against the FY2027, FY2028, and FY2029 Electric and Water Department O&M budgets based on employee registration. The City's Clean Water Department will also participate in the program and will be responsible for covering its proportionate share of program costs.

Transmission & Distribution Department Projects Update

Electrical Transmission & Distribution Manager Coots updated the Board on current activities including:

- Northside Circuit #4 Substation Exit
- Fairview Circuit Breaker Replacement
- Near Term Projects
- Outage Statistics

As part of the Fairview Substation 69kV Breaker Replacement Project, acceptance testing and commissioning of the three (3) new 69kV circuit breakers were required prior to placing the equipment into service. During project execution, it became apparent that there was miscommunication between Zeeland BPW staff and Kent Power regarding the extent of testing and commissioning services included within the construction contract.

Zeeland BPW staff completed the low-voltage circuit testing, verification of control wiring, and associated commissioning activities related to the breaker replacement project. However, the best industry practices and NERC reliability standards require independent third-party testing and commissioning of high voltage equipment prior to energization and placement into service. These specialized services are necessary to verify breaker performance, protection functionality, and overall system readiness before the equipment can be safely in-serviced.

To meet the project's commissioning schedule, Kent Power was able to secure Shermco Industries, a qualified substation testing and commissioning contractor, to perform the required high-voltage breaker testing and commissioning services. Staff also explored other potential testing providers; however, alternate vendors were unable to meet the required commissioning window without causing delays to project completion. Kent Power subsequently submitted Change Order Request COR001-REV001 in the amount of \$28,310 for these services. The change order includes subcontracted testing and commissioning services provided by Shermco Industries, specialized commissioning equipment, and Kent Power labor necessary to support the testing activities. These services have already been procured and completed to maintain the project schedule and allow the new breakers to be placed into service.

Motion was made by Commissioner Cooney and seconded by Commission Walters to approve the Change Order Request COR001-REV001 from Kent Power in the amount of \$28,310 for testing and commissioning services associated with the Fairview Substation 69kV Breaker Replacement Project. With approval of this change order, the total project cost is estimated at approximately \$460,199. No additional project expenses are anticipated, and the Fairview Substation 69kV Breaker Replacement Project is expected to be completed under the approved project budget of \$500,000. Motion carried. All voting aye.

Power Production and Buildings & Grounds Department Report

Power Supply & Market Operations Manager/Utilities Manager Designee Mulder updated the Board on activities, current operations status, and projects which include:

- Operations & Power Supply – April 2026
- Renewable Energy Credits (RECS): April 2026
- Projects & Department Updates
 - o Integrated Resource Plan (IRP) Update & Stakeholder Engagement Project
 - o MPPA BTMG / Resource Adequacy Project Initiative
 - o Power Plant Natural Gas Main Replacement Project
 - o Power Plant Cooling Tower PLC Upgrade
 - o Lead Electric System Operator Positioning Posting
 - o MMEA General Membership Meeting & MIPPA Stakeholders Even
- Buildings & Grounds
 - o BPW Office Remodel & Expansion Project
 - o General Facilities Work

The approved budget for the BPW Administration Office Renovation and Expansion project included funding for the landscaping and irrigation improvements necessary to complete site development associated with the project. These services were not included in Lakewood Construction's general contracting services contract (\$2,197,097); however, a \$50,000 allocation for these services was included within the BPW's Scope Additions budget (\$101,850), along with other project-related services and project contingency.

In recent weeks, staff determined that the project could be most efficiently executed and managed by adding these services to Lakewood's contract, transferring responsibilities for these budgeted services from direct BPW procurement to Lakewood Construction through a contract change order. This allows Lakewood to better manage all final completion aspects of the project as construction is completed over the next month.

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve of a change order in the amount of \$57,089 to Lakewood Construction for administration and installation of the landscaping and irrigation improvements associated with the project. This amount includes an 8% construction management fee. If approved, Lakewood's amended total contract will be \$2,254,186. No increase to the approved total project budget of \$2,750,000 is anticipated, as funding for these services was previously included with the approved Scope Additions budget allocation. The proposed change order exceeds the original landscaping allocation by \$7,100; however, sufficient contingency funds remain to cover this. Motion carried. All voting aye.

While BPW could provide these services directly, staff believe incorporating them into Lakewood Construction's contract is the most efficient approach given the project's scale and the need to coordinate scheduling, subcontractors, and final site-completion activities.

This expense will be allocated against the BPW Administrative Office Expansion & Renovation project per the approved amended project budget and allocated on a 75%/25% basis between the Electric and Water Departments.

26.039 Bid Recommendation: SCADA Switch Replacements

Zeeland Board of Public Works SCADA (Supervisory Control and Data Acquisition) networks provide the communication infrastructure used to monitor and support critical utility operations. The BPW SCADA network switches included in this request are scheduled for replacement as part of the City's normal infrastructure lifecycle planning.

Because this infrastructure supports security-sensitive operational technology systems, the specific switch and fiber module models have been intentionally omitted from this public memorandum.

This request was presented and approved by City Council before BPW Board consideration due to current equipment lead times.

It is proposed that the City purchase replacement network switches and related fiber connectivity modules for the BPW SCADA network. The replacement equipment will maintain consistency with the City and BPW's existing SCADA network standards and allow staff to continue using a common platform for configuration, monitoring, troubleshooting, and support.

The proposed purchase includes the following equipment:

Description	Cost	Qty	Total
Network switches	\$1405.00	10	\$14,050.00
Fiber modules	\$355.00	20	\$7,100.00

A 5% contingency is recommended to address potential pricing changes, shipping costs, or related procurement adjustments prior to final purchase:

Description	Total
5% contingency	\$1,057.50
Total not-to-exceed	\$22,207.50

Capital funds, in the amount of \$36,000, were previously requested and allocated to BPW SCADA switch refresh. The proposed purchase, including contingency, remains within the approved capital allocation.

Express Systems and Peripherals Inc. is recommended as the sole source vendor for this purchase. The equipment must remain consistent with existing SCADA network standards, management practices, configuration requirements, and operational support needs. For this reason, staff recommend that the formal three-bid process be waived in accordance with the City's purchasing policy and that Express Systems and Peripherals Inc. be treated as the sole source vendor for this procurement.

It is recommended that the BPW Board approve the purchase of replacement BPW SCADA network switches and related fiber modules from Express Systems and Peripherals Inc. in an amount not to exceed \$22,207.50, which includes a 5% contingency, using previously approved capital funds.

Motion was made by Commissioner Query and seconded by Commissioner Walters to approve the purchase of replacement BPW SCADA network switches and related fiber modules from Express Systems and Peripherals Inc. in an amount not to exceed \$22,207.50, waive the formal three-bid process, and authorize the purchase as a sole source procurement. Motion carried. All voting aye.

26.040 Approve 2026 Community Grant Awards

The Board of Public Works were presented with eight (8) potential grant recipients for the 2026 Community Grant Award in the amount of \$25,000. The Board of Public Works Commissioners noted that all of the potential recipients were well deserving of the award. The Commissioners selected the City of Zeeland's Community Playground Relocation and Reuse Project for an award of \$25,000. This includes salvaging and repurposing playground equipment from the existing Bethel Christian Reformed Church site and relocate and reinstall on new property.

Motion was made by Commissioner Cooney and seconded by Commissioner Walters to award Community Grant Program funding in the amount of \$25,000 to the City of Zeeland for the Community Playground Relocation and Reuse Project to include salvaging and repurposing playground equipment from the existing Bethel Christian Reformed Church.

Other BPW Business

Informational – The Bridge Youth Center: Bridging Generations Community Grant Deferral Request

The Bridge Youth Center was awarded a FY2026 Community Grant in the amount of \$7,500 for its "Bridging Generations" initiative. The program is designed to address the community need for increased opportunities for senior engagement while fostering meaningful intergenerational relationships between seniors and youth. The initiative would provide a daytime gathering space for seniors, offer recreational, fitness, and educational programming, and create opportunities for seniors to serve as mentors and volunteers for youth participating in The Bridge's after-school programs. In May 2026, Executive Director Jed Mulder contacted staff to advise that significant organizational activities and emerging priorities have impeded The Bridge's ability to implement the project as proposed. (See the included May 2026 newsletter which provides further details regarding the aforementioned emerging priorities.) As a result, The Bridge has requested consideration of a one-year deferral of its grant funding. Staff have reviewed the request and determined that, from a fiscal standpoint, the grant funding can be deferred and incorporated into the FY2027 budget without adverse impact. Therefore, staff recommend allowing a one-year deferral of the \$7,500 grant award, provided there is no objection from the Board of Commissioners. Staff welcomes the Commissioners' feedback and direction regarding this request.

Informational - MPIA Spring 2026 Board Meeting Update

The Michigan Professional Insurance Authority (MPIA) Board met on May 20, 2026, in Grand Haven. The meeting agenda and draft minutes are included under this tab for reference. The Board received an investment performance review from Diamond Capital Management and reviewed the Authority's financial statements and FY 2027 budget. The Board approved the FY2027 budget, accepted the DFIS examination report and compliance plan, approved insurance renewals, and adopted the updated Memorandum of Coverage and Rider 1. The Board also elected Bob Mulder as Vice Chair/Treasurer and authorized him as a signer on the Bank of Indianapolis account. Operational updates were provided and all action items were approved unanimously. The Fall meeting is scheduled for October 7, 2026, in Zeeland.

Thank Yous

Zeeland BPW recently received two thank-you notes recognizing our support of important community programs. The City of Zeeland expressed appreciation for our sponsorship of the Music on Main summer concert series, noting that our partnership helps keep downtown vibrant, connected, and active throughout the summer. We also received thanks from Ottawa Area ISD for our contribution to its 2026 Fun Day event, which served more than 100 families and nearly 300 children and family members. The committee highlighted the value of community partnerships in supporting local families and children enrolled in early childhood programs and services. These acknowledgments reflect BPW's ongoing commitment to investing in programs and events that strengthen our community and enhance quality of life for the community we serve. The thank-you notes can be found under this tab.

Upcoming Events

- Next Regular ZBPW Board Meeting, Tuesday, July 14, 2026, 3:30 p.m., BPW Administrative Offices Conference Room, 350 E. Washington Ave., Zeeland
- IRP Final Report Presentation: Join Meeting of City Council & BPW Board, Thursday, July 11, 6:00 p.m., Howard Miller Community Center – West Activity Room
- APPA National Conference, June 29-July 1, Boston, MA
- Independence Day Observed, Friday, July 3 (Offices closed!)

Motion was made and supported that the regular meeting adjourned at 5:46p.m. Motion carried. All voting aye.

Kristi DeVerney, City Clerk



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

CITY COUNCIL MEMORANDUM

TO: Mayor VanDorp and City Councilmembers
FROM: Kevin Plockmeyer, Assistant City Manager
SUBJECT: Assistant City Manager's Report
DATE: June 12, 2026

Joint City Council/BPW Board Meeting - Thank you all for your attendance at Thursday's joint City Council/BPW Board meeting. We understand that extra meetings can be taxing on schedules, but we appreciate everyone's involvement in this important initiative as the BPW considers electric capacity requirements in this ever-changing environment for electric utilities.

Cemetery and Parks Commission Meeting - The Cemetery and Parks Commission met this past Wednesday. The main topic of discussion was the Parks and Recreation Master Plan. This was the first meeting on the topic as part of a nearly year-long process to update the plan. The Commission met to review much of the plan's background, revisit our park master plans, and review the public engagement survey. We plan to release the survey in early July and look forward to feedback from our residents.

Additionally, the Commission discussed residency requirements for cemetery plot purchases and ultimately decided to continue to affirm the language within the ordinance, which defines residency based on a person's "domicile." This affirms Cemetery and Parks Commission and City Council decisions dating back to 2021.

Church Street Construction Project - Beginning June 22, we will begin work on Phase II of the Church Street reconstruction project. This will impact Church Street from Central to just south of Main. We understand that this will cause additional disruption, as we will likely have Lincoln, Central, and Cherry shut down at the same time until at least early July, but this is necessary in order to complete the project by November. While we have experienced some hiccups on the project, overall, the community has been amicable regarding the disruption it has caused.

FEEL THE ZEEL



Music on Main/Chalkfest - I do want to thank all of the departments that make events like this past week possible. A lot of work goes into these events, and it takes a great deal of coordination to pull them off. I don't want to start naming departments because I don't want to miss anyone, but it's events like these that make Zeeland special. Additionally, when you throw in the threat of inclement weather, it only compounds the work required. Again, we have a lot to be proud of and thankful for because of the teamwork that goes into these events.

I hope you all have a great weekend. If something comes up over the weekend that needs attention, please do not hesitate to contact me at kplockmeyer@cityofzeeland.com or 616-368-7370.

Kevin Plockmeyer, ACM of City Services/Infrastructure and Finance



Zeeland Police Department

29 W Main Ave, Zeeland, MI 49464 (616) 772-9125 Fax (616) 772-0897

Timothy L. Jungel - *Chief of Police*

To: Mayor VanDorp and City Council

From: Chief Tim Jungel

Re: Dash and Body Cameras

Date June 12, 2026

The Police department is currently using Motorola (formerly Watchguard) dash/body cameras for patrol officers. Our original purchase had a 5-year warranty on the cameras. That warranty expired in Fall 2025. We decided to run the cameras without warranty coverage to time our next purchase with surrounding police agencies as their terms expired. We have entered negotiations with Axon as a consortium of Ottawa County agencies to benefit from group pricing.

The other agencies within Ottawa County have chosen Axon as their next camera solution. I have attached quotes from both Motorola and Axon. Both cameras provide quality videos and electronic evidence storage. The Axon solution is more expensive but provides several other features such as Live Mapping/Streaming, Taser electronic weapons and virtual reality training that Motorola does not. If the Motorola solution is selected, we must also include the cost of Taser weapons. We currently carry an older version of the Taser electronic weapon. This model has reached the end of its useful lifecycle and must be replaced (included with Axon).

The Ottawa County Prosecutors office requires that we submit cases to their office using Axon digital evidence program. We have a solution to transfer our current videos from Motorola system to Axon, but this requires extra steps for the front office staff.

The 5-year Axon price is \$282,903.90, broken into 5 payments of \$56,064.52

The 5-year Motorola price is \$140,084.96 plus the cost of a separate Taser contract with Axon of \$70,00 over 5 years for a total of \$210,084.96 with 5 yearly payments of \$42,016.92

Given the enhanced virtual reality training solutions, live mapping and streaming, front office time savings and integration with the other Ottawa law enforcement agencies, I would request that City Council authorize the Police Department to contract with Axon for Dash/Body cameras and Taser electronic weapons.

Non-Binding Budgetary Estimate



Q-855351-46161CT

Issued: 05/19/2026

➔ Quote Expiration: 06/30/2026

Estimated Contract Start Date: 08/01/2026

Account Number: 325616

Payment Terms: N30

Mode of Delivery: AUTO-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Zeeland Police Department - MI 29 W Main Ave Zeeland, MI 49464-1611 USA	Zeeland Police Department - MI 29 W Main Ave Zeeland MI 49464-1611 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Chris Tran Phone: Email: chrित्रan@axon.com Fax:	Tim Jungel Phone: (616) 772-9125 Email: tjungel@cityofzeeland.com Fax: (616) 772-0897

Quote Summary

Program Length	120 Months
TOTAL COST	\$571,225.04
ESTIMATED TOTAL W/ TAX	\$574,570.04

Discount Summary

Average Savings Per Year	\$44,038.86
TOTAL SAVINGS	\$440,388.56

Non-Binding Budgetary Estimate

Payment Summary

Date	Subtotal	Tax	Total
Jul 2026	\$57,122.54	\$181.69	\$57,304.23
Jul 2027	\$57,122.50	\$351.48	\$57,473.98
Jul 2028	\$57,122.50	\$351.48	\$57,473.98
Jul 2029	\$57,122.50	\$351.48	\$57,473.98
Jul 2030	\$57,122.50	\$351.48	\$57,473.98
Jul 2031	\$57,122.50	\$351.48	\$57,473.98
Jul 2032	\$57,122.50	\$351.48	\$57,473.98
Jul 2033	\$57,122.50	\$351.48	\$57,473.98
Jul 2034	\$57,122.50	\$351.48	\$57,473.98
Jul 2035	\$57,122.50	\$351.47	\$57,473.97
Total	\$571,225.04	\$3,345.00	\$574,570.04

Non-Binding Budgetary Estimate

Quote Unbundled Price: \$999,050.00
 Quote List Price: \$714,268.40
 Quote Subtotal: \$571,225.04

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
HWCNAB4	AB4 CONNECTED HARDWARE BUNDLE	12	120			\$1,049.00	\$12,588.00	\$0.00	\$12,588.00
B00076	OUTPOST TAP PLAN	1	120	\$358.75	\$264.97	\$0.00	\$0.00	\$0.00	\$0.00
M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	120	\$527.53	\$384.20	\$307.36	\$405,715.72	\$3,345.00	\$409,060.72
B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	120	\$848.65	\$318.16	\$254.53	\$30,543.32	\$0.00	\$30,543.32
Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	120	\$291.60	\$248.53	\$223.69	\$107,371.20	\$0.00	\$107,371.20
A la Carte Hardware									
H00003	AB4 1-Bay Dock Bundle	1			\$229.00	\$229.00	\$229.00	\$0.00	\$229.00
H00002	AB4 Multi Bay Dock Bundle	2			\$1,638.90	\$1,638.90	\$3,277.80	\$0.00	\$3,277.80
A la Carte Services									
102605	VR FACILITATOR & IMPL OR TASER SKILLS USE (2D) (INS SALES)	1			\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00
102526	PSO 1-DAY ONSITE TRAINING	1			\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00
A la Carte Warranties									
102137	AXON OUTPOST - MAINTENANCE	1	120		\$23.73	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$571,225.04	\$3,345.00	\$574,570.04

Non-Binding Budgetary Estimate

Firearms and Ammunition Excise Tax

SKU	Description	Taxable Amount	FAET Rate	FAET Amount
100399	AXON TASER 10 - CARTRIDGE - LIVE	\$3,845.60	0.11	\$423.02
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	\$18,827.05	0.1	\$1,882.70
20018	AXON TASER - BATTERY PACK - TACTICAL	\$938.63	0.1	\$93.86
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	\$7,392.99	0.11	\$813.23
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	\$1,321.87	0.1	\$132.19
			Total	\$3,345.00

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 1-Bay Dock Bundle	100201	AXON BODY 4 - DOCK - SINGLE BAY	1	1	07/01/2026
AB4 1-Bay Dock Bundle	71104	AXON - DOCK/DATAPORT POWERCORD - NORTH AMERICA	1	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	12	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	14	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	14	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	14	1	07/01/2026
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	2	1	07/01/2026
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	2	1	07/01/2026
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	2	1	07/01/2026
Fleet 3 Advanced 10 Year	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	4	1	07/01/2026
Fleet 3 Advanced 10 Year	103346	AXON FLEET - ERICSSON R980-5GD-A+5YR NETCLOUD	4	1	07/01/2026
Fleet 3 Advanced 10 Year	70112	AXON SIGNAL - VEHICLE	4	1	07/01/2026
Fleet 3 Advanced 10 Year	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	4	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100122	AXON VR - HEADSET - BATTERY	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100126	AXON VR - TACTICAL BAG	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	11	2	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100396	AXON TASER 10 - MAGAZINE - INERT RED	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100399	AXON TASER 10 - CARTRIDGE - LIVE	220	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	110	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100401	AXON TASER 10 - CARTRIDGE - INERT	110	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100591	AXON TASER - CLEANING KIT	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100748	AXON VR - CONTROLLER - TASER 10	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101294	AXON VR - TABLET	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101300	AXON VR - TABLET CASE	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER	1	1	07/01/2026

Non-Binding Budgetary Estimate

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
		BUCKET			
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101886	SIGNAL SENSOR	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101889	AXON SIGNAL - BATTERY - CR2032	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102186	AXON TASER 10 - COMMAND BOX	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102389	AXON VR - MULTI-USER ROOM MARKER	2	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	2	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	07/01/2026
OUTPOST TAP PLAN	102032	AXON OUTPOST - CAMERA	1	1	07/01/2026
OUTPOST TAP PLAN	102488	AXON OUTPOST - SOLAR PANEL - 100W	1	1	07/01/2026
OUTPOST TAP PLAN	102538	AXON OUTPOST - TOP MOUNT END CAP - STANDARD	1	1	07/01/2026
OUTPOST TAP PLAN	102552	AXON OUTPOST - POLE - STANDARD	1	1	07/01/2026
OUTPOST TAP PLAN	102737	AXON OUTPOST - STANDARD SOLAR HARDWARE KIT	1	1	07/01/2026
OUTPOST TAP PLAN	103151	AXON OUTPOST - BATTERY & CHARGER ENCLOSURE - EXTENDED	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	100748	AXON VR - CONTROLLER - TASER 10	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101886	SIGNAL SENSOR	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101889	AXON SIGNAL - BATTERY - CR2032	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2027
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2028
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100210	AXON VR - TAP REFRESH 1 - TABLET	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101009	AXON VR - TAP REFRESH 1 - HANDGUN CONTROLLER	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101012	AXON VR - TAP REFRESH 1 - TASER CONTROLLER	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73309	AXON BODY - TAP REFRESH 1 - CAMERA	11	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	2	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	101009	AXON VR - TAP REFRESH 1 - HANDGUN CONTROLLER	1	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	101012	AXON VR - TAP REFRESH 1 - TASER CONTROLLER	1	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	73309	AXON BODY - TAP REFRESH 1 - CAMERA	1	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	73313	AXON BODY - TAP REFRESH 1 - DOCK SINGLE BAY	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2030
Fleet 3 Advanced 10 Year	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	4	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100211	AXON VR - TAP REFRESH 2 - TABLET	1	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101010	AXON VR - TAP REFRESH 2 - HANDGUN CONTROLLER	1	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101013	AXON VR - TAP REFRESH 2 - TASER CONTROLLER	1	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20242	AXON TASER - CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	11	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20374	AXON VR - TAP REFRESH 2 - HEADSET	1	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73310	AXON BODY - TAP REFRESH 2 - CAMERA	11	1	07/01/2031

Non-Binding Budgetary Estimate

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	2	1	07/01/2031
OUTPOST TAP PLAN	102144	AXON OUTPOST - TAP REFRESH ONE - CAMERA	1	1	07/01/2031
OUTPOST TAP PLAN	102810	AXON OUTPOST - TAP REFRESH ONE - BATTERY ENCLOSURE EXTENDED	1	1	07/01/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73310	AXON BODY - TAP REFRESH 2 - CAMERA	1	1	07/01/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73314	AXON BODY - TAP REFRESH 2 - DOCK SINGLE BAY	1	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100212	AXON VR - TAP REFRESH 3 - TABLET	1	1	01/01/2034
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101011	AXON VR - TAP REFRESH 3 - HANDGUN CONTROLLER	1	1	01/01/2034
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101014	AXON VR - TAP REFRESH 3 - TASER CONTROLLER	1	1	01/01/2034
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20375	AXON VR - TAP REFRESH 3 - HEADSET	1	1	01/01/2034
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73345	AXON BODY - TAP REFRESH 3 - CAMERA	11	1	01/01/2034
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73347	AXON BODY - TAP REFRESH 3 - DOCK MULTI BAY	2	1	01/01/2034
UNLIMITED PREMIUM ISLE WITH VR PLAN	73317	AXON BODY - TAP REFRESH 3 - DOCK SINGLE BAY	1	1	01/01/2034
UNLIMITED PREMIUM ISLE WITH VR PLAN	73345	AXON BODY - TAP REFRESH 3 - CAMERA	1	1	01/01/2034
Fleet 3 Advanced 10 Year	100092	AXON FLEET - TAP REFRESH 2 - 2 CAMERA KIT	4	1	07/01/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73346	AXON BODY - TAP REFRESH 4 - CAMERA	11	1	07/01/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73348	AXON BODY - TAP REFRESH 4 - DOCK MULTI BAY	2	1	07/01/2036
OUTPOST TAP PLAN	102145	AXON OUTPOST - TAP REFRESH TWO - CAMERA	1	1	07/01/2036
OUTPOST TAP PLAN	102813	AXON OUTPOST - TAP REFRESH TWO - BATTERY ENCLOSURE EXTENDED	1	1	07/01/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73318	AXON BODY - TAP REFRESH 4 - DOCK SINGLE BAY	1	1	07/01/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73346	AXON BODY - TAP REFRESH 4 - CAMERA	1	1	07/01/2036

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced 10 Year	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	4	08/01/2026	07/31/2036
Fleet 3 Advanced 10 Year	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	4	08/01/2026	07/31/2036
Fleet 3 Advanced 10 Year	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	4	08/01/2026	07/31/2036
Fleet 3 Advanced 10 Year	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	8	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101180	AXON TASER - DATA SCIENCE PROGRAM	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102271	AUROR - RETAIL CRIME HUB	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102610	AXON COMMUNITY LINK	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20248	AXON TASER - EVIDENCE.COM LICENSE	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20248	AXON TASER - EVIDENCE.COM LICENSE	1	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20370	AXON VR - USER ACCESS - FULL VR	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73447	AXON BODY - LICENSE - FUSUS LIVESTREAM	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73638	AXON STANDARDS - LICENSE	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73739	AXON PERFORMANCE - LICENSE	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73746	AXON EVIDENCE - ECOM LICENSE - PRO	11	08/01/2026	07/31/2036
OUTPOST TAP PLAN	102142	AXON VEHICLE INTELLIGENCE - ALPR LICENSE	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	102271	AUROR - RETAIL CRIME HUB	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	102610	AXON COMMUNITY LINK	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	20370	AXON VR - USER ACCESS - FULL VR	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73447	AXON BODY - LICENSE - FUSUS LIVESTREAM	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	1	08/01/2026	07/31/2036

Non-Binding Budgetary Estimate

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
UNLIMITED PREMIUM ISLE WITH VR PLAN	73638	AXON STANDARDS - LICENSE	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73739	AXON PERFORMANCE - LICENSE	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	73746	AXON EVIDENCE - ECOM LICENSE - PRO	1	08/01/2026	07/31/2036

Services

Bundle	Item	Description	QTY
Fleet 3 Advanced 10 Year	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	4
Fleet 3 Advanced 10 Year	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	4
Fleet 3 Advanced 10 Year	73392	AXON FLEET 3 - INSTALLATION - UPGRADE (PER VEHICLE)	4
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	11
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101193	AXON TASER - ON DEMAND CERTIFICATION	11
OFFICER SAFETY PLAN T10 ISLE PREMIUM	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	11
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80190	AXON EVIDENCE - CHANNEL SERVICES	1
OUTPOST TAP PLAN	102136	AXON OUTPOST - STANDARD INSTALLATION	1
OUTPOST TAP PLAN	102143	AXON OUTPOST - UPGRADE INSTALLATION	1
UNLIMITED PREMIUM ISLE WITH VR PLAN	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	1
UNLIMITED PREMIUM ISLE WITH VR PLAN	80190	AXON EVIDENCE - CHANNEL SERVICES	1
A la Carte	102526	PSO 1-DAY ONSITE TRAINING	1
A la Carte	102605	VR FACILITATOR & IMPL OR TASER SKILLS USE (2D) (INS SALES)	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101686	AXON SIGNAL - EXT WARRANTY - SIGNAL SENSOR	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80464	AXON BODY - TAP WARRANTY - CAMERA	11	08/01/2026	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	2	08/01/2026	07/31/2036
OUTPOST TAP PLAN	102135	AXON OUTPOST - EXT WARRANTY - CAMERA	1	08/01/2026	07/31/2036
OUTPOST TAP PLAN	102137	AXON OUTPOST - MAINTENANCE	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	101686	AXON SIGNAL - EXT WARRANTY - SIGNAL SENSOR	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	80464	AXON BODY - TAP WARRANTY - CAMERA	1	08/01/2026	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	80466	AXON BODY - TAP WARRANTY - SINGLE BAY DOCK	1	08/01/2026	07/31/2036
A la Carte	102137	AXON OUTPOST - MAINTENANCE	1	08/01/2026	07/31/2036
Fleet 3 Advanced 10 Year	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	4	07/01/2027	07/31/2036
Fleet 3 Advanced 10 Year	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	4	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100197	AXON VR - EXT WARRANTY - HEADSET	1	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100213	AXON VR - EXT WARRANTY - TABLET	1	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	11	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101007	AXON VR - EXT WARRANTY - TASER CONTROLLER	1	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	11	07/01/2027	07/31/2036
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	07/01/2027	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	101007	AXON VR - EXT WARRANTY - TASER CONTROLLER	1	07/01/2027	07/31/2036
UNLIMITED PREMIUM ISLE WITH VR PLAN	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	07/01/2027	07/31/2036

Non-Binding Budgetary Estimate

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	29 W Main Ave	Zeeland	MI	49464-1611	USA
2	29 W Main Ave	Zeeland	MI	49464-1611	USA

Payment Details

Jul 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 1	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 1	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$1,659.02	\$0.00	\$1,659.02
Annual Payment 1	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$5,831.95	\$0.00	\$5,831.95
Annual Payment 1	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$22,036.77	\$181.69	\$22,218.46
Upfront Hardware and Services	102526	PSO 1-DAY ONSITE TRAINING	1	\$8,000.00	\$0.00	\$8,000.00
Upfront Hardware and Services	102605	VR FACILITATOR & IMPL OR TASER SKILLS USE (2D) (INS SALES)	1	\$3,500.00	\$0.00	\$3,500.00
Upfront Hardware and Services	H00002	AB4 Multi Bay Dock Bundle	2	\$3,277.80	\$0.00	\$3,277.80
Upfront Hardware and Services	H00003	AB4 1-Bay Dock Bundle	1	\$229.00	\$0.00	\$229.00
Upfront Hardware and Services	HWCNAB4	AB4 CONNECTED HARDWARE BUNDLE	12	\$12,588.00	\$0.00	\$12,588.00
Total				\$57,122.54	\$181.69	\$57,304.23

Aug 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jul 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 2	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 2	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 2	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 2	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 3	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 3	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 3	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 3	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Non-Binding Budgetary Estimate

Jul 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 4	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 4	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 4	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 4	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 4	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 5	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 5	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 5	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 5	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 5	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 6	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 6	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 6	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 6	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 6	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 7	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 7	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 7	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 7	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 7	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2033						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 8	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 8	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 8	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 8	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 8	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2034						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 9	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 9	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 9	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35

Non-Binding Budgetary Estimate

Jul 2034						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 9	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 9	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.48	\$42,982.50
Total				\$57,122.50	\$351.48	\$57,473.98

Jul 2035						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 10	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 10	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 10	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,209.35	\$0.00	\$3,209.35
Annual Payment 10	Fleet3A10Yr	Fleet 3 Advanced 10 Year	4	\$11,282.13	\$0.00	\$11,282.13
Annual Payment 10	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$42,631.02	\$351.47	\$42,982.49
Total				\$57,122.50	\$351.47	\$57,473.97

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Exceptions to Standard Terms and Conditions

Rewrite Estimates

Estimated Amounts and Contract Terminations. Any amounts stated as due under existing or terminated contracts — including contract transfer balances carried forward to new or pending contracts — are estimates based on payments received as of the calculation date. These estimates may be adjusted if new contracts are not executed on the anticipated dates or if expected payments are not made.

Refresh Shipment Timing

Technology Assurance Plan (TAP) Refresh Prior to Renewal. For Customers with expiring agreements that include TAP refresh rights, Axon may, in its discretion, ship refresh hardware under the existing contract while renewal or replacement agreements are in progress. Any such shipments will be deemed made under the terms of the existing contract until the new contract is fully executed, after which any applicable updates, fees, or adjustments will apply.

Shipment Timing

Shipment Variance. Estimated shipment dates are provided for planning purposes only and are not guarantees. Axon may ship hardware before or after the estimated shipment date, and failure to meet an estimated shipment date will not, by itself, constitute a breach, provided Axon uses commercially reasonable efforts to meet estimated shipment dates.



Non-Binding Budgetary Estimate



Q-855448-46161CT

Issued: 05/19/2026



Quote Expiration: 06/30/2026

Estimated Contract Start Date: 08/01/2026

Account Number: 325616

Payment Terms: N30

Mode of Delivery: AUTO-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO
Zeeland Police Department - MI 29 W Main Ave Zeeland, MI 49464-1611 USA	Zeeland Police Department - MI 29 W Main Ave Zeeland MI 49464-1611 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Chris Tran Phone: Email: chrтран@axon.com Fax:	Tim Jungel Phone: (616) 772-9125 Email: tjungel@cityofzeeland.com Fax: (616) 772-0897

Quote Summary

Program Length	60 Months
TOTAL COST	\$280,322.62
ESTIMATED TOTAL W/ TAX	\$282,903.90

Discount Summary

Average Savings Per Year	\$55,328.10
TOTAL SAVINGS	\$276,640.49

Non-Binding Budgetary Estimate

Payment Summary

Date	Subtotal	Tax	Total
Jul 2026	\$56,064.54	\$290.77	\$56,355.31
Jul 2027	\$56,064.52	\$572.63	\$56,637.15
Jul 2028	\$56,064.52	\$572.63	\$56,637.15
Jul 2029	\$56,064.52	\$572.63	\$56,637.15
Jul 2030	\$56,064.52	\$572.62	\$56,637.14
Total	\$280,322.62	\$2,581.28	\$282,903.90

Non-Binding Budgetary Estimate

Quote Unbundled Price: \$544,401.20
 Quote List Price: \$339,378.20
 Quote Subtotal: \$280,322.62

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
HWCNAB4	AB4 CONNECTED HARDWARE BUNDLE	12	60			\$1,049.00	\$12,588.00	\$0.00	\$12,588.00
B00076	OUTPOST TAP PLAN	1	60	\$371.55	\$249.20	\$0.00	\$0.00	\$0.00	\$0.00
Fleet3A	Fleet 3 Advanced	4	60	\$313.70	\$258.90	\$233.01	\$55,922.40	\$0.00	\$55,922.40
M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	60	\$534.03	\$346.64	\$277.31	\$183,026.51	\$2,581.28	\$185,607.79
B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	60	\$1,301.27	\$287.06	\$229.65	\$13,778.91	\$0.00	\$13,778.91
A la Carte Hardware									
H00002	AB4 Multi Bay Dock Bundle	2			\$1,638.90	\$1,638.90	\$3,277.80	\$0.00	\$3,277.80
H00003	AB4 1-Bay Dock Bundle	1			\$229.00	\$229.00	\$229.00	\$0.00	\$229.00
A la Carte Services									
102605	VR FACILITATOR & IMPL OR TASER SKILLS USE (2D) (INS SALES)	1			\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$3,500.00
102526	PSO 1-DAY ONSITE TRAINING	1			\$8,000.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00
A la Carte Warranties									
102137	AXON OUTPOST - MAINTENANCE	1	60		\$21.29	\$0.00	\$0.00	\$0.00	\$0.00
Total							\$280,322.62	\$2,581.28	\$282,903.90

Non-Binding Budgetary Estimate

Firearms and Ammunition Excise Tax

SKU	Description	Taxable Amount	FAET Rate	FAET Amount
100399	AXON TASER 10 - CARTRIDGE - LIVE	\$3,427.60	0.11	\$377.04
100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	\$16,780.50	0.1	\$1,678.05
20018	AXON TASER - BATTERY PACK - TACTICAL	\$836.55	0.1	\$83.65
100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	\$2,951.96	0.11	\$324.72
101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	\$1,178.21	0.1	\$117.82
			Total	\$2,581.28

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 1-Bay Dock Bundle	100201	AXON BODY 4 - DOCK - SINGLE BAY	1	1	07/01/2026
AB4 1-Bay Dock Bundle	71104	AXON - DOCK/DATAPORT POWERCORD - NORTH AMERICA	1	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	12	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	14	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	14	1	07/01/2026
AB4 CONNECTED HARDWARE BUNDLE	74028	AXON BODY - MOUNT - WING CLIP RAPIDLOCK	14	1	07/01/2026
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	2	1	07/01/2026
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	2	1	07/01/2026
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	2	1	07/01/2026
Fleet 3 Advanced	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	4	1	07/01/2026
Fleet 3 Advanced	103346	AXON FLEET - ERICSSON R980-5GD-A+5YR NETCLOUD	4	1	07/01/2026
Fleet 3 Advanced	70112	AXON SIGNAL - VEHICLE	4	1	07/01/2026
Fleet 3 Advanced	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	4	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100122	AXON VR - HEADSET - BATTERY	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100126	AXON VR - TACTICAL BAG	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100396	AXON TASER 10 - MAGAZINE - INERT RED	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100399	AXON TASER 10 - CARTRIDGE - LIVE	220	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	110	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100401	AXON TASER 10 - CARTRIDGE - INERT	110	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100591	AXON TASER - CLEANING KIT	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100748	AXON VR - CONTROLLER - TASER 10	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101294	AXON VR - TABLET	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101300	AXON VR - TABLET CASE	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101455	AXON TASER 10 - REPLACEMENT TOOL KIT - INTERPOSER	1	1	07/01/2026

Non-Binding Budgetary Estimate

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
		BUCKET			
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101456	AXON TASER 10 - REPLACEMENT INTERPOSER BUCKET	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101751	AXON VR - HEADSET - HTC FOCUS VISION	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101755	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK V2	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101757	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE V2	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101886	SIGNAL SENSOR	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101889	AXON SIGNAL - BATTERY - CR2032	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102186	AXON TASER 10 - COMMAND BOX	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102389	AXON VR - MULTI-USER ROOM MARKER	2	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	11	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20018	AXON TASER - BATTERY PACK - TACTICAL	2	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	07/01/2026
OUTPOST TAP PLAN	102032	AXON OUTPOST - CAMERA	1	1	07/01/2026
OUTPOST TAP PLAN	102488	AXON OUTPOST - SOLAR PANEL - 100W	1	1	07/01/2026
OUTPOST TAP PLAN	102538	AXON OUTPOST - TOP MOUNT END CAP - STANDARD	1	1	07/01/2026
OUTPOST TAP PLAN	102552	AXON OUTPOST - POLE - STANDARD	1	1	07/01/2026
OUTPOST TAP PLAN	102737	AXON OUTPOST - STANDARD SOLAR HARDWARE KIT	1	1	07/01/2026
OUTPOST TAP PLAN	103151	AXON OUTPOST - BATTERY & CHARGER ENCLOSURE - EXTENDED	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	100748	AXON VR - CONTROLLER - TASER 10	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	100832	AXON VR - CONTROLLER - HANDGUN VR19H	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101122	AXON VR - HOLSTER - T10 SAFARILAND GRAY - RH	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101123	AXON VR - HOLSTER - T10 SAFARILAND GRAY - LH	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101886	SIGNAL SENSOR	1	1	07/01/2026
UNLIMITED PREMIUM ISLE WITH VR PLAN	101889	AXON SIGNAL - BATTERY - CR2032	1	1	07/01/2026
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2027
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2028
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100210	AXON VR - TAP REFRESH 1 - TABLET	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101009	AXON VR - TAP REFRESH 1 - HANDGUN CONTROLLER	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101012	AXON VR - TAP REFRESH 1 - TASER CONTROLLER	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20373	AXON VR - TAP REFRESH 1 - HEADSET	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73309	AXON BODY - TAP REFRESH 1 - CAMERA	11	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	2	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	101009	AXON VR - TAP REFRESH 1 - HANDGUN CONTROLLER	1	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	101012	AXON VR - TAP REFRESH 1 - TASER CONTROLLER	1	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	73309	AXON BODY - TAP REFRESH 1 - CAMERA	1	1	01/01/2029
UNLIMITED PREMIUM ISLE WITH VR PLAN	73313	AXON BODY - TAP REFRESH 1 - DOCK SINGLE BAY	1	1	01/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2029
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100400	AXON TASER 10 - CARTRIDGE - HALT	90	1	07/01/2030
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	4	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73310	AXON BODY - TAP REFRESH 2 - CAMERA	11	1	07/01/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	2	1	07/01/2031
OUTPOST TAP PLAN	102144	AXON OUTPOST - TAP REFRESH ONE - CAMERA	1	1	07/01/2031
OUTPOST TAP PLAN	102810	AXON OUTPOST - TAP REFRESH ONE - BATTERY ENCLOSURE EXTENDED	1	1	07/01/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73310	AXON BODY - TAP REFRESH 2 - CAMERA	1	1	07/01/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73314	AXON BODY - TAP REFRESH 2 - DOCK SINGLE BAY	1	1	07/01/2031

Non-Binding Budgetary Estimate

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	4	08/01/2026	07/31/2031
Fleet 3 Advanced	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	4	08/01/2026	07/31/2031
Fleet 3 Advanced	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	4	08/01/2026	07/31/2031
Fleet 3 Advanced	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	8	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101180	AXON TASER - DATA SCIENCE PROGRAM	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102271	AUROR - RETAIL CRIME HUB	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	102610	AXON COMMUNITY LINK	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20248	AXON TASER - EVIDENCE.COM LICENSE	1	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20248	AXON TASER - EVIDENCE.COM LICENSE	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	20370	AXON VR - USER ACCESS - FULL VR	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73447	AXON BODY - LICENSE - FUSUS LIVESTREAM	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73638	AXON STANDARDS - LICENSE	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73739	AXON PERFORMANCE - LICENSE	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	73746	AXON EVIDENCE - ECOM LICENSE - PRO	11	08/01/2026	07/31/2031
OUTPOST TAP PLAN	102142	AXON VEHICLE INTELLIGENCE - ALPR LICENSE	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	102271	AUROR - RETAIL CRIME HUB	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	102610	AXON COMMUNITY LINK	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	20370	AXON VR - USER ACCESS - FULL VR	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73447	AXON BODY - LICENSE - FUSUS LIVESTREAM	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73638	AXON STANDARDS - LICENSE	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73739	AXON PERFORMANCE - LICENSE	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	73746	AXON EVIDENCE - ECOM LICENSE - PRO	1	08/01/2026	07/31/2031

Services

Bundle	Item	Description	QTY
Fleet 3 Advanced	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	4
Fleet 3 Advanced	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	4
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100610	AXON SIGNAL - INSTALLATION SERVICE - VIRTUAL	1
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	11
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101193	AXON TASER - ON DEMAND CERTIFICATION	11
OFFICER SAFETY PLAN T10 ISLE PREMIUM	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	11
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80190	AXON EVIDENCE - CHANNEL SERVICES	1
OUTPOST TAP PLAN	102136	AXON OUTPOST - STANDARD INSTALLATION	1
OUTPOST TAP PLAN	102143	AXON OUTPOST - UPGRADE INSTALLATION	1
UNLIMITED PREMIUM ISLE WITH VR PLAN	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	1
UNLIMITED PREMIUM ISLE WITH VR PLAN	80190	AXON EVIDENCE - CHANNEL SERVICES	1
A la Carte	102526	PSO 1-DAY ONSITE TRAINING	1
A la Carte	102605	VR FACILITATOR & IMPL OR TASER SKILLS USE (2D) (INS SALES)	1

Non-Binding Budgetary Estimate

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101686	AXON SIGNAL - EXT WARRANTY - SIGNAL SENSOR	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80464	AXON BODY - TAP WARRANTY - CAMERA	11	08/01/2026	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	2	08/01/2026	07/31/2031
OUTPOST TAP PLAN	102135	AXON OUTPOST - EXT WARRANTY - CAMERA	1	08/01/2026	07/31/2031
OUTPOST TAP PLAN	102137	AXON OUTPOST - MAINTENANCE	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	101686	AXON SIGNAL - EXT WARRANTY - SIGNAL SENSOR	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	80464	AXON BODY - TAP WARRANTY - CAMERA	1	08/01/2026	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	80466	AXON BODY - TAP WARRANTY - SINGLE BAY DOCK	1	08/01/2026	07/31/2031
A la Carte	102137	AXON OUTPOST - MAINTENANCE	1	08/01/2026	07/31/2031
Fleet 3 Advanced	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	4	07/01/2027	07/31/2031
Fleet 3 Advanced	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	4	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100197	AXON VR - EXT WARRANTY - HEADSET	1	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100213	AXON VR - EXT WARRANTY - TABLET	1	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	11	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101007	AXON VR - EXT WARRANTY - TASER CONTROLLER	1	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	11	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	2	07/01/2027	07/31/2031
OFFICER SAFETY PLAN T10 ISLE PREMIUM	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	07/01/2027	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	101007	AXON VR - EXT WARRANTY - TASER CONTROLLER	1	07/01/2027	07/31/2031
UNLIMITED PREMIUM ISLE WITH VR PLAN	101008	AXON VR - EXT WARRANTY - HANDGUN CONTROLLER	1	07/01/2027	07/31/2031

Non-Binding Budgetary Estimate

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	29 W Main Ave	Zeeland	MI	49464-1611	USA
1	29 W Main Ave	Zeeland	MI	49464-1611	USA

Payment Details

Jul 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 1	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 1	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 1	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$1,552.22	\$0.00	\$1,552.22
Annual Payment 1	Fleet3A	Fleet 3 Advanced	4	\$6,299.65	\$0.00	\$6,299.65
Annual Payment 1	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$20,617.87	\$290.77	\$20,908.64
Upfront Hardware and Services	102526	PSO 1-DAY ONSITE TRAINING	1	\$8,000.00	\$0.00	\$8,000.00
Upfront Hardware and Services	102605	VR FACILITATOR & IMPL OR TASER SKILLS USE (2D) (INS SALES)	1	\$3,500.00	\$0.00	\$3,500.00
Upfront Hardware and Services	H00002	AB4 Multi Bay Dock Bundle	2	\$3,277.80	\$0.00	\$3,277.80
Upfront Hardware and Services	H00003	AB4 1-Bay Dock Bundle	1	\$229.00	\$0.00	\$229.00
Upfront Hardware and Services	HWCNAB4	AB4 CONNECTED HARDWARE BUNDLE	12	\$12,588.00	\$0.00	\$12,588.00
Total				\$56,064.54	\$290.77	\$56,355.31

Aug 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$0.00	\$0.00	\$0.00
Invoice Upon Fulfillment	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$0.00	\$0.00	\$0.00
Total				\$0.00	\$0.00	\$0.00

Jul 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 2	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 2	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 2	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,056.66	\$0.00	\$3,056.66
Annual Payment 2	Fleet3A	Fleet 3 Advanced	4	\$12,405.68	\$0.00	\$12,405.68
Annual Payment 2	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$40,602.18	\$572.63	\$41,174.81
Total				\$56,064.52	\$572.63	\$56,637.15

Jul 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 3	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 3	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 3	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,056.66	\$0.00	\$3,056.66
Annual Payment 3	Fleet3A	Fleet 3 Advanced	4	\$12,405.68	\$0.00	\$12,405.68
Annual Payment 3	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$40,602.18	\$572.63	\$41,174.81
Total				\$56,064.52	\$572.63	\$56,637.15

Non-Binding Budgetary Estimate

Jul 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 4	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 4	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 4	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,056.66	\$0.00	\$3,056.66
Annual Payment 4	Fleet3A	Fleet 3 Advanced	4	\$12,405.68	\$0.00	\$12,405.68
Annual Payment 4	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$40,602.18	\$572.63	\$41,174.81
Total				\$56,064.52	\$572.63	\$56,637.15

Jul 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Annual Payment 5	102137	AXON OUTPOST - MAINTENANCE	1	\$0.00	\$0.00	\$0.00
Annual Payment 5	B00076	OUTPOST TAP PLAN	1	\$0.00	\$0.00	\$0.00
Annual Payment 5	B00101	UNLIMITED PREMIUM ISLE WITH VR PLAN	1	\$3,056.66	\$0.00	\$3,056.66
Annual Payment 5	Fleet3A	Fleet 3 Advanced	4	\$12,405.68	\$0.00	\$12,405.68
Annual Payment 5	M00055	OFFICER SAFETY PLAN T10 ISLE PREMIUM	11	\$40,602.18	\$572.62	\$41,174.80
Total				\$56,064.52	\$572.62	\$56,637.14

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Exceptions to Standard Terms and Conditions

Rewrite Estimates

Estimated Amounts and Contract Terminations. Any amounts stated as due under existing or terminated contracts — including contract transfer balances carried forward to new or pending contracts — are estimates based on payments received as of the calculation date. These estimates may be adjusted if new contracts are not executed on the anticipated dates or if expected payments are not made.

Refresh Shipment Timing

Technology Assurance Plan (TAP) Refresh Prior to Renewal. For Customers with expiring agreements that include TAP refresh rights, Axon may, in its discretion, ship refresh hardware under the existing contract while renewal or replacement agreements are in progress. Any such shipments will be deemed made under the terms of the existing contract until the new contract is fully executed, after which any applicable updates, fees, or adjustments will apply.

Shipment Timing

Shipment Variance. Estimated shipment dates are provided for planning purposes only and are not guarantees. Axon may ship hardware before or after the estimated shipment date, and failure to meet an estimated shipment date will not, by itself, constitute a breach, provided Axon uses commercially reasonable efforts to meet estimated shipment dates.





ZEELAND POLICE DEPARTMENT

Updated V700 & M500 REFRESH

06/03/2026

06/03/2026

ZEELAND POLICE DEPARTMENT
29 W MAIN AVE
ZEELAND, MI 49464

RE: Motorola Quote for Updated V700 & M500 REFRESH

Dear Tim Jungel,

Motorola Solutions is pleased to present ZEELAND POLICE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide ZEELAND POLICE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to Adam Walenzik at adam_walenzik@tele-rad.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Adam Walenzik
Safety Technology Consultant

Motorola Solutions Manufacturer's Representative

Billing Address:
ZEELAND POLICE DEPARTMENT
29 W MAIN AVE
ZEELAND, MI 49464
US

Quote Date:06/03/2026
Expiration Date:08/02/2026
Quote Created By:
Adam Walendzik
Safety Technology Consultant
adam_walendzik@tele-rad.com
616.401.6258

End Customer:
ZEELAND POLICE DEPARTMENT
Tim Jungel
tjungel@cityofzeeland.com
616.610.0222

Contract: 35115 - STATE OF MICHIGAN,
MA# 190000001544
AGREEMENT: WG AGREEMENT

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service							
1	AAS-M5-BWC-5YR	M500 IN-CAR SYSTEM WITH BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE*	10	5 YEAR	\$13,324.50	\$133,245.00	
2	WGB-0142AAS	VIDEO EQUIPMENT, V700 WIFI BASE FOR 4RE VAAS	4		Included	Included	
3	WGB-0703A	M500 ICV SYSTEM, V300 WIFI DOCK, SPS*	4		Included	Included	
4	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS*	10	5 YEAR	Included	Included	
5	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	10		Included	Included	3 YEAR
6	WGA00668-KIT	V700 LOCKING MOLLE MNT WITH BWC BOX	10		Included	Included	



Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
7	AAS-BWC-WIF-DOC	V300/V700 WIFI CHARGE/ UPLOAD DOCK - VIDEO- AS-A-SERVICE	4	5 YEAR	\$226.80	\$907.20	
8	WGW00502	M500 EXTENDED WARRANTY	10	5 YEAR	Included	Included	
9	WGC02002-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER IN-CAR VIDEO SYSTEM WITH 2 CAMERAS VAAS*	4	5 YEAR	Included	Included	
10	WGB-0138AAS	TRANSFER STATION, 8 SLOTS, FOR V300/V700 VAAS	1		Included	Included	
11	LSV07S05139A	HARDWARE REPAIR - TRANSFER STATION / SMARTDOCK	1	5 YEARS	\$612.36	\$612.36	
12	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A- SERVICE	1	5 YEARS	\$1,360.80	\$1,360.80	
13	PSV00S05487A	MOBILE VIDEO REMOTE CLOUD DEPLOYMENT	1		\$3,024.00	\$3,024.00	
14	LSV07S03512A	ESSENTIAL SERVICE W/ACC DMG AND ADV REPLACEMENT - V700	10	5 YEAR	Included	Included	
15	WGP02950A	BATT LIION IP67 4050T	10		\$93.56	\$935.60	
16	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5G HZANT	4		Included	Included	
17	WGP01394-001	4RE/M500 RADIO ANTENNA CABLE, 17FT	4		Included	Included	
18	SSV00S04235A	SOFTWARE,EXPORT TO AXON	1	5 YEAR	\$0.00	\$0.00	
19	ISV00S04236A	DEPLOY AXON INTERFACE*	1		\$0.00	\$0.00	

Grand Total
\$140,084.96(USD)


Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
			\$3,959.60	
Upfront Subscription Fee				
	Video as a Service	Annually	\$27,225.07	
Sub Total:			\$31,184.67	
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
	Video as a Service	Annually	\$27,225.07	\$27,225.07
Year 3 Subscription Fee				
	Video as a Service	Annually	\$27,225.07	\$27,225.07
Year 4 Subscription Fee				
	Video as a Service	Annually	\$27,225.07	\$27,225.07
Year 5 Subscription Fee				
	Video as a Service	Annually	\$27,225.07	\$27,225.07
Sub Total:			\$108,900.29	
Grand Total System Price (Inclusive of Upfront and Annual Costs)			\$140,084.96	

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- This quote contains items with approved price exceptions applied against them.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



Line #	Item Number	Parametric Data
1	AAS-M5-BWC-5YR	Incomplete
19	ISV00S04236A	Incomplete
3	WGB-0703A	Incomplete
4	WGC02001-VAAS	Incomplete
9	WGC02002-VAAS	Incomplete



Video-as-a-Service (VaaS) is a subscription-based solution that provides agencies with Motorola's industry-leading evidence collection and management tools. VaaS includes access to high definition camera systems and the VideoManager EL Cloud evidence management platform.

VideoManager EL Cloud automates data maintenance and facilitates administration of your department's devices in a Government cloud-based storage solution. Agencies can capture, record, store, and efficiently manage all evidentiary data with VideoManager.

In addition, the VaaS solution can be expanded with CommandCentral Evidence to provide a single, streamlined workflow in the industry's only end-to-end digital evidence management ecosystem.



When combined into a single solution, these tools enable officers in the field to easily capture, record, and upload evidence, as well as efficiently manage and share that evidentiary data. Because Video-as-a-Service requires no up-front purchase of equipment or software, it provides a simple way to quickly deploy and begin using a complete camera and evidence management solution for a per device charge, billed quarterly.



VideoManager EL Cloud simplifies evidence management, automates data maintenance, and facilitates management of your department's devices, all in a cloud-based, off-premises storage solution.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely. It also allows live-streaming capabilities through the optional SmartControl and SmartConnect applications.

VIDEO EVIDENCE MANAGEMENT

Using VideoManager EL Cloud delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL Cloud makes evidence management as efficient as possible. With VideoManager EL Cloud, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL Cloud makes evidence review easier by allowing users to upload evidence into cloud storage from their in-field devices. When evidence is uploaded, important information is sorted, which groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name, and event type. This allows you to view recordings of an incident that were taken from several devices simultaneously, eliminating the task of reviewing irrelevant footage during review.

Its built-in media player includes a visual display of incident data, allowing you to tag moments of interest, such as when lights, sirens, or brakes were activated during the event timeline.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, and drawings, can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in VideoManager EL.

Easy Evidence Sharing

VideoManager EL Cloud allows you to easily share information in the evidence review or judiciary sharing process by exporting evidence data as MP4 files.

You can also find relevant evidence data using audit log filters, including criteria such as import, export, playback, download, share, and modify dates.

Automatic Data Maintenance

VideoManager EL Cloud lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on a daily, weekly, or monthly basis, based on how the user wants to configure the system.

Security groups and permissions are easily set-up in VideoManager EL Cloud, allowing you to grant individuals access to evidence on an as-needed basis.



Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by the M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL Cloud based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL Cloud integrates with SmartControl, an optional mobile application for Android or iOS that allows officers to complete evidence review work normally completed at their desk from their smartphone.

SmartControl also allows officers to categorize recordings using event tags, stream live video from, and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL Cloud are able to assign users to devices, track them, and streamline shift changes. You can easily manage, configure, update firmware, and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled device system. VideoManager EL Cloud also tracks devices and enables them to be quickly exchanged between officers during shift changes. This minimizes the amount of devices needed for your fleet.

Device Tracking

You can easily manage, configure, and deploy their in-car and body-worn cameras in VideoManager EL Cloud. Devices can be assigned to personnel within VideoManager EL Cloud and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL Cloud's Rapid Checkout Kiosk feature allows agencies to take advantage of a pooled camera system to utilize fewer cameras. Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface. At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL Cloud also enable you to configure devices to operate in alignment with your agency's policies and procedures.



1 V700 BODY-WORN CAMERA SOLUTION DESCRIPTION

The V700 body-worn camera captures clear video and audio of every encounter from the user's perspective. Its continuous-operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review. The V700 can stream live video and report real time GPS location through a built-in LTE modem, directly to the suite of CommandCentral applications.

The V700 is easy to operate, with four control buttons. Its innate Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats versus manually activating their camera.



1.1. KEY FEATURES OF THE V700

- **Detachable Battery** – The V700's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. Since the battery charges without being attached to the V700, the battery is kept fully charged in the dock ready for use. This feature is especially helpful for agencies that share body-worn cameras with multiple officers.
- **Wireless Uploading** – Recordings made by the V700 are uploaded to the agency's evidence management system via LTE. Upload over WiFi will be available soon. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Real-time Location and Video Streaming** – With built-in LTE connectivity, the V700 paired with CommandCentral Aware will send location updates and stream live video to a dispatch center or Real Time Crime Center (RTCC) giving the agency a complete and accurate view of their officers for better coordination and quicker response times.
- **LTE Service Ready** – The V700 is approved for use on Verizon and FirstNet networks in the U.S. and Bell Mobility in Canada. The V700 will ship with a pre-installed SIM from both carriers, ready for service activation upon arrival with a data plan that best suits the agency's needs. LTE service activation would be on the agency's carrier account. Motorola Solutions does not provide LTE service for the V700 camera.
- **Data Encryption** – The V700 uses FIPS-140-2 compliant encryption at-rest and in-transit. This ensures recordings made by the agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** – Our patented Record-After-the-Fact® technology captures footage even when the recording function is not engaged. The camera user or admin can request video footage from a specific point in the past to be uploaded to the evidence management system, hours or even days after the event occurred.
- **Natural Field of View** – The V700 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process. The V700's high quality, low light sensor captures an accurate depiction of recorded events, even in challenging lighting conditions.
- **SmartControl Application** – To maximize efficiency in the field, the Motorola Solutions SmartControl app enables V700 users to preview video recordings, add or edit tags, change camera settings and view live video from the camera. The app is available for both iOS and Android phones.
- **In-Field Tagging** – The V700 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the body-worn camera or via the SmartControl app.
- **Auto Activation** – The V700 body-worn camera(s) paired with an M500 or 4RE in-car video system(s) can form a recording group, which automatically starts recording when one of the devices begins to



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

record. Each device can be configured to initiate a group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V700s can form a recording group and collaborate on recordings, without a corresponding in-car video system, using similar triggers. Group recordings are uploaded and automatically linked to the evidence management system as part of one event.

1.2. **V700 AND IN-CAR VIDEO INTEGRATION**

The V700 integrates seamlessly with the M500 or 4RE in-car video systems, capturing video of an incident from multiple vantage points. This integration includes the following features:

- **Distributed Multi-Peer Recording** – Multiple V700 body-worn cameras and in-car video systems can form a recording group and based on the configuration, automatically start recording when one of the devices begins to record. Group recordings are uploaded and automatically linked to the evidence management system as part of one incident.
- **Automatic Tag Pairing** – Recordings captured by integrated V700 body-worn cameras and in-car video systems can be uploaded to the evidence management system with the same tags. From the in-car video system's display, videos can be saved under the appropriate tag category. The tag is then automatically shared with the V700 video and uploaded as part of one incident along with the officer's name.
- **Evidence Management Software** – When V700 body-worn cameras and in-car video systems record the same incident, the Motorola Solutions evidence management software automatically links those recordings based on officer name, date, and time overlap.
- **Additional Audio Source** – The V700 can serve as an additional audio source when integrated with the in-car video system. The V700 also provides an additional view of the incident and inherits the event properties of the in-car video system's record, such as officer name, event category, and more, based on configuration.

1.3. **V700 AND APX RADIO INTEGRATION**

Motorola Solutions' APX two-way radios can pair with V700 body-worn cameras to automate video capture through Bluetooth. When the APX's emergency mode button is pressed, or the ManDown feature is activated, the V700 is triggered to start recording immediately. The recording will continue until manually stopped by the officer via the start/stop button on the V700 or group in-car video system.

1.4. **HOLSTER AWARE™ INTEGRATION**

The V700 integrates with a Holster Aware™ sensor through Bluetooth. If configured, the sensor automatically prompts the V700 to record the moment the holstered equipment is drawn. The holster sensor information is stored with the V700 user profile and uploaded to the evidence management system. If the user is assigned to a different camera, the holster sensor information will be applied to the new camera. The holster sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V700.



1.5. **DOCKING STATIONS**

The V700 has three docking options:



Transfer Station – The Transfer Station is built for large, multi-location agencies with large numbers of V700 cameras in service at any given time. It can charge up to eight fully assembled body-worn cameras or individual batteries. The eight docking slots include an LED indication of a battery charging and upload status. While the V700 charges, the Transfer Station can automatically offload recordings from the camera to the evidence management system via an integrated 2.5Gb switch. The Transfer Station connects directly to the LAN for fast offload of recorded events to storage, while charging the body-worn camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base – The USB Base charges the battery of a single V700 or standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer with 12V or USB connection for power. The USB Base has LED indications for battery charging status and upload, and an ambient light sensor for optimal LED brightness control from bright sunlight to the dim interior of a patrol car. When connected to a laptop or desktop computer, the USB Base can be used to upload recordings to the evidence management system, as well as, receive firmware and configuration updates.



Wi-Fi Base – The Wi-Fi Base is mounted in a vehicle. It facilitates V700 upload of video evidence to the evidence management system, firmware updates, communication between V700 and in-car video system group devices and charges fully assembled V700s or individual battery packs. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from bright sunlight to the dim interior of a patrol car.

1.6. **MOUNTING SOLUTIONS**

V700 is compatible with the entire line of V300 mounting solutions as depicted below.

WGP02798

WGA00669

WGA00668

WGP02697

WGP03088

WGP03085



Magnetic Center Shirt Mount



Tek-Lok Belt Mount



Molle Locking Mount



Shirt Clip



Heavy Jacket Clip



Heavy Jacket Magnetic Mount



M500 IN-CAR VIDEO SYSTEM

SOLUTION DESCRIPTION

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software, VideoManager, to deliver high-quality digital evidence and real-time analytics.

The M500 offers the following benefits:

- Delivers exceptionally clear, evidence-grade video, from inside and outside the vehicle

The M500 has three high-definition cameras, mounted on the front and rear windshield and in the cabin. The front camera has a 4K sensor, with an ultra high-definition recording resolution that captures both wide-angle and focused video streams. The cabin camera's infrared illumination allows backseat recording in total darkness, and a built-in microphone captures audio in the vehicle during recording.

- Works reliably, even in challenging situations

The cameras and processor are small, rugged devices, easily and securely installed where they do not hinder any line of sight. They are tamper proof and built to withstand significant impact and severe weather conditions. Even if a vehicle is in a serious collision, the Uninterruptible Power Supply automatically kicks in to continue capturing evidence for those critical extra seconds.

- Protects video data, whether in transit or at rest

The powerful core processor, with a 1 terabyte drive, securely stores all video footage, encrypting the data to prevent cyber threats.

- Provides users a reliable, easy-to-learn system

Ease of use is at the heart of the M500. The interface is highly intuitive, and any feature can be accessed with no more than three touches of the control panel. Users can start a recording manually or program sensors to activate a recording when triggered – such as a siren, blue lights, vehicle speed, crash detection, wireless microphones, and more. After the recording starts and is categorized, everything is automated, including the uploading of footage to the system's evidence management software, VideoManager. There, recordings are easily managed, redacted, organized, and shared with all authorized parties, including first responders, fleet managers, investigative officers, supervisors, prosecutors, and legal teams.

- Increases efficiency

The system's software makes it easy to search and analyze video footage, which can save countless hours for users and minimize human error.



- Promotes trust

By providing a clear record of incidents that occur while officers are on duty, the M500 promotes trust between public safety agents and the communities they serve.

- Integrates seamlessly with other Motorola technologies

The M500 offers additional benefits when working in conjunction with Motorola's V700 Body-Worn Camera or L5M License Plate Recognition camera and VehicleManager.

When used with the V700, the M500 in-car video system triggers the V700 to record at the same time. Officers can focus on the situation at hand, while the cameras – working together as a seamless system – capture synchronized recording from multiple vantage points. The footage is uploaded to and can be reviewed on the same system.

When used with the L5M, both the LPR camera and the M500 feed their collected license plate data into Vigilant VehicleManager and display the information on a single interface. Working together, the systems increase coverage while maintaining ease of use through a shared user interface and database.

The M500 is a reliable and comprehensive mobile video solution that will enhance safety, promote accountability, and improve efficiency. It ensures that you always have the critical information needed for smarter, faster decisions to help keep officers and the communities they serve safe.



MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



- Create users, groups, and setup permissions.
- Create event categories.
- Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



ESSENTIAL SERVICE FOR V700 BODY WORN CAMERA DEVICE (NORTH AMERICA)

This Statement of Work (“SOW”) is subject to the terms and conditions of the Motorola Solutions Service Agreement or other applicable agreement in effect between the parties (“Agreement”). The terms of this SOW are an integral part of an Agreement with the Customer to which this SOW is appended and is made a part thereof by this reference. In the event of a conflict between the terms and conditions of an Agreement and the terms and conditions of this SOW, this SOW will control the inconsistency only. This SOW applies to the Device(s) specifically named in the Agreement.

1.1. DESCRIPTION OF SERVICES AND OBLIGATIONS

The term “Customer” refers to any end-user who has a purchase agreement with Motorola Solutions.

Essential Service provides either three (3) or five (5) years of coverage, as selected by the Customer, and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements
- Hardware Repair for manufacturing defects

Motorola Solutions includes three (3) years of Essential Service with each Body Worn Camera (BWC) device purchase, with optional service upgrades to extend and/or provide additional coverage for the device.

1.2. ESSENTIAL SERVICE

1.2.1. Remote Technical Support

Remote Technical Support is provided for device issues related to software and/or hardware that require troubleshooting expertise. Motorola Solutions’ System Support Center (SSC) and Technical Support Operations (TSO) center are staffed with highly trained technologists who specialize in the diagnosis and resolution of product issues. Motorola Solutions’ SSC and TSO are continuously monitored against stringent, industry recognized incident and problem management processes.

Motorola Solutions will respond to calls, e-mails, and web portal submissions during normal support hours, five (5) business days per week, excluding holidays, and weekends. In addition, Customers may contact the Motorola Service Desk and a Motorola Solutions representative will log a technical request on Motorola Solutions’ Case Management System.

1.2.1.1 Technical Problem Isolation, Analysis and Resolution.

A Motorola Solutions representative or technologists will:

- Work to isolate the problem/issue
- Analyze and determine the cause of the problem/issue
- Work to achieve problem/issue resolution



1.2.2. Software Maintenance

Software maintenance is important for ensuring device performance and operation. Essential Service provides the Customer with access to the latest available Body Worn Camera (BWC) device operating system (OS) software, device firmware, and application software. Device software releases maintain the device software performance such that the Device operates in accordance with its specifications and documented functionality, and is aligned with the applicable Motorola Solutions infrastructure platform lifecycle. Each release may include bug fixes, security patches, and/or new feature activation enablements.

Configuration of the Body Worn Camera (BWC) device is made possible through the use of the VideoManager EL On-Premise, or VideoManager EL Cloud, solution.

Access to software updates will remain available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial Essential Service term, availability of software updates will terminate, unless the Customer renews Essential Service.

1.2.3. Software Enhancements

Software Enhancements are included with all BWC devices that have a valid Essential Service Package. Software Enhancements may include, or introduce, new device features, functionality, or capabilities, that were not available at time of device purchase. Availability of software enhancements depends on the device hardware and software capability to work with the new enhancements. Certain enhancements, not included with Essential Service Packages, may only be available as an additional purchase.

Motorola Solutions, at its discretion, reserves the right to add new software enhancements, or remove existing software enhancements, from any of its Essential Service Package. Please contact your Motorola Solutions Sales associate, or visit the Motorola Solutions' Web portal, for additional information regarding device features and capabilities.

Software Enhancements for the device will be continuously available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial term of Essential Service, availability of Software Enhancements will terminate, unless the Customer renews Essential Service.

1.2.4. Device Hardware Repair

Essential Service provides the Customer with repair services at a Motorola Solutions owned and operated, supervised, or certified Repair Center that employs the latest test equipment and original or certified replacement components used in the manufacturing of the BWC device. Device Hardware Repair provides the Customer with repair services for internal and external device components that are damaged as a result of manufacturing defects and defects due to normal wear and tear. With this Service, the device is repaired to ensure full compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device via:

- Repairs, adjustments and restorations, if appropriate, of any device that malfunctions while being used within the operational and environmental parameters specified by Motorola Solutions.
- Device updates, if applicable, as may be released, from time to time, by Motorola Solutions in accordance with an Engineering Change Notice.



At the discretion of Motorola Solutions, if the device is considered “un-repairable”, for technical or economic reasons, Motorola will replace the device with a new or refurbished device.

1.2.5. Essential Software Service

If for any reason the Customer declines or chooses to exclude the hardware repair option that is included with the three (3) year Essential Service Package, the Customer will automatically default to, and be entitled to, three (3) years of Essential Software Service and one (1) year of hardware repair against manufacturing defects, as covered by the standard product warranty.

Essential Software Service provides three (3) years of coverage and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements

1.2.6. Scope of Products or Services included

Essential Service, and optional Service upgrades, are currently available for all V700 Body Worn Camera devices. Check with your Motorola Solutions’ Sales representative if you have a question about the eligibility of your device.

1.3. MOTOROLA SOLUTIONS RESPONSIBILITIES

Software Release Availability. Motorola Solutions will provide access to the latest BWC device software and firmware releases via the VideoManager EL On-Premise, or VideoManager EL Cloud, solution. For customers using the VideoManager EL Cloud, software and firmware upgrades will occur automatically when the Body Worn Camera device connects to the agency’s VideoManager EL Cloud instance. If using the VideoManger EL On-Premise solution, the on-prem server will periodically connect to the VideoManager EL Cloud database to check for new software and firmware versions, download the latest version, and apply the new software and/or firmware automatically to the BWC device when it connects to the server.

Software Release Notes. Motorola Solutions may, from time to time, provide release notes for the BWC Device software release. Information regarding training material will be posted on the Learning Experience Portal (LXP) at <https://learning.motorolasolutions.com>

Hardware Repair. Motorola Solutions will provide repair or replacement of a device, at its option, with a five (5) business day in-house turnaround time, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Business days do not include holidays or weekends. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions’ option, with functionally equivalent, reconditioned parts, boards, or with a new or refurbished replacement device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

LTE/4G Service. Motorola Solutions supports the operation of the V700 BWC device on multiple approved LTE/4G Carrier Networks. Based on the Customer’s selection of a Carrier during the initial ordering process,



Motorola Solutions will install, in the device, the Customer's selected Carrier SIM, before the device is shipped to the Customer. The Customer is responsible for contacting the Carrier and activating the LTE/4G data service.

Shipping. For devices repaired under Essential Service, Motorola Solutions will provide one-way shipping, from an Authorized Motorola Repair Center to the Customer. The Customer is responsible for the shipping method and any shipping costs incurred when returning the faulty device to an Authorized Motorola Solutions repair center. Based on the country of purchase, Motorola Solutions may also cover, or include, two-way shipping for the damaged or defective device. Eligibility for two-way shipping will be confirmed during the repair submission process.

1.4. CUSTOMER RESPONSIBILITIES

Serial Numbers. If device orders are submitted via Motorola Solutions' Partner Hub, OCC, or CPQ ordering systems, the hardware serial number(s) for three (3) year Essential Service and Essential Software, as well as five (5) year Essential Service, and three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement, will be automatically captured and included in the Service Agreement.

If five (5) year Essential Service or three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Device software releases. The Customer will be responsible for updating each eligible BWC device with the latest available software and/or firmware, and of advising users of any operational changes that may have been introduced as a result of the new software or firmware.

LTE/4G Service. The Customer is responsible for selecting a Motorola Solutions approved LTE/4G Carrier/Provider during the initial ordering process, and for contacting the Carrier and activating LTE service for the device. The Customer is solely responsible for all financial obligations with the selected LTE Carrier.



WiFi Connectivity. The Customer is responsible for providing all WiFi connectivity to the device.

Removing Customer Data. The Customer is responsible for removing, from the device, any data, video, or other information that the Customer wishes to retain or destroy, prior to sending the device to a Motorola Solutions Repair Center for repair.

Motorola Solutions may provide a Video Evidence Recovery Service for the BWC device, as an additional charge. Video Evidence Recovery is a best effort service that is dependent on the condition of the device. This service, if applicable, will have a separated Agreement, with Terms and Conditions, outside the scope of this Statement of Work (SOW). Please contact your Motorola Solutions Representative for more information regarding the Video Evidence Recovery Service.

1.5. ESSENTIAL SERVICE LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, mounts, or clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repaired by a third party.
- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases, except as provided for under the responsibilities outlined in this document.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, unless the Customer has purchased the optional Essential Service with Accidental Damage and Advanced Replacement package.
- Cosmetic imperfections that do not affect the functionality of the device.

Where a Body Worn Camera device is submitted for repair that is outside the scope of Service, such repair may be quoted by Motorola Solutions for additional cost in accordance with Motorola Solutions' standard Time and Materials (T&M) rates and terms and conditions. Motorola Solutions will notify the Customer of any incremental charges related to the aforementioned exclusions prior to completing the repair and said repair will be subject to acceptance of the quotation by the Customer.

Software support for unauthorized modifications, or other misuse of the device software, is not covered under this Agreement.



Access to the software and firmware releases for updating the device under this SOW is available only for the device named in the Agreement. Software updates to any additional devices are expressly excluded and prohibited. Notwithstanding the foregoing, Motorola Solutions may, at its sole discretion, include coverage for other devices.

Any implementation tools not required to support the device software and firmware updates are excluded from coverage.

1.6. MOTOROLA SOLUTIONS IS NOT OBLIGATED TO PROVIDE SUPPORT FOR ANY DEVICE:

- That has been repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- That has been subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If Customer fails to comply with the obligations contained in the product purchase agreement and/or the applicable software license agreement and/or Motorola Solutions terms and conditions of service.

1.7. ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE REPAIR AND ADVANCED REPLACEMENT

1.7.1. Description of Services and Obligations

Accidental Damage coverage is an optional, prepaid service that adds coverage for accidentally damaged BWC devices. Accidental Damage coverage must be purchased together with, or within 90 days of, a qualifying Motorola Solutions device purchase. This three (3) or five (5) year service offer reduces unexpected expenses related to the repair of the device. Accidental Damage and Advanced Replacement coverage includes all services provided under Essential Service, plus additional coverage for Accidental Damage and Advanced Replacement of the damaged device.

Examples of repairs covered under Accidental Damage include:

- Electrical repair for failures caused by accidental water or chemical damage
- Electrical repair for accidental internal damage
- Replacement of accidentally cracked or broken housings.
- Replacement of accidentally cracked or broken camera lens or displays.
- Replacement of accidentally cracked or broken or missing buttons, knobs, or keypads

Repair or Replacement. Motorola Solutions will provide repair or replacement of a BWC device, at its option, with a five (5) business day in-house turnaround time, excluding weekends and holidays, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions option, with functionally equivalent, reconditioned parts, boards, or with a new replacement or refurbished device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

Serial Numbers. If the Accidental Damage Service is purchased with the device, in the same order, using Motorola Solutions' Partner Hub Portal, OCC, or CPQ when ordering, the hardware serial number(s) are



automatically captured and included in the Service Agreement. If Accidental Damage Service is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Advanced Replacement. Under Accidental Damage and Advanced Replacement Service, Motorola Solutions will provide Advanced Replacement for the damaged device. Motorola Solutions will ship a new or refurbished replacement device to the Customer within two (2) business days of receiving the Customer repair request, subject to availability of replacement devices. Business days do not include weekends or holidays.

The Customer must return the defective or damaged device to a Motorola Solutions Repair Center within 60 days after receiving the replacement device. Failure to return the damaged device to Motorola Solutions will result in an additional Customer charge for the replacement device.

When returning a device for Advanced Replacement, device accessories should not be included. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories that are shipped with the device.

1.8. ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, chargers, charging stations, mounts, and clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repair by a third party.



- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases except as provided for under the responsibilities outlined in this document.

There is a maximum limit of one (1) Body Worn Camera device repair, per contract year, for Essential Service with Accidental Damage and Advanced Replacement.

Where ongoing "Accidental Damage" repair is deemed by Motorola Solutions to be excessive, systemic, or the result of device mishandling, the Customer may be subject to an additional charge. Should the accidental damage continue unabated, the Customer will incur repair charges at Motorola Solutions' discretion and prevailing charges for devices deemed by Motorola Solutions to have been damaged through improper handling, carelessness or reckless use.





Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Tax Exemption Status

Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**

Chief Brad Deppe
DC Mitch Harsevoort
Office: (616) 931-3310



City of Zeeland
29 W. Main Avenue
Zeeland, MI 49464

Memorandum

TO: Mayor VanDorp, City Councilmembers, City Manager Klunder and ACM Plockmeyer

FROM: Brad Deppe, Fire Chief

SUBJECT: SCBA Airpack Grant

DATE: June 9, 2026

CC: City Council Agenda – June 15, 2026

Background

Our SCBA committee was tasked with evaluating the upcoming replacement of our current Scott SCBA Airpacks for the 28/29 FY. In our exploration of funds needed and what is available or will be available at the time of purchase, it was discovered that our Ladder Truck 1942 is scheduled to be replaced in the same year. To ease the financial burden of the city spending a significant amount of money on these items in one year, a suggestion was made to move the SCBA replacement up a year. Our communication with the local sales representatives found that a group of townships were exploring an AFG Grant as a regional opportunity. We also found that these townships were working with a similar timeframe of replacement and age of airpacks. Typically, an SCBA Airpack has a replacement time of 15 years due to parts availability and age limit of the air bottle.

Financial Information

If Zeeland Fire Rescue purchased SCBAs this year, without a grant opportunity, we would be spending approximately \$420,000-\$510,000 depending on the brand chosen and department needs. Over the past 3-4 years, this market has seen a 15-20% increase in overall cost. The available SCBA replacement funds at the end of FY 25-26 will be \$227,999.76. This will likely be underfunded even in FY 28/29 without grant funding, at its current pace, with contributions of \$34,000 annually. The regional grant opportunity is headed by Allendale Charter Township, but includes Wright-Tallmadge, Crockery and Spring Lake Townships. The AFG Grant has a \$1,000,000 limit based on combined population with a 10% cost share applied, bringing the total grant potential to \$900,000. Should the grant be awarded to its full potential, the shared grant revenue would give each department \$180,000 towards new and updated airpacks. If Zeeland Fire Rescue participates in the grant, we could reduce our overall cost by nearly 50%, making our current SCBA replacement fund balance available without additional funds requested.



Chief Brad Deppe
DC Mitch Harsevoort
Office: (616) 931-3310

City of Zeeland
29 W. Main Avenue
Zeeland, MI 49464

Recommendation

Staff recommends City Council approve our desire to pursue this regional AFG grant opportunity with Allendale, Wright-Tallmadge, Crockery and Spring Lake Townships. We believe applying for this grant is fiscally responsible for the department, the city and the citizens we serve. This grant and shifting our replacement timeline will allow us to more effectively budget and anticipate cost for replacement in 2041.

Brad Deppe, Fire Chief

Memorandum of Understanding

2025 AFG Regional Equipment Grant

Between the Following Entities:

- Spring Lake Fire Department
- Coopersville/Polkton Fire Department
- Marne Fire Department
- Allendale Fire Department
- Zeeland Fire Department

Purpose

This Memorandum of Understanding (MOU) establishes the responsibilities and commitments of the participating fire departments in connection with the 2025 Assistance to Firefighters Grant (AFG) Regional Equipment Grant.

Grant Administration

The Lead Agency shall be Allendale Fire Department and will manage all aspects of the grant including ordering, funding requests, documentation, and vendor payments. Participating departments must maintain service records for three years.

Procurement Process

The Lead Agency will share the Request for Proposal (RFP) prior to release. Departments may submit written equipment requests.

Compliance Requirements

All parties agree to comply with FEMA, AFG, and DHS regulations. Equipment remains subject to federal requirements.

Cost Share and Payment

This is a 90% federal / 10% local grant. Departments will be invoiced upon delivery and must pay their share to Allendale Fire Department.

Equipment and Inventory

Departments must provide apparatus inventory including year and VIN and comply with reporting requirements.

Legal Compliance

All applicable laws must be followed. Invalid provisions do not affect the rest of the agreement.

Non-Discrimination

No discrimination based on protected categories is permitted.

Commitment to Purchase

Departments must complete purchases once ordered and cannot withdraw after delivery.

Signatures

Spring Lake Fire Department

Fire Chief: _____

Signature: _____

Date: _____

Municipal Official: _____

Signature: _____

Date: _____

Coopersville/Polkton Fire Department

Fire Chief: _____

Signature: _____

Date: _____

Municipal Official: _____

Signature: _____

Date: _____

Marne Fire Department

Fire Chief: _____

Signature: _____

Date: _____

Municipal Official: _____

Signature: _____

Date: _____

Allendale Fire Department

Fire Chief: _____

Signature: _____

Date: _____

Municipal Official: _____

Signature: _____

Date: _____

Zeeland Fire Department

Fire Chief: _____

Signature: _____

Date: _____

Municipal Official: _____

Signature: _____

Date: _____



CITY COUNCIL MEMORANDUM

TO: Mayor VanDorp and Zeeland City Council

FROM: Abby deRoo, City Marketing Director

SUBJECT: Approve La Crème / Mandu Escapes LLC as a Social District License Holder

DATE: 6/11/26

Downtown Zeeland restaurant La Crème, purchased by Mandu Escapes, LLC in December 2025, is requesting appointment to the City of Zeeland Social District. La Crème previously participated in the Social District from 2023 through 2024; however, the prior ownership elected not to renew the establishment's Social District participation when the original license expired.

After approximately six months of operating the business, owner Joanna Udo has expressed interest in reintroducing Social District participation as part of La Crème's business model.

In preparation for this request, the City Manager has approved a right-of-way license for the restaurant. Outdoor seating will consist of four café-style tables with two chairs each, located directly adjacent to the storefront. While table service may be provided at these outdoor tables, alcoholic beverages must be purchased inside the restaurant and carried outside in an approved Social District disposable cup.

If approved by resolution, Mandu Escapes, LLC, doing business as La Crème, will be added as a participating establishment within Zeeland's Social District. Staff will update the Social District map, participant listings, Social District guidelines, and the City's Maintenance and Management Plan to reflect the addition of the new license holder.

The establishment's participation in the Social District does not expire through the City's approval process; however, the associated liquor license and Social District authorization must be renewed annually through the Michigan Liquor Control Commission (MLCC).

Recommendation:

Pass a resolution to approve Mandu Escapes, LLC, doing business as La Crème, as an approved license holder within Zeeland's Social District.

Abigail deRoo, City Marketing Director

RESOLUTION

(Approving and Recommending Michigan Liquor Control Commission
Consideration and Approval of *Mandu Escapes LLC's Application*
for a Social District Permit Pursuant to Act 124 of 2020)

**City of Zeeland
County of Ottawa, Michigan**

Portions of minutes of a Regular Meeting of the City Council of the City of Zeeland, County of
Ottawa, Michigan, held in the City Hall in said City on Monday, June 15, 2026, at 7:00 o'clock p.m., Local
Time.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____
and supported by Council Member _____.

WHEREAS, the Michigan Liquor Control Code was amended by Michigan PA 124 of 2020 (the
Act) to allow the governing body of a local governmental unit to designate Social Districts and commons
areas which may be used by qualified licensees that obtain a Social District Permit from the Michigan
Liquor Control Commission (MLCC) to utilize expanded areas for the consumption of alcohol;

AND WHEREAS, the City Council designated a social district that contains a commons area, and
Zeeland has defined and clearly marked the commons area with signs, and it has a local management and
maintenance plan which includes but is not limited to, hours of operation, and it shall maintain the commons
areas in a manner that protects the health and safety of the community;

AND WHEREAS, the City Council found that designating a Social District and commons area
pursuant to the Act is in the best interests of the citizens of the City of Zeeland;

AND WHEREAS, the City Council must approve a licensee application for a Social District
Permit prior to such application being sent to the MLCC for consideration and issuance;

AND WHEREAS, the proposed licensee is contiguous to the designated commons area and is eligible for consideration for a social district permit.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby recommends approval by the MLCC of the attached application for a Social District Permit which was submitted Mandu Escapes LLC, d/b/a La Creme. It is hereby acknowledged that such business is licensed to sell alcohol by the MLCC.

2. The licensed premises of the aforementioned licensee is contiguous to the commons area as designated by this City Council pursuant to MCL 436.1551.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Council Members _____

NAYS: Council Members _____

ABSENT: Council Members _____

RESOLUTION DECLARED ADOPTED.

Kristi DeVerney, City Clerk

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the City Council of the City of Zeeland, County of Ottawa, Michigan, at a Regular Meeting held on June 15, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Kristi DeVerney, City Clerk



Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the City of Zeeland council
(regular or special) (name of city, township, or village)

called to order by the Mayor of the City of Zeeland on June 15, 2026 at 7:00 p.m.
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Mandu Escapes LLC
(name of licensee - if a corporation or limited liability company, please state the company name)

for a **Social District Permit** is recommended by this body for consideration for approval by the
(recommended/not recommended)
Michigan Liquor Control Commission.

If not recommended, state the reason: _____

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Zeeland City
council at a regular meeting held on June 15, 2026
(regular or special) (date)

I further certify that the licensed premises of the aforementioned licensee are contiguous to the commons area designated by the council/board as part of a social district pursuant to MCL 436.1551.

Kristi DeVerney June 15, 2026
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance

SUBJECT: Facilities Implementation Plan

DATE: June 12, 2026

CC: City Council Work Study Items June 15, 2026

As part of the City's ongoing work to evaluate and plan for long term facility investments, Council previously authorized a Facilities Condition Audit and Space Use Analysis for City owned buildings and facilities. That work evaluated the condition, functionality, and future needs of facilities including the Howard Miller Library and Community Center, City Hall, Public Safety Building, Roosevelt Fire Station, Maintenance Facility, Lincoln Cemetery Building, and a potential new facility at Felch Street Cemetery.

Council also recently awarded a professional services contract to Tower Pinkster to assist the City in moving from assessment to implementation planning. The purpose of that work is not to authorize construction, but rather to refine priorities, validate cost assumptions, evaluate phasing, and provide Council with a clearer roadmap for future capital decisions.

The facility prioritization work organizes future improvements into annual maintenance and repair needs, along with three larger series of work. This structure is intended to help Council distinguish between ongoing asset stewardship, near-term facility priorities, public safety and operationally driven improvements, and longer-term capital goals.

Background and Need for Continued Facility Investment

The facility assessment identified significant reinvestment needs across the City's building portfolio. These needs are being driven by a combination of building age, major system life cycles, space constraints, operational inefficiencies, accessibility, building envelope conditions, and changing service delivery needs.

A key theme from the assessment is that many of the City's facilities remain functional, but several major building systems are approaching or have exceeded their expected useful life.

FEEL THE ZEEL



Delaying reinvestment may reduce near term budget pressure, but it can also increase the likelihood of emergency repairs, reduce operational reliability, and increase future project costs. For that reason, staff believes the City should begin transitioning from one-time assessment work to a more intentional implementation and funding strategy.

Annual Maintenance and Repair

The annual maintenance and repair effort should be highlighted as a core component of the City's facility strategy and not simply as a secondary item to the larger renovation projects. The prioritization document identifies general maintenance and repair needs within a range of approximately \$6.77 million to \$7.84 million. These costs relate primarily to mechanical systems, roof replacements, elevator replacement, building envelope components, and other facility systems.

A significant portion of the identified maintenance and repair work is associated with City Hall and the Howard Miller Library and Community Center. Because those facilities are included in Series 1, staff believes the annual maintenance and repair discussion should distinguish between work that may be incorporated into the Series 1 project and remaining maintenance needs that will still need to be funded separately.

After removing the City Hall and Howard Miller Library and Community Center maintenance items that are expected to be addressed through Series 1, the remaining identified maintenance and repair need is approximately \$1,321,500. If this amount is annualized over a five-year planning period, it represents approximately \$264,300 per year in ongoing maintenance and repair funding that should be incorporated into the City's capital planning and annual budget discussions.

This annualized amount should be viewed as an ongoing obligation to own and operate public facilities. Even if Council elects to delay or phase larger renovation projects, the City will still need to plan for continued annual maintenance and repair. These costs are not optional in the long term. They are necessary to preserve public assets, extend useful life, avoid emergency repairs, and maintain safe and functional buildings for employees and the public.

It is important to note that some maintenance and repair costs may be reduced or more efficiently completed if they are incorporated into larger renovation projects. For example, roof, mechanical, elevator, and building envelope work that is already identified as maintenance may be included as part of broader improvements in Series 1, Series 2, or Series 3. This creates an opportunity to coordinate scopes of work, reduce duplication, and sequence improvements in a way that is more cost effective.



Series 1: Howard Miller Library and Community Center and City Hall

Series 1 includes renovations and improvements to the Howard Miller Library and Community Center and City Hall.

The Howard Miller Library and Community Center scope includes lower-level community room improvements, storage and corridor renovations, library renovations, work room expansion, exterior and building envelope improvements, roof replacement, Kalwall skylight replacement, EIFS panel replacement, a new entrance canopy, and related sidewalk and parking modifications.

The City Hall scope includes interior renovations on each floor, window replacement, roof replacement, elevator replacement, and improvements to mechanical and technology systems.

The Series 1 building totals are as follows:

Howard Miller Library and Community Center: \$7,697,606

City Hall: \$2,466,651

Total Series 1 project cost: \$10,164,257

Staff believes Series 1 should be considered the City's highest priority among the larger project groupings. This recommendation is based on the age, use, and community importance of the facilities. While City Hall was originally constructed in 1934 and continues to serve as a primary administrative and public service facility, both City Hall and the Howard Miller Library and Community Center underwent significant renovations in the 1990s. As a result, many of the building systems, finishes, and components installed during those renovations are now reaching the end of their useful life and require reinvestment. The Howard Miller Library and Community Center is also a heavily used public building that serves library, meeting, community, and civic functions, with annual visitation exceeding 100,000 people. Additionally, the proposed improvements at the library have direct impacts on space utilization and operations within City Hall. Because of these interrelated needs, staff believes the two facilities should be considered as a coordinated package rather than as separate projects, allowing the City to maximize operational efficiencies and ensure that improvements in one facility support the long-term functionality of the other.

Series 1 also includes a significant amount of work that overlaps with identified maintenance and repair needs. In other words, a portion of the Series 1 scope is not



simply discretionary renovation. It includes major systems and building components that will require investment regardless of whether the City completes a broader renovation project. For this reason, staff believes Series 1 provides the clearest opportunity to combine needed reinvestment with improved functionality and long-term asset stewardship.

Funding for Series 1

At this time, the City does not have the full funding available to complete Series 1 on a cash basis. Staff believes Council should begin discussing whether Series 1 could be funded through a bond issue, with debt service paid in and through the General Fund budget over time.

This approach would allow the City to address priority facility needs sooner while spreading the cost over the useful life of the improvements. However, it would also require careful review of the General Fund's long-term capacity, existing capital obligations, operating needs, and future financial sustainability. As part of this year's Strategic Action Plan, the development of a comprehensive financial model was identified as an outcome indicator. Staff intends to utilize this model to evaluate the City's long-term financial capacity and determine the viability of bonding as a funding mechanism for these projects. Staff is not recommending final authorization of a bond issue at this stage. Rather, staff is recommending that Council begin a policy discussion regarding whether this is the preferred direction for funding the first series of improvements, with the financial model serving as a key tool in informing that decision.

Series 2: Public Safety, Roosevelt Fire Station, and Felch Street Cemetery

Series 2 includes improvements to the Public Safety Building, Roosevelt Fire Station, and a new facility at Felch Street Cemetery.

The Public Safety Building scope includes additions for vehicle garage space and work room space, along with interior renovations for both police and fire operations. The police related improvements include office and locker room renovations. The fire-related improvements include office, locker room, day room, and decontamination improvements.

The Roosevelt Fire Station scope includes a decontamination area addition and interior renovations to locker rooms, break room, training room, and equipment storage.



The Felch Street Cemetery scope includes a new facility with offices, meeting and break room space, locker area and restrooms, equipment storage, vehicle storage, and material storage.

The Series 2 building totals are as follows:

Public Safety Building: \$2,567,706
Roosevelt Fire Station: \$909,600
Felch Street Cemetery facility: \$2,067,150

Total Series 2 project cost: \$5,544,456

Staff believes Series 2 requires a separate and more detailed policy discussion because the public safety-related improvements are largely connected to future staffing and service model decisions. If the City moves toward a full-time fire department, adds additional fire staffing, or increases police department staffing, the space needs at the Public Safety Building and Roosevelt Fire Station become more immediate and operationally necessary. Conversely, if those staffing changes are delayed or phased differently, the timing of the related facility improvements may also change.

For that reason, staff recommends that Council discuss Series 2 in connection with the broader public safety staffing conversation. The facility needs and staffing needs should not be viewed in isolation. Additional personnel will require adequate locker rooms, office space, work areas, decontamination space, training space, and vehicle and equipment storage. The improvements identified in Series 2 are intended to support those operational changes.

The inclusion of the Felch Street Cemetery facility within Series 2 also warrants additional discussion. Unlike the public safety projects, the cemetery facility is not driven by staffing changes within police or fire operations. Rather, it is grouped within this series because it may have access to a distinct funding source that is separate from the General Fund. The City maintains a Cemetery Perpetual Care Fund that may provide an opportunity to support some or all of the costs associated with a new cemetery operations facility. As a result, the project may be able to advance independently of other facility priorities and without competing directly for the same funding resources.

Funding for Series 2

Because the public safety improvements are closely tied to future public safety staffing levels, staff believes Council should discuss these improvements in the context of a



dedicated public safety funding strategy. At this time, the most likely dedicated funding source for these improvements would be a dedicated public safety millage.

A public safety millage could allow the City to align the cost of additional public safety staffing, service model changes, and related facility improvements with a revenue source specifically intended for police and fire operations. This may also help preserve General Fund capacity for other core municipal services, ongoing facility maintenance, and non-public safety capital needs.

It is important to note that a dedicated public safety millage would require approval by the general public. As a result, moving in this direction would not only require Council to determine that a dedicated millage is the appropriate funding strategy, but would also require voter authorization. If approved, the millage would affirm Council's policy direction and provide a dedicated funding source for the public safety staffing and facility improvements contemplated as part of Series 2.

Staff is not recommending a specific millage amount, structure, or ballot timing at this stage. However, staff believes that if Council wishes to move forward with the public safety related components of Series 2, the funding conversation should be centered around whether a dedicated public safety millage is the appropriate long term funding mechanism. This discussion should occur before Council determines the timing, scope, and implementation approach for the Public Safety Building and Roosevelt Fire Station improvements.

Similarly, staff believes the Felch Street Cemetery facility should be evaluated separately from the public safety projects when discussing funding strategies. Given the availability of Cemetery Perpetual Care Fund resources, the cemetery facility may be funded through a dedicated cemetery related funding source rather than through the General Fund or a public safety millage. This distinction is important because it may allow the City to address a documented operational need at the cemetery while preserving General Fund capacity and maintaining flexibility for other facility priorities.

Series 3: Maintenance Facility and Emergency Operations Center

Series 3 includes improvements to the Maintenance Facility and a new Emergency Operations Center addition to the Public Safety Building.

The Emergency Operations Center scope includes an addition to the Public Safety Building that would relocate the EOC to the ground floor and provide a more resilient facility intended to remain operational during major storm events or other emergency



conditions. The relocation would also create future flexibility within the existing public safety building for fire station office expansion.

The Maintenance Facility scope includes expanded indoor heated equipment storage, new cold storage, expanded salt storage, locker room renovations, new material storage, and mechanical upgrades.

The Series 3 building totals are as follows:

Public Safety Building Emergency Operations Center addition: \$1,340,000
Maintenance Facility: \$6,881,775

Total Series 3 project cost: \$8,221,775

Staff views Series 3 as an important long-term goal. The projects included in this series would address legitimate operational and resiliency needs, but they appear less immediate than the Series 1 improvements and are less directly connected to near-term staffing decisions than the Series 2 public safety improvements. Staff therefore recommends that Series 3 remain part of the City's long term capital planning framework but not be treated as the first implementation priority unless Council determines otherwise.

Implementation Planning and Next Steps

Staff recommends that Council approach the implementation plan as a phased decision-making process rather than a single all or nothing facilities plan. The current information suggests the following general framework:

- Annual maintenance and repair should be treated as a recurring asset stewardship obligation and incorporated into the City's capital planning and annual budget discussions.
- Series 1 should be treated as the near-term priority because of facility age, heavy public use, major system needs, and overlap with identified maintenance and repair work.
- Series 2 should be discussed in connection with public safety staffing levels and a potential dedicated public safety millage.
- Series 3 should remain part of the long-term capital plan and be revisited as funding capacity, operational needs, and Council priorities evolve.



Staff will continue working with Tower Pinkster to refine the scope, timing, and cost estimates for each series of work. Staff will also continue developing funding scenarios for Council consideration, including potential General Fund supported bonding for Series 1, a possible dedicated public safety millage for Series 2, and long-term capital planning options for Series 3. This additional work will include further evaluation of project timing, debt capacity, annual budget impacts, possible ballot considerations, and how the various facility needs can be phased in a manner that is financially responsible and operationally practical.

At this time, staff is not requesting formal Council action on any of the projects or funding mechanisms presented in this memorandum. Rather, the purpose of this discussion is to seek general Council affirmation of the proposed implementation framework, the overall prioritization schedule, and the planning pathways outlined for each series of work. This direction will allow staff to continue developing more detailed financial models, project timing scenarios, and future decision points for Council review. With that general affirmation, staff can continue to move the planning process forward while recognizing that any future construction authorization, bond issuance, millage proposal, or budget commitment would return to Council for formal consideration at the appropriate time.

Kevin Plockmeyer, ACM of City Services/Infrastructure and Finance



JUNE 12, 2026

CITY OF ZEELAND

FACILITY IMPROVEMENT PRIORITIZATION



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LOCATIONS:		
GRAND HAVEN MI: 1 South Harbor Drive, Suite 8 Grand Haven, Michigan 49417 phone: 616.456.9944		
GRAND RAPIDS MI: 4 East Fulton Street, Suite 200 Grand Rapids, Michigan 49503 phone: 616.456.9944		
KALAMAZOO MI: 242 East Kalamazoo Ave. SE, Suite 100 Kalamazoo, Michigan 49007 phone: 269.343.6133		
NEW ALBANY IN: 320 Pearl Street, Suite 100 New Albany, Indiana 47150 phone: 812.282.9554		
LOUISVILLE KY: 1941 Bishop Lane, Suite A Louisville, Kentucky 40218 phone: 502.454.4555		
ONLINE: www.towerpinkster.com		



EXECUTIVE SUMMARY

TOTAL ROUGH ORDER OF MAGNITUDE COST SUMMARY

GENERAL

In 2024 the City of Zeeland hired TowerPinkster to perform full facility assessments and space utilization studies on their municipal facilities. The objective of the facility assessment was to identify observed deficiencies that would exceed the cost of a maintenance project. The assessment categorized the condition of the site, buildings and infrastructure into four conditions, Good, Fair, Poor and Replace.

Good: Items meet current and future needs, no recommendation for improvement in the next 10 years.

Fair: Items meet current use, showing signs of age and should be replaced in the next 10 years

Poor: Items are nearing the end of their useful life and should be replaced in the next 5 years

Replace: Item no longer meets current use, is outdated, does not meet code and should be replaced in the next 3 years

The following facilities were included in the assessment and space utilization:

- | | |
|--|----------------------------------|
| 1. Howard Miller Library and Community Center | 2. City Hall |
| 3. Public Safety | 4. Roosevelt Fire Station |
| 5. Street Maintenance Facility | 6. Lincoln Cemetery |
| 7. Felch Street Cemetery | |

In addition to the existing facilities, as part of the Space Utilization, Tower Pinksters team working with the city developed conceptual site and floor plans for a new cemetery facility at the Felch Street Cemetery.



The Space Utilization study identifies the space needs and organization for each facility. The team used the space utilization study to develop design options that improve adjacencies, maximize existing building area and minimize building additions to meet the needs at each facility. This generated facility renovation and addition projects with associated cost and priorities. Based on priorities, the team grouped the projects into three series of work.

Series One: Based on immediate needs based on building age, condition and use potential for (bond program funding)

Series Two: Based on staffing and operational changes (series two could have a dedicated funding source)

Series Three: Based on long term needs

Some of the annual maintenance and repair items that need immediate and near future attention [will be included in the Series One scope of work].

WORK SCOPE ORGANIZATION AND PROJECTED COSTS

	LOW END COSTS	HIGH END COSTS
GENERAL MAINTENANCE AND REPAIR	\$ 6,766,700	\$ 7,837,600 [some costs will be included in series 1-3]
SERIES ONE	\$ 7,050,000	\$ 10,164,257
SERIES TWO	\$ 4,648,800	\$ 5,544,456
SERIES THREE	\$ 7,500,000	\$ 8,221,775

01

ANNUAL MAINTENANCE AND REPAIR

01 ANNUAL MAINTENANCE AND REPAIR

The following costs are for continued maintenance of existing equipment and building systems. Some of these costs may be part of future work outlined in the work scope for Series 1.

HOWARD MILLER LIBRARY AND COMMUNITY CENTER

Mechanical Maintenance: \$3,300,000 The scope includes replacement of electric water coolers, air-cooled chiller, chilled water pump, air handling units, air handler humidifier, VAV terminals, roof exhaust fans, inline exhaust fans, gas fired unit heaters. *[will be part of series 1 projects]*

Roof Replacement: \$663,200 Replace existing roof *[will be part of series 1 projects]*

Kalwall Roof Replacement: \$338,200 Replace existing Kalwall roof *[will be part of series 1 projects]*

CITY HALL

Mechanical Maintenance: \$645,603 The scope includes window replacement, condenser replacement, VAV box replacement and roof exhaust fan replacement *[some scope will be part of series 1 projects]*

Elevator: \$385,900 Replace the elevator in it's existing elevator shaft. *[will be part of series 1 projects]*

Roof Replacement: \$281,097 Replace existing roof *[will be part of series 1 projects]*

PUBLIC SAFETY

Mechanical Maintenance: \$351,000 The scope includes replacement of electric water coolers, water heater and inline pump, condensing units, rooftop units, energy recovery unit, roof exhaust fans, gas fired unit heaters, electric unit heaters, infrared radiant heaters, vehicle exhaust fan.

ROOSEVELT FIRE STATION

Mechanical Maintenance: \$161,000 The scope includes replacement of water heater and inline pump, hot water system air separator, hot water base board heat, hot water convectors, hot water unit heaters, wall exhaust fan, vehicle exhaust fan.

STREET MAINTENANCE FACILITY

Mechanical Maintenance: \$770,300 The scope includes replacement of tank type water heater, hot water inline pump, back flow preventer, furnace condensing unit and condensate pump, energy recovery unit, indoor makeup air unit, outdoor makeup air units, infrared radiant heaters, exhaust fans, and electric water coolers.

LINCOLN CEMETERY BUILDING

Mechanical Maintenance: \$39,200 The scope includes replacement of electric water heater, furnace condensing unit and condensate pump, ceiling exhaust fan, electric water cooler.

TOTAL MAINTENANCE AND REPAIR COSTS:	\$6,935,500
SERIES ONE SCOPE (SUBTRACT)	- <u>\$5,614,000</u>
TOTAL BUDGET FOR MAINTENANCE AND REPAIRS	\$1,321,500 (over the next 8 years)

Recommendation: Budget \$200,000 - \$250,000 per year to cover maintenance costs and yearly escalation for the next 8 years.

02

SERIES 1 SCOPE OF WORK

02 SERIES 1 PROJECTS

The scope of work for series one consist of renovations and additions to Howard Miller Library and Community Center and renovations to City Hall.

HOWARD MILLER LIBRARY AND COMMUNITY CENTER

The library project includes lower level community rooms, storage and corridor renovations, library renovations and work room expansion, exterior and building envelope renovations (roof replacement, Kalwall skylight replacement, EIFS panel replacement and new entrance canopy), and sidewalk and parking modifications.

CONSTRUCTION COSTS:	LOWER LEVEL	\$ 800,872
	LIBRARY ADDITION AND RENOVATIONS	\$2,595,334
	MECHANICAL UPGRADES	\$3,300,000
	ROOF + KALWALL REPLACEMENT	<u>\$1,001,400</u>
	TOTAL:	\$7,697,606

Howard Miller Library and Community Center

Address:	14 S. Church St
Use:	Library/Meeting Space
Built:	1995
Total Building Area:	42,281 SF



CITY HALL

The City Hall project includes interior renovations on each floor, window replacement, roof replacement, elevator replacement and improvements to the mechanical and technology systems.

CONSTRUCTION COSTS:	INTERIOR RENOVATIONS	\$1,150,000
	ROOF REPLACEMENT	\$ 281,120
	WINDOW REPLACEMENT	\$ 101,931
	MECHANICAL UPGRADES	\$ 547,700
	ELEVATOR REPLACEMENT	<u>\$ 385,900</u>
	TOTAL:	\$2,466,651

City Hall

Address:	21 S. Elm St.
Use:	Offices/Meeting Space
Built:	1934
Total Building Area:	12,620 SF



03

SERIES 2 SCOPE OF WORK

03 SERIES 2 PROJECTS

The scope of work for series two consist of renovations and additions to Public Safety, Roosevelt Fire Station and the Felch Street Cemetery.

PUBLIC SAFETY

The public safety project includes additions for a new vehicle garage additions, and work room. There will also be interior renovations to both fire and police departments. The police department will have offices and locker room renovations. The fire department will have office, locker room, day room and decontamination renovations.

CONSTRUCTION COSTS:	POLICE DEPARTMENT ADDITIONS AND RENOVATIONS	\$ 600,872
	FIRE DEPARTMENT ADDITIONS AND RENOVATIONS	\$1,395,334
	MECHANICAL UPGRADES	\$ 351,000
	SITE WORK	\$ 220,500
	TOTAL:	\$2,567,706

Public Safety

Address:	29 W. Main
Use:	Police, Fire Offices Vehicle Storage
Built:	2003
Total Building Area:	16,157 SF



ROOSEVELT FIRE STATION

The Roosevelt fire station project includes a decontamination area addition and interior renovations to the locker rooms, break room, training room, and equipment storage.

CONSTRUCTION COSTS:	BUILDING ADDITION AND RENOVATIONS	\$ 713,300
	MECHANICAL UPGRADES	\$ 178,800
	SITE WORK	\$ 17,500
	TOTAL:	\$ 909,600

Roosevelt Fire Station

Address:	133 E Roosevelt Ave
Use:	Fire Station
Built:	1976
Total Building Area:	6,936 SF



FELCH STREET CEMETERY

The Felch St. Cemetery project includes a new 4,127 sq. ft. facility with offices, meeting/break room, locker area and restrooms, equipment storage, vehicle storage and material storage.

CONSTRUCTION COSTS:	NEW OFFICE AND EQUIPMENT STORAGE	\$1,857,150
	SITE WORK	<u>\$ 210,000</u>
	TOTAL:	\$2,067,150

FELCH ST. CEMETERY

Address:	Felch Street
Use:	Cemetery Offices Equipment Storage
Built:	New Construction
Total Building Area:	4,127 SF



04

SERIES 3 SCOPE OF WORK

04 SERIES 3 PROJECTS

The scope of work for phase three consists of renovations and additions to the streets facility and a new Emergency Operation Center addition to the Public Safety Building.

E.O.C. ADDITION

The Emergency Operations Center (E.O.C.) project includes a building addition to the Public Safety building. This would move the E.O.C. to the ground floor and be constructed to withstand major storm damage and remain operational during times of need. The relocation opens up existing building area for future fire station office expansion.

CONSTRUCTION COSTS:	EMERGENCY OPERATIONS CENTER ADDITION	\$1,250,000
	SITE WORK	\$ <u>90,000</u>
	TOTAL:	\$1,340,000

Public Safety

Address:	29 W. Main
Use:	Police, Fire Offices Vehicle Storage
Built:	2003
Total Building Area:	16,157 SF



STREET MAINTENANCE FACILITY

The Street Maintenance Facility project includes expanded indoor heated equipment storage, new cold storage, expanded salt storage, locker room renovations, new material storage and mechanical upgrades.

CONSTRUCTION COSTS:	BUILDING ADDITIONS AND RENOVATIONS	\$6,111,475
	MECHANICAL UPGRADES	\$ <u>770,300</u>
	TOTAL:	\$6,881,775

Streets Facility

Address:	600 E Roosevelt Ave
Use:	Vehicle Sto. + Maint.
Built:	2006
Total Building Area:	22,618 SF





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INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance

SUBJECT: Clean Water Plant Significant User Customer Analysis

DATE: June 12, 2026

CC: City Council Work Study and Action Items June 15, 2026

At its recent meeting, the City Council Clean Water Plant Committee reviewed information regarding Mead Johnson's request to send additional wastewater flows to the Zeeland Clean Water Plant and related collection system. Staff presented a high-level summary of the technical review completed to date, including the plant modeling work, collection system considerations, and the need to determine the financial value of the system capacity that would be used if the City ultimately accepts the Mead Johnson flows.

The modeling work completed to date indicates that the Clean Water Plant appears to have the ability to accept and treat the Mead Johnson wastewater streams under the modeled conditions, provided that the wastewater characteristics remain consistent with the assumptions used in the model. The review also identified additional items that must continue to be evaluated, including confirmation of Mead Johnson's flow and loading characteristics, the ability of the City's collection system to convey the flows, sludge handling impacts, operational requirements, monitoring requirements, and any necessary improvements.

Separate from the technical and operational review, the City must also determine the appropriate financial treatment of this potential new large load customer. If the City determines that it is willing and able to accept the Mead Johnson flows, Mead Johnson would be utilizing a portion of the Clean Water Plant and related system capacity. The City therefore needs to determine the value of that capacity, the appropriate system development fee or related charge, potential impacts to existing customers, and any applicable rate or contractual considerations.

Utility Financial Solutions, LLC, the City's rate consultant, has provided a proposal to assist with this analysis. The proposed scope of work includes a review of the system development fee methodology, an equity method analysis, a general cost of service review, an update to the

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financial projection model, and a review of potential impacts to the Holland Township and Zeeland Township contracts. The work would be completed on an hourly basis, with a good faith estimate of \$18,000.

After reviewing the information presented, the Clean Water Plant Committee recommended that City Council authorize staff to engage Utility Financial Solutions, LLC to complete the proposed analysis. This work is necessary so the City can better understand the value of the capacity Mead Johnson may use, the potential financial impacts on the Clean Water Plant system and existing customers, and the appropriate charges or terms that should be incorporated into any future agreement.

At this time, the requested action does not constitute final approval to accept the Mead Johnson wastewater flows. Rather, it authorizes the financial analysis needed to support future policy decisions. Any final decision to accept the flows would remain subject to further technical, financial, legal, and operational review, as well as the development of appropriate agreement terms between the parties.

Recommendation

Award a contract to Utility Financial Solutions, LLC for the Clean Water Plant significant user customer analysis, in accordance with the scope of services and hourly rates included in the UFS proposal, with a good faith estimate of \$18,000.

Kevin Plockmeyer, ACM of City Services/Infrastructure and Finance



May 20, 2026

Mr. Kevin Plockmeyer
City of Zeeland
Finance Director
21 South Elm
Zeeland, MI 49464

Dear Mr. Plockmeyer:

Listed below is an engagement letter to conduct services discussed with you in a May 19th Teams meeting about impacts of potential new loads into the Zeeland Clean Water Plant (CWP). The letter includes a listing of the services to be provided and associated fees to complete the study. Please call me if you have any questions on the scope of services.

Scope of Services

Task 1 — System Development Fee

This task involves a comprehensive review of the system development fee methodology. Work includes analyzing the cost of additions required for capacity expansion, addressing the following parameters: Chemical Oxygen Demand (COD), Total Suspended Solids (TSS), Phosphorus, and Ammonia Nitrate. The analysis will also assess any cost impacts on Interceptors and include a Sludge Hauling Cost discussion. A discount will be applied to the projected contribution margin (Revenue less variable costs).

Task 2 — Equity Method Analysis

This task will identify and analyze the Contribution Margin derived from new customers using the equity method. The review will focus on key strength parameters (COD, TSS, Phosphorus, and Ammonia Nitrogen) and evaluate flow projections in the range of 600,000 to 800,000 gallons per day from Mead Johnson.

Task 3 — General Cost of Service (COS) Review

This task encompasses a general review of the FY2025 Cost of Service. The analysis will include a review of the number of system users and an evaluation of water meter sizes by user category.

Task 4 — Financial Projection (FP) Model Update

This task involves updating the existing Financial Projection model. Work will include running sensitivity analyses based on the FY2025 model and developing financial projections illustrating the rate impacts resulting from system expansion.

Task 5 — Holland Township Contract Review

This task involves reviewing the Holland Township contract to identify and assess any effects the proposed expansion or service changes may have on the existing contractual obligations and terms.

At this time a Presentation to City Board is not anticipated



Project Fees

Services will be completed on an hourly basis with a **Good Faith Estimate of \$18,000**. We are available for additional services if requested at the following hourly rates:

Mark Beauchamp	\$375.00
Dan Kasbohm	\$310.00
Bob Blank	\$195.00

Thank you for this opportunity to serve you. If you are in agreement with the above stated scope of services and fees, please sign below and return. Please call with any questions or concerns.

Sincerely,

Utility Financial Solutions, LLC

Mark Beauchamp, CPA, MBA, CMA
President, Utility Financial Solutions, LLC

Date: _____

Accepted By: _____

Zeeland Board of Public Works



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INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance

SUBJECT: HML Chiller Replacement Design Contract Award

DATE: June 12, 2026

CC: City Council Work Study and Action Items June 15, 2026

The Fiscal Year 2026 budget includes \$200,000 for the replacement of the chiller serving the Howard Miller Library and Community Center. The existing chiller is at the end of its useful life and, unlike some of the City's other chiller equipment, cannot be rebuilt due to its age and the inability to obtain necessary replacement parts.

As part of the City's continued facility planning efforts, including the space use analysis project, staff has also been evaluating the long-term needs of the Howard Miller Library and Community Center. Because a potential future expansion could affect the size and capacity requirements for a replacement chiller, it is important that the new system be appropriately designed to serve both current building needs and potential future improvements.

TowerPinkster has submitted a proposal to provide professional design services for the chiller replacement project. The base scope includes design services for replacement of one air cooled chiller, one base mounted chilled water pump, and one inline chilled water pump, with connection to existing piping and reuse of existing electrical systems where appropriate. The scope also includes architectural, structural, mechanical, and electrical engineering services, code review, construction administration, and coordination for integration into the City's building management system.

The base fee for these services is \$39,000, plus reimbursable expenses estimated at \$500. TowerPinkster also provided an add alternate in the amount of \$10,000 to provide design services for the same replacement systems but sized to accommodate potential future building improvements.

Staff is recommending approval of both the base bid and the add alternate. Including the add alternate will allow the design team to evaluate and size the replacement chiller in a manner

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that accounts for the potential building expansion being studied through the space use analysis project. This approach will help ensure that the City does not invest in a replacement system that may be undersized if future improvements are pursued.

The total recommended award is \$49,500, consisting of the \$39,000 base fee, the \$10,000 add alternate, and estimated reimbursable expenses of \$500. The Fiscal Year 2026 budget includes \$200,000 for this project, which is sufficient to cover the proposed design services and leave remaining funds available for construction costs associated with the chiller replacement.

Recommendation

City Council award a contract to TowerPinkster for professional design services for the Howard Miller Library and Community Center chiller replacement project in the amount of \$49,500.

Kevin Plockmeyer, ACM of City Services/Infrastructure and Finance

May 31, 2026

Kevin Plockmeyer
Assistant City Manager/Finance Director
City of Zeeland
21 South Elm Street
Zeeland, MI 49464

Re: Proposal for Professional Design Services:
City of Zeeland Howard Miller Library / Community Center Chiller Replacement

Dear Kevin:

Thank you for inviting our firm to submit a proposal for the Howard Miller Library / Community Center chiller replacement. On behalf of TowerPinkster, we are pleased to present the following proposal for professional design services to assist you and your team with executing this project for the City of Zeeland and the Howard Miller Library / Community Center. The following is our understanding of the project and a description of services.

I. PROJECT UNDERSTANDING

TowerPinkster understands the City of Zeeland has undertaken a facility assessment and is seeking design services for the Howard Miller Library / Community Center air cooled chiller replacement and associated piping.

The library chiller will be replaced with a properly sized chiller and two chilled water pumps. The electrical for the chiller and the two pumps will be reutilized to support the new equipment. A new sequence of operations will be designed for integration into the City of Zeeland's BMS.

All equipment will utilize the existing ductwork and electrical. The sequence of operations will be verified and updated as required for all new equipment integration into the BMS.

II. SCOPE OF SERVICES

TowerPinkster will provide the following services as outlined in this proposal.

Basic Services

- Architecture – architectural plans, elevations, sections, details, schedules, and specifications as required to support clarification of mechanical equipment placement.
- Structural – roof structure verifications and calculations to determine new equipment weight impacts and if roof reinforcement is required.
- Mechanical Engineering – HVAC system design, documentation, and specifications.
- Electrical Engineering – power distribution and specifications.

- Code Review and Documentation.
- Construction Administration – participate in bidding process, select post-bid interviews, bi-weekly Client construction meetings (total four on-site meetings including punchlist visit for each facility), respond to RFI's, prepare bulletins, review construction contract payment applications and review shop drawings/submittals as required.
- Client Meetings – this proposal includes a maximum of five (5) Client meetings during the design phase of the project. The meetings may be held in-person at the Client's office or TowerPinkster's office and/or via remote technology (i.e. Zoom, Microsoft Teams, etc.) pending Client and/or team preference.

III. PROPOSED SCHEDULE

Our team understands that if the proposal is acceptable, our agreement to begin working on this project will be on or about **July 6, 2026**. The project schedule is dependent on certain factors which include providing project information, availability for meetings, reviews, and approvals by the Client team. The actual schedule will be further delineated during the kick-off meeting; however, the sequence below outlines a proposed timeframe to complete the services outlined herein.

	<u>No. of Weeks</u>
Design Development	4
Client Review & Approval	1
Construction Documents	6
Bidding & Permitting	3
Construction Administration through Completion <i>(not including equipment lead times)</i>	8-10

IV. COMPENSATION

Basic Services

- Base Fee: TowerPinkster will work on a fixed fee of Thirty-Nine Thousand Dollars (\$39,000), plus reimbursable expenses to provide design services to replace the following systems in the existing building as-is *(no future improvements)*:
 - Replacement of (1) Air Cooled Chiller – connect to existing Piping
 - Replacement of (1) Base Mounted Chilled Water Pump – connect to existing Piping
 - Replacement of (1) Inline Chilled Water Pump – connect to existing Piping
- Add Alternate: TowerPinkster will work on a fixed fee of Ten Thousand Dollars (\$10,000), to provide design services for replacement of the same systems listed in the Base Fee scope with the future equipment sizing to accommodate the building's future improvements:
 - Replacement of (1) Air Cooled Chiller – connect to existing Piping
 - Replacement of (1) Base Mounted Chilled Water Pump – connect to existing Piping
 - Replacement of (1) Inline Chilled Water Pump – connect to existing Piping

This fee proposal is made with the following assumptions:

1. If the scope changes, compensation will be adjusted accordingly.
2. The project is a single-phase design and construction effort.
3. Our fee does not include the costs of providing the normal types of client provided information such as testing for hazardous materials, and construction testing.
4. The project will commence and conclude per the proposed schedule and work plan extensions and/or expansions will generate a discussion in regard to additional required effort and value.
5. We will provide digital .PDF files to the Client for reproduction. Often our Clients are able to reproduce documents at more cost-effective rates and without sales tax.

Reimbursable expenses are in addition to the compensation for the professional services and include actual expenditures incurred by TowerPinkster in connection with the project. Expenses will be invoiced using a multiplier of 1.1 to cover costs of administration. These expenses may include:

1. Reproduction, postage, and handling of drawings, specifications, reports, and other presentation and review documents, not including final bid documents.
2. Three-dimensional building scanning including existing building modeling and technology cost per usage.
3. Basic building commissioning services.
4. Additional Consultants other than those specified in the proposal.

We estimate the cost of TowerPinkster's reimbursable expenses at approximately Five Hundred Dollars [\$500].

Invoices will be submitted monthly based on the percentage of work completed during each phase, and payment is due upon receipt of the invoice. A service charge of 1½% per month [18% per year] is applied to accounts unpaid after thirty [30] days from the date of invoice. There is no initial payment due in advance to secure our services.

V. TERMS & CONDITIONS

The terms and conditions of this proposal are as follows:

- All permit and agency review fees are paid by Others and not included in this proposal.
- Services not provided in this proposal:
 - LEED Services and fees
 - Commissioning Services
 - Cost Estimating (general and detailed)
 - Food Service Consulting
 - Asbestos and other environmental remediation
 - Fire suppression design (layout)
 - Renderings, animations or other marketing/presentation materials

- All work product is copyrighted by TowerPinkster and may only be used with specific written consent.
- If the Client suspends the Project, TowerPinkster shall be compensated for services performed prior to notice of such suspension.
- Limitation of Liability - Our liability for any and all claims shall be limited to the compensation amount per project agreed to in this proposal.

Thank you for the opportunity to present this proposal for your consideration. If it meets your approval, please sign and return one copy to our office within **seven (7)** calendar days from the date of this proposal to honor the terms and conditions contained herein. We appreciate your selection of our TowerPinkster team for your professional design needs and look forward to working with you on this project. Please contact me if you have any questions.

Sincerely,

TowerPinkster



Ben Rambadt, AIA, NCARB
Project Manager

Attachment: Hourly Rate Schedule

Service Selection:

Base Fee: Thirty-Nine Thousand Dollars (\$39,000), plus reimbursable expenses.

ACCEPT DO NOT ACCEPT

Add Alternate: Ten Thousand Dollars (\$10,000), plus reimbursable expenses

ACCEPT DO NOT ACCEPT

I hereby authorize Tower Pinkster Titus Associates, Inc to provide the professional services as described above. This proposal will serve as the agreement between City of Zeeland and TowerPinkster on the project.

Kevin Plockmeyer
Assistant City Manager/Finance Director
City of Zeeland

Date

cc: Bjorn Green, TowerPinkster
 Adam Doublestein, TowerPinkster
 Jill Overacker, TowerPinkster



HOURLY RATE SCHEDULE

January 2026

Hourly rates used in computing fees for professional services:

JOB CLASSIFICATIONS	RATES
Partner I	\$ 270
Partner II	235
Principal Manager	205
Assoc. Principal	190
Project Management I.....	205
Project Management II.....	190
Senior Professional Staff Level I	190
Senior Professional Staff Level II.....	175
Professional Staff.....	155
Senior Technical Staff Level I	165
Technical Staff Level I	145
Technical Staff Level II.....	120
Technical Staff Level III.....	90
Support Staff	100

These rates are subject to change at the beginning of each calendar year.



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INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members
FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance
SUBJECT: Fiscal Year 2026 Year-End Budget Amendment
DATE: June 12, 2026
CC: City Council Work Study and Action Items June 15, 2026

Background

At the beginning of every calendar year, budget season starts for city staff. We go through the process of putting together reasonable estimates as to how much it is going to cost to run the city for the next fiscal year. Nearly a year and a half pass by between when that budget is prepared and when the budget year ends. Many things can happen in that year and a half and while we do our best to keep City Council informed of major changes to the budget throughout the year, there is still a need to amend the budget at the fiscal year end. From an overall budgeting standpoint, we did very well and are expecting fund balance growth greater than was expected. In the General Fund alone, when we adopted the budget, we anticipated a budget deficit of \$622,078 and as of the writing of this memo, we are estimating that we will generate a surplus which is more than \$600,000 better than we expected. The following amendment summarizes those activities which need to be adjusted because the expenditures exceeded the budgeted activity amount.

General Fund

Account Number	Description	DR	CR
101-191-820.000	Contractual Services	\$ 30,000.00	
	(Finance Activity)		
		Fund Balance Impact	\$ (30,000.00)

The Financial Sustainability Study budgeted for FY25 carried over into FY26 resulting in additional expenditures.



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Account Number	Description	DR	CR
101-228-814.102	Computer Services - Billable (Data Processing Activity)	\$ 25,000.00	
Fund Balance Impact			\$ (25,000.00)

Actual IT costs allocated to the City Hall function were more than anticipated. This was largely driven by more than expected licensing costs.

Account Number	Description	DR	CR
101-240-956.000	Contingency		\$ 20,000.00
101-314-702.000	Wages, Full-Time (Police Activity)	\$ 20,000.00	
Fund Balance Impact			\$ -

We had budgeted some contingency for the impact of union contract negotiations in the police department. Between the impact of the negotiations and staffing transitions in the department, we needed to utilize this contingency.

Account Number	Description	DR	CR
101-371-822.000	Inspection Fees	\$ 500,000.00	
101-000-487.000	Building Permits (Building and Zoning Activity)		\$ 500,000.00
Fund Balance Impact			\$ -

We issued more building permits than we expected which resulted in additional inspection fees. The permit fee revenue offset the additional expenses. We experienced several large building permit fees this year associated with JR Automation and Mead Johnson projects.

Account Number	Description	DR	CR
101-443-820.000	Contractual Services - Other	\$ 17,000.00	
101-443-943.000	Leases (Satellite Parking Activity)	\$ 2,500.00	
Fund Balance Impact			\$ (19,500.00)

We performed more snowplowing than we had expected in our satellite parking lots resulting in additional costs. We also leased more spots in the Huntington Bank parking lot increasing our lease expenditures.



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Account Number	Description	DR	CR
101-965-995.464	Transfers-Out Municipal Street Fund	\$ 400,000.00	
		Fund Balance Impact	\$ (400,000.00)

As part of the FY27 budget adoption, we planned for an additional transfer to the Municipal Street Fund in order to fund the Church Street Construction project. A formal amendment is necessary to reallocate the funds.

Streets Allocation

Account Number	Description	DR	CR
202-466-940.000	Rentals		\$ 20,000.00
202-468-940.000	Rentals	\$ 10,000.00	
202-469-940.000	Rentals	\$ 25,000.00	
202-478-940.000	Rentals		\$ 15,000.00
203-466-940.000	Rentals		\$ 15,000.00
203-468-940.000	Rentals	\$ 5,000.00	
203-469-940.000	Rentals	\$ 7,500.00	
203-474-940.000	Rentals	\$ 2,500.00	
		Fund Balance Impact	\$ -

Due to how the equipment hours were spent on specific activities, certain activities cost more than expected and others cost less than expected. This amendment aligns the budgeted cost for the activities with the actual costs.

Legal Contingency Fund

Account Number	Description	DR	CR
257-452-826.000	Legal Fees	\$ 20,000.00	
		Fund Balance Impact	\$ (20,000.00)

In Fiscal Year 2026, we unexpectedly used funds for the defense of a lawsuit associated with the reopening of the 84th Street railroad crossing.



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West Michigan Airport Authority Fund

Account Number	Description	DR	CR
295-595-831.000	W. Michigan Airport Authority Tax	\$ 25,000.00	
		Fund Balance Impact	\$ (25,000.00)

This amendment reflects the payment of additional tax collections from the Personal Property Tax Reimbursement to the West Michigan Airport Authority.

Personal Property Tax Stabilization Fund

Account Number	Description	DR	CR
259-965-995.295	Transfers Out - WMAA	\$ 25,000.00	
		Fund Balance Impact	\$ (25,000.00)

This amendment reflects the additional transfer to the West Michigan Airport Authority for their portion of the Reimbursement Payment from the State of Michigan.

Library Endowment Fund

Account Number	Description	DR	CR
272-790-820.000	Contractual Services - Other	\$ 50,000.00	
		Fund Balance Impact	\$ (50,000.00)

This amendment is to account for the Zeeland Record Digitization project which was budgeted in FY25 but carried over into FY26.



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Snowmelt Operation Fund

Account Number	Description	DR	CR
297-530-740.000	Operating Supplies	\$ 3,000.00	
297-530-820.000	Contractual Services	\$ 2,500.00	
297-530-920.000	Utilities	\$ 70,000.00	
		Fund Balance Impact	\$ (75,500.00)

This is a relatively new fund and we underestimated how much we would spend on the operation of the snowmelt system this past year. We needed to make some repairs to the system. Additionally, the utilities cost more than expected due to the winter. We will look to continue to refine the operating costs for the snowmelt system as we experience more winters with the system.

City Park Improvement Fund

Account Number	Description	DR	CR
408-756-970.008	Hoogland Park Improvements	\$ 180,000.00	
		Fund Balance Impact	\$ (180,000.00)

This amendment is to account for the work on the project that was budgeted in FY25 but completed in FY26.

Municipal Streets Fund

Account Number	Description	DR	CR
464-451-818.048	Church Street	\$ 2,500,000.00	
464-452-818.051	Taft Street	\$ 750,000.00	
		Fund Balance Impact	\$ (3,250,000.00)

This amendment is to account for the shifting of the timing of our street construction projects in the Fiscal Year. Overall, the project costs are within their authorized budgets but constructed differently than expected.



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Snowmelt Construction Fund

Account Number	Description	DR	CR
497-444-970.010	Main Avenue Snowmelt	\$ 35,550.00	
497-444-970.004	17 E. Main Boilers	\$ 29,670.00	
		Fund Balance Impact	\$ (65,220.00)

This amendment is to account for final unexpected punchlist items on the Main Avenue project that occurred in FY26, and the contract amendment for the design work for the boiler project at 17 E. Main.

Recommendation

Approve the budget amendment to the Fiscal Year 2026 budget as presented.

Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance

SUBJECT: 17 East Main Boiler Contract Award

DATE: June 12, 2026

CC: City Council Work Study and Action Items Agenda June 15, 2026

As City Council is aware, staff has been working on the construction of a boiler plant at 17 East Main Street to support the snowmelt system associated with the Church Street project and other near-term snowmelt expansion areas. City Council has previously discussed the project budget and overall approach, including the unique circumstances associated with the proposed use of Midwest Construction Group as the general contractor for the project.

At the prior meeting, staff explained that this is not a project we would typically approach in this manner. Under normal circumstances, we would bid the full project and award the contract to the lowest qualified bidder. However, this project is somewhat different because the ownership group of Midwest Construction Group overlaps with the ownership group of the building at 17 East Main Street. In addition, there is work that needs to be completed on the exterior of the building in coordination with the boiler plant project, including the construction of a chase that is required as part of the project. Because of the need to closely coordinate the boiler plant improvements with the building related work, staff continues to believe it is prudent to use Midwest Construction Group as the general contractor for the project.

Based on formal bids accepted by Midwest Construction Group, the total project cost is \$1,168,258.41. This amount includes a contingency of \$27,517.64. Consistent with how we have approached other project awards, staff is recommending that the contract be awarded in the amount of the proposal less the included contingency. This results in a recommended contract amount of \$1,140,740.77.

Staff is also recommending that City Council establish a project budget that includes a 10 percent contingency above the contract amount. This would establish a total project budget of \$1,254,814.85. From a budgetary perspective, we included \$1.3 million for this project in the

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FY27 budget, so the recommended project budget fits within the amount previously planned for this work.

As discussed in the previous memo, Midwest's proposal includes General Conditions in the amount of \$15,248 and Project Management/Supervision in the amount of \$22,040, for a combined total of \$37,288. In addition, Midwest has included a contractor fee of \$55,035.28, which is approximately 5 percent of the project cost before contingency and the engineering credit. Based on our experience with other construction projects, staff believes these costs are very reasonable. As a point of reference, the contractor fee proposals received on the BPW Administrative Office project were 5 percent, 8 percent, and 10 percent. The contractor proposing the 5 percent fee ultimately withdrew its proposal, and the BPW proceeded with the contractor proposing an 8 percent fee. In addition, the general conditions for that project were closer to \$100,000. While that project was approximately twice the size of the boiler plant project, it still provides a useful comparison. Based on that experience, staff believes Midwest's proposed general conditions, project management, supervision, and contractor fee are fair and appropriate for this project.

One item that has changed since the prior discussion relates to the additional engineering costs associated with the exterior chase. Staff previously understood that Midwest would be responsible for the full amount of the additional engineering costs. After further discussion, it became clear that there was a misunderstanding on our end regarding that item. Midwest has agreed to split the additional engineering costs and has included a \$15,000 credit in its updated proposal.

While staff would ideally prefer that the full amount of the additional engineering costs be covered, staff is comfortable with the proposed resolution. Midwest has worked with staff in good faith, and when considering the overall proposal, their general conditions, project management, supervision, and contractor fee remain lower than what we would normally expect to see on a project of this type. In that context, staff believes Midwest is making a good faith effort to be fair to the City while also recognizing the unique coordination issues associated with this project and the building at 17 East Main Street.

The proposed boiler plant remains important to the City's broader snowmelt strategy. Completing this work yet this year will allow the City to support the snowmelt system being installed as part of the Church Street project and maintain momentum on the snowmelt improvements previously discussed with City Council.

Because this contract involves a unique project delivery structure and the waiver of standard bidding requirements, staff is recommending that the contract award be made subject to review



and approval by City Attorney Donkersloot. This will allow staff to finalize the contract documents while ensuring that the City's interests are appropriately protected.

Recommendation

Award a contract to Midwest Construction Group for the construction of the 17 East Main Street Boiler Plant in the amount of \$1,140,740.77, subject to approval of the contract by City Attorney Donkersloot and set a total project budget of \$1,254,814.85.

A handwritten signature in black ink, appearing to read 'K. Plockmeyer', is written over a horizontal line.

Kevin Plockmeyer, ACM of City Services/Infrastructure and Finance



June 11, 2026

City of Zeeland
17 East Main Street
Zeeland, MI 49464

Midwest Construction Group proposes to provide labor and materials required for "Boiler Plant" based on the Project Drawings by GMB dated 5/19/2026. This proposal is an Estimate This price includes sales tax, jobsite F.O.B

Project Pricing Breakdown:

Division	Description	Cost breakdown
1a	General Conditions	\$ 15,248.00
1b	Project Management / Supervision	\$ 22,040.00
3	Concrete	\$ 10,030.00
6	Woods and Plastics	\$ 8,600.00
9	Finishes	\$ 11,637.50
15	HVAC	\$ 964,400.00
16	Electrical	\$ 68,750.00
	Contingency	\$ 27,517.64
	Fee	\$ 55,035.28
	Credit for additional engineering	\$ (15,000.00)
	Total	\$ 1,168,258.41

Project Scope by Division:

Division 1 General Conditions

- Prebid Services
- Permits
- Project Coordinator
- Site Superintendent
- Project Manager
- FINAL Punch List
- Dumpsters

Division 3 Concrete

- (3) Concrete pads for boilers

Division 6 Woods and Plastics

- Supply and install blocking between joist for boiler venting



Division 9 Finishes

- Demo existing drywall lid as required for blocking
- Install and finish new drywall
- Ceiling to be 1 hour rated

Division 15 Mechanical

- (3) 3 Million BTU Aerco Hot Water Boilers
- (1) 3-Boiler Enervex combustion/venting system
- (3) HVAC Pumps with the following specialties
 - (1) Air Separator
 - (2) Expansion tanks
 - (1) Glycol feeder
 - (1) Shot feeder
 - (1) Side stream filters
- (1) Electric heating coil
- (2) Wall louvers
- (2) GRD's
- Pipe insulation as required
- BMS Temperature controls by Trane
- Natural gas piping from meter

Division 16 Electrical

- Use existing 400 amp meter socket
- (1) New 400 AMP 208/120 Exterior Disconnect
- (1) 400 Amp 208/120 3PH Panel (ZSM)
- (5) Existing lights relocated
- (4) GFI Receptacles
- (3) Boilers wired (20A 208 3PH)
- (2) Pumps wired (125A 208 3PH)
- (4) Contactors with pushbuttons
- (1) EHC (20A 208 3PH)
- (1) GFT (20A 120)
- (1) CAF (30A 208 3PH)
- (1) VF (30A 208 3PH)
- (1) SSFP (20A 208 3PH)
- (1) SF (20A 120)
- (1) EF (20A 120)
- (2) ZSM (20A 120)
- (1) E-STOP

Project Exclusions:

- City/Township Trunkage / Meter Fees, Assessment fees / Builders risk



Project Schedule:

- Construction schedule will be submitted once an estimated start date has been established.

Project Clarification:

- Local building authority will approved the proposed site and building plans, plan reviewer comments may result in revised pricing.
- Zoning is correct for the proposed building.
- Item not listed above are not included

Project Acceptance:

- This proposal is the property of Midwest Construction Group Inc. and is supplied for the sole purpose of communicating Midwest Construction Group's offer for the owner's evaluation and consideration. Reproduction, in whole or in part, is not permitted with out the express written consent of Midwest Construction Group Inc. .
- In order to commence this project, please sign below.
- Proof of funds via term sheet, bank confirmation letter or personal guarantee will be required prior to construction.

Accepted by: _____

Date: _____

Please feel free to contact us if you have any questions. Thank you for this opportunity and we look forward to providing you with the quality and service that Midwest Construction Group Inc. has to offer.

Sincerely,

Brian VanBeveren
VP Operations & Partner
Midwest Construction Group

Jake Czerkies
Estimator
Midwest Construction Group

This proposal is firm for thirty (30) days. Invoices due 15 days upon billing



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

CITY COUNCIL MEMORANDUM

TO: Mayor Richard J. Van Dorp III and City Councilmembers

FROM: Tim Klunder, City Manager

SUBJECT: North Street CRC Parking Easement Amendment

DATE: June 12, 2026

CC: June 15th Council Agenda

BACKGROUND: The city has had an easement agreement with North Street CRC since 2012 for the reciprocal use of our parking lots. This agreement was put in place when North Street CRC expanded their church facilities and during that renovation we adjoined our parking lots. The agreement has an end date of December 31, 2037.

During the summer of 2025 the city implemented a plan to better utilize municipal parking lots (north and south) for customer parking. One of the efforts has been to limit parking in the north and south lots during the weekdays to a 4-hour time limit. This effort naturally “pushed” vehicles to the outer lots that we have easements for – including the church lots.

Recently, City Council amended our agreements with 1st CRC and 2nd Reformed Church to recognize the greater use of those lots by the public. Likewise, we have been in discussions with North Street CRC to also recognize the greater use of their lot by the public.

Attached hereto is a proposed 2nd amendment to our easement agreement with North Street CRC. The primary changes to the easement are: (1) the city will have access to 49 spaces (rather than all spaces) as depicted on Exhibit A, (2) the city will pay an initial lease rate of \$200 per space. In the previous agreement, the city only paid for the portion of snow removal/maintenance for the city owned spaces. Given the city’s use of the North Street spaces Monday – Saturday, a more equitable agreement has us paying a portion of those costs and the preferred method by North Street CRC is a per space rate, versus a percentage

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of the cost. It should be noted that the city will continue to pay our percentage of the costs for North Street's contractor to remove snow from the city owned spaces.

North Street CRC agrees with the proposed amendments to the easement terms. We appreciate their ongoing willingness to enable the use of their parking spaces during the week for public daytime use.

RECOMMENDATION: Move to approve Addendum No. 2 to the Easement between North Street Christian Reformed Church and the City of Zeeland for a joint parking lot.

Timothy R. Klunder, City Manager

**ADDENDUM NO. 2
TO AN EASEMENT
between
North Street Christian Reformed Church/City of Zeeland
(For a Joint Parking Lot)**

NOW COMES, North Street Christian Reformed Church of Zeeland, Michigan, a Michigan ecclesiastical corporation, whose address is 20 E. Main Avenue, Zeeland, Michigan 49464, hereinafter referred to as the “Church”, and the City of Zeeland, a Michigan municipal corporation, whose address is 21 S. Elm Street, Zeeland, Michigan 49464, hereinafter referred to as the “City”, and state:

Recitals

WHEREAS, the Church and the City own adjacent parcels which they have developed into a joint parking lot;

AND WHEREAS, the Church and the City desire to continue to jointly maintain and operate the said parking lot;

AND WHEREAS, the Church and the City entered into a reciprocal easement on or about December 15, 2012, and the parties now desire to amend such agreement for a second time.

NOW, THEREFORE, THE CHURCH AND THE CITY AGREE AS FOLLOWS:

1. Section 3 Amendment. It is hereby agreed that Section 3 of the above-referenced agreement is hereby amended to read in its entirety as follows:

“3. Easement. The Church hereby grants an easement to the City of Zeeland and leases to the City the use of forty-nine parking spaces in the parking lot which was constructed in Zeeland Assessor’s Plat, on Lots 5, 6, 7 and 8 on Mondays through Saturdays of each week. No public parking shall be permitted on Sundays on the leased spaces. The City hereby grants an easement to the Church and leases to the Church the use of the parking spaces in the parking lot which was constructed in Zeeland Assessor’s Plat, on Lot 9. Reciprocal easements are therefore granted between the parties on Lots 5, 6, 7, 8 and 9 of Zeeland Assessor’s Plat No. 1, City of Zeeland, Ottawa County, Michigan. For a map of the leased parking spaces, see the attached Exhibit A. The City shall install and maintain signs that the said forty-nine (49) parking spaces are not available for parking on Sundays or for overnight parking.

The purposes of this easement and lease are to enable the City to provide public and employee parking, and for the Church to obtain parking for its church members and

church programs. This easement shall be a nonexclusive easement, and the reciprocal easements are granted subject to all of the terms and conditions as stated herein.

The legal descriptions for the parcels affected by this amendment are as follows: Lots 5, 6, 7, 8, and 9, Zeeland Assessor's Plat No.1, City of Zeeland, Ottawa County, Michigan".

2. Section 5 Amendment. It is hereby agreed that Section 5 of the above-referenced agreement is hereby amended to read in its entirety as follows:

"5. Consideration. The City shall pay the Church an annual payment of nine thousand eight hundred (\$9,800) dollars which is two hundred (\$200) dollars for the leasing of the said parking spaces for the year of 2026. The payment for the year of 2026 shall be paid within thirty (30) days after the execution of this Addendum. Payments for subsequent years shall be paid on or before January 31, beginning on January 31, 2027, or within fourteen (14) days from the date that the change in the Consumers Price Index becomes available for the applicable time period. The annual rental amount beginning on January 1, 2027 shall be adjusted and increased by the change in the Consumers Price Index for All Urban Consumers for All Items, based upon the U.S. City Average, for the period between December of the most recent calendar year and December of the prior year."

3. Section 6 Amendment. It is hereby agreed that Section 6 of the above-referenced agreement is hereby amended to read in its entirety as follows:

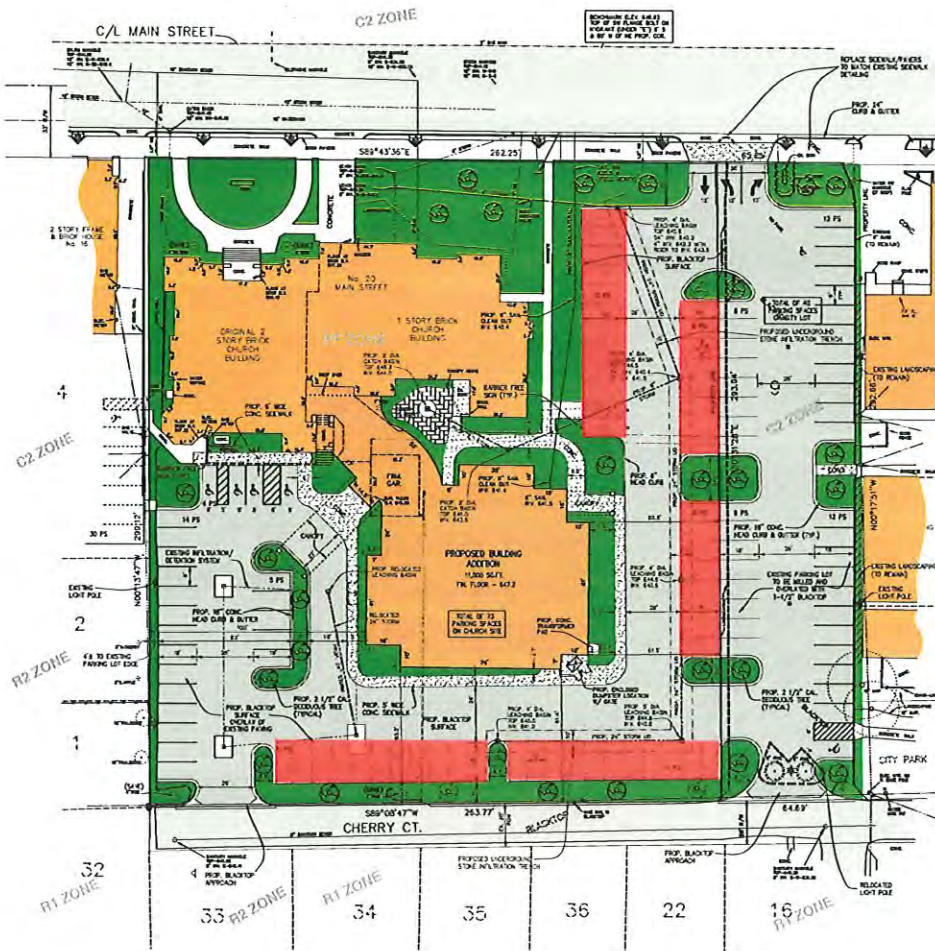
"6. Snow Plowing. The Church shall snowplow and be liable for cost of snowplowing the leased parking spaces. The City shall be liable for the cost of removing and hauling the accumulated snow from the entire parking lot of the Church. The Church shall contract for the plowing of the snow from the entire lot. The City shall be liable for the cost of snowplowing on the parking spaces which it owns. The Church shall provide information as to the hourly rates which are charged for snowplowing and the number of hours which are being billed on each invoice for which it seeks reimbursement. (The City shall not be liable for snow plowing on any other driveways or parking areas of the Church which have not been leased to the City, and the snow plowing for such areas shall be billed separately from the parking lot billings.)"

4. Section 11 Amendment. It is hereby agreed that Section 11 of the above-referenced agreement is hereby amended to read in its entirety as follows:

"11. Rules. The City shall have the right to establish rules and regulations for the use of such parking lot and/or for its rental, provided that such rules and regulations do not conflict with any term or condition of this agreement. The Church shall have the right to establish rules and regulations for the use of such parking lot and/or for its rental, provided that such rules and regulations do not conflict with any term or condition of this agreement. Except as otherwise provided, the Church shall be responsible for enforcing its parking rules. It is hereby agreed the City shall enforce the no overnight parking rule on the leased parking lot spaces through the ticketing of vehicles which are being parked overnight."

Exhibit A

Sketch of Leased Parking Spaces



SCALE: 1" = 20'

LEGEND

- HIGH STAKE FOUND
- HIGH STAKE SET
- ⊙ MONUMENT
- ⊖ UTILITY POLE & OUTLINE
- ⊕ LIGHT POLE
- ⊙ SIGN
- ⊖ VALVE
- ⊖ CATCH BASIN
- ⊖ MANHOLE
- ⊖ BURIED UTILITY MARKER
- ⊖ POST REGULATOR VALVE
- ⊖ SOIL BORING
- ⊖ FENCE LINE
- ⊖ OVERHEAD WIRES
- ⊖ TOP OF CURB ELEVATION
- ⊖ WATER ELEVATION

GENERAL NOTES

- LEGAL DESCRIPTION:**
LOTS 5, 6, 7, AND 8, ZEELAND ASSessor'S PLATNO 1
PART OF THE NW 1/4, SECTION 19, T4N, R14W, CITY OF ZEELAND,
OTTAWA COUNTY, MICHIGAN.
- EXISTING ZONING:** "R2" PUBLIC FACILITIES
- SETBACKS:**
FRONT - 20 MINIMUM
SIDE - 10 MINIMUM
REAR - 20 MINIMUM
- BUILDING COVERAGE:** 40% MIN. (PROPOSED 20%)
- GREENBELT REQUIREMENTS (1 TREE PER AC):**
STREET FRONTAGE: 367' (EACH STREET)
TREES REQUIRED: 7 PER STREET
PROPOSED: 7 PER STREET (2 EX)
- PARKING REQUIREMENTS:**
REQUIRED: 1 SPACE PER 4 SEATS
300 SEATS / 75 SPACES
PROPOSED: CHURCH SITE - 73 SPACES
CITY LOT 40 SPACES (EAST OF SITE)
SHARED 30 SPACES (WEST OF SITE)
TOTAL OF 143 SPACES
- PARKING LOT LANDSCAPING:**
REQUIRED TREES: CHURCH SITE - 10 TREES
73 SPACES / 8 = 9 TREES
REQUIRED LANDSCAPING: 73 / 8 X 100 S.F. = 1000 S.F.
PROPOSED TREES: 11 TREES
PROPOSED LANDSCAPING: 2930 S.F.
- SITE LIGHTING:** NO NEW PARKING LOT LIGHT POLES ARE PROPOSED.

15" HEAD CURB DETAIL (PITCHED OUT)

15" HEAD CURB DETAIL (PITCHED IN)

6" CONC. CURB

STANDARD PAVING CROSS SECTION

LEADING BASIN DETAIL

STONE INFILTRATION TRENCH DETAIL

LOCATION MAP

SITE DEVELOPMENT & UTILITY PLAN
FOR: COX CONSTRUCTION RE: NORTH STREET CRC
ATTN: KARA SLEAHER (616) 398-4950
12 WEST 8TH ST. SUITE 250
HOLLAND, MI 49423
PART OF THE NW 1/4, SECTION 19, T4N, R14W
CITY OF ZEELAND, OTTAWA COUNTY, MICHIGAN

excel engineering inc.
12000 W. 100th St., Suite 100, Grand Haven, MI 49431
Tel: 616-398-4950 Fax: 616-398-4951
www.exceleng.com

DATE: 08/14/18
APP'D: [Signature]
DATE: 08/14/18
SCALE: 1" = 20'
SHEET: 1 of 3

**ADDENDUM NO. 2
TO AN EASEMENT
between
North Street Christian Reformed Church/City of Zeeland
(For a Joint Parking Lot)**

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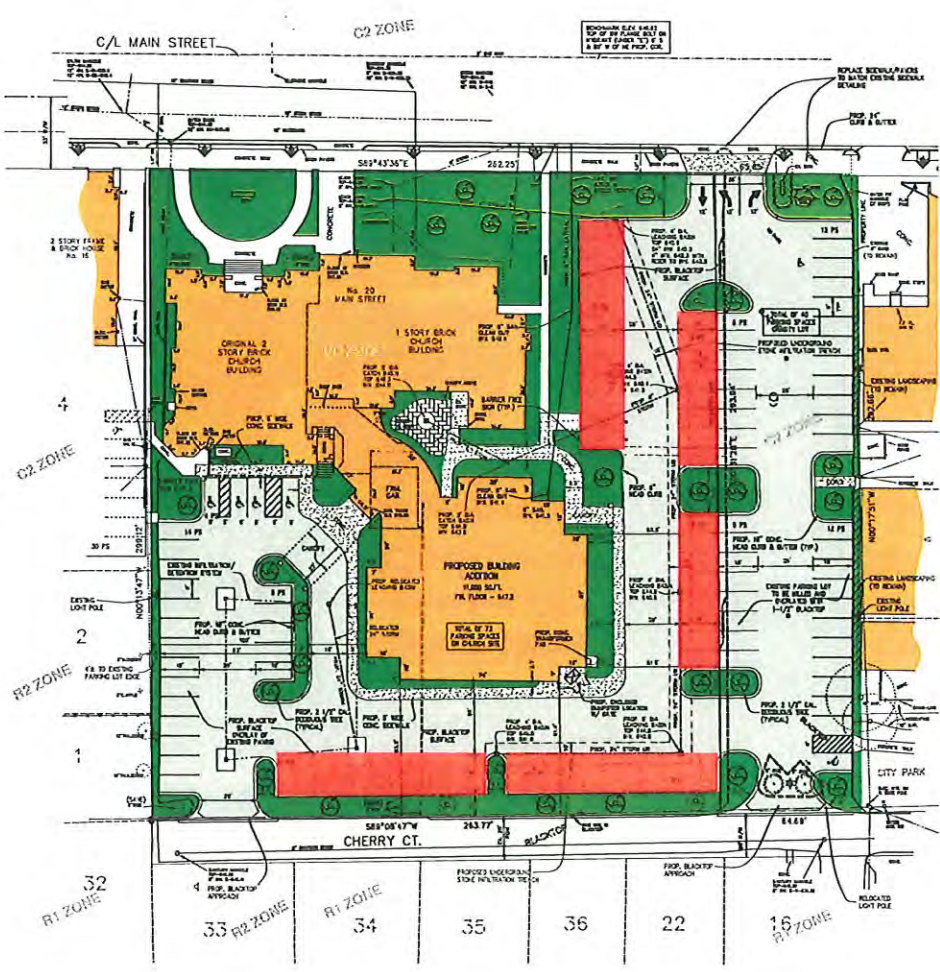
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Exhibit A Sketch of Leased Parking Spaces

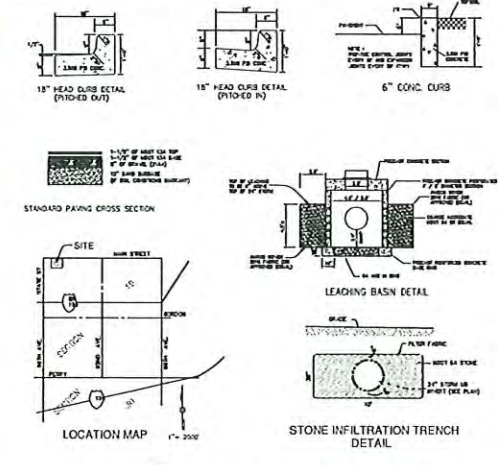


- GENERAL NOTES:**
- LEGAL DESCRIPTION: LOTS 6, 7, AND 8, ZEELAND ASSESSOR'S PLAT NO. 1, PART OF THE NW 1/4, SECTION 19, T34N, R14W, CITY OF ZEELAND, OTTAWA COUNTY, MICHIGAN.
 - EXISTING ZONING: "P" PUBLIC FACILITIES
 - SETBACKS: FRONT - 37' MINIMUM, SIDE - 15' MINIMUM, REAR - 25' MINIMUM
 - BUILDING COVERAGE: 45% MIN. (PROPOSED 29%)
 - GREENBELT REQUIREMENTS (3 TREES PER AC)

EXISTING SITE	267 (EACH STREET)	CITY LOT	59 (EACH STREET)
STREET FRONTAGE:	7 PER STREET	2.5 PER STREET	2 PER STREET
TREES REQUIRED:	7 PER STREET (E.E.)		
PROPOSED:	15 SPACES FOR 4 SEATS		
	360 SEATS / 4 = 90 SPACES		
 - PARKING REQUIREMENTS:

REQUIRED:	CHURCH SITE - 73 SPACES	CITY LOT	40 SPACES / 8 = 5 TREES
	CITY LOT 40 SPACES (EAST OF SITE)	40 / 8 = 5 TREES	40 / 8 = 5 TREES
PROPOSED:	CHURCH SITE - 73 SPACES	SHARED 30 SPACES (WEST OF SITE)	5 TREES
	TOTAL OF 143 SPACES		1040 S.F.
 - PARKING LOT LANDSCAPING:

CHURCH SITE	73 SPACES / 8 = 9 TREES	CITY LOT	40 SPACES / 8 = 5 TREES
REQUIRED TREES:	73 / 8 = 9 TREES	40 / 8 = 5 TREES	40 / 8 = 5 TREES
REQUIRED LANDSCAPING:	73 / 8 = 9 TREES	40 / 8 = 5 TREES	40 / 8 = 5 TREES
PROPOSED TREES:	15 TREES		
PROPOSED LANDSCAPING:	2590 S.F.		
 - SITE LIGHTING: NO NEW PARKING LOT LIGHT POLES ARE PROPOSED.



SITE DEVELOPMENT & UTILITY PLAN

FOR: COX CONSTRUCTION INC. 12 WEST 8TH ST. SUITE 250 HOLLAND, MI 49423

PREPARED BY: EXCEL ENGINEERING, INC. 12000 W. HOLLAND AVE. SUITE 100 HOLLAND, MI 49423

DATE: 07/15/11

SCALE: 1" = 20'

SHEET 1 of 2



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-0872 • (616) 772-0880

MEMORANDUM

DATE: Friday, June 12, 2026

TO: Tim Klunder, City Manager

FROM: Tim Maday, Community Development Director

RE: **June 15th City Council meeting agenda – 800 E Riley St – JR Automation Technologies, LLC - Act 198 - Industrial Facilities Tax Exemption Certificate Application – Public hearing and resolution of approval**

Background: In 2025, JR Automation Technologies, LLC began construction of its new corporate headquarters office building and production facility at 800 E Riley St.

JR Automation is now seeking an Act 198 – Industrial Facilities Tax Exemption Certificate for the project. An Act 198 tax abatement reduces the property tax burden on new, renovated, or expanded industrial facilities by nearly 50% for a period of up to 12 years. Over the past several decades, the City of Zeeland has supported many industrial investment projects through Act 198 tax abatements.

An existing Act 198 – Industrial Development District is in place at the 800 E Riley St site, allowing the applicant to submit directly for an Act 198 exemption certificate. The district was established by City Council in September 2025. The company's exemption certificate application was filed in April 2026 and came before the Tax Incentive Committee for review on May 18, 2026. Following review, the Tax Incentive Committee unanimously voted to advance the application to City Council and schedule a public hearing on the request.

That public hearing will be held at the June 15th City Council meeting. Following the public hearing, the enclosed resolution approving the exemption certificate application will come before Council for action.

Staff believes that the application documents are in order and that approval of the exemption certificate is appropriate.

Staff recommendation: Adopt the resolution approving an Act 198 – Industrial Facilities Tax Exemption Certificate for JR Automation Technologies, LLC at 800 E Riley St for a period of 12 years.

I hope this memo is helpful in explaining the Act 198 certificate application that will come before City Council on June 15th. Please do not hesitate to contact me with any questions regarding this memo or the related application.

NOTICE OF PUBLIC HEARING
(For Exemption Certificate for JR Automation Technologies, LLC)
CITY OF ZEELAND
(Under Act 198, Public Acts of Michigan of 1974, as amended)

PLEASE TAKE NOTICE that the City Council of the City of Zeeland whose chambers are in the Zeeland City Hall at 21 South Elm Street, Zeeland, Michigan, and whose telephone number is (616) 772-6400 will hold a public hearing on and at:

June 15, 2026
7:10 P.M.
Council Room of City Hall

For the purpose of hearing the public and all interested persons concerning the application of JR Automation Technologies, LLC for an Industrial Facilities Exemption Certificate under the provisions of Act 198 of the Public Acts of Michigan of 1974, as amended (Plant Rehabilitation and Industrial Development Districts Act). The address of the proposed new facility is 800 E. Riley Avenue, Zeeland, Michigan 49464, legally described as follows:

Approved Industrial Development District is Described as Follows:

PART OF E 1/2 OF NW 1/4 BEG AT N 1/4 COR, TH SOD 25M 56S W 1382.17 FT ALG N&S 1/4 LI, TH S 60D 45M 34S W 113.84 FT, S 60D 42M 54S W 122.6 FT, N 89D 22M 17S W 1124.81 FT, TH NOD 28M 16S E 1500 FT ALG W LI OF E 1/2 OF NW 1/4, TH S 89D 22M 17S E 1329.18 FT ALG N SEC LI TO BEG. SEC 17 TSN R14W, City of Zeeland, Ottawa County, Michigan.
PPN: 70-17-17-101-030.

Specific notice is directed to the Zeeland City Assessor and to the legislative bodies of each taxing unit which levies ad valorem property taxes in the City of Zeeland who shall have an opportunity to be heard with respect to said application in accordance with said statute.

The City of Zeeland will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing with a need for an accommodation being provided upon a notice to the City of Zeeland by the Monday preceding the meeting by 5:00 p.m. With advance notice of seven calendar days, the City will provide interpreter services at public meetings, including language translation. Individuals requiring auxiliary aids or services should contact the City of Zeeland by writing or calling the City Clerk's office 772-6400.

Dated: May 27, 20-26


Kristi DeVerney, City Clerk

RESOLUTION

(For Exemption Certificate for JR Automation Technologies, LLC)

**City of Zeeland
County of Ottawa, Michigan**

Portions of minutes of a Regular Meeting of the City Council of the City of Zeeland, County of Ottawa, Michigan, held in the City Hall in said City on Monday, June 15, 2026, at 7:00 o'clock p.m., Local Time.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the City Council previously established an Industrial Development District under the provisions of Act 198 of the Public Acts of Michigan, 1974, as amended, for JR Automation Technologies, LLC in connection with its facility at 800 E. Riley Avenue, Zeeland, Michigan, by resolution of the City Council at its meeting of September 15, 2025;

AND WHEREAS, JR Automation Technologies, LLC has submitted an additional application for an exemption certificate for this previously approved district;

AND WHEREAS, notice of hearing on said application, together with a copy of said application, was served on the Zeeland City Assessor and on each legislative body of each taxing unit which levies ad valorem property taxes in the City of Zeeland which are the Ottawa Area Intermediate School District, the Zeeland School District No. 46, the Ottawa County Treasurer and the Michigan State Treasurer;

AND WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Zeeland, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the City of Zeeland, plus the SEV of personal and real property thus exempted;

AND WHEREAS, notice of said hearing for an exemption certificate was also published in the Zeeland Record on June 4, 2026;

AND WHEREAS, the said hearing on said application for an Industrial Facilities Exemption Certificate was held before the Zeeland City Council on Monday, June 15, 2026.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said application is approved for the period of twelve (12) years after the approval of the exemption certificate by the City Council, with such exemption certificate therefore expiring on December 30, 2038, for a project with a total project cost of \$44,606,528. The City Council, in accordance with Sections 9(1) and 9(2) of said Act 198 of the Public Acts of Michigan of 1974, as amended, makes the following findings of fact and determinations:

a. That the granting of the Industrial Facilities Exemption Certificate, considered together with the aggregate amount of Industrial Facilities Exemption Certificates previously granted by the Zeeland City Council and currently in force in the City of Zeeland, does not have the effect of substantially impeding the operation of the City of Zeeland nor impairing the financial soundness of the taxing units which levy an ad valorem property tax in the City of Zeeland even though the state equalized valuation of the property proposed to be exempt pursuant to the application under consideration, considered together with the aggregate state equalized valuation of property exempt under Certificates previously granted by the Zeeland City Council and currently in force, exceeds 5% of the state equalized valuation of the City of Zeeland.

- b. The approved facility is located within an Industrial Development District which was duly requested before the commencement of the restoration, replacement, or construction of the facility.
- c. The commencement of the restoration, replacement, or construction of the facility occurred not earlier than six months before the filing of the application for the Industrial Facilities Exemption Certificate.
- d. The application relates to the installation of property which when installed constitutes a new facility within the meaning of said Act and which is situated within an Industrial Development District duly established previously by the City Council.
- e. Completion of the facility is calculated to, and will at the time of issuance of the Certificate, have the reasonable likelihood of retaining and/or increasing employment in the City of Zeeland.

And in general, the City Council of the City of Zeeland finds that the said application meets all of the requirements of said Section 9 of said Act 198 of the Public Acts of Michigan of 1974, and any other applicable provisions of said Act relating to the granting of an application for an Industrial Facilities Exemption Certificate for such new facility.

2. The said application is approved upon the conditions (1) that all utility bills to the City of Zeeland are paid within thirty (30) days of billing, (2) that all property tax bills are paid prior to such dates after which interest would accrue, (3) that all assessments, fees, and/or charges which may be incurred or levied in the development of the property are paid without protest or challenge and that the applicant not file a tax appeal with the Michigan Tax Tribunal or with any other court of law, or with any other administrative agency, board, or commission other than the Zeeland Board of Review during the said period of exemption, or for any period within the said exemption period, (4) that the applicant provides information periodically as requested by the City of Zeeland and permits the City of Zeeland and its agents to inspect the property and

records of the applicant during the term of the Exemption Certificate so as to verify property values, employment levels, and employee wages, (5) that the applicant maintains employment levels in the City of Zeeland as proposed in its application unless otherwise excused by the City of Zeeland, (6) that the applicant provides not less than thirty (30) days written notice if it will transfer ten (10%) percent or more of its employees or any production equipment for which it has received an Exemption Certificate to a facility outside of the City of Zeeland, or if it will close its facilities within the City of Zeeland, and (7) that the applicant complies with all ordinances and regulations of the City of Zeeland, including but not limited to, not using the public right-of-way for storage or the unloading of vehicles, all setback requirements, site plan review restrictions, and other Zoning Ordinance requirements, subject, however, to such exceptions as may be granted by the Board of Zoning Appeals or by a public body empowered to grant a legal exception to an ordinance or regulation of the City of Zeeland. The City of Zeeland further reserves the right and shall have the unilateral right in its sole discretion to revoke its approval of the said Act 198 Exemption Certificate approval upon the filing of any property tax appeal by the applicant with the Michigan Tax Tribunal, with any other court of law, or with any other administrative agency, board, or commission other than the Zeeland Board of Review during the said period of exemption, or for any period within the said exemption period. The fulfillment of these conditions is a purpose for which the certificate of exemption was approved by the City of Zeeland, in addition to the purposes established by law. Failure to uphold these conditions will be considered to be operating the facility in bad faith in a manner not consistent with the purposes of Act 198 of the Public Acts of Michigan, 1974 as amended, and will be considered to be circumstances within the control of the holder of the Exemption Certificate justifying the revocation of the Exemption Certificate.

3. The Mayor and the Clerk are hereby authorized to sign a contract in a form approved by the Zeeland City Attorney, and which incorporates the provisions of Paragraph 2 of this Resolution. The terms

and conditions of such contract shall remain binding upon JR Automation Technologies, LLC for such period of time as the said Act 198 Exemption Certificate which has been approved herein remains enforceable and in effect.

4. Said approved application, together with appropriate supporting documents, shall be filed with the State Tax Commission in accordance with the provisions of Act 198 of the Public Acts of Michigan of 1974, as amended.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Council Members _____

NAYS: Council Members _____

ABSENT: Council Members _____

RESOLUTION DECLARED ADOPTED.

Kristi DeVerney, City Clerk

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the City Council of the City of Zeeland, County of Ottawa, Michigan, at a Regular Meeting held on June 15, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Kristi DeVerney, City Clerk

City of Zeeland

APR 06 2026

Received

JR AUTOMATION®

A Hitachi Group Company

4190 Sunnyside Drive, Holland, MI 49424 | +1 (833) 800.7630 | jrautomation.com

March 27, 2026

Kristi DeVerney
City Clerk
City of Zeeland
21 S. Elm St. Zeeland, MI 49464
Zeeland, MI 49464

Dear Clerk DeVerney:

Enclosed please find the original and two (2) copies of a P.A. 198 Tax Abatement Application, along with a check for the \$750 filing fee. JR Automation Technologies, LLC, a Hitachi Group Company with 45+ years presence in West Michigan is a global provider of intelligent automated manufacturing and distribution technology solutions, specializing in the design and integration of custom automation systems for companies worldwide.

The proposed project includes approximately \$44,606,528 in real property improvements to support the development of a new Global Headquarters and Operations Site located at 800 E. Riley Avenue in the City of Zeeland. This investment will allow us to unify our West Michigan operations at a single site and establish a new Global Headquarters. The project is expected to create 150 new high-paying jobs over the next five to six years and retain 1,023 existing employees. Collectively, these efforts will support continued employee and business growth in West Michigan and globally.

If you have any questions or require additional information during your review of this application, please feel free to contact me at doug.lacroix@jrautomation.com. Thank you for your time and consideration.

Sincerely,



Doug LaCroix

Chief Procurement Officer
JR Automation Technologies, LLC

Enclosures

CC: Colin Cady, Lakeshore Advantage

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. If you have any questions regarding the completion of this form, call 517-335-7491.

To be completed by Clerk of Local Government Unit		City of Zeeland
Signature of Clerk	Date Received by Local Unit APR 06 2026	
STC Use Only		
Application Number	Date Received by STC Received	

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) JR Automation Technologies, LLC		▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3549	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 800 E Riley Avenue, Zeeland, MI 49464		▶ 1d. City/Township/Village (Indicate which) City of Zeeland	▶ 1e. County Ottawa
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		▶ 3a. School District where facility is located Zeeland Public Schools	▶ 3b. School Code 70350
		▶ 4. Amount of years requested for exemption (1-12 Years) 12 Years After Completion	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

JR Automation Technologies, LLC is a long-standing local employer specializing in the design and manufacture of automated manufacturing and robotic integration solutions. The proposed project includes a 565,403-square-foot facility, with 500,000 square feet dedicated to manufacturing, serving as a new global headquarters that will consolidate existing operations into a single, cohesive campus.

6a. Cost of land and building improvements (excluding cost of land)	▶ \$44,606,528
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures	▶ \$0
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ \$44,606,528
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	▶ <u>11/10/2025</u>	<u>11/09/2027</u>	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	▶ _____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 1,023	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 150
---	---

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	N/A

▶ 12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 9/15/2025	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Colin Cady	13b. Telephone Number (616) 772-5226	13c. Fax Number	13d. E-mail Address colin.cady@lakeshoreadvan
14a. Name of Contact Person Doug LaCroix	14b. Telephone Number (616) 820-3313	14c. Fax Number	14d. E-mail Address doug.lacroix@jrautomation
▶ 15a. Name of Company Officer (No Authorized Agents) Doug LaCroix, Chief Procurement Officer			
15b. Signature of Company Officer (No Authorized Agents) <i>Doug LaCroix</i> <small>Doug LaCroix (Mar 30, 2026 12:41:58 EDT)</small>		15c. Fax Number	15d. Date 03/30/26
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 4190 Sunnyside Dr, Holland, MI 49424		15f. Telephone Number (616) 820-3313	15g. E-mail Address doug.lacroix@jrautomation

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application. Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. School Code	
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

For faster service, email the completed application and additional required documentation to PTE@michigan.gov.

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal



**MICHIGAN ECONOMIC
DEVELOPMENT CORPORATION**

City of Zeeland

APR 06 2026

Received

PROJECT INFORMATION

Provided by JR Automation
Technologies, LLC

of Jobs
over three years:

150

Capital Investment

\$72,800,000

Total Incentive

\$16,928,723

WHY MICHIGAN

#1

in the nation for concentration
of engineers

#8

in the nation with a skilled
trades workforce of more
than 250,000

Top 15

Tax Foundation's
2021 State Business
Tax Climate Index

April 4, 2025

Dear Joel Cooper and the JR Automation Technologies team,

Thank you for giving the Michigan Economic Development Corporation (MEDC) the opportunity to host JR Automation Technologies in Zeeland. We stand ready to support your success in Michigan by offering an innovative and competitive workforce, an affordable cost of doing business and a globally connected location. Additionally, when the workday is over, we have the playground of Pure Michigan in our backyard offering endless opportunities to explore.

Based on the information you have provided; we are pleased to offer an increased package of state and local incentives totaling \$16,928,723, including \$1,600,000 from the Michigan Business Development Program. Please see the attached Incentive Profile for a more detailed description of the incentive being offered.

By leveraging Michigan's robust talent pool, business-friendly climate and strategically connected location, JR Automation Technologies has access to everything it needs to grow and thrive here. We look forward to working with you to help strengthen your presence in the State of Michigan. If you have any questions, please contact Amanda Eisbrenner at eisbrennera@michigan.org or 517-420-0977.

Sincerely,

Christin Armstrong

Christin Armstrong
SVP, Business Development Programs & Execution/Associate General Counsel

Attachments

cc: Amanda Eisbrenner, MEDC
Daniel Neebes, MEDC
Erica Gary, MEDC
Tino Breithaupt, MEDC
Nicole Black, MEDC
Amanda Murray, Lakeshore Advantage

JR Automation Technologies INCENTIVE PROFILE

Based on the creation of 150 jobs and \$72,800,000 in capital investment

INCENTIVE	ESTIMATED VALUES
Michigan Business Development Program	\$1,600,000
Property Tax Abatement under PA 198 of 1974	\$9,521,266
State Education Tax Abatement (6 Mill SET)	\$2,298,070
Total Value of Discretionary Incentives	\$13,419,336
Industrial Personal Property Tax Relief	\$2,765,387
Sales and Use Tax Exemption	\$744,000
Total Value of Automatic Incentives	\$3,509,387
TOTAL VALUE OF PROPOSED INCENTIVE	\$16,928,723

Acceptance of this incentive package is subject to a business integrity review, background check process, and other general due diligence as required, the results of which are satisfactory to the MEDC, the Office of the Chief Compliance Officer, and related authorities. Proposed incentives are dependent on availability of funds each year through the legislative budget process. Incentive amounts are contingent upon the ability of the project to meet program requirements and are subject to an application review and approval process. Proposed tax abatements will vary based on actual site selected.

To accept this offer please sign, date and return this letter to the Michigan Economic Development Corporation before May 12, 2025. Upon acceptance, this offer will remain active for 90 days while due diligence is conducted, and the Michigan Strategic Fund Board considers the recommendation for incentive support. After May 12, 2025, the proposal may be subject to renegotiation.

The undersigned agrees to accept the above incentives and services proposed by the MEDC subject to the conditions stated in this letter.

Kevin J. Whaley

JR Automation Technologies Representative

April 17, 2025

Date

Incentive Details

Michigan Business Development Program

One of the 21st Century Jobs Fund's economic incentive programs in Michigan administered by the MEDC is the MBDP or "Program". The MBDP is designed to provide a grant, loan or other economic assistance to qualified businesses that make qualified investments, create qualified new jobs, or both, in Michigan. While the Program is operated and funded through the MSF, recommendations for awards under the Program are presented by the MEDC to the MSF Board. Under the Program, qualified new full-time jobs are in addition to jobs already located in Michigan.

Property Tax Abatement under PA 198 of 1974

To enable renovation and expansion of aging facilities and to assist in the building of new facilities, local units of government can provide a tax incentive on real property taxes on new investment by 50% for manufacturers and high-tech businesses for up to 12 years. The local unit of government is responsible for approving these abatements and their duration.

State Education Tax Abatement (6 Mill SET)

The MEDC can abate half or all of the 6-mill State Education Tax on new investment when the project presents significant economic benefits to Michigan, and when the project receives a property tax abatement under PA 198 of 1974.

Industrial Personal Property Tax Relief

Michigan automatically reduces the personal property tax burden on a company's industrial personal property anywhere in the state. This automatic reduction includes the 6-mill State Education Tax and the 18-mill local school property tax, and the savings will be realized on both new and existing industrial personal property. This property tax relief will remain in effect beyond the number of years specified in the incentives matrix, contingent upon the statutory authority remaining in place.

Sales and Use Tax Exemption

Certain types of tangible property used by manufacturers directly in the industrial process are exempt from Michigan's sales and use tax. Eligible exempt property includes machinery, equipment and energy used in an industrial process. Industrial processing includes but is not limited to production or assembly, research and development, engineering, remanufacturing and storage of in-process materials. Businesses must file an exemption certificate with the seller of the tangible personal property – not the Michigan Department of Treasury – in order to claim the sales tax exemption.

City of Zeeland

APR 06 2026

Received

RESOLUTION

(To Establish an Industrial Development District
for JR Automation Technologies, LLC)

**City of Zeeland
County of Ottawa, Michigan**

Portions of minutes of a Regular Meeting of the City Council of the City of Zeeland, County of
Ottawa, Michigan, held in the City Hall in said City on September 15, 2025, at 7:00 o'clock p.m., Local Time.

PRESENT: Council Members Mayor Klynstra, Mayor Pro-Tem Gruppen, VanDorp, Broersma, Kass,
Lam and Timmer

ABSENT: Council Members None

The following preamble and resolution were offered by Council Member Gruppen and
supported by Council Member VanDorp.

WHEREAS, JR Automation Technologies, LLC previously requested the City Council to establish an
Industrial Development District under the provisions of Act 198 of the Public Acts of Michigan of 1974, as
amended;

AND WHEREAS, notice of hearing on said request was published in the Zeeland Record on
September 11, 2025;

AND WHEREAS, notice of said hearing was sent by certified mail, return receipt requested on
September 2, 2025, to JR Automation Technologies, LLC, who is the owner of the real estate hereinafter
described and who is also the applicant for the establishment of an Industrial Development District;

AND WHEREAS, said hearing was held before the Zeeland City Council on Monday, September 15,
2025;

AND WHEREAS, said Act 198 of the Public Acts of Michigan of 1974, as amended, provides that a local governmental unit, by resolution of its legislative body, may establish an Industrial Development District;

AND WHEREAS, the City of Zeeland qualifies by levies of ad valorem taxes at a rate which, when taken together with the rates of ad valorem taxes levied by any other taxing authority which levies taxes within the City of Zeeland, equal or exceed \$30.00 for each \$1,000.00 of state equalized valuation.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City of Zeeland hereby finds that the request for the establishment of the proposed Industrial Development District was filed in connection with a proposed new facility for which the construction, acquisition, alteration and installation had not commenced at the time of the filing of the request.

2. In accordance with the provisions of Act 198 of the Public Acts of Michigan of 1974, as amended (Plant Rehabilitation and Industrial Development Districts Act) an Industrial Development District is hereby established which is legally described as follows:

PART OF E 1/2 OF NW 1/4 BEG AT N 1/4 COR, TH SOD 25M 56S W 1382.17 FT ALG N&S 1/4 LI, TH S 60D 45M 34S W 113.84 FT, S 60D 42M 54S W 122.6 FT, N 89D 22M 17S W 1124.81 FT, TH NOD 28M 16S E 1500 FT ALG W LI OF E 1/2 OF NW 1/4, TH S 89D 22M 17S E 1329.18 FT ALG N SEC LI TO BEG. SEC 17 TSN R14W, City of Zeeland, Ottawa County, Michigan.
PPN: 70-17-17-101-030.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Council Members Broersma, Gruppen, Kass, Timmer, CanDorp, Lam and Mayor Klynstra

NAYS: Council Members None

ABSENT: Council Members None

RESOLUTION DECLARED ADOPTED.



Sharon Lash, Interim Deputy Clerk

CERTIFICATE

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the City Council of the City of Zeeland, County of Ottawa, Michigan, at a Regular Meeting held on September 15, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Sharon Lash, Interim Deputy Clerk

Building Department
21 S. Elm St., Zeeland, MI 49464

Phone: (616) 772-0872
Fax: (616) 772-0880

APPLIED:
11/06/2025

ISSUED:
11/10/2025

EXPIRES:
05/09/2026

LOCATION 70-17-17-101-029 800 E RILEY AVE ZEELAND MI 49464	OWNER J R AUTOMATION TECHNOLOGIES 4190 SUNNYSIDE DR. HOLLAND MI 49424
APPLICANT KYLE E. VYNCKE (616) 392 6923 <i>PLEASE CALL (616) 772-0872 (BUILDING & ZONING DEPARTMENT) 24 HOURS IN ADVANCE FOR AN INSPECTION</i>	CONTRACTOR LAKEWOOD CONSTRUCTION 11253 JAMES ST P (616) 392 6923 HOLLAND MI 49424 F (616) 392 7747 C (616) 218 2167

DIRECTIONS:

ZONING: I-2

WORK DESCRIPTION: NEW BUILDING

City of Zeeland

BUILDING IS TO BE 0 'WIDE BY 0 'LONG

0 'HIGH

APR 06 2026

AND SHALL CONFORM TO CONSTRUCTION TYPE:

USE GROUP:

Received

DWELLING UNITS 0

REMARKS:

FOUNDATION APPLICATION FOR HEADQUARTERS BUILDING

PER BUILDING OFFICIAL:

- (1) FOUNDATION ONLY
- (2) UNDERGROUND E/M/P'S PERMITS MUST BE OBTAINED PRIOR TO BACKFILL OR SLAB WORK.
- (3) UFER GROUND TO BE ESTABLISHED AND INSPECTED PRIOR TO FOUNDATION POUR.

PLEASE EMAIL SPECIAL INSPECTION REPORTS TO BUILDINGINSPECTOR@CITYOFZEELAND.COM

PERMITS REQUIRED:

- (1) BUILDING (2) ELECTRICAL (3) MECHANICAL (4) PLUMBING

INSPECTIONS REQUIRED:

- (1) FOOTING-PRE POUR
- (2) WALL FORMS
- (3) FOUNDATION WATER PROOFING
- (4) VAPOR BARRIER-UNDER SLAB
- (5) INSULATION / FOUNDATION

CONSTRUCTION VALUE: \$880,940 **CODE:** MBC 2015/MRC 2015

This permit conveys no right to occupy any street, alley or sidewalk or any part thereof, either temporarily or permanently. Enroachments on public property, not specifically permitted under the building code, must be approved by the jurisdiction. Street or alley grades as well as depth and location of public sewers may be obtained from the department of public works. The issuance of this permit does not release the applicant from the conditions of any applicable subdivision restrictions.

**FOR INSPECTIONS
CALL:**

Electrical - Gord Bosch - 616.772.0872
Building - Ron Johnston - 616.772.0872
Mechanical - Randy Glass - 616.772.0872
Plumbing - Randy Glass - 616.772.0872

Work shall not proceed until the inspector has approved the various stages of construction. Inspections must be arranged by phone or in person.

Section 23a of the State Construction Act of 1972, Act No 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Law's prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violations of Section 23a are subject to civil fines.

Tony Andrews (RD)

Fee Total: \$6,722

Balance Due: \$6,722

Building Department
21 S. Elm St., Zeeland, MI 49464

Phone: (616) 772-0872
Fax: (616) 772-0880

APPLIED:
11/06/2025

ISSUED:
11/10/2025

EXPIRES:
05/09/2026

LOCATION

70-17-17-101-029

800 E RILEY AVE

ZEELAND MI 49464

OWNER

J R AUTOMATION TECHNOLOGIES

4190 SUNNYSIDE DR.

HOLLAND MI 49424

APPLICANT

KYLE E. VYNCKE (616) 392 6923

PLEASE CALL (616) 772-0872
(BUILDING & ZONING DEPARTMENT)

24 HOURS IN ADVANCE FOR AN INSPECTION

CONTRACTOR

LAKEWOOD CONSTRUCTION

11253 JAMES ST

HOLLAND MI 49424

P (616) 392 6923

F (616) 392 7747

C (616) 218 2167

DIRECTIONS:

ZONING: I-2

WORK DESCRIPTION: NEW BUILDING

BUILDING IS TO BE 0 'WIDE BY 0 'LONG 0 'HIGH

AND SHALL CONFORM TO CONSTRUCTION TYPE:

USE GROUP:

DWELLING UNITS 0

City of Zeeland

REMARKS:

FOUNDATION APPLICATION FOR WAREHOUSE BUILDING

APR 06 2026

Received

PER BUILDING OFFICIAL:

(1) FOUNDATION ONLY

(2) UNDERGROUND E/M/P'S PERMITS MUST BE OBTAINED PRIOR TO BACKFILL OR SLAB WORK.

(3) UFER GROUND TO BE ESTABLISHED AND INSPECTED PRIOR TO FOUNDATION POUR.

PLEASE EMAIL SPECIAL INSPECTION REPORTS TO BUILDINGINSPECTOR@CITYOFZEELAND.COM

PERMITS REQUIRED:

(1) BUILDING (2) ELECTRICAL (3) MECHANICAL (4) PLUMBING

INSPECTIONS REQUIRED:

(1) FOOTING-PRE POUR

(2) WALL FORMS

(3) FOUNDATION WATER PROOFING

(4) VAPOR BARRIER-UNDER SLAB

(5) INSULATION / FOUNDATION

CONSTRUCTION VALUE: \$1,636,032 **CODE:** MBC 2015/MRC 2015

This permit conveys no right to occupy any street, alley or sidewalk or any part thereof, either temporarily or permanently. Encroachments on public property, not specifically permitted under the building code, must be approved by the Jurisdiction. Street or alley grades as well as depth and location of public sewers may be obtained from the department of public works. The issuance of this permit does not release the applicant from the conditions of any applicable subdivision restrictions.

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Tony Anderson

Fee Total:

\$11,711

Balance Due:

\$11,711

City of Zeeland
 APR 06 2023
 Received
 1 10 10 10



LEGEND

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SHEET INDEX

C01	OVERALL SITE PLAN
C02	SECTION PLAN
C03	SECTION PLAN - AREA 1
C04	SECTION PLAN - AREA 2
C05	SECTION PLAN - AREA 3
C06	SECTION PLAN - AREA 4
C07	SECTION PLAN - AREA 5
C08	SECTION PLAN - AREA 6
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C99	SECTION PLAN - AREA 97
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C101	SECTION PLAN - AREA 99
C102	SECTION PLAN - AREA 100

SITE DATA

1. ALL DIMENSIONS ARE IN FEET AND INCHES.
 2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
 3. ALL DIMENSIONS ARE TO CENTERLINE UNLESS OTHERWISE NOTED.
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OWNER:
 JR AUTOMATION
 1103 JAMES STREET
 ZEELAND, MI 49484
 PHONE: 519.388.7200

ARCHITECT:
 LANDWOOD ARCHITECTURE
 1103 JAMES STREET
 ZEELAND, MI 49484
 PHONE: 519.388.7200

PARKING SUMMARY

JR AUTOMATION PARKING NEEDS:

HQ Building:
 Phase 1 - Office - 1 Space/1000 sq ft = 110 spaces
 Phase 2 - Office - 1 Space/1000 sq ft = 125 sq ft/1000 sq ft = 42 spaces
 Total HQ Building Parking Required = 152 spaces

Manufacturing Plant:
 Phase 1 - Office - 1 Space/1000 sq ft = 28 spaces
 Office - 1 Space/1000 sq ft = 32,000 sq ft/1000 sq ft = 110 spaces
 Total Phase 1 Plant Parking Required = 238 spaces

Phase 2 - Office - 1 Space/1000 sq ft = 3,413 sq ft/1000 sq ft = 12 spaces
 Manufacturing - 1 Space/1000 sq ft = 297,898 sq ft/1,000 sq ft = 298 spaces
 Total Phase 2 Plant Parking Required = 310 spaces

Total Manufacturing Plant Parking Required = 538 spaces

Total Overall Site Parking Requirement:
 Phase 1 Parking = 390 parking spaces
 Phase 2 Parking = 352 parking spaces
 Total Parking Required = 680 parking spaces

Total Accessible Parking Spaces Required:
 500 to 1,000 Parking Spaces Require 2% of Total Parking Number
 70 Spaces ± 2% = 14.02 = 15 Accessible Spaces Req.

PLUS VAN ACCESSIBLE PARKING SPACES:
 16 of 15 Accessible Spaces = 16 - 15 = 1 Van Accessible Space Req.
 Phase 1 = 10 B.F. Spaces w/2 Van Accessible
 Phase 2 = 5 B.F. Spaces w/1 Van Accessible

PARKING PROVIDED:
 PHASE 1 = 478 PARKING SPACES
 PHASE 2 = 233 PARKING SPACES

TOTAL = 711 PARKING SPACES PROVIDED

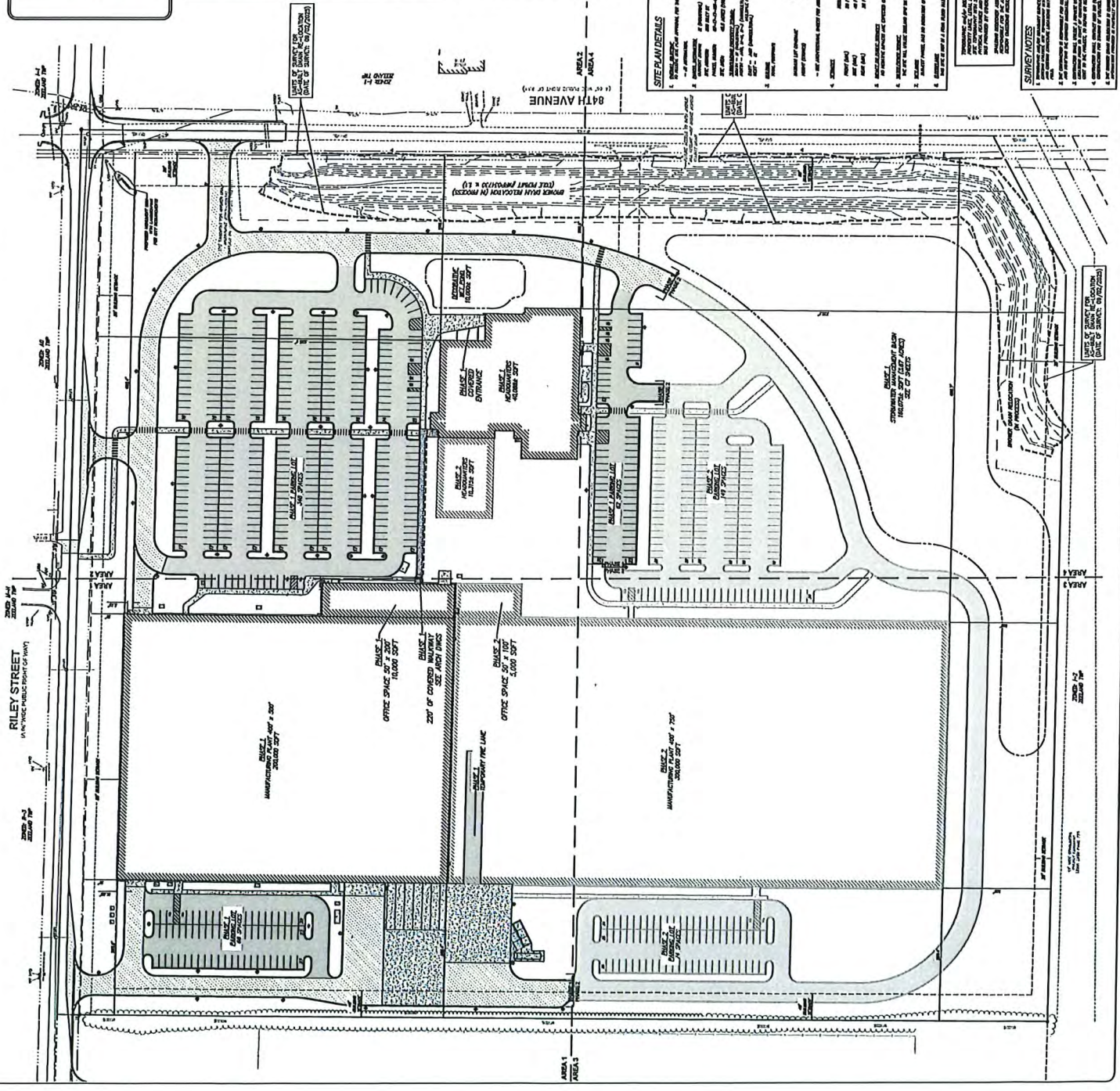
WITH 11 B.F. SPACES INCLUDING 2 VAN ACCESSIBLE SPACES IN PHASE 1 & 4 B.F. SPACES INCLUDING 1 VAN ACCESSIBLE SPACE IN PHASE 2

CONTRACT NOTES

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AREA 1
 AREA 2
 AREA 3

AREA 4
 AREA 5
 AREA 6

AREA 7
 AREA 8
 AREA 9

**BASIC GOALS AND OBJECTIVES OF INDUSTRIAL TAX AND
FINANCIAL INCENTIVES PROGRAMS
FOR THE CITY OF ZEELAND**

The Act 198 Review Committee will evaluate all Act 198 applications in light of the City's goals and objectives. These goals and objectives are also criteria by which to approve or deny an Act 198 application or to reduce the length of an Exemption Certificate. The City's goals and objectives are applicable to applications from local and out-of-state companies.

1. Expand and maintain employment within the city;

JR Automation Technologies is establishing its new global headquarters in the City of Zeeland, consolidating regional operations into a purpose-built campus that anchors high-skill employment locally. This investment will retain and grow advanced engineering, technical, and professional roles in the community, ensuring long-term employment stability. By positioning Zeeland as the company's global headquarters location, the project demonstrates a sustained commitment to maintaining and expanding its workforce within the city over time.

2. Promote diversification of Zeeland's industrial base in order to lessen the impact of unemployment in the City of Zeeland during recessionary periods;

The project strengthens Zeeland's position in the advanced manufacturing and automation sector by anchoring a global headquarters focused on smart manufacturing technologies. By expanding a high-growth, technology-driven industry within the city, JR Automation contributes to a more diversified industrial base, reducing vulnerability to cyclical downturns in any single sector and supporting economic resilience during recessionary periods.

3. Upgrade the city's current labor force by promoting more skilled or technical jobs;

JR Automation's investment reinforces Zeeland's concentration of advanced engineering, technical, and professional roles, directly promoting higher-skill employment opportunities. The consolidation of regional operations into a global headquarters supports career pathways in automation, robotics, and engineering disciplines, upgrading the city's labor force through the presence and expansion of specialized, knowledge-based jobs.

4. Increase the city's average income level through the promotion of higher paying jobs;

New positions created through this project will offer an average wage of \$43.75 per hour, significantly exceeding typical wage benchmarks and contributing to higher household incomes in the City of Zeeland. These compensation levels support long-term economic stability, increased purchasing power, and enhanced quality of life for employees and their families, directly advancing the City's income growth objectives.

5. Complement the city's land use and environmental objectives;

The new headquarters facility is designed with sustainability at its core and aligns with the City of Zeeland's land use and environmental objectives. The project advances JR Automation's commitments to zero waste to landfill and carbon neutrality while ensuring compatibility with

surrounding land uses, supporting responsible development and long-term environmental stewardship within the city.

6. Be compatible with the city's infrastructure;

The facility has been designed to operate in a manner compatible with existing public services and infrastructure. The project aligns with current streets, utilities, and public safety services, avoiding excessive strain on municipal systems while integrating seamlessly into Zeeland's established infrastructure network.

7. Meet current financial obligations to the city;

JR Automation's long-term commitment to establishing its global headquarters in Zeeland reflects a stable and responsible corporate presence within the community. The company's continued operation and investment in the city supports ongoing compliance with municipal requirements and demonstrates fiscal responsibility in its relationship with the City of Zeeland.

8. Promote industrial and economic growth of other sectors or businesses within the city;

By anchoring a global headquarters in Zeeland, JR Automation strengthens the local ecosystem for advanced manufacturing, engineering, and professional services. This concentration of high-skill employment and innovation-driven activity supports indirect growth across supplier networks, professional services, and complementary industries, contributing to broader economic development within the city.

9. Promote community awareness and the Zeeland area community by supporting local businesses, governmental, and nonprofit organizations.

JR Automation actively promotes community awareness and engagement by supporting local nonprofits and organizations including Community Action House, Lakeshore Advantage, and the Outdoor Discovery Center. The company encourages employee involvement in civic and nonprofit organizations through initiatives such as the JR Community Care Fund, an employee-led program that supports nonprofits in the communities where staff live and work. Employees are encouraged to engage in community service and nonprofit involvement, reinforcing a culture of community investment alongside economic growth.

10. Currently Initiate any legal dispute, court case, claim, or other disagreement requiring litigation, or arbitration between the applicant and the city before a court of law, tax tribunal, or arbiter; No

Sincerely,



Doug LaCroix
Chief Procurement Officer
JR Automation Technologies, LLC



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-0872 • (616) 772-0880

MEMORANDUM

DATE: Friday, June 12, 2026

TO: Tim Klunder, City Manager

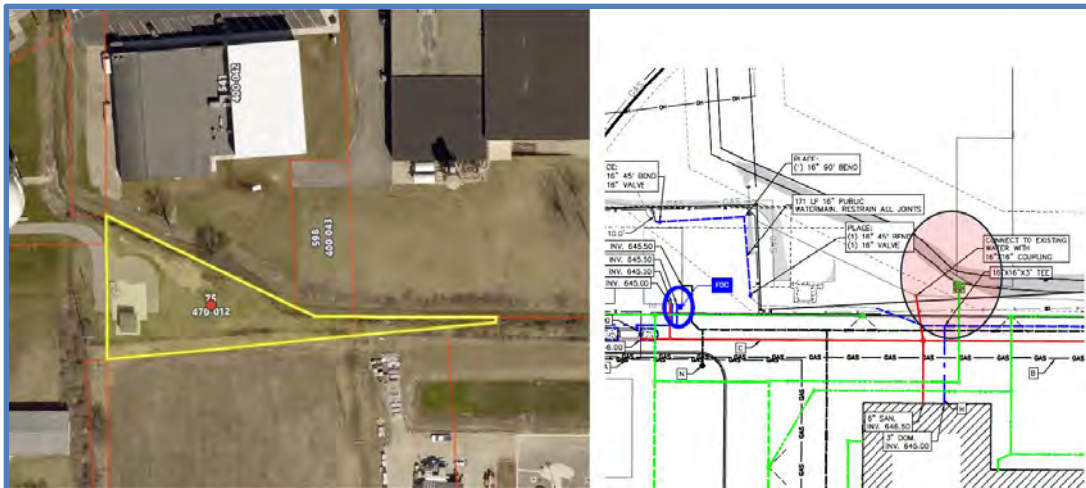
FROM: Tim Maday, Community Development Director

RE: **June 15th City Council meeting agenda – 75 N Division St – Storm drainage easement – Mead Johnson & Company, LLC**

Background: Mead Johnson & Company, LLC is currently undertaking a modernization project at its facility located at 725 E Main Ave. As part of that project, Mead Johnson is proposing a stormwater connection to the Brower Drain that requires a storm drainage easement across a small portion of City-owned property located at 75 N Division Street.

During review of the proposed improvements, staff determined that the stormwater connection would cross onto the City-owned parcel. The City Attorney recommended that a formal easement be granted to define the location of the storm drainage facilities and establish the terms for their installation, operation, maintenance, and replacement.

The proposed easement area is approximately 0.01 acre in size and is located near the City's water tower/lift station property at 75 N Division Street. The easement will allow Mead Johnson to construct and maintain a storm drainage connection associated with its facility improvements.



Staff has reviewed the request and does not believe the proposed easement will negatively impact the City's use of the property. The easement has been prepared by the City Attorney and reviewed by staff.

Staff recommendation: Approve the Storm Drainage Easement to Mead Johnson & Company, LLC and authorize the Mayor and Clerk to execute the easement and related documents.

STORM DRAIN EASEMENT

The City of Zeeland, a Michigan municipal corporation, whose address is 21 S. Elm Street, Zeeland, Michigan 49464, the Grantor,

hereby grants to Mead Johnson & Company, LLC, a Delaware limited liability company, whose address is 725 E. Main Avenue, Zeeland, Michigan 49464, the Grantee,

a permanent easement and right-of-way in which to construct, operate, maintain, repair and/or replace a storm drain which will connect to the Brower Drain through the following parcel of land situated in the City of Zeeland, in the County of Ottawa, State of Michigan:

That part of the Southeast Quarter of Section 18, Township 5 North, Range 14 West, City of Zeeland, Ottawa County, Michigan, described as: Commencing at the Southeast corner of said Section 18; thence North 00° 59' 06" East on the East line of said section 782.28 feet; thence South 86° 54' 08" East 1502.94 feet to the point of beginning of the easement herein described; thence continuing South 86° 54' 08" West 20.03 feet; thence North 00° 00' 00" East 23.79 feet; thence South 90° 00' 00" East 8.32 feet; thence South 60° 13' 01" East 13.46 feet; thence South 00° 00' 00" West 16.02 feet to the point of beginning. (The easement area contains 0.01 of an acre more or less.)

See the attached Exhibit A to the easement for a copy of a survey of the easement area.

The consideration for this easement and right-of-way grant is one (\$1.00) dollar, paid by the Grantee, exempt under MCL 207.505(a); MCL 207.526(a).

Grantee is also granted the right to enter upon additional land adjacent to said easement and right-of-way as may be necessary for the purposes of the construction, operation, inspection, maintenance, repair and/or replacement the drain for which an easement was granted herein. It is understood that no trees, shrubs, buildings or construction of any kind or nature, except grass will be placed upon or within the above permanent right-of-way without the prior written consent of the Grantee. Grantor represents and warrants to the Grantee that Grantor is the true and lawful owner of the property and has full right and power to grant and convey the rights conveyed herein.

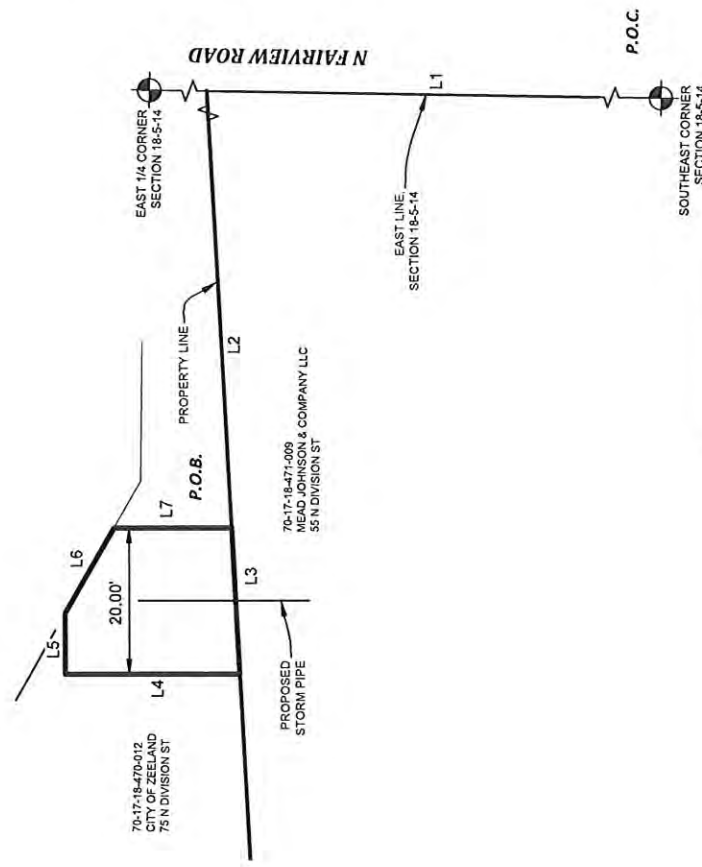
It is hereby specifically acknowledged that this easement grants to the Grantee the right to excavate a trench or ditch and/or to install a culvert or drain tile for a storm drain and the further right to remove and trim

EXHIBIT A: STORM DRAINAGE EASEMENT



LEGEND

P.O.C. = POINT OF COMMENCEMENT
 P.O.B. = POINT OF BEGINNING



LINE #	BEARING	LENGTH
L1	N00° 59' 00" E	782.28'
L2	S86° 54' 08" W	1502.94'
L3	S86° 54' 08" W	20.03'
L4	N00° 00' 00" E	23.79'
L5	S90° 00' 00" E	8.32'
L6	S60° 13' 01" E	13.46'
L7	S00° 00' 00" W	16.02'

PROPOSED EASEMENT DESCRIPTION:
 THAT PART OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 5 NORTH, RANGE 14 WEST, CITY OF ZEELAND, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 18; THENCE NORTH 00° 59' 00" EAST ON THE EAST LINE OF SAID SECTION 18 TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE CONTINUING SOUTH 86° 54' 08" WEST 20.03 FEET; THENCE NORTH 00° 00' 00" EAST 23.79 FEET; THENCE SOUTH 90° 00' 00" EAST 8.32 FEET; THENCE SOUTH 60° 13' 01" EAST 13.46 FEET; THENCE SOUTH 00° 00' 00" WEST 16.02 FEET TO THE POINT OF BEGINNING. EASEMENT AREA CONTAINING 0.01 OF AN ACRE MORE OR LESS.

SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD, OR OTHERWISE.

SUBJECT TO ANY FACTS THAT MAY BE DISCLOSED IN A FULL AND ACCURATE TITLE SEARCH.

THIS IS NOT A BOUNDARY SURVEY.

CLIENT: MEAD JOHNSON & CO
 DATE CREATED: 4/8/2026
 FILE No: 1471
 SCALE: 1" = 60'
 DRAWN BY: FJ

Zachary Marsh
 ZACHARY C. MARSH
 PS-4001071315
 4/16/2026

Vriesman & Korhorn
 CIVIL
 Byron Center, MI
 Kalamazoo, MI
 (616) 777-2185 (269) 697-7120
 www.vkcivil.com



21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

CITY COUNCIL MEMORANDUM

TO: Mayor VanDorp and City Councilmembers
FROM: Kristi DeVerney
SUBJECT: Re-Appointment to Board of Review
DATE: June 9, 2026
CC: Council Agenda June 15, 2026

BACKGROUND: The term of Chad Keegstra, on the Board of Review, expired on May 7, 2026. He is seeking re-appointment for a 3-year term.

RECOMMENDED MOTION:

1. Motion and support to re-appoint Chad Keegstra to a 3-year term on the Board of Review with said term expiring May 7, 2029.


Kristi DeVerney, City Clerk

City of Zeeland

21 S. Elm St., Zeeland, MI 49464 p: 616.772.6400 w: www.cityofzeeland.com

[External] New submission from Application for a Seat on a Board/Commission

From City of Zeeland <relay@mg.cityofzeeland.com>

Date Mon 6/8/2026 12:54 PM

To Clerk <clerk@cityofzeeland.com>

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City of Zeeland - Application for a Seat on a Board/Commission

Your Name

Chad Keegstra

Your Address

243 S. Maple St.
Zeeland, Virginia 49464
United States

[Map It](#)

Your Email Address

Keegstrabuilders@gmail.com

Your Phone

(616) 299-3037

Appointment Seeking:

Board of Review

Current Employer

Self-employed / Keegstra Builders LLC

Current Offices Held

Board of Review

What are your Qualifications?

current board member

Personal References

Name/Occupation

Tim Maday / Community Development Director

Name/Occupation

Ryan Galligan / Deputy Assessor