

REQUEST FOR BID FOR THE CITY OF ZEELAND, MICHIGAN

Please quote a 2026 or 2027 3/4-ton, extended cab, short box, 4x4 Pick-up Truck per the guidelines listed in this form.

BID GUIDELINES

One SIGNED copy of the bid proposal shall be submitted by August 4, 2026 at 10:00 AM to:

CITY CLERKS OFFICE
ZEELAND CITY HALL
21 SOUTH ELM STREET
ZEELAND, MI 49464

Submission of Proposals

All Proposals must be made on the form furnished with the bidding documents. The form must be fully completed and executed when submitted. Erasures or changes in the Proposal must be initialed by the Bidder.

The Proposal shall be submitted in the sealed envelope provided for that purpose with the Bidding Documents. The Bidder shall write his name in the space provided in the front of the envelope. If forwarded by mail, the sealed envelope containing the Proposal must be enclosed in another envelope and sent to the address indicated in the Proposal. Do not submit the envelope sealed without a valid Proposal enclosed.

Any Proposal submitted after the time and date specified shall not be considered and shall be returned to the Bidder unopened.

Bid Prices

The bid prices shall cover the costs all parts and labor for the requested vehicle. **No tax shall be charged.**

Acceptance of Proposals

The City of Zeeland may waive any informalities or minor defects or reject any and all Proposals. Any Proposal may be withdrawn prior to the above-scheduled time for the opening or authorized postponement thereof. No bidder may withdraw a Proposal within 30 calendar days after the actual date of opening thereof. Should there be reasons why the vehicle purchase cannot be awarded within the specified period, the time may be extended by mutual agreement between the City of Zeeland and the Bidder. Bids will be

opened at 10:00 am at Zeeland City Hall in the council chambers. Bids will be awarded after approval of purchase by City Council.

Rights of Refusal

The City of Zeeland reserves the right to reject any or all bids based on the dealership's ability to provide an exterior color match to the City department's existing fleet.

Payment Plan

The Bidder will invoice the City of Zeeland upon delivery of the vehicle.

Specifications for a 3/4 Ton, extended cab, 4x4 Pick-up

The vehicle may be purchased after August 4, 2026 after approval by City Council.

CONTACT

Kevin Plockmeyer, Assistant City Manager/Finance Director
21 South Elm Street
Zeeland, MI 49464-1783
Office Telephone: 616-772-0871
Email: kplockmeyer@cityofzeeland.com

DEADLINE

Sealed bids are due at 10:00 a.m. on August 4, 2026 at
City Clerk
21 South Elm Street
Zeeland, MI 49464-1783

DESCRIPTION

2026 or 2027 3/4 Ton, 4-Door Extended Cab, Short box Pick-Up, 4x4

POWER TRAIN

V-8 engine
Automatic Transmission.
4 Wheel Drive

EXTERIOR

Chrome front bumper
Black Running boards
Tow Package
Plow package
Color: Deep Blue or comparable

INTERIOR

Cloth 40/20/40 Front seat (Grey)

Vinyl Floor

AM/FM Stereo, Back-up camera

Electrical Package (Cruise control, Power doors, Locks, Etc.)

A/C

Specifications for a 3/4 Ton, extended cab, 4x4 Pick-up

Proposal to be received until
10:00 a.m. Tuesday, August 4, 2026
At the Office of the City Clerk (2nd floor)
City of Zeeland City Hall
21 South Elm Street
Zeeland, MI 49464

We the undersigned being familiar with the bid documents and specifications, propose to furnish the equipment:

Amount of Total Package: _____

Complete Company Name and Address:

Phone and Fax Numbers: _____

In submitting this proposal, it is understood that the right is reserved by the City of Zeeland to reject any or all Proposals and to waive any irregularities in bidding. It is agreed that this Proposal may not be withdrawn for thirty (30) calendar days from the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the City of Zeeland and the Bidder.

It is anticipated that the City of Zeeland may award this Contract at the Council meeting following the bid opening.

* Name of Company

* Address

* Name and title of Signatory

* City, State, Zip Code

Signature

* Phone

* Date

If the Bidder is a Corporation, the Proposal shall be signed by its duly-authorized officers and authority for the signatures shall be attached thereto.

If the Bidder is a Partnership, the Proposal shall be signed by all partners.

* Printed or typewritten.