
MEETING MINUTES

DATE: Wednesday, September 9, 2026

COMMISSION MEMBERS: Sally Gruppen, Mayor Pro Tem
John Query, Commission Chair
Lynette Lam, Commissioner
Sue Lucas, Commissioner
Sabina Otteman, Commissioner

ABSENT: Ashley Kiekintveld, Commissioner
Thom Parker, Commissioner

CITY STAFF: Kevin Plockmeyer, Assistant City Manager/Finance Director
Susan Moore, Administrative Assistant

GUEST: Melinda Whitten, MCSA Group

I. City Park Bus Tour

Commissioners, staff and Melinda Whitten from MCSA Group took a bus tour of all city parks as they continue to work to finalize the new Master Plan and determine Capital Improvement Project priorities. (Kevin Plockmeyer informed the commission during this tour that \$800,000 in funding has been secured for the improvements at Lawrence Park and they should expect that process to begin soon as the commission's next big project.)

Commission Business (after returning from the tour):

Parks Master Plan Update

After returning from the bus tour, commissioners were asked to forward any additional items they would like added to the current CIP schedule list to staff in the next week or so. MCSA Group will then create a survey that the commission can use to rank their priorities for the new master plan. Kevin Plockmeyer will reach out to the Outdoor Discovery Center about Paw Paw Footbridge Park mitigation efforts. MCSA Group will have a complete draft at the next meeting. Mayor Pro Tem Gruppen asked if the commission had ever talked about a dog park? Yes, however, existing parks did not have the space needed for such a park. If there is now a fondness to pursue one, this is an opportunity to add that to the list for consideration.

II. Approval of August 12, 2026, Meeting Minutes

Motion: Lynette Lam

Support: Sabina Otteman

All in favor, minutes approved.

VIII. Burial Report: (from packet since 8/6/2026)

Burials

Felch – 0 Resident and 0 Non-Resident

Lincoln – 1 Resident and 2 Non-Resident

Columbarium – 0 Resident / 0 Non-Resident

Sales

Felch – 1 Resident and 1 Non-Resident

Lincoln – 1 Resident and 1 Non-Resident

No columbarium sales, transfers or sellbacks during this time.

Cemetery-Parks Commission Meeting
City Hall, 2nd Floor Council Chambers
21 South Elm Street
Zeeland, Michigan 49464

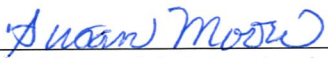
Page 2 of 2

Other Items:

Meeting adjourned at 6:50 PM.

NEXT MEETING: Next regularly scheduled meeting is Wednesday, October 14, 2026, at 5:00 PM.

RECORDED BY:



Susan Moore, Administrative Assistant