AGENDA for the Zeeland Board of Public Works
3:30 p.m. – Tuesday, November 10, 2026
Zeeland Board of Public Works
Boardroom
350 E. Washington Ave., Zeeland, MI 49464

1. Call Meeting to Order – Announcement of Quorum

2. Review and Approve Minutes of the October 13, 2026 Regular Meeting*

3. Public Comment

4. Safety Minute

5. Financial Reports*
   A. Electric Utility Statement of Revenues and Expenditures
   B. Water Utility Statement of Revenues and Expenditures
   C. Cash Disbursements
      1. Electric
      2. Water
   D. Summary of Cash Position and Recommended Cash Transfers

6. Department Reports, Project Updates, Bid Recommendations
   A. Accounting, Finance & Customer Service
      1. Finance & Customer Service Department Report
      2. Informational: CY2027 Health Insurance & Wellness Plan Update
   B. Water and Buildings & Grounds
      1. Water Department Report
      2. Bid Recommendation: BPW Admin Building HVAC Unit Replacements*
   C. Transmission & Distribution
      1. T&D Department Report
      2. Bid Recommendation: Substation Reclosure Purchase*
      3. Bid Recommendation: Electric AMI Meter Purchase*
      4. Informational: Electric Customer Undergrounding Process & Potential Improvements
   D. Power Supply and Market Operations
      1. Power Production Department Report
      2. Informational: New Generation Capacity Implementation Plan Update
      3. Informational: MPPA J1389 Transmission Facilities Project Participation

7. Other Business
   A. Introduction of New Employee
   B. Approve Board of Commissioners 2027 Board Meeting Schedule*
   C. Approve Gentex Development Agreement Addendum No. 2*
   D. Informational: 2026 Michigan Energy Assistance Program (MEAP) Compliance Filing Report
   E. Informational: Recruitment Update: Key BPW Positions
   F. Informational: The Bridge Youth Center Donation Request
   G. Informational: 2026 Public Power Week Open House & Events
   H. Thank Yous
   I. Upcoming Events
   J. Closed Session – To Consider the Purchase of Real Property*
   K. Closed Session – To Consider Prices and Specifications of Products*
   L. Recommendation: MPPA Behind-the-Meter-Generation Project Participation & Ownership Model*

8. Adjourn

* denotes Board Action requested

Regular Meeting
Board of Public Works
BPW Conference Room
October 13, 2026

The regular meeting of the Board of Public Works Commission was held at the BPW Water Warehouse, 350 E. Washington, Tuesday, October 13, 2026. Chairperson Boerman called the meeting to order at 3:30 p.m.

PRESENT: Commissioners – Chairperson Boerman, Vice Chair Cooney, Query, VanAst, Walters

ABSENT: Commissioners - None

Staff Present: BPW General Manager Mulder; Water Operations Manager Postma, Electrical Transmission & Distribution Manager Coots, City of Zeeland ICM/Finance Director Plockmeyer, City of Zeeland Clerk DeVerney

Motion was made by Commissioner Query and seconded by Commissioner Walters to approve the minutes of September 15, 2026, Regular Meeting. Motion carried. All voting aye.

Public Comment
None.

Safety Minute
October is Cyber Security Awareness Month. Before you click…Pause, Verify, and Report. Protect our people. Protect our community. Protect essential services.

26.059 Approve Cash Disbursements and Recommended Cash Transfers

Motion was made by Commissioner VanAst and seconded by Commissioner Walters to approve the August 2026 cash disbursements and the regular monthly transfers for the month of August 2026 as follows:

Cash and Investments as of: August 31, 2026

	Electric	Water
Receiving	$ 4,632,805	$ 644,630
Accumulated Debt Service (In Receiving Fund)	-	-
Plant Improvements and Contingencies	12,921,893	11,513,048
Bond and Interest Payment Reserve*	-	-
Totals	**$ 17,554,698**	**$ 12,157,678**

*Reserve required per electric and water revenue bond ordinances.

Recommended Transfers for the Month: August-26

	Electric	Water
Receiving	(439,465)	(140,700)
Accumulated Debt Service	-	-
Plant Improvements and Contingency	381,500	140,700
General Fund (per charter provision)	57,965	-

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Notes on Recommended Transfers:

1. The annual operating transfer for FY 26-27 from the Electric Fund to the General Fund is a combination of 1% of fixed net assets as of June 30, 2025, and 1% of gross sales, less sales tax, for the year ended June 30, 2025, less any franchise payments. The annual operating transfer is divided into twelve monthly payments.

2. Assumed carrying amounts (minimum) in Receiving accounts are established at approximately 10% of budgeted operating expenses, before depreciation.

   Electric = 10% of $ 41,933,289 or approximately $ 4,193,329
   Water = 10% of $ 5,039,159 or approximately $ 503,916

3. Further surpluses of $381,500 in the Electric Fund and $140,700 in the Water Fund are recommended for transfer to the Plant Improvements and Contingencies Reserve.

Motion carried. All voting aye.

Accounting, Finance & Customer Service Report
ICM/Finance Director Plockmeyer updated the Board on current operations status, activities and projects which include:

August 2026 Customer Metrics
- Overdue/Disconnect Notices = 174
- Active Accounts = 8,102
- Total Bills Sent = 8,095
- Paperless Bills = 2,565
- Pre-Authorized Payment Customers = 2,292
- Invoice Cloud = 3,201
  - Credit Card = 2,455
  - EFT = 746

July 2026 Customer Metrics
- Overdue/Disconnect Notices = 202
- Active Accounts = 8,066
- Total Bills Sent = 8,040
- Paperless Bills = 2,603
- Pre-Authorized Payment Customers = 2,287
- Invoice Cloud = 3,260
  - Credit Card = 2,476
  - EFT = 784

MPIA Board Meeting

At the MPIA Board semiannual meeting, the Board elected officers, reviewed the annual audit, received updates on economic indicators and portfolio performance, reviewed first-quarter financial statements, and discussed future insurance renewals. The outlook for 2027 property and liability insurance renewals remains favorable as we continue to see softening in the insurance market. The Board is optimistic that favorable market conditions will continue into the upcoming renewal cycle.

Personnel Committee Meeting

The Personnel Committee will meet on Thursday, October 15, with a primary focus on reviewing 2027 health insurance renewals and proposed modifications to the wellness plan.

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As we have previously communicated to the Board, we are seeing significant increases in health insurance rates this year, which will result in substantial increases to employees' biweekly health insurance premium contributions. Thursday's meeting will provide the Committee with updates on the additional due diligence completed since its last meeting, and likely a recommendation of health insurance plan choices for 2027.

Water Department Report

Water Operations Manager Postma updated the Board on activities, current operations status, and projects which include:

- Meter replacement program
- Galvanized Service Line Replacement Program
- Other Work Projects
- Water Administration Projects
- Buildings & Grounds

Water Conservation & Demand Management Strategy Presentation

Water Operations Manager Postma presented this presentation focused on the following:

- Protecting Today's Water
- Preserving Tomorrow's Supply

26.060 Approve Sensus Pressure Profile Meter Program Purchase Recommendation

Water Operations Manager Postma noted that Over the past few years, the BPW Water Department has been implementing an Advanced Meter Infrastructure (AMI) system. Staff have replaced nearly 3,000 water meters with Sensus AMI meters, and the replacement program is nearing completion. The system provides more efficient meter readings, improved analytics, and customer access to usage data.

This project would place 96 pressure-capable Sensus meters and 96 communication modules at strategic locations across the distribution system. The proposal includes Pressure Profile setup, training, and a general placement plan.

Etna Supply is BPW's sole supplier of Sensus meters and supporting materials. Its $55,680 quote includes the meters, communication modules, setup, and training. The first two years of software hosting are included at no additional charge. Staff will plan for hosting costs beginning in year three and have discussed those costs with IT.

Supplier Name	Supplier Location	Quote	Meets Specification	Comments
Etna Supply	**Grand Rapids, MI**	**$55,680.00**	**YES**	**RECOMMENDATION**

Motion was made by Commissioner Query and seconded by Commissioner Walters to approve the purchase of the Sensus Pressure Profile equipment, software, and services from Etna Supply for $55,680, and that a budget of $60,000 be approved for the project. Motion carried. All voting aye.

Informational: Cintas Facility Supplies & Services Contract

Water Operations Manager Postma stated staff recently drafted a request for proposal (RFP) and requested bids from local providers. Of the three proposals received, Cintas was the most cost-effective option.

Cintas would provide floor mats, shop towels, and dust mops with weekly service. Through the State's MiDEAL purchasing program, the proposed three-year contract would include locked-in pricing under the state-negotiated contract.

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The City Attorney is reviewing the proposed contract, including cancellation terms and possible added charges. Staff will not proceed until the City Attorney has approved the contract or identified the necessary changes.

Transmission & Distribution Department Projects Update

Electrical Transmission & Distribution Manager Coots updated the Board on current activities including:

- Near Term Projects
- Long Term Projects
- Electric T&D Staffing
- Outage Statistics

26.061 Approve Right-of-Way Management Services Contract

Electrical Transmission & Distribution Manager Coots stated Plant Growth Management Systems (PGM) has provided right-of-way management services to ZBPW since 2001 and remains our preferred firm for managing the tree-trimming program. PGM's work has contributed to strong system reliability and a low incidence of tree-related outages. Annual inspections by a Forestry Field Manager have proven valuable in identifying vegetation concerns and prioritizing clearance work throughout the transmission and distribution systems.

The most recent agreement is dated July 1, 2025. The proposed 2027 agreement increases the Forestry Field Manager rate from $73.60 to $88.00 per hour and includes modest increases in tree growth regulator application pricing. The FY2027 budget includes $30,000 for transmission and $50,000 for distribution tree trimming management services, for a combined allocation of $80,000. These funds support PGM's management of right-of-way clearance activities across both systems.

Motion was made by Commissioner Cooney and seconded by Commissioner Query to approve the Right of Way Management Services 2027 Contract with Plant Growth Management Services effective January 1, 2027. Motion carried. All voting aye.

Power Production Department Report

BPW General Manager Mulder updated the Board on activities, current operations status, and projects which included:

- Operations & Power Supply – August 2026
- Renewable Energy Credits (RECS): August 2026
- Projects & Department Updates
    - MPPA Hart Solar Achieves Commercial Operation
    - New Generation & MPPA BTMG / Resources Adequacy Project Update
    - Bryan Kuiken's Retirement

Informational: New Generation Capacity Implementation Plan Update

BPW General Manager Mulder gave updates on the following:

MPPA Resource Adequacy Project Update

- Equipment Providers – Developing Site-Specific Pricing
- Electrical Interconnection Evaluation
- Environmental Assessment (Air Permit / Modeling)
- Fuel Supply
- Financing & Ownership Model

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BPW Staff Action Update

- Site Surveys
- Potential Alternative Site Evaluation
- Re-engagement of nFront Consulting, LLC
- Rate Impact Evaluation
- Legal Services Engagement

Next Steps

MPPA and participating members anticipate the following schedule:

- October: Obtain best-and-final pricing following equipment provider and EPC site evaluations; complete Phase II environmental evaluations and air-dispersion modeling; finalize distribution-system impact studies; and verify natural gas availability, interconnection costs, contractual requirements, and schedules.
- November: Provide updated investment models and final project recommendations to participating members. Identify any gaps in meeting projected needs and develop strategies to address them. Zeeland BPW will provide feedback on its preferred ownership model, including whether it seeks a larger ownership share of the proposed Zeeland-hosted facility through a tenants-in-common structure.
- By year-end: Substantially complete due diligence and applicable operating and power-sales agreements, allowing project plans and supporting documentation to be finalized during the first quarter of 2027 for the BPW's PA 341 capacity-demonstration filing with the MPSC.
- Ongoing BPW Activities: Continue pursuing additional properties that support near- and long-term strategic siting priorities. Work with nFront Consulting and UFS to evaluate the proposed project costs, alignment with portfolio and IRP projections, and the anticipated impact on rates.

No formal action is requested at this time. Staff recommended continuing project due diligence and coordination with MPPA and participating members. Staff plan to facilitate a Board discussion of the proposed ownership models in preparation for a November decision on the BPW's preferred participation structure.

26.062 Approve Professional Services Recommendation: New Generation Rate Impact Evaluation

BPW General Manager Mulder stated securing sufficient electric capacity to ensure resource adequacy is paramount, but staff must also understand the potential impact on ratepayers. To address this need, staff-initiated discussions with Utility Financial Solutions, LLC (UFS) to evaluate the proposed project's potential impact on electric rates. UFS has been a trusted BPW partner for many years and completed BPW's most recent electric rate and cost-of-service study in 2025. Its familiarity with the BPW and extensive experience serving public power utilities position UFS well to perform this evaluation. UFS can also provide insight into how the project's costs and capacity value compare with those of other utility projects and available market alternatives.

At staff's request, UFS prepared a proposal for this evaluation. The results will help the Board make an informed, long-term resource decision before committing to participation in the proposed MPPA project or developing additional on-system generation resources. UFS proposes to perform the work on a time-and-materials basis, with a total cost not to exceed $25,000.

Motion was made by Commissioner VanAst and seconded by Commissioner Walters to award a professional services contract to Utility Financial Solutions, LLC (UFS), at a cost not to exceed $25,000, to perform the services outlined in its proposal. Motion carried. All voting aye.

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26.063 Approve Electric Power Supply & Market Operations Manager, Relocation Assistance Package

BPW General Manager Mulder stated staff have collaborated with the City of Zeeland Human Resources Department to develop a proposed relocation assistance package for a candidate who must relocate to accept the position. The package includes the following provisions:

- Up to $10,000 in relocation assistance for eligible, documented expenses incurred in connection with relocation to the Zeeland area.
- Eligible expenses may include professional moving services, transportation of household goods and personal belongings, moving-related mileage or transportation expenses, and reasonable temporary lodging directly associated with the relocation.
- Reimbursement will be provided upon submission of appropriate receipts and documentation and in accordance with City reimbursement procedures. Eligible relocation expenses must be incurred within six (6) months of the employee's start date.
- Relocation assistance is a one-time benefit and is separate from regular salary and other employee benefits. Any portion of the relocation assistance not supported by eligible expenses will not be paid.
- An employee who voluntarily resigns within twelve (12) months of the employment start date must repay all or a portion of the relocation assistance received, according to the following schedule:
  - Within 6 months: 100% repayment
  - More than 6 months but less than 12 months: 50% repayment
  - 12 months or more: No repayment required
- Repayment obligations will be administered in accordance with applicable law and City policies.

Motion was made by Commissioner Walters and seconded by Commissioner Query to approve the proposed relocation assistance package for the candidate selected for the Electric Power Supply & Market Operations Manager position, if relocation is required to accept the position. Motion carried. All voting aye.

26.064 Approve Water Operations Manager Salary Adjustment

BPW General Manager Mulder stated as part of my transition to General Manager, management of the BPW's Buildings & Grounds Department was reassigned from the Power Supply & Market Operations Manager to the Water Operations Manager. This reassignment:

- Allows the incoming Power Supply & Market Operations Manager to focus on power supply responsibilities and ensures Buildings & Grounds oversight during recruitment.
- Maintains continuity through an experienced BPW manager familiar with expectations for BPW and City facilities.
- Provides consistent staff supervision and coordination, including employees whose duties span multiple departments.

Motion was made by Commissioner Walters and seconded by Commissioner VanAst recognizing the additional responsibilities the Water Operations Manager has assumed for managing BPW's Buildings & Grounds Department. Staff recommended a 4.5% salary increase for an adjusted annual salary of $118,664.00. Motion carried. All voting aye.

26.065 Approve Zeeland Recreation 2026-2027 Winter Program Sponsorship

BPW General Manager Mulder stated staff recommended participating in the Full Winter Events Sponsorship level of $699 for the 2026-2027 season. Staff have participated at this level before, and funds were allocated for this in our FY2027 budget.

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Motion was made by Commissioner Query and seconded by Commissioner Walters to approve participating in the Full Winter Events Sponsorship level of $699 for the 2026-2027 season. Motion carried. All voting aye.

Other BPW Business

Informational – Recruitment Update: Key PBW Positions

BPW General Manager Mulder stated recruitment efforts are progressing well with the following positions:

- Electric Power Supply & Market Operations Manager – finalizing an offer
- Administrative Assistant – finalizing in process
- Part-Time Senior Utility Advisor – efforts are in process

Informational – MPIA Fall 2026 Board Meeting Update

BPW General Manager Mulder stated the Board received an investment performance review from Diamond Capital Management, reviewed the Authority's financial statements, reviewed and approved the draft audit for FY2026, and approved a budget amendment for property insurance renewals. The Board approved maintaining Rob Shelley as the Chair / Secretary, and Robert Mulder as the Vice Chair / Treasurer. Finally, Zeeland submitted an estimated claim of $61,086.00 for storm damage that occurred on September 4, 2026, which was approved by the Board.

Informational – Gentex Development Agreement Update

BPW General Manager Mulder stated members of the BPW Leadership Team recently met with a representative from Gentex Corporation to discuss several strategic objectives, including closing out the development agreement for the BPW's Northside Substation. Staff are pursuing the steps needed to finalize this action item.

Informational – myBPW Home Energy Solutions Program

BPW General Manager Mulder stated, in August 2026, the Board accepted a $45,516 Community Energy Management Grant. This grant aims to provide approximately 50 participating households with an in-home consultation conducted by a trained energy educator. Each participating household will also receive up to $300 in energy-saving materials, which may include LED lighting, weatherization materials, programmable thermostats, and other efficiency products. Participants will also receive information about available BPW rebates and referrals to OCCAA programs, including weatherization and utility assistance. OCCAA will review pre- and post-visit energy usage to estimate program savings and provide each participant with a summary of the results.

BPW and OCCAA staff are developing promotional materials and plan to launch the 12-month program in January 2027.

Informational – MMEA Lifetime Membership Award – Andrew Boatright

BPW General Manager Mulder stated former BPW General Manager, Andrew Boatright, was unanimously confirmed as a recipient of the MMEA Lifetime Membership Award. This award recognizes individuals whose careers exemplify outstanding dedication to public power, exceptional leadership, and meaningful service to Michigan's municipal utilities. He will receive his award at the 2027 Spring MMEA Membership Meeting in Grand Rapids.

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Thank Yous

BPW General Manager Mulder stated BPW received three notes of appreciation from the following:

- Community Foundation of Holland/Zeeland for sponsoring September's Celebration of Philanthropy
- Brett Geertsma, Director of Zeeland Recreation, for BPW's $850 sponsorship for fall events
- Retired BPW Manager, Andy Boatright, for retirement luncheon and open house

Upcoming Events

- **Next Regular BPW Board Meeting, Tuesday, November 10, 2026, 3:30 p.m., BPW Boardroom**
- Bryan Kuiken's Retirement Luncheon, Friday, October 16, 11:30 a.m. – 2:00 p.m., Howard Miller Library & Community Center Banquet Room

Closed Session

Motion was made by Commissioner Query and seconded by Commissioner Walters to enter Closed Session at 5:32 p.m. to discuss the purchase of real property. Motion carried by all voting aye.

Board of Public Works Commission reconvened from Closed Session at 6:02 p.m. with a motion made by Commissioner Cooney and seconded by Commissioner Query.

Motion was made by Commissioner Walters and seconded by Commissioner VanAst that the regular meeting be adjourned at 6:03 pm. Motion carried. All voting aye.

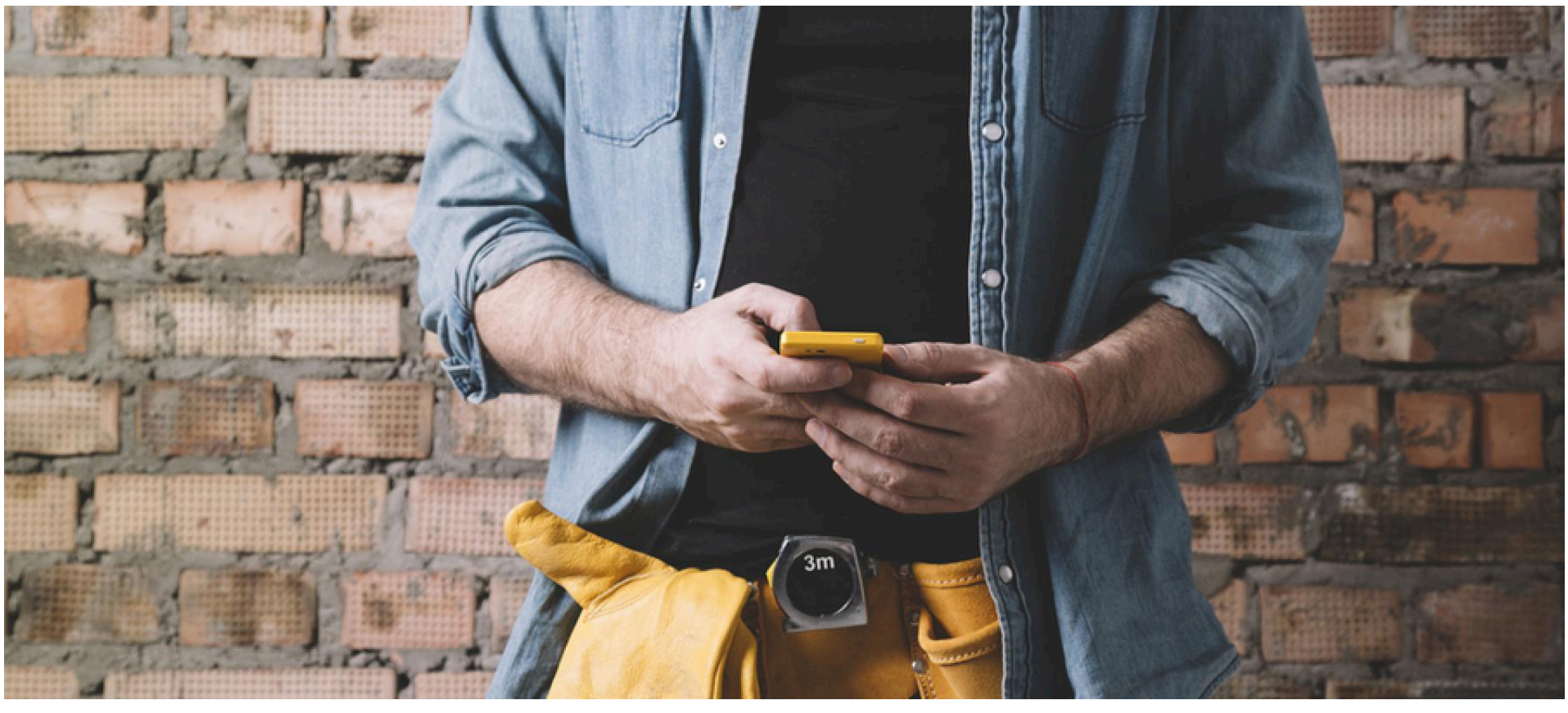
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Kristi DeVerney, City Clerk

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CELL PHONES AT WORK: SAFETY TIPS TO AVOID DANGEROUS DISTRACTIONS

Submitted by Anonymous (not verified) on Fri, 05/03/2019 - 05:05



It wasn't all that long ago that cell phones and tablets were completely off-limits at work. But today's businesses have realized that digital devices offer their employees better availability and can provide more means of productivity. For certain industries, however, this means that there are additional safety concerns that must be considered.

WHAT MOBILE DEVICES DO TO PRODUCTIVITY

If you search this topic online, the main things that come up are all of the ways in which cell phones are killing productivity. Everyone's addicted to their phones, they say, and employers are paying the price. Headlines suggest employers lose around 5 hours or more of productivity daily. Users report picking up their phones 100 or more times per day. Refocusing after a text conversation or a few minutes of mindless scrolling can take some time.

On the flip side, mobile devices can be incredibly useful for many workers. For instance, those who work remotely or travel between job sites, or even just busy managers who don't spend much time at their desks -- for some of those folks, a cell phone or tablet helps them stay connected and keeps their documents or communication easily available. Some online articles (which are harder to find, of course) tout mobile devices' ability to actually *increase* productivity.

DANGERS OF IMPROPER CELL PHONE USE

However, the science behind cell phones' impact on *safety* is pretty grim. Researchers have compared the level of distraction while operating a cell phone to having a blood alcohol level of 0.08. The National Safety Council estimates that 1.6 million crashes are caused by drivers using cell phones and texting each year. Research also has shown that a cell phone conversation while driving is a greater distraction than conversing with a passenger. Drivers reacted significantly slower to unexpected events in the first two minutes of the phone conversation and are unaware of traffic movements around them for a large part of the conversation.

Transferring that data to considering a job site can indicate some inherent dangers. Hopefully it's evident that the level of distraction can be incredibly problematic if your job involves heavy equipment, power tools, chemicals, or anything with high levels of risk already, adding mobile devices to the mix can be a recipe for disaster.

Here are some of the most notable dangers of mobile devices, particularly in manufacturing, construction, and other industries.

- Cell phone use can cause inattention on the plant floor, outside the facility, in a company vehicle, or on the job site.
- Cell phone use in a noisy environment causes the user to focus even more intently on the call and less on their surroundings.
- Co-workers can be distracted by other employee's cell phone use.
- Inattention distraction may result in property damage or physical injury.

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HOW TO LIMIT PHONE DISTRACTIONS

So, how to mitigate some of those dangers? Limiting distractions is key, of course. Here are some additional, specific solutions.

- Never use a cell phone while operating equipment or working on the production floor
- Never use a cell phone to send or receive text messages while operating equipment or working on the production floor
- As with driving, your work tasks require your full attention
- Store your cell phone in an area where its ring will not startle you or a co-worker in the area
- Let calls go straight to voicemail and be retrieved at a later time
- Do not text while driving a motor vehicle (DOT regulations prohibit truck drivers from texting while driving a commercial vehicle)

BE AWARE OF HAZARDS

And finally, here are some awareness suggestions that can help you identify and reduce potential issues.

- For supervisors that must use a cell phone for work, step aside from the work area and moving equipment into a safe spot to make or receive calls
- Do not operate a cell phone around flammable liquids
- Know site-specific hazard areas associated with cell phone use
- If you see someone talking on a cell phone and standing in an active work area (such as a salesman or project manager), recognize that they are probably not fully aware of activities going on around them and make a point to watch out for them.
- Turn off cell phones within 100 feet of any blasting area

CELL PHONE: FRIEND OR FOE?

A cell phone is both a useful tool and a potentially dangerous distraction. It's not enough to say it's simply one thing or another. Rather, depending on your particular industry and worksite, you can make the determination about mobile device use and restrictions. The most important thing is understanding the potential risks involved in your particular workplace and taking steps to keep everyone safe.

Together we can make work safe! Contact Northwest Safety for more information about safety training and services.

Tags:
Work Safety

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Zeeland Board of Public Works
Statement of Revenue & Expenses
Electric Utility Fund
September 2026

GL NUMBER	ACTIVITY FOR MONTH 9/30/2026	ACTIVITY % OF OPERATING REVENUE	September 2026 BUDGET	BUDGET % OF OPERATING REVENUE	COST AS BUDGET % OF ACTUAL REVENUE	DELTA F/(U)	YTD BALANCE 9/30/2026	2026-27 AMENDED BUDGET	2026-27 REMAINING BUDGET	PRIOR YEAR YTD BALANCE 9/30/2025
Fund 582 - ELECTRIC UTILITY FUND										
CHARGES FOR SERVICE	3,445,184.24		3,618,588.63				11,218,283.65	42,823,534.09	31,605,250.44	10,658,791.93
OTHER REVENUE	3,484.67		4,985.50				14,015.00	59,000.00	44,985.00	13,550.79
TOTAL OPERATING REVENUES	3,448,668.91		3,623,574.13				11,232,298.65	42,882,534.09	31,650,235.44	10,672,342.72
240 - CONTINGENCIES	0.00	0.00%	8,450.00	0.23%	$ 8,042.13	$ 8,042.13	0.00	100,000.00	100,000.00	0.00
252 - FRINGE BENEFITS	0.00	0.00%	126.75	0.00%	$ 120.63	$ 120.63	0.00	1,500.00	1,500.00	0.00
536 - POWER PRODUCTION	112,705.43	3.27%	121,005.00	3.34%	$ 115,164.25	$ 2,458.82	336,098.06	1,432,011.85	1,095,913.79	268,706.46
537 - INTERCHANGE POWER	1,896,815.17	55.00%	2,435,446.41	67.21%	$ 2,317,890.57	$ 421,075.40	6,467,357.73	28,821,851.00	22,354,493.27	6,377,280.59
539 - TRANSMISSION	617,072.25	17.89%	451,883.19	12.47%	$ 430,071.37	$ (187,000.88)	1,270,690.90	5,347,730.00	4,077,039.10	922,816.64
540 - UTILITY LINES	164,234.85	4.76%	184,649.15	5.10%	$ 175,736.38	$ 11,501.53	408,058.80	2,185,197.06	1,777,138.26	416,670.58
542 - STREET LIGHTING & SIGNALS	2,128.48	0.06%	2,939.97	0.08%	$ 2,798.06	$ 669.58	5,512.54	34,792.51	29,279.97	2,892.32
543 - METERS	1,894.07	0.05%	4,471.28	0.12%	$ 4,255.46	$ 2,361.39	5,883.76	52,914.54	47,030.78	4,116.76
545 - SUBSTATIONS	4,795.34	0.14%	25,473.59	0.70%	$ 24,244.01	$ 19,448.67	25,948.93	301,462.55	275,513.62	63,285.41
546 - ACCOUNTING	29,046.02	0.84%	39,577.40	1.09%	$ 37,667.05	$ 8,621.03	83,935.33	468,371.63	384,436.30	58,635.03
547 - ADMINISTRATION	110,186.07	3.20%	150,996.64	4.17%	$ 143,708.23	$ 33,522.16	301,382.13	1,786,942.45	1,485,560.32	311,510.74
551 - CLEAN ENERGY PROGRAM	26,292.60	0.76%	36,799.75	1.02%	$ 35,023.47	$ 8,730.87	102,960.43	435,500.00	332,539.57	120,055.11
571 - BUILDINGS & GROUNDS	25,415.22	0.74%	33,045.05	0.91%	$ 31,450.01	$ 6,034.79	75,017.95	391,065.72	316,047.77	51,468.79
572 - INSURANCE & BONDS	34,571.14	1.00%	44,273.78	1.22%	$ 42,136.74	$ 7,565.60	95,950.92	523,950.00	427,999.08	105,921.45
576 - CAPITAL CONTRIBUTIONS	0.00	0.00%	4,225.00	0.12%	$ 4,021.06	$ 4,021.06	0.00	50,000.00	50,000.00	0.00
TOTAL OPERATING EXPENDITURES	3,025,156.64	87.72%	3,543,362.95	97.79%	$ 3,372,329.42	$ 347,172.78	9,178,797.48	41,933,289.31	32,754,491.83	8,703,359.88
Fund 582 - ELECTRIC UTILITY FUND:										
NET OF OPERATING REVENUES & EXPENDITURES	423,512.27		80,211.18				2,053,501.17	949,244.78	(1,104,256.39)	1,968,982.84
NON-OPERATING REVENUES										
Equity Adjustment in MPIA	(383,739.62)		84,500.00				11,755.22	1,000,000.00	988,244.78	1,268,227.21
Equity Adjustment in MPPA	(51,854.29)		6,337.50				(59,146.53)	75,000.00	134,146.53	45,178.97
Interest Earnings - Imp & Add	77,229.40		16,900.00				136,442.96	200,000.00	63,557.04	132,532.37
Sale of Fixed Assets	264.25		2,535.00				7,903.25	30,000.00	22,096.75	12,000.00
Capital Contributions	0.00		201,961.25				24,074.15	2,390,074.00	2,365,999.85	8,688.75
TOTAL REVENUES	3,090,568.65		3,935,807.88				11,353,327.70	46,577,608.09	35,224,280.39	12,138,970.02
NON-OPERATING EXPENSES										
550 - DEPRECIATION	245,833.32	7.13%	249,275.00	6.88%	$ 237,242.82	$ (8,590.50)	737,499.96	2,950,000.00	2,212,500.04	717,829.93
965 - TRANSFERS OUT	57,964.92	1.68%	58,776.43	1.62%	$ 55,939.36	$ (2,025.56)	173,894.76	695,579.00	521,684.24	172,933.50
TOTAL EXPENDITURES	3,328,954.88		3,851,414.37				10,090,192.20	45,578,868.31	35,488,676.11	9,594,123.31
NET OF REVENUES & EXPENDITURES	(238,386.23)		84,393.51				1,263,135.50	998,739.78	(264,395.72)	2,544,846.71

Zeeland Board of Public Works
Statement of Revenue & Expenses
Water Utility Fund
September 2026

GL NUMBER	ACTIVITY FOR MONTH 9/30/2026	ACTIVITY % OF OPERATING REVENUE	September 2026 BUDGET	BUDGET % OF OPERATING REVENUE	COST AS BUDGET % OF ACTUAL REVENUE	DELTA F/(U)	YTD BALANCE 9/30/2026	2026-27 AMENDED BUDGET	2026-27 REMAINING BUDGET	PRIOR YEAR YTD BALANCE 9/30/2025
Fund 591 - WATER UTILITY FUND										
CHARGES FOR SERVICE	538,769.66		577,643.83				1,885,824.43	5,864,404.38	3,978,579.95	1,863,390.13
OTHER REVENUE	1,032.92		2,043.88				1,871.14	20,750.00	18,878.86	1,263,610.66
TOTAL OPERATING REVENUES	539,802.58		579,687.71				1,887,695.57	5,885,154.38	3,997,458.81	3,127,000.79
252 - FRINGE BENEFITS	0.00	0.00%	74.90	0.01%	$ 69.75	$ 69.75	0.00	1,000.00	1,000.00	0.00
534 - SOURCE OF SUPPLY	213,545.38	39.56%	206,361.86	35.60%	$ 192,163.23	$ (21,382.15)	666,458.11	2,755,165.00	2,088,706.89	636,846.56
535 - PUMPING	29,596.72	5.48%	37,063.10	6.39%	$ 34,512.99	$ 4,916.27	99,654.50	494,834.40	395,179.90	108,591.50
538 - TRANSMISSION	29,546.91	5.47%	41,744.51	7.20%	$ 38,872.30	$ 9,325.39	77,705.10	557,336.56	479,631.46	53,550.82
546 - ACCOUNTING	14,507.78	2.69%	16,583.93	2.86%	$ 15,442.88	$ 935.10	40,328.28	221,414.31	181,086.03	32,720.04
547 - ADMINISTRATION	47,970.82	8.89%	52,763.08	9.10%	$ 49,132.74	$ 1,161.92	136,583.61	704,447.02	567,863.41	123,725.73
571 - BUILDINGS & GROUNDS	9,156.63	1.70%	10,880.13	1.88%	$ 10,131.53	$ 974.90	26,049.19	145,262.09	119,212.90	21,104.56
572 - INSURANCE & BONDS	11,523.71	2.13%	11,212.53	1.93%	$ 10,441.06	$ (1,082.65)	31,983.63	149,700.00	117,716.37	35,307.15
576 - CAPITAL CONTRIBUTIONS	0.00	0.00%	749.00	0.13%	$ 697.47	$ 697.47	0.00	10,000.00	10,000.00	0.00
TOTAL OPERATING EXPENDITURES	355,847.95	65.92%	377,433.04	65.11%	$ 351,463.94	$ (4,384.01)	1,078,762.42	5,039,159.38	3,960,396.96	1,011,846.36
Fund 591 - WATER UTILITY FUND:										
NET OF REVENUES & EXPENDITURES	183,954.63		202,254.67				808,933.15	845,995.00	37,061.85	2,115,154.43
NON-OPERATING REVENUES										
Equity Adjustment in MPIA	(29,582.40)		0.00				(8,708.13)	0.00	8,708.13	0.00
Interest Earnings - Imp & Add	70,382.86		12,675.00				115,180.35	150,000.00	34,819.65	118,641.37
Rents	59,005.69		7,326.40				59,005.69	86,703.00	27,697.31	38,688.00
Sale of Fixed Assets	71,920.00		0.00				71,920.00	0.00	(71,920.00)	0.00
Contributed Capital	1,420.00		2,112.50				7,100.00	25,000.00	17,900.00	15,152.00
TOTAL REVENUES	712,948.73		601,801.61				2,132,193.48	6,146,857.38	4,014,663.90	3,299,482.16
NON-OPERATING EXPENSES										
550 - DEPRECIATION	104,705.00	19.40%	94,108.85	16.23%	$ 87,633.74	$ (17,071.26)	314,114.99	1,256,460.00	942,345.01	270,542.09
TOTAL EXPENDITURES	460,552.95		471,541.89				1,392,877.41	6,295,619.38	4,902,741.97	1,282,388.45
NET OF REVENUES & EXPENDITURES	252,395.78		130,259.72				739,316.07	(148,762.00)	(888,078.07)	2,017,093.71

FUND 582 - ELECTRIC
CHECK DATE FROM 09/01/2026 - 09/30/2026

Check Date	Check #	Payee	Description	Amount
09/18/2026	190077	ACCLAIMED CATERING	A. BOATRIGHT RETIREMENT LUNCH	675.00
09/14/2026	142971(A)#	ACE HARDWARE	CHECK GEN 142971(A) TOTAL FOR FUND 582:	140.59
09/21/2026	143012(A)#	ACE HARDWARE	CHECK GEN 143012(A) TOTAL FOR FUND 582:	91.13
09/30/2026	143055(A)#	ACE HARDWARE	CHECK GEN 143055(A) TOTAL FOR FUND 582:	58.87
09/30/2026	143056(A)	ACTION INDUSTRIAL SUPPLY CO.	CARH FORCE MW CREW SOCK 3 PK	13.59
09/08/2026	142949(A)	AD BOS OFFICE COFFEE SERVICE	SUGAR CANISTER, NONDAIRY CREAMER, COFFEEMATE VAN	295.34
09/21/2026	143013(A)	AD BOS OFFICE COFFEE SERVICE	COLOMBIAN COFFEE AND COLOMBIAN BLEND COFFEE	125.87
09/18/2026	190078	ADVANCE AUTO PARTS	DURACELL 9V 2PK	28.38
09/04/2026	189987	ADVANTAGE AUTO REPAIR	OIL CHANGE, OIL FILTER, SYNTHETIC MOTOR OIL VEHICLE #	94.15
09/18/2026	190079	ADVANTAGE AUTO REPAIR	OIL CHANGE 2020 FORD F-250 SUPER DUTY	72.20
09/11/2026	190039	ALL PHASE ELECTRIC SUPPLY	HOLE SAW KIT, CONDUIT	258.50
09/11/2026	190040	ALOISIA FRENCH	CLEAN ENERGY PROGRAM: 274 TAFT ST	50.00
09/18/2026	190080#	ALTEC INDUSTRIES INC.	CHECK GEN 190080 TOTAL FOR FUND 582:	7,470.86
09/11/2026	190041	ANDREW WYCKOFF	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10010415	116.91
09/29/2026	190148	B.J.W. Berghorst & Sons	SUPER SAWZALL BLADES, MISSION COUPLING	70.00
09/04/2026	189991	BERNARD BAUMANN	REFUND OF OVERPAYMENT ON FINAL ACCOUNT: 10006644	42.34
09/21/2026	143017(A)	BORDER STATES INDUSTRIES	4 CHANNEL FORM CKYZ KIT	775.74
09/04/2026	189992	BRENT & KERRI BOSMA	CLEAN ENERGY PROGRAM: 9339 BLUFF CT	200.00
09/18/2026	190083	CAROL SIELAWA	CLEAN ENERGY PROGRAM: 192 PARK LANE	80.00
09/11/2026	190048	CINTAS CORPORATION	CHECK GEN 190048 TOTAL FOR FUND 582:	118.54
09/18/2026	190085	COMPAAN DOOR & OPERATOR INC.	REMOVE AND DISPOSE OF DOORS 13-19	21,024.75
09/18/2026	190086	CONRAD KLEINHEKSEL	CLEAN ENERGY PROGRAM: APPLIANCE RECYCLING	75.00
09/18/2026	143009(A)	CONSTELLATION NEWENERGY	NATURAL GAS USAGE 8/1/26 - 8/31/26	5,114.31
09/21/2026	143018(A)#	COOPERATIVE RESPONSE CENTER, INC.	BASE FEE, CRC LINK USER LICENSE, MULTISPEAK OMS INTE	530.85
09/04/2026	189996	DAVID DOMKE	REFUND OF DEPOSIT ON FINAL ACCOUNT; 10008766	4.35
09/14/2026	142978(A)	DEYOUNG IND. WASTE DISPOSAL	LANDFILL CHARGES - AUGUST 2026	550.00
09/14/2026	142981(A)	Don's Flowers & Gifts	CHECK GEN 142981(A) TOTAL FOR FUND 582:	1,847.81
09/30/2026	143060(A)	Don's Flowers & Gifts	PETAL POP - STANDARD	48.75
09/11/2026	190051	DUTCH KLEEN	JANITORIAL SERVICE 8/15/26 - 9/15/26	2,100.00
09/18/2026	190090#	ECOLAYERS, INC.	TREEAM/IMAM HOSTING - SEPT 2026	125.00
09/14/2026	142984(A)	ETNA SUPPLY INC.	ELKAY BOTTLE FILLING STATION T&D WAREHOUSE	1,778.98
09/21/2026	143020(A)	ETNA SUPPLY INC.	ELKAY REPLCMNT FILTER, BRASSCRAFT SINK SUPPLY, PVC F	97.80
09/08/2026	142953(A)	EXTEND YOUR REACH	BPW BILL STUFFING AND MAILING AUGUST 2026	265.53
09/21/2026	143022(A)	EXTEND YOUR REACH	BPW BILL STUFFING AND MAILING SEPTEMBER 2026	269.81
09/30/2026	143229(E)#	FIRST BANKCARD	CREDIT CARD ACCT THRU 9/30/26	6,652.09
09/18/2026	190092	FRANKLIN ENERGY SERVICES	CLEAN ENERGY PROGRAM: PILOTS - DEBRA MCCOSKEY	80.00
09/14/2026	142985(A)	GRAINGER	ALKALINE BATTERY C PREMIUM 12PK	33.96
09/30/2026	143063(A)	GRAINGER	SEAL KIT, GASKET, BEARING ASSEMBLY	637.65
09/29/2026	190155	GREAT LAKES CLEANING SYSTEMS	INJECTOR QUICK COUPLER KIT - N WAREHOUSE PRESSURE	71.25
09/30/2026	143064(A)	HOLLAND P.T.	PRESSURE WASHER HOSE, HOSE 43 SERIES, MNPT SWIVEL	61.88
09/21/2026	143028(A)	HR SOLUTIONS GROUP OF WEST MICHIGAN	HR PROFESSIONAL SERVICES 8/20/26	176.80
09/29/2026	190158	INNOVATIVE CUTTING & ENGRAVING, INC	CUSTOM ENGRAVING YETI - NAMES ON OPPOSITE SIDE OF L	15.00
09/21/2026	143029(A)	INTEGRITY BUSINESS SOLUTIONS	BILLING PAPER	367.82
09/21/2026	143030(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	CHECK GEN 143030(A) TOTAL FOR FUND 582:	1,370.25
09/30/2026	143065(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	CHECK GEN 143065(A) TOTAL FOR FUND 582:	765.50
09/03/2026	142945(E)#	INVOICE CLOUD	AUGUST 2026 BILL PRESENTMENT & CREDIT CARD FEES	1,847.85
09/04/2026	190003	JACK GORE	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10009438	35.57
09/18/2026	190100	JACK MILLER	CLEAN ENERGY PROGRAM: 9426 SOUTHWIND DR	175.00
09/11/2026	190057	JAMES A. DONKERSLOOT	CITY LEGAL FEES - AUGUST 2026	2,559.38
09/18/2026	190101	JEFFREY FAUSER	REIMBURSEMENT FOR HOTEL STAY DURING BPW INTERVIEV	175.21
09/18/2026	190102	JOEL & JENNIFER GEERLINGS	CLEAN ENERGY PROGRAM: 38 SANFORD ST	40.00
09/18/2026	190104	KAREN THOMSON	CLEAN ENERGY PROGRAM: 238 MICHIGAN ST	180.00
09/11/2026	190058	KENDALL ELECTRIC INC.	1 PVC SCH 40 CONDUIT	62.08
09/18/2026	190106#	KENDALL ELECTRIC INC.	CHECK GEN 190106 TOTAL FOR FUND 582:	622.66
09/29/2026	190160	KENDALL ELECTRIC INC.	CHECK GEN 190160 TOTAL FOR FUND 582:	2,430.83
09/18/2026	190108	KIM BARTOLI	CLEAN ENERGY PROGRAM: APPLIANCE RECYCLING	75.00
09/04/2026	190006	KYLE & ROBIN WRIGHT	CLEAN ENERGY PROGRAM: 9513 SOUTHWIND DR	40.00
09/04/2026	190007	LEE GRAHAM	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10005566	78.30
09/21/2026	143031(A)	LINDE GAS & EQUIPMENT INC.	CYLINDER RENT 7/20/26 - 8/20/26	350.48
09/04/2026	190009	MARSHAL DIEP & CARMEN RODRIGUEZ	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10010419	61.32

09/08/2026	142956(A)	MAST HEATING & COOLING	MAINTENANCE/REPAIR TRAILER AC UNIT		272.25
09/21/2026	143032(A)	MAST HEATING & COOLING	PSA A/C INSPECTION ON HVAC UNITS		123.00
09/04/2026	190010	MATTHEW NASH	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10001135		33.65
09/04/2026	190011	MICHIGAN CAT	TRANSFORMER		5,389.53
09/04/2026	142944(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 08/15/2026-08/21/2026		389,345.85
09/11/2026	142970(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 08/22/2026-08/28/2026		1,035,409.50
09/18/2026	143010(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 08/29/2026-09/04/2026		674,610.94
09/25/2026	143053(A)#	MICHIGAN PUBLIC POWER AGENCY	PURCHASED POWER EXPENSE - 09/05/2026-09/11/2026		335,116.97
09/29/2026	190167	Neal T. Dobbin	RETIREMENT GIFT BOARD OF PUBLIC WORKS - 33 YEARS		592.00
09/18/2026	190117	OC COMMUNITY ACTION AGENCY	DIRECT ASSISTANCE GRANT APPOINTMENTS		360.94
09/18/2026	190119	Parkway Electric & Comm. LLC	COOLING TOWER PUMP CONTROL MODIFICATIONS		1,540.00
09/18/2026	190120	PITNEY BOWES GLOBAL FINANCIAL SER	SENDPRO C SERIES BILLING 6/30/26 - 9/29/26		316.31
09/30/2026	143070(A)#	Plant Growth Management System	CHECK GEN 143070(A) TOTAL FOR FUND 582:		5,850.00
09/08/2026	142960(A)	POWER LINE SUPPLY	120-277V POLE AL 14FT W/OUTLET 40K MVOLT MS AL3 GN V		50,471.10
09/14/2026	142992(A)	POWER LINE SUPPLY	CONNECTOR COMP TERM, FUSE FULL RANGE CLF FOR ELB(		4,051.31
09/21/2026	143035(A)	POWER LINE SUPPLY	CHECK GEN 143035(A) TOTAL FOR FUND 582:		21,157.28
09/30/2026	143071(A)	POWER LINE SUPPLY	TESTING GLOVES, TESTING SLEEVES, E011BY/8 D2RRY-EC, I		4,329.50
09/21/2026	143036(A)	POWER SYSTEM ENGINEERING, INC.	PROFESSIONAL SERVICES THROUGH 8/1/26		11,642.50
09/29/2026	190168	PREMIER POWER MAINTENANCE	TRANSFORMER TESTING		4,286.00
09/18/2026	190122	REPUBLIC SERVICES #240	WASTE PICKUP - AUGUST 2026		1,400.74
09/29/2026	190170	RNL GRAPHIC SOLUTIONS LLC	#10 OUTGOING WITH CUSTOM		1,290.54
09/04/2026	190013	ROB & BRITTANY WAHR	CLEAN ENERGY PROGRAM: 10574 RIVER BLUFF TRL		250.00
09/04/2026	190014	ROBERT HOYER	REFUND OF DEPOSIT ON FINAL ACCOUNT: 10003671		25.57
09/30/2026	143177(E)#	SEMCO ENERGY GAS COMPANY	SERVICE 8/20/26 - 9/21/26		242.25
09/18/2026	143011(A)	SEMCO ENERGY, INC.	USAGE 8/1/26 - 8/31/26		3,769.54
09/14/2026	142996(A)	SHORELINE SPRINKLING	REPAIRED IRRIGATION LINE DAMAGED BY SIGN POST		198.30
09/11/2026	190066	STATE OF MICHIGAN	MONTHLY SALES TAX PAYMENT - AUGUST 2026		58,956.84
09/18/2026	190128	STUART C IRBY CO	150 KVA 3PH PAD TRANSFORMER 12470 GRDY		29,858.00
09/14/2026	142999(A)	TELE-RAD	MOVE RADIO TO NEW TRUCK #566		1,135.00
09/30/2026	143072(A)#	Terry's Precast Products	CHECK GEN 143072(A) TOTAL FOR FUND 582:		4,806.12
09/18/2026	190130	TOTAL FIRE & SECURITY	FIRE ALARM MONITORING, CELLULAR PROTECTION, ANNUA		267.75
09/04/2026	190020	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER		199.80
09/11/2026	190068	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER		200.80
09/18/2026	190131	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER		611.48
09/29/2026	190178	WOLFIE'S	9/21/26 CATERING - ANDY'S RETIREMENT OPEN HOUSE		855.00
09/29/2026	190179	Woody's Small Eng. Repair	BELT FOR VENT FAN		41.16
09/21/2026	143049(A)	YELLOW LIME CREATIVE	MONTHLY FIXED AMOUNT - BPW		4,248.65
09/29/2026	190180#	Zeeland BPW	BPW UTILITIES STATEMENT DUE 9/21/26		2,607.55
09/11/2026	190075	ZEELAND SENIOR ALL NIGHTER	DONATION - SENIOR ALL NIGHT GRADUATION PARTY		187.50
09/11/2026	190076	ZR GRAPHICS	ACRYLIC SIGNS BPW HISTORY WALL, HARDWARE		892.25
			Total for fund 582 ELECTRIC UTILITY FUND	$	2,720,520.30

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

FUND 591 - WATER
CHECK DATE FROM 09/01/2026 - 09/30/2026

Check Date	Check #	Payee	Description	Amount
09/18/2026	190077	ACCLAIMED CATERING	A. BOATRIGHT RETIREMENT LUNCH	225.00
09/14/2026	142971(A)#	ACE HARDWARE	CHECK GEN 142971(A) TOTAL FOR FUND 591:	36.76
09/21/2026	143012(A)	ACE HARDWARE	HP ULTRA 6.4 OZ 1PK	6.50
09/08/2026	142949(A)	AD BOS OFFICE COFFEE SERVICE	SUGAR CANISTER, NONDAIRY CREAMER, COFFEEMATE VAN	98.44
09/21/2026	143013(A)	AD BOS OFFICE COFFEE SERVICE	COLOMBIAN COFFEE AND COLOMBIAN BLEND COFFEE	41.96
09/11/2026	190048	CINTAS CORPORATION	CHECK GEN 190048 TOTAL FOR FUND 591:	36.19
09/18/2026	190085	COMPAAN DOOR & OPERATOR INC.	REMOVE AND DISPOSE OF DOORS 13-19	7,008.25
09/21/2026	143018(A)	COOPERATIVE RESPONSE CENTER, INC.	BASE FEE, CRC LINK USER LICENSE, MULTISPEAK OMS INTE	341.94
09/14/2026	142981(A)	Don's Flowers & Gifts	CHECK GEN 142981(A) TOTAL FOR FUND 591:	615.94
09/30/2026	143060(A)	Don's Flowers & Gifts	PETAL POP - STANDARD	16.25
09/11/2026	190051	DUTCH KLEEN	JANITORIAL SERVICE 8/15/26 - 9/15/26	700.00
09/21/2026	143020(A)	ETNA SUPPLY INC.	CHECK GEN 143020(A) TOTAL FOR FUND 591:	12,214.80
09/08/2026	142953(A)	EXTEND YOUR REACH	BPW BILL STUFFING AND MAILING AUGUST 2026	132.82
09/21/2026	143022(A)	EXTEND YOUR REACH	BPW BILL STUFFING AND MAILING SEPTEMBER 2026	134.91
09/21/2026	143023(A)	FASTENAL	PPH MS 8-32 X 1/2 Z	9.12
09/30/2026	143229(E)#	FIRST BANKCARD	CREDIT CARD ACCT THRU 9/30/26	1,903.58
09/29/2026	190155	GREAT LAKES CLEANING SYSTEMS	INJECTOR QUICK COUPLER KIT - N WAREHOUSE PRESSURE	23.75
09/18/2026	190095	GREAT LAKES ENERGY	SERVICE FROM 8/8/26 - 9/7/26	76.37
09/08/2026	142882(E)#	HOLLAND BOARD OF PUBLIC WORKS	WATER/COMMUNICATIONS JULY 2026 USAGE	232,015.80
09/18/2026	190097	HOLLAND BOARD OF PUBLIC WORKS	BACTI SAMPLES - AUGUST 2026	600.00
09/30/2026	143064(A)	HOLLAND P.T.	PRESSURE WASHER HOSE, HOSE 43 SERIES, MNPT SWIVEL	20.62
09/21/2026	143028(A)	HR SOLUTIONS GROUP OF WEST MICHIGAN	HR PROFESSIONAL SERVICES 8/20/26	58.93
09/29/2026	190158	INNOVATIVE CUTTING & ENGRAVING, INC	CUSTOM ENGRAVING YETI - NAMES ON OPPOSITE SIDE OF L	5.00
09/21/2026	143029(A)	INTEGRITY BUSINESS SOLUTIONS	BILLING PAPER	183.92
09/21/2026	143030(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	CHECK GEN 143030(A) TOTAL FOR FUND 591:	575.75
09/30/2026	143065(A)	INTEGRITY LANDSCAPE MANAGEMENT LLC	CHECK GEN 143065(A) TOTAL FOR FUND 591:	698.50
09/03/2026	142945(E)#	INVOICE CLOUD	AUGUST 2026 BILL PRESENTMENT & CREDIT CARD FEES	917.67
09/11/2026	190057	JAMES A. DONKERSLOOT	CITY LEGAL FEES - AUGUST 2026	129.37
09/18/2026	190120	PITNEY BOWES GLOBAL FINANCIAL SER	SENDPRO C SERIES BILLING 6/30/26 - 9/29/26	105.43
09/18/2026	190122	REPUBLIC SERVICES #240	WASTE PICKUP - AUGUST 2026	466.91
09/29/2026	190170	RNL GRAPHIC SOLUTIONS LLC	#10 OUTGOING WITH CUSTOM	645.28
09/30/2026	143177(E)#	SEMCO ENERGY GAS COMPANY	SERVICE 8/20/26 - 9/21/26	205.29
09/18/2026	190130	TOTAL FIRE & SECURITY	FIRE ALARM MONITORING, CELLULAR PROTECTION, ANNUA	89.25
09/04/2026	190020	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	43.34
09/11/2026	190068	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	42.34
09/18/2026	190131	UNIFIRST CORPORATION	MATS, WIPERS, MOPS, AIR FRESHENER	123.26
09/08/2026	142967(A)	VAN DER KOLK PLUMBING LLC	WATER SERVICE REPLACEMENTS	7,745.92
09/14/2026	143003(A)	VAN DER KOLK PLUMBING LLC	WATER SERVICE REPLACEMENTS	30,127.76
09/30/2026	143073(A)	VAN DER KOLK PLUMBING LLC	WATER SERVICE REPLACEMENT AT 32 W WASHINGTON	2,416.96
09/21/2026	143048(A)	Windemuller Electric Inc.	TROUBLESHOOT REPAIRED ZGS 5MGAL TANK LVL TRANSMIT	825.00
09/29/2026	190178	WOLFIE'S	9/21/26 CATERING - ANDY'S RETIREMENT OPEN HOUSE	285.00
09/21/2026	143049(A)	YELLOW LIME CREATIVE	MONTHLY FIXED AMOUNT - BPW	1,251.35
09/29/2026	190180#	Zeeland BPW	BPW UTILITIES STATEMENT DUE 9/21/26	23,279.54
09/11/2026	190075	ZEELAND SENIOR ALL NIGHTER	DONATION - SENIOR ALL NIGHT GRADUATION PARTY	62.50
09/11/2026	190076	ZR GRAPHICS	ACRYLIC SIGNS BPW HISTORY WALL, HARDWARE	297.42
			Total for fund 591 WATER UTILITY FUND	$ 326,840.69

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

BOARD OF PUBLIC WORKS
SUMMARY OF CASH POSITION

Cash and Investments as of : September 30, 2026

	Electric	Water
Receiving	$ 5,244,353	$ 980,801
Accumulated Debt Service (in Receiving Fund)	-	-
Plant Improvements and Contingencies	13,160,831	11,611,595
Bond and Interest Payment Reserve*	-	-
Totals	$ 18,405,184	$ 12,592,396

* Reserve required per electric and water revenue bond ordinances.

Recommended Transfers for the Month: September-26

	Electric	Water
Receiving	(1,051,065)	(476,900)
Accumulated Debt Service	-	-
Plant Improvements and Contingency	993,100	476,900
General Fund (per charter provision)	57,965	-

Notes on Recommended Transfers:

1 The annual operating transfer for FY 26-27 from the Electric Fund to the General Fund is a combination of 1% of net fixed assets as of June 30, 2025 and 1% of gross sales, less sales tax, for the year ended June 30, 2025, less any franchise payments. The annual operating transfer is divided into twelve monthly payments.

2 Assumed carrying amounts (minimum) in Receiving accounts are established at approximately 10% of budgeted operating expenses, before depreciation.

Electric = 10% of $ 41,933,289 or approximately $ 4,193,329
Water = 10% of $ 5,039,159 or approximately $ 503,916

3 Further surpluses of $993,100 in the Electric Fund and $476,900 in the Water Fund are recommended for transfer to the Plant Improvements and Contingencies Reserve.

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Kevin Plockmeyer, ACM of Infrastructure/City Services and Finance

SUBJECT: Accounting, Finance & Customer Service Update

DATE: November 5, 2026

September 2026 Customer Metrics

- Overdue/Disconnect Notices = 248
- Disconnected = 13
- Active Accounts = 8,121
- Total Bills Sent = 8,092
- Paperless Bills = 2,587
- Pre-Authorized Payment Customers = 2,278
- Invoice Cloud = 3,234
  - Credit Card = 2,463
  - EFT = 771

August 2026 Customer Metrics

- Overdue/Disconnect Notices = 174
- Active Accounts = 8,102
- Total Bills Sent = 8,095
- Paperless Bills = 2,565
- Pre-Authorized Payment Customers = 2,292
- Invoice Cloud = 3,201
  - Credit Card = 2,455
  - EFT = 746

Holiday Power Dollars – November marks the beginning of the Holiday Power Dollars season. Customers will be able to claim their Power Dollars beginning November 30, with the claim period running through December 11. Certificates may be redeemed at participating merchants from November 30 through January 31. Merchant registration closes on November 6, and we anticipate participation levels to remain consistent with previous years. Thank you to the Board for its continued support of this popular program, which provides a meaningful boost to our local businesses during the holiday season.

21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, Interim City Manager

SUBJECT: 2027 Health Insurance Renewal

DATE: October 15, 2026

CC: City Council Work Study and Action Items Agenda October 19, 2026

BACKGROUND

The City has participated in the Western Michigan Health Insurance Pool (The Pool) since 2012. Participation in The Pool has historically provided the City with competitive health-insurance rates while reducing some of the volatility that can occur when an individual employer's rates are driven primarily by its own claims experience. For 2027, The Pool is projecting an overall rate increase of 13.9%. Zeeland's renewal is also 13.9%, with no additional City-specific rate adjustment.

The Personnel Committee initially reviewed the 2027 renewal and potential plan alternatives at its September 21 meeting. Given the significance of the projected employee contribution increases, the Committee and staff agreed additional review was appropriate before making a final recommendation which they delayed until their October 15 meeting.

POOL RENEWAL AND COST PRESSURES

The 2027 renewal reflects broader health-care market conditions as well as the financial experience of The Pool itself. Pool-wide rate increases were 1.9% in 2022, 4.9% in 2023, 4.3% in 2024, 8.7% in 2025, and 9.1% in 2026. The proposed 2027 increase is 13.9%. Over that same period, The Pool's loss ratio has generally remained near or above 100%, including a forecasted 104.5% for 2026.

A loss ratio generally compares the cost of claims and related expenses with the premium collected. A loss ratio above 100% indicates that claims and related expenses are exceeding premium revenue. The Pool's recent loss experience, combined with rising hospital costs, prescription-drug expenses, specialty medications, and other medical-cost pressures, is contributing to the 2027 rate adjustment.

While the 13.9% increase is significant, The Pool's longer-term performance continues to compare favorably with broader market alternatives. Gallagher's five-year comparison estimates that, using the same 2022 starting premium base, cumulative premiums through 2027 would total approximately $280.6 million through The Pool, compared with approximately $339.0 million under its BCBS comparison and approximately $312.5 million under its Priority Health comparison. Staff believes this longer-term comparison is important. The 2027 renewal is difficult, but The Pool has historically helped moderate increases while providing the City with the benefit of spreading claims risk across a much larger membership base.

ZEELAND LOSS EXPERIENCE AND VALUE OF THE POOL

The City's own recent claims experience is also an important consideration when evaluating whether self-funding or moving outside of The Pool would be advantageous. Zeeland's recent plan-year loss ratios have been:

Year	Zeeland Loss Ratio	Pool Average
2022	102%	98.3%
2023	169%	96.8%
2024	178%	102.4%
2025	139%	107.3%
2026	136%	103.9%

For 2026, Zeeland's large-claim-adjusted loss ratio is approximately 100.5%, compared with a Pool average of 103.9%. The City therefore receives the standard 13.9% Pool renewal without an additional City-specific rate adjustment. The distinction between the City's actual loss ratio and its large-claim-adjusted loss ratio is important. During the July 2025 through June 2026 period alone, eight City claims exceeded $50,000. The Pool uses a $50,000 pooling point for Zeeland, which limits the degree to which these very large individual claims affect the City's own rate experience.

This recent history does not work in the City's favor when evaluating self-funding or a move to another carrier outside of The Pool. If Zeeland were evaluated primarily on its own claims

experience, several years of loss ratios substantially above 100%, combined with multiple high-cost claims, could lead to higher pricing, greater stop-loss costs, or substantially more year-to-year volatility. The Pool reduces that exposure by spreading claims risk across a much broader membership base. Staff therefore believes the City's recent claims experience strengthens, rather than weakens, the rationale for continuing participation in The Pool at this time.

PA 152 HARD CAP AND HISTORICAL RATE COMPARISON

Since 2018, the City has used the State of Michigan's PA 152 hard-cap methodology to establish the maximum City contribution toward employee health-insurance coverage. Under this approach, employees are responsible for health-insurance costs, including applicable City HSA contributions, that exceed the State-established hard cap.

For 2027, the State hard-cap amounts increase by 3.0%, while the City's health-insurance renewal increases by 13.9%. The 3.0% hard-cap adjustment is not based on the City's actual renewal or The Pool's claims experience, which is why the two percentages can differ significantly from year to year. The following summarizes the relationship between the annual hard-cap increase and the City's health-insurance rate adjustment since the City adopted the hard-cap methodology:

Year	Hard Cap Increase	City Health Plan Increase
2020	2.0%	2.06%
2021	3.3%	4.9%
2022	3.7%	(0.35%)
2023	1.3%	3.4%
2024	4.1%	4.25%
2025	0.2%	10.2%
2026	2.9%	6.1%
2027	3.0%	13.9%

This history helps explain why employee contribution changes can vary significantly from year to year even though the City has consistently applied the same funding philosophy. When insurance increases are below the hard-cap adjustment, employees may experience little or no increase and, in some years, a reduction. Conversely, when insurance costs increase substantially faster than the hard cap, employees are responsible for a greater portion of the increase.

ADDITIONAL REVIEW AND EMPLOYEE FEEDBACK

Following the September Personnel Committee meeting, staff continued communicating with employees and received a number of questions and suggestions regarding the proposed 2027 benefit structure. Among the issues raised were whether the City should consider:

- alternative insurance carriers or funding arrangements;
- self-funding;
- additional lower-cost health-plan options;
- additional City financial assistance;
- increasing the payment provided to employees who waive City health insurance; and
- modifications to the City's Wellness Program.

Staff believes these were reasonable questions given the magnitude of the 2027 increase and spent additional time reviewing each of these areas before returning to the Personnel Committee.

ALTERNATIVE FUNDING AND MARKET REVIEW

One of the alternatives discussed was whether the City should consider moving away from The Pool or pursuing a self-funded health-insurance model. Staff reviewed this issue with Gallagher and also contacted a number of other West Michigan public employers to better understand their health-insurance structures, renewal experience, and overall benefit strategies.

Those conversations reinforced that health-insurance funding approaches vary significantly from one organization to another. Some larger employers operate self-funded plans, while others participate in pooled or fully insured arrangements. Larger organizations generally have a broader employee base over which to spread claims risk and may have greater financial capacity to absorb year-to-year volatility.

Employee contribution strategies also differ considerably among employers and are often influenced by overall compensation philosophy, collective-bargaining arrangements, historical benefit practices, and approaches to cost sharing. As a result, comparing employee contribution levels between communities does not necessarily provide a meaningful comparison of the overall cost or value of the benefit package.

High-level renewal information from other West Michigan municipalities also indicates that significant health-insurance increases are widespread. Some communities are increasing deductibles or adding lower-cost plan options, while several are moving to or considering

participation in the Western Michigan Health Insurance Pool as a way to improve long-term rate stability.

Self-funded employers are also experiencing their own cost pressures, particularly through large claims and stop-loss coverage. When this broader market information is considered together with Zeeland's own claims experience, staff does not believe self-funding or moving outside The Pool currently provides a compelling advantage. Zeeland's recent loss ratios and high-cost claims would need to be reflected somewhere in the pricing or risk structure of any alternative arrangement.

Staff also worked with Gallagher to review additional insurance alternatives. Based on that review, staff did not identify an alternative that provided a materially better overall option than the proposed Pool plans when considering cost, employee contributions, plan design, provider access, risk, and long-term stability.

2027 PLAN STRUCTURE

After reviewing the existing plans and available alternatives, staff recommends offering five health-insurance plans for 2027.

The proposed lineup is:

1. Existing PPO Plan

The City would continue its traditional PPO option for employees who prefer a more traditional insurance structure and lower deductible exposure.

2. Existing $2,000 Single / $4,000 Family HSA Plan – 80% Coinsurance

This plan would be retained because it is one of the City's most heavily utilized options. Retaining it also provides continuity for a significant number of employees.

3. New $2,500 Single / $5,000 Family Aggregate HSA Plan – 100% Coverage After Deductible

This plan replaces the existing $1,700/$3,400 and $2,000/$4,000 HSA plans with 100% coverage after the deductible. The increased deductible and aggregate structure allow for a lower premium while maintaining 100% coverage after the deductible is satisfied.

4. New $3,500 Single / $7,000 Family Aggregate HSA Plan – 80% Coinsurance

This plan is intended to provide the City's lowest-cost option and is structured to provide employees with a zero or near-zero bi-weekly health-insurance contribution.

5. New $2,500 Single / $5,000 Family Aggregate HSA Plan – 80% Coinsurance

This plan provides another lower-cost alternative for employees willing to accept additional deductible and coinsurance exposure in exchange for a lower bi-weekly contribution.

HSA CONTRIBUTIONS

For most HSA-qualified plans, staff recommends continuing the City's existing HSA contribution of:

- $1,000 for single coverage; and
- $2,000 for two-person or family coverage.

For the $3,500 single/$7,000 family HSA plan, the City contribution would be adjusted based on the remaining room available under the PA 152 hard cap. This approach allows the lowest-premium plan to be structured with a zero or near-zero employee payroll contribution while also providing an HSA contribution to help offset the plan's higher deductible.

HEALTH INSURANCE OPT-OUT PAYMENT

Employees also suggested increasing the annual payment provided to employees who waive City health-insurance coverage. The City currently provides a $2,500 annual payment to eligible employees who elect not to participate in the City's health-insurance plan. This amount was increased from $1,000 to $2,500 last year. Currently, only three employees receive the opt-out payment, and no additional employees elected to waive City coverage following the increase from $1,000 to $2,500.

While there is a financial benefit to the City when an employee obtains health-insurance coverage elsewhere, staff does not believe there is evidence that another increase in the opt-out payment would materially change employee enrollment. Absent a change in participation, increasing the payment would primarily provide additional compensation to the three employees who already waive City coverage rather than provide additional value to the broader employee population. Staff therefore recommends maintaining the existing $2,500 annual opt-out payment for 2027.

WELLNESS PROGRAM

Staff has separately reviewed modifications to the City's Wellness Program as another means of providing additional value to employees during the 2027 transition. Those changes are being presented under a separate memorandum and recommendation and include a phased transition away from the existing third-party wellness program and the creation of a more flexible Wellness Reimbursement Program.

EMPLOYEE COMMUNICATION AND OPEN ENROLLMENT

Following City Council action, Gallagher will meet directly with employees to review the available plans, explain differences in plan design, and answer individual benefit questions before open enrollment. Given the number of changes being made for 2027, staff believes this education process will be particularly important. Employees will need to evaluate not only their bi-weekly contribution but also the deductible, coinsurance, out-of-pocket maximum, HSA contribution, and overall financial exposure under each plan. Open enrollment will occur during November, with the new plan elections and rates effective January 1, 2027.

PERSONNEL COMMITTEE REVIEW

The Personnel Committee completed its review of the 2027 health-insurance renewal and proposed plan structure at its October 15, 2026 meeting. Following its review of the renewal, employee feedback, alternative funding options, proposed plan lineup, HSA contribution strategy, and opt-out payment, the Personnel Committee recommended acceptance of the proposed 2027 health-insurance structure and forwarding the recommendation to City Council for approval.

RECOMMENDATION

Staff and the Personnel Committee recommend that City Council approve the proposed 2027 health-insurance program as presented.

This recommendation includes:

- continued participation in the Western Michigan Health Insurance Pool;
- the proposed five-plan health-insurance lineup;
- City HSA contributions of $1,000 for single coverage and $2,000 for two-person or family coverage on the applicable HSA plans;

- an adjusted HSA contribution for the $3,500/$7,000 plan based on available PA 152 hard-cap room;
- maintaining the current $2,500 annual health-insurance opt-out payment; and
- implementation of the approved plan structure effective January 1, 2027.

Staff recognizes that the 2027 renewal will result in meaningful cost increases for employees. However, after reviewing the available alternatives, staff believes the proposed structure provides a reasonable balance between employee choice and affordability, long-term cost stability, and the City's responsibility to taxpayers and utility ratepayers.

Attached to the memo is a snapshot of our proposed health insurance plan offerings for 2027 and the background information from the West Michigan Health Insurance Pool regarding this year's renewal.



_____
Kevin Plockmeyer, Interim City Manager

2027 City of Zeeland/ZBPW Health Insurance Plans
Snap Shot

Priority Health	PPO Traditional (PHZE1)	HSA Plan 1 (PH01)	HSA Plan 2 (PHZE4)	HSA Plan 3 (PH02)	HSA Plan 3 (PH06)
Individual Deductible	$250.00	$2,500.00	$2,000.00	$2,500.00	$3,500.00
Family Deductible	$500.00	$5,000.00	$4,000.00	$5,000.00	$7,000.00
Coinsurance	90%	100%	80%	80%	80%
Individual Coinsurance Max	$1,000.00	n/a	n/a	$2,000.00	$2,000.00
Family Coinsurance Max	$2,000.00	n/a	n/a	$4,000.00	$4,000.00
Individual Out of Pocket Max	$2,500.00	$4,500.00	$3,000.00	$4,500.00	$5,500.00
Family Out of Pocket Max	$5,000.00	$9,000.00	$6,000.00	$9,000.00	$11,000.00
Virtual Visits	100%	100% after deductible	100% after deductible	80% after deductible	80% after deductible
Office VisitsPCP/Specialty	$10 copay	100% after deductible	80% after deductible	80% after deductible	80% after deductible
Urgent Care Visits	$30 copay	100% after deductible	80% after deductible	80% after deductible	80% after deductible
Emergency Room	$50 copay	100% after deductible	80% after deductible	80% after deductible	80% after deductible
Hospitalization	90% after deductible	100% after deductible	80% after deductible	80% after deductible	80% after deductible
Prescription					
Tier 1	$10 copay	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible
Tier 2 & 4	80% after deductible (max $80)	80% after deductible (max $80)	80% after deductible (max $80)	80% after deductible (max $80)	80% after deductible (max $80)
Tire 3 & 5	80% after deductible (max $160)	80% after deductible (max $160)	80% after deductible (max $160)	80% after deductible (max $160)	80% after deductible (max $160)
Employee Cost (full wellness credit)	Per Bi-Weekly Pay Period				
Employee Only	$142.20	$87.64	$73.59	$38.13	$0.00
Employee + Dependent	$370.88	$237.48	$205.87	$126.10	$0.00
Family (3 or more)	$422.28	$237.48	$198.14	$98.87	$0.00
City Contribution to HSA	Annually (IRS Max Contribution Self-Only $4,500/Family $9,000)				
Employee Only	n/a	$1,000.00	$1,000.00	$1,000.00	$737.11
Employee + Dependent	n/a	$2,000.00	$2,000.00	$2,000.00	$360.58
Family	n/a	$2,000.00	$2,000.00	$2,000.00	$1,469.23

THE POOL

Transforming Your
Wellbeing Together

2027 Renewal Discussion

City of Zeeland

8/12/26



Version 7/21

Contents

1 Feedback, Updates, and Survey Results
2 State of the Market
3 State of The Pool
4 State of Your Group
5 Renewal
6 Beyond Medical
7 Communication Resources
8 Calendar Review

20+ years of trust and transparency

Your Dedicated Gallagher Team



Mike Hagerty
Lead Consultant

Leads Gallagher team in execution of client's goals, provides guidance on strategies and best practices.



Leslie Nowaczyk
Service Consultant

Dedicated resource for day-to-day client needs. Leads all ongoing projects and acts as client advocate.



Renee Lowery
Client Manager

Additional support for client needs such as plan questions, eligibility issues, and claims resolution

Stronger Together

Guided by purpose, driven by collaboration, & connected across communities

Guiding Principals

Member-Focused
Enhance the experience and wellbeing of our members.

Value
Offer plans at the most competitive rate in the industry.

Trust
Become *the choice* public service health care solution in Michigan.

Committee Work

Executive
Leadership and strategic direction

Member Experience
Ensuring every member feels informed, supported, and seen.

Value
High-impact solutions that improve member health and make every dollar count.

Strategic Initiatives
Shaping our long-term direction with high impact project oversight

Membership

Over 20 Years of Sustained Growth
Now covering 27,000+ members across MI



Member Feedback & Open Discussion

Board and Admin Survey

99%

Extremely satisfied or satisfied with Service Team

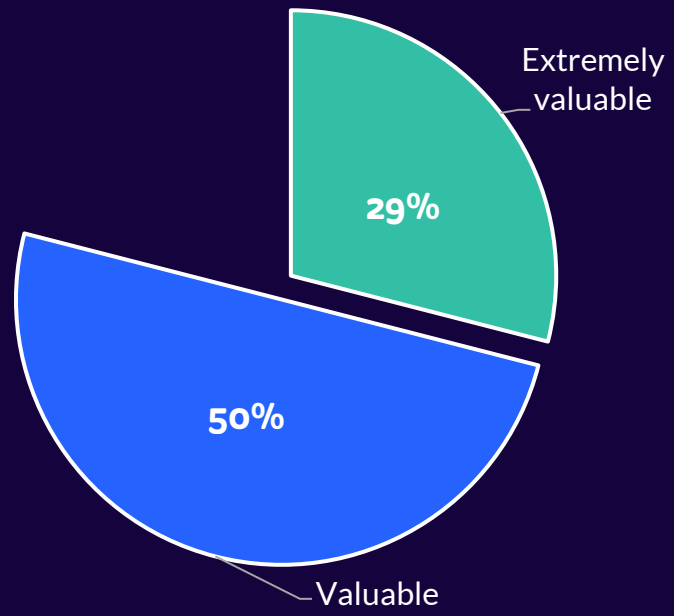
90%

- Feel Pool operations and initiatives align with the three pillars
- Feel The Pool focuses on member experience and inclusion

84%

- Feel The Pool provides timely and relevant communications to employees

When asked how valuable The Pool's free, added programs are:



What would you say is the one thing The Pool could improve the most?

- Assisting members with benefit enrollment education; education in smaller chunks
- PlanSource enhancements / improvements
- N/A; Happy with everything; unsure as it's a really solid program; I can't think of anything. **It's wonderful to be part of The Pool.**

Membership Survey

Immediate takeaways

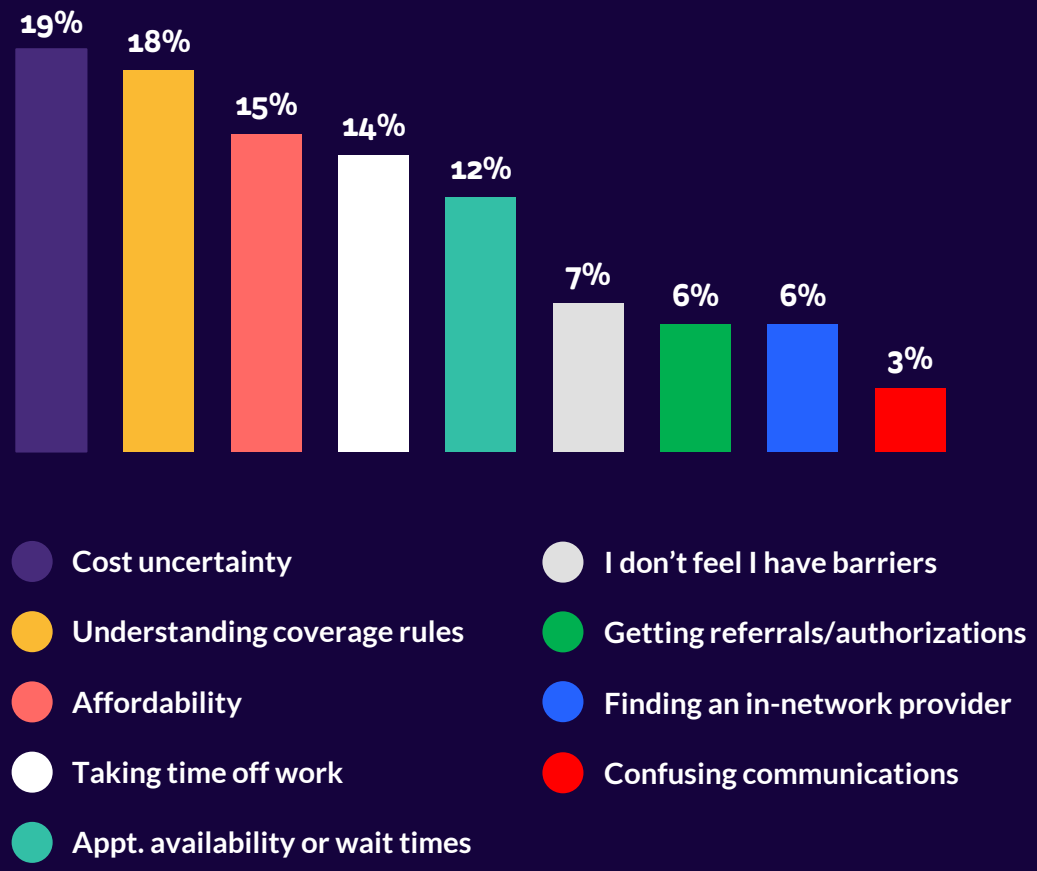
Rated using the efficacy index of 1-5: knowing what steps to take

Pool brand familiarity

Brand familiarity directly correlates with functional benefits understanding

- Members with high familiarity **2.6x** more likely to have taken action from Pool communications
- Program use **more than doubles** (48% vs. 20%) and are more likely to know where to access information (60% vs. 25%)
- **Higher** satisfaction score (3.85 vs. 3)

Survey responses: Barriers to care



State of The Market

State of the Health Care Market



Healthcare Costs Outpace Inflation

Premiums have risen 3.5x faster than inflation over the past 25 years, driven by two cost categories.



Medical

Hospital Care

The largest cost driver — 47% of every premium dollar.

Pricing Variation

Wide price gaps for the same service across hospitals.

Profit & Consolidation

70% of hospitals run 10%+ margins as systems consolidate.



Pharmacy

Specialty Drugs

High-cost specialty drugs are a growing pressure on plans.

340B & AI

340B pricing shifts and AI are reshaping pharmacy costs.

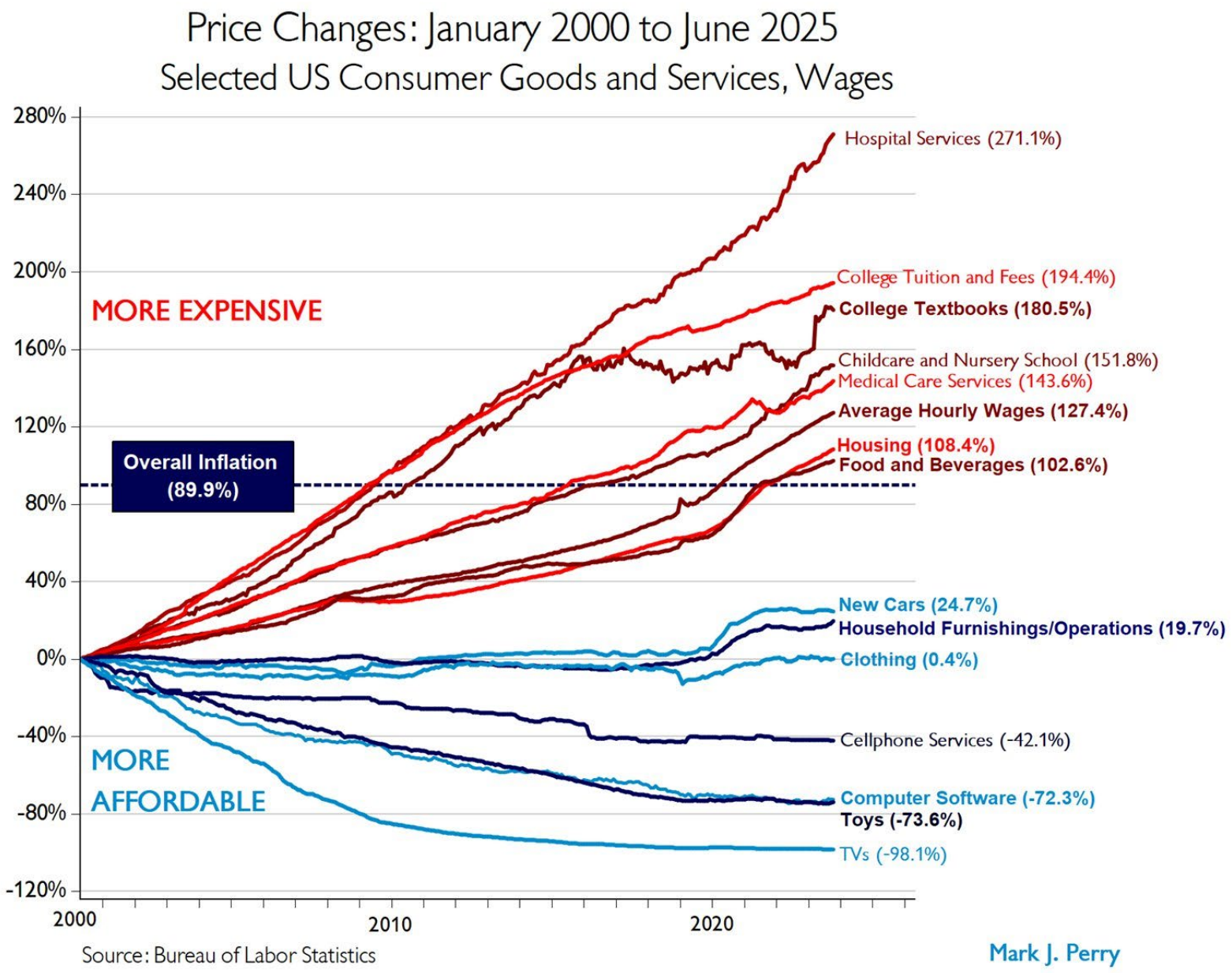
High-Cost Treatments

Gene therapy poses the largest future financial risk.

A 25-Year View of Rising Prices

Takeaway

Hospital and medical service costs have risen faster than nearly all other costs since 2000.



Updated PA 152 Calculation

2027 PA 152 Hard Cap increased 3.0%.

Single	$8,180.35
Double	$17,107.66
Family	$22,310.11

Heath Care Inflation by Month and Year

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	CAP Calculation*	Effective Year
2014	2.1	2.3	2.2	2.4	2.8	2.6	2.6	2.1	2.0	2.1	2.5	3.0		
2015	2.6	2.3	2.5	2.9	2.8	2.5	2.5	2.5	2.5	3.0	2.9	2.6	2.5	
2016	3.0	3.5	3.3	3.0	3.1	3.5	3.9	4.9	4.9	4.3	4.0	4.1	3.3	
2017	3.9	3.5	3.5	3.0	2.7	2.7	2.6	1.8	1.6	1.7	1.7	1.8	3.4	
2018	2.0	1.8	2.0	2.2	2.4	2.5	1.9	1.5	1.7	1.7	2.0	2.0	1.9	
2019	1.9	1.7	1.7	1.9	2.1	2.0	2.6	3.5	3.5	4.3	4.2	4.6	2.0	2020
2020	4.5	4.6	4.7	4.8	4.9	5.1	5.0	4.5	4.2	2.9	2.4	1.8	3.3	2021
2021	1.9	2.0	1.8	1.5	0.9	0.4	0.3	0.4	0.4	1.3	1.7	2.2	3.7	2022
2022	2.6	2.4	2.8	3.2	3.7	4.5	4.8	5.4	6.0	5.0	4.2	4.0	1.3	2023
2023	3.1	2.3	1.5	1.1	0.7	0.1	-0.5	-1.0	-1.4	-0.8	0.2	0.4	4.1	2024
2024	1.0	1.4	2.2	2.6	3.1	3.3	3.2	3.0	3.3	3.3	3.1	2.8	0.2	2025
2025	2.6	2.9	2.7	2.7	2.5	2.8	3.4	3.3	3.3	3.3	2.9	3.1	2.9	2026
2026	3.3	3.4	-	-	-	-	-	-	-	-	-	-	3.0	2027

In it Together

Trust

What The Pool is doing

Rx Cost Management

- Coupon optimization
- Rx management

Auditing

- Claim audits

Employee Resources

- Care navigation

Network and Plan Design

- Responsive plan menu

What you can do

Auditing

- Monthly enrollment audits

Rx Cost Management

- Employee education on Rx purchasing options

Employee Resources

- Promote care navigation benefits

Network and Plan Design

- Consider plan alternatives

20+ years of trust and transparency

State of The Pool

Value Drivers

Nine new strategies in 2026

+ Member Focused Programs

- FEDlogic
- Quantify Health
- Lantern
- Mayo Clinic Complex Care

Rx Pharmacy Strategies

- Payer Matrix
- Scripta

$ Fixed Cost Management

- Blue Cross/Priority Health Administration Costs
- Stop Loss (Large Claim Protection) Costs

% Rate Protection Strategy

- Recommended Formula Refresh

Supporting Members' Health

Member-focused

The Pool offers **FREE** programs to help members get the most value out of their benefits and find support where needed

Quantify

High-cost infusion treatment alternatives

virta

Diabetes prevention, support, and reversal

FEDlogic

Federal & State benefits access

MAYO CLINIC

Complex care support

Teladoc HEALTH

Diabetes management

Hinge Health™

Virtual back, joint, & muscle pain relief

2nd.MD

On-demand expert medical opinions

MAVEN

Maternity & postpartum support

Bexa

Breast cancer screenings

LANTERN

Surgical concierge program

Simplifying Navigation

Member-focused



Pool Member
Needing support with complex conditions, care needs, or health system navigation



Dedicated Care Nurses
Connect through inbound member calls or outbound outreach when a need is identified

stella SM
health navigation

Guide and Support
Nurse care managers educate and connect the member with resources based on their unique needs

2nd.MD
virta
MAYO CLINIC
FEDlogic
Hinge Health
LANTERN
MAVEN
Quantify
Teladoc HEALTH

One Number, Endless Resources
Stella's Nurses simplify The Pool's and broader healthcare ecosystem by navigating members to the resource they need, when they need it

Pool Connections 2026/2027

Board Meetings

Hosted in-person and virtual, the Executive Committee and Gallagher Team provides information on Pool financials and initiatives, as well as medical carrier and point solutions updates. The remaining scheduled Board meetings take place:

- **Wednesday, September 9, 2026** (in conjunction with Membership Summit)
- **Tuesday, December 1, 2026 @ 1pm**
- **Tuesday, March 9, 2027 @ 1 pm**

Your listed/presumed board member and alternate are: Tim Klunder / Karen Doyle

Dive-in Series

Financial Wellbeing – Aug.

- Focus on general personal finance. Speaker: Mercantile Bank / HSA vendor

Benefits Education – Sept.

- Insurance 101 – general terms and plan mechanics

Choosing the Right Plan – Oct.

- Comparing plans and maximizing value

Poolside Series

Quarterly/as needed virtual meetings hosted by the Gallagher Team. Aimed to keep Board members informed of relevant marketplace changes or offerings.

As meetings are scheduled, invites are currently being sent to…

- citymgr@cityofzeeland.com
- KPlockmeyer@cityofzeeland.com; DTelgenhof@cityofzeeland.com

Pool Renewal Process

Trust

The Pool's Executive Committee has worked with Gallagher to finalize a renewal recommendation for Board approval

Details on the recommendation will be brought to the Board at the Membership Summit on September 9, 2026

Pending approval – all financial slides illustrated are pending approval by Pool Board on September 9

Your
2027 Renewal

Pool Performance Post-COVID

Pool rate increase and loss ratio net position change last six years:

Year Ending 6/30	Rate change	Loss ratio	GLP Adj
2021	4.90%	94.8%	94.6%
2022	1.90%	102.3%	100.7%
2023	4.90%	100.8%	99.0%
2024	4.30%	105.5%	102.5%
2025	8.70%	104.5%	102.5%
2026	9.10%	*104.5%	104.5%

Note: Fiscal year is July 1 – June 30, rate change is January 1 – December 31

***forecasted**

The Pool 2027 Medical Plan Renewal

Total Expected Costs:

$564,331,105

Overall Rate Increase to Meet Expected Costs:

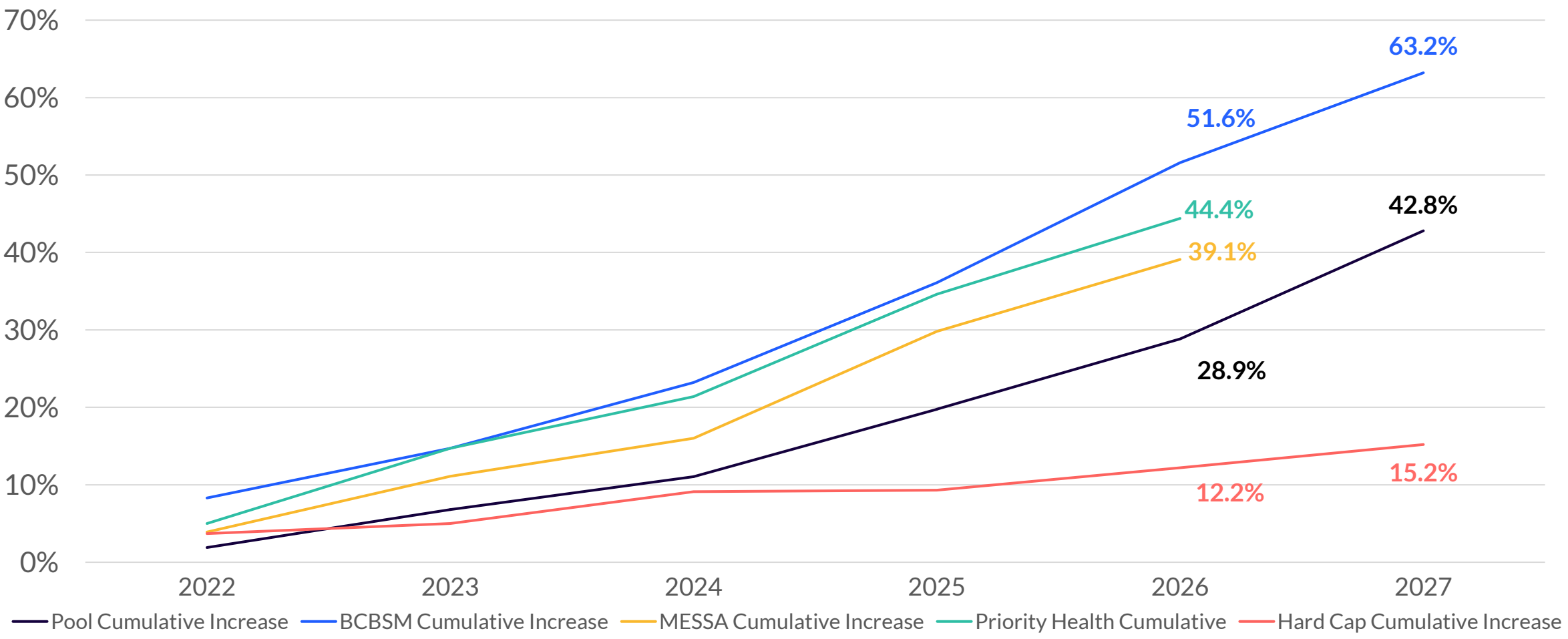
13.9%



THE POOL
Michigan Health Insurance

MI Market Overview

Market options have far outpaced the increases in the PA 152 hard cap.



Note: Priority Health does not publish state-wide large group increases. Number illustrates Small Group increases filed with DIFS

Pool Renewal Comparison

Over a 5-year period comparing renewal and premium collected

	BCBS	Premium	Priority Health	Premium	The Pool	Premium
		$186,327,025		**$186,327,025**		**$186,327,025**
2022	8.3%	$201,792,168	5.0%	$195,643,376	1.9%	$189,867,238
2023	6.4%	$214,706,867	9.7%	$214,620,784	4.9%	$199,170,733
2024	8.5%	$232,956,951	6.7%	$229,000,376	4.3%	$207,735,075
2025	12.9%	$263,008,397	13.2%	$259,228,426	8.7%	$225,808,026
2026	15.5%	$303,774,699	9.8%	$284,632,812	9.1%	$246,356,557
2027	11.6%	$339,012,564	9.8%	$312,526,827	13.9%	$280,600,118

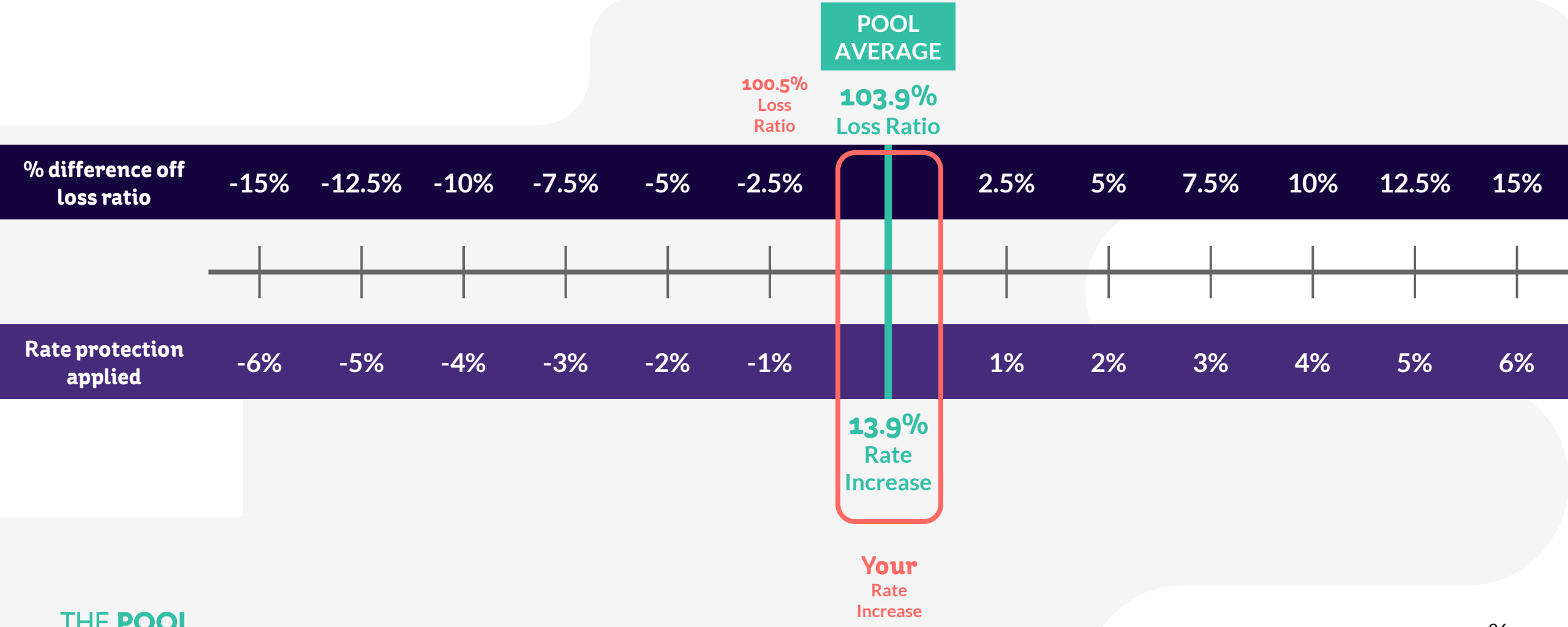
	2027 Premium	Difference
Pool	$280,600,118	
BCBS	$339,012,564	**$56,934,306**
Priority	$312,526,827	**$30,448,570**

Your Financial History

	Year Ending (July - June)				
	2022	2023	2024	2025	2026
YTD Lives	800	847	866	892	797
Member Premium	$1,153,263	$1,219,610	$1,280,191	$1,353,684	$1,267,115
Total Expense (Net of Rebate and Admin and S/L)	$1,178,608	$2,061,959	$2,284,863	$1,877,659	$1,718,866
Addition to Surplus	-$25,346	-$842,350	-$1,004,672	-$523,975	-$451,751
Plan Year Loss Ratio	102%	169%	178%	139%	136%
Rate Protection Calculation (May - April)					
Pool Avg Loss Ratio	98.3%	96.8%	102.4%	107.3%	103.9%
Member Large Claims Adjusted Loss Ratio	110.4%	89.4%	109.4%	108.9%	100.5%
Difference	12.1%	-7.4%	7.1%	1.6%	-3.4%
Rate Protection Impact	3.00%	-1.50%	1.50%	0.00%	-1.00%

**Expense including Fixed Costs and Rebates, 2026 data only through May*

2027 Rate Protection through The Pool



THE POOL
Michigan Health Insurance

Your Rate Renewal

2027 PA 152 Monthly Cap Amounts	
Single	$675.70
Double	$1,425.64
Family	$1,859.18

2027 Renewal
Prepared for City of Zeeland

Rates Effective January 1, 2027

Pool-Standard Renewal 13.9%	Rate Protection Impact 0%	Rate Adjustment 13.9%

Description			Benefits	Enrollment	2026 Premium Rate		2027 Premium Rate	
PRIORITY 250 PHZE1	PHZE1	Deductible:	$250/$500	6	Single	$869.00	Single	$989.79
		Coinsurance:	90%	4	Double	$1,957.17	Double	$2,229.22
		Rx Coverage:	$10/20%/20%	9	Family	$2,435.57	Family	$2,774.11
PRIORITY HSA LEVEL PHZE2	PHZE2	Deductible:	$1700/$3400	1	Single	$787.19	Single	$896.61
		Coinsurance:	100%	0	Double	$1,771.20	Double	$2,017.40
		Rx Coverage:	$10/$40/$80	1	Family	$2,204.12	Family	$2,510.49
PRIORITY HSA 2000 PHZE3	PHZE3	Deductible:	$2000/$4000	3	Single	$743.39	Single	$846.72
		Coinsurance:	100%	4	Double	$1,672.63	Double	$1,905.13
		Rx Coverage:	$20/$40/$80/15%/25%	7	Family	$2,081.34	Family	$2,370.65
PRIORITY HSA 2000 PHZE4	PHZE4	Deductible:	$2000/$4000	5	Single	$665.32	Single	$757.80
		Coinsurance:	80%	5	Double	$1,496.95	Double	$1,705.03
		Rx Coverage:	$10/20%/20%	19	Family	$1,862.87	Family	$2,121.81
PRIORITY HSA 3000 PHZE5	PHZE5	Deductible:	$3000/$6000	5	Single	$634.73	Single	$722.96
		Coinsurance:	80%	2	Double	$1,428.13	Double	$1,626.64
		Rx Coverage:	$20/$40/$80	1	Family	$1,777.23	Family	$2,024.26



Value

Plan Design Opportunities

Plan Menu Best Practices

Designing a member-friendly plan menu

Why be mindful about the plan menu?

- Ease communication and education
- Minimize risk of adverse selection
- Reduce confusion and allow for better member decision-making
- Less administrative complexity

Employer Group Size	Typical Plans Options
Small under 50 employees	1–2
Mid-size 50-200 employees	2–3
Large 200+ employees	3–5

Examples of "true choice"

- Traditional PPO and HDHP Plans
- Plans with multiple design differences *(varying copays, deductibles, and/or coinsurance)*

Red Flags – Member Confusion Points

- Value and Enhanced versions of the same plan
- Plans with only one key difference (copay, deductible, coinsurance)
- BCBSM and Priority versions of the same plan

City of Zeeland

Package Code	PHZE1	PHZE2	PHZE3	PHZE4	PHZE5	PH01	PH02	PH06
Vendor	POOL	POOL	POOL	POOL	POOL	Alternative	Alternative	Alternative
Plan Name	PRIORITY 250 PHZE1	PRIORITY HSA LEVEL PHZE2	PRIORITY HSA 2000 PHZE3	PRIORITY HSA 2000 PHZE4	PRIORITY HSA 3000 PHZE5	PRIORITY HSA 2500 PH01	PRIORITY HSA 2500 PH02	PRIORITY HSA 3500 PH06
	In-Network	In-Network	In-Network	In-Network	In-Network	In-Network	In-Network	In-Network
Individual Deductible	$250	$1,700	$2,000	$2,000	$3,000	$2,500	$2,500	$3,500
Family Deductible	$500	$3,400	$4,000	$4,000	$6,000	$5,000	$5,000	$7,000
Embedded or Agg deductible?			Embedded	Embedded		Aggregate	Aggregate	Aggregate
Coinsurance (Insurance Pays)	90%	100%	100%	80%	80%	100%	80%	80%
Individual Coinsurance Max	$1,000	N/A	N/A	N/A	N/A	N/A	$2,000	$2,000
Family Coinsurance Max	$2,000	N/A	N/A	N/A	N/A	N/A	$4,000	$4,000
Individual Out of Pocket Max	$2,500	$2,700	$3,000	$3,000	$4,000	$4,500	$4,500	$5,500
Family Out of Pocket Max	$5,000	$5,400	$6,000	$6,000	$8,000	$9,000	$9,000	$11,000
Preventative Care	100%	100%	100%	100%	100%	100%	100%	100%
Online Visit	100%	100% after deductible	100% after deductible	100% after deductible	100% after deductible	100% after deductible	80% after deductible	80% after deductible
Online Mental Health Visit	$10 copay	100% after deductible	100% after deductible	80% after deductible	80% after deductible	100% after deductible	80% after deductible	80% after deductible
Primary Care Physician Office Visit	$10 copay	100% after deductible	100% after deductible	80% after deductible	80% after deductible	100% after deductible	80% after deductible	80% after deductible
Specialist Office Visit	$10 copay	100% after deductible	100% after deductible	80% after deductible	80% after deductible	100% after deductible	80% after deductible	80% after deductible
Urgent Care Visit	$30 copay	100% after deductible	100% after deductible	80% after deductible	80% after deductible	100% after deductible	80% after deductible	80% after deductible
Emergency Room	$50 copay	100% after deductible	100% after deductible	80% after deductible	80% after deductible	100% after deductible	80% after deductible	80% after deductible
Chiropractic	$10 copay, limited to 30 visits PMPY	100% after deductible, limited to 30 visits PMPY	100% after deductible, limited to 30 visits PMPY	80% after deductible, limited to 12 visits PMPY	80% after deductible, limited to 12 visits PMPY	100% after deductible, limited to 24 visits PMPY	80% after deductible, limited to 24 visits PMPY	80% after deductible, limited to 24 visits PMPY
PT/OT/Speech combined	$10 copay, limited to 30 visits PMPY	100% after deductible, limited to 30 visits PMPY	100% after deductible, limited to 30 visits PMPY	80% after deductible, limited to 30 visits PMPY	80% after deductible, limited to 30 visits PMPY	100% after deductible, limited to 60 combined visits PMPY	80% after deductible, limited to 60 combined visits PMPY	80% after deductible, limited to 60 combined visits PMPY
Generic	$10 copay	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible	$10 copay after deductible
Preferred Brand	80% after deductible ($80 max)	80% after deductible ($80 max)	80% after deductible ($80 max)	80% after deductible ($80 max)	$40 copay after deductible	80% after deductible ($80 max)	80% after deductible ($80 max)	80% after deductible ($80 max)
Non-Preferred Brand	80% after deductible ($100 max)	80% after deductible ($100 max)	80% after deductible ($100 max)	80% after deductible ($100 max)	$80 copay after deductible	80% after deductible ($160 max)	80% after deductible ($160 max)	80% after deductible ($160 max)
Preferred Specialty	80% after deductible ($80 max)	80% after deductible ($80 max)	80% after deductible ($80 max)	80% after deductible ($80 max)	$40 copay after deductible	80% after deductible ($80 max)	80% after deductible ($80 max)	80% after deductible ($80 max)
Non-Preferred Specialty	80% after deductible ($100 max)	80% after deductible ($100 max)	80% after deductible ($100 max)	80% after deductible ($100 max)	$80 copay after deductible	80% after deductible ($160 max)	80% after deductible ($160 max)	80% after deductible ($160 max)
Mandatory Mail	N	N	N	N	N	N	N	N
Mail Order Prescriptions (90 Days)	2x	2x	2x	2x	2x	2x	2x	2x
Private Duty Nursing	Not covered	Not covered	Not covered	Not covered	Not covered	100% after deductible	80% after deductible	80% after deductible
Wisdom Tooth Extractions	Not covered	Not covered	Not covered	Not covered	Not covered	Not Covered	Not Covered	Not Covered
Massage Therapy Benefit	Not covered	Not covered	Not covered	Not covered	Not covered	Not Covered	Not Covered	Not Covered
Monthly Premiums	Renewal	Renewal	Renewal	Renewal	Renewal	Alternative	Alternative	Alternative
Single	$989.79	$896.61	$846.72	$757.80	$722.96	$788.24	$680.98	$620.27
2-Person	$2,229.22	$2,017.40	$1,905.13	$1,705.03	$1,626.64	$1,773.51	$1,532.19	$1,395.59
Family	$2,774.11	$2,510.49	$2,370.65	$2,121.81	$2,024.26	$2,207.04	$1,906.73	$1,736.74
Caps Adjusted EE Contributions - Monthly								
Single	$308.09	$214.91	$165.03	$76.10	$41.26	$106.54	($0.72)	($61.43)
2-Person	$803.58	$591.76	$479.49	$279.39	$201.00	$347.88	$106.55	($30.05)
Family	$914.94	$651.32	$511.47	$262.63	$165.09	$347.87	$47.55	($122.44)
Caps Adjusted EE Contributions - Annual								
Single	$3,697.14	$2,578.96	$1,980.30	$913.24	$495.14	$1,278.48	($8.60)	($737.14)
2-Person	$9,642.94	$7,101.10	$5,753.85	$3,352.65	$2,412.02	$4,174.51	$1,278.60	($360.59)
Family	$10,979.26	$7,815.80	$6,137.65	$3,151.60	$1,981.07	$4,174.39	$570.60	($1,469.29)
Enrollment								
Single	6	1	8	0	5			
2-Person	4	0	9	0	2			
Family	9	1	27	0	1			
Total								
Estimated Monthly	$39,823	$3,407	$87,927	$0	$8,892	$0	$0	$0
Estimated Yearly	$477,872	$40,885	$1,055,128	$0	$106,708	$0	$0	$0
Estimated Yearly Change $								
Estimated Yearly Change %								

Illustration dated 08 05 2026

2027 PA 152 Monthly Cap Amounts	
Single	$675.70
Double	$1,425.64
Family	$1,859.18

City of Zeeland_Alternatives2_2027.pdf



Member-focused

Engagement Strategies

Communications Updates

Monthly email tracking for open rates and engagement

	Topic	Pool	Your Org.
Jan.	PriorityGPS – PH enrolled only	**46%**	**37%**
Feb.	Healthy Heart Tips	**42%**	**32%**
March	Membership Survey	**38%**	**30%**
April	Take What you Need: Wellbeing campaign email 1	**41%**	**34%**
May	Wellbeing campaign email 2	**46%**	**33%**
	Wellbeing campaign email 3	**37%**	**28%**
June	Wellbeing campaign email 4	**40%**	**31%**
	Wellbeing campaign email 5	**39%**	**25%**
July	Stella Health Announcement	**40%**	**29%**

2026-27 Comms Calendar & Content

Themes provided below serve as a resource for crafting engaging content for monthly employee communications and outreach

July '26	August	September	October	November	December
Sun safety	Back to school / preventive care	Pain Awareness Month	Breast Cancer Awareness Month	National Diabetes Month	Year in Review/Take time to unplug and celebrate
	Pool: EE learning op – Financial wellbeing	**Pool: EE learning op – Benefits 101**	**Pool: EE learning op – Choosing the right plan**	Social Wellbeing	Mindfulness and stress management

January '27	February	March	April	May	June
New year, new habits	Heart health and connection	National Nutrition Month	Stress Awareness	Mental Health Awareness Month	Financial Wellness Month / Money mindfulness
	National Cancer Prevention Awareness Month	Benefits suite reminder	National Move More Month		
Pool: Financial wellness campaign			**Pool: Mental health campaign**		

July	August	September	October	November	December
Sun safety	Back to school / preventive care	Pain Awareness Month	Breast Cancer Awareness Month	National Diabetes Month	Year in Review/Take time to unplug and celebrate
				Social Wellbeing	Mindfulness and stress management
	Pool: Understanding benefits / know where to go campaign			**Pool: Benefits and resources reminders**	

Communication Resources

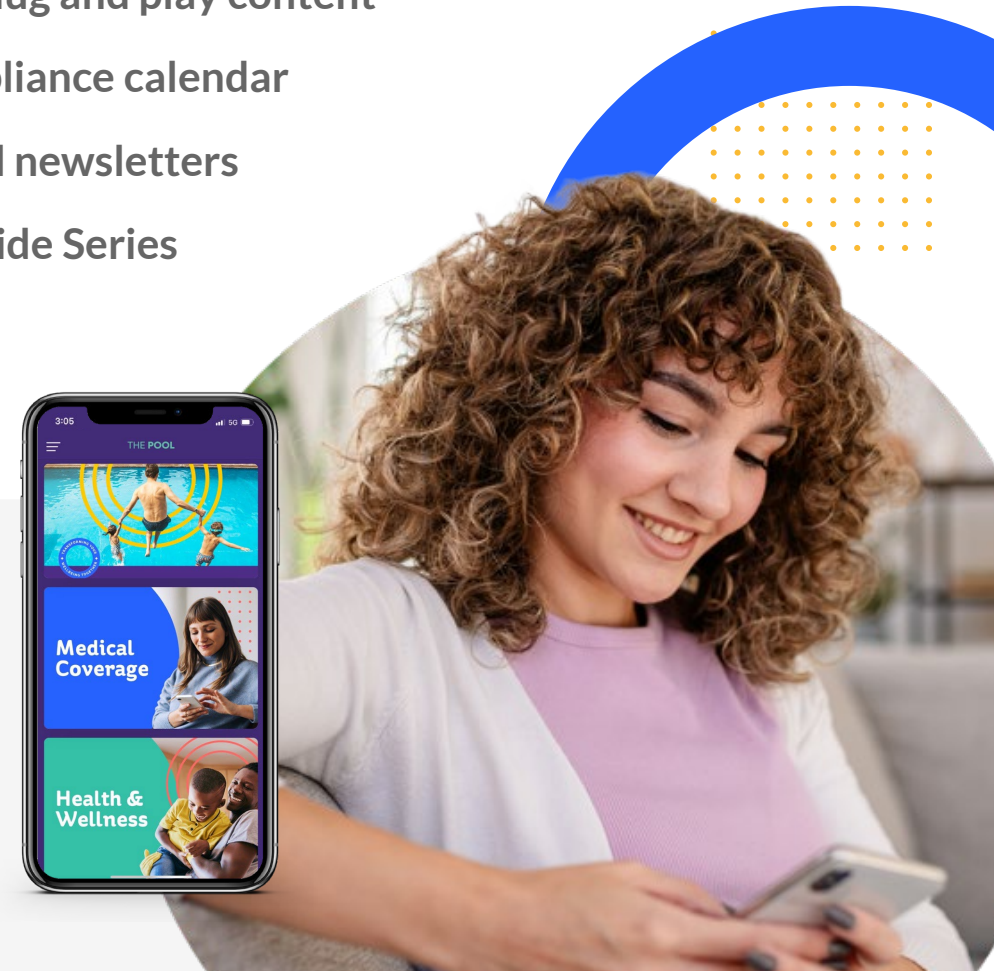
Employee Resources

- Dive in Series: Pool employee learning sessions
- Targeted org. communications based on data claims
- Pool benefit guides and OE presentation decks
- Brainshark health education videos
- One-off Pool emails & App notifications



Employer Resources

- Crafted Communication calendar and plug and play content
- Compliance calendar
- Board newsletters
- Poolside Series



THE POOL
Michigan Health Insurance

Next Steps

Next Steps

Updates to Board member / contacts

Plan alternatives

Communication and/or Open Enrollment support

Other questions?



Thank you.

This publication is designed to provide accurate and authoritative information in regard to the subject matter covered. It is provided with the understanding that the publisher is not engaged in rendering legal, accounting or other professional service. If legal advice or other expert assistance is required, the services of a competent professional person should be sought.

2027 Renewal Discussion

Western Michigan Health Insurance Pool, 300 Ottawa Ave NW Suite 301, Grand Rapids, MI 49503

20+ years of trust and transparency

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INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, Interim City Manager

SUBJECT: Wellness Program Modifications

DATE: October 15, 2026

CC: City Council Work Study and Action Items Agenda October 19, 2026

BACKGROUND

The City's Wellness Program has been in place for more than a decade and was originally designed to encourage employees and spouses to participate in health-related activities through a point-based incentive program. The current program is directly tied to the amount employees contribute toward their health-insurance premiums. After the City determines the employee contribution under the PA 152 hard-cap methodology, an additional wellness amount is added to the employee's bi-weekly premium contribution. The employee can then reduce or eliminate that additional amount by earning wellness credits through participation in the program.

For employees with single health-insurance coverage, up to $20 is added to the employee's bi-weekly contribution, which equates to a maximum of $520 annually. For employees with two-person or family coverage, up to $30 is added to the bi-weekly contribution, or a maximum of $780 annually. The additional $10 available for two-person and family coverage reflects the wellness credit associated with an eligible spouse.

An employee who earns the full available wellness credit effectively has the entire additional wellness amount removed from his or her health-insurance contribution. An employee who earns only a portion of the available credit continues to pay the portion that was not earned. As a result, the current wellness program functions both as an incentive for participation and as an additional employee contribution for employees and spouses who do not earn the full available credit.

Employees earn those credits through activities completed using a third-party wellness platform and through periodic biometric screenings. The third-party platform accounts for approximately 65% of the available points, while the periodic biometric screenings account for approximately 35%.

As part of the review of the City's 2027 health-insurance renewal, staff also evaluated whether this structure continues to provide the best value for employees and the City. This review is particularly relevant for 2027 because employees are already facing significant increases in their underlying health-insurance contributions as a result of the difference between the City's 13.9% renewal and the 3.0% increase in the PA 152 hard cap.

The City currently spends approximately $10,000 to $12,000 annually for third-party administration of the Wellness Program and participation in the program has also been relatively limited. In 2025, approximately 33% of eligible employees received some wellness credit, while approximately 33% earned the full available credit, and the remaining 33% earn no wellness credit. Participation during 2026 has followed a similar pattern.

Staff's review also identified limitations in evaluating the effectiveness of the current structure. The third-party administrator has access to limited health information, and the information collected through the program does not provide the City with a reliable means of measuring whether the program is meaningfully improving employee health outcomes. Given the participation levels, administrative cost, and difficulty measuring program effectiveness, staff believes it is appropriate to transition away from the current third-party, point-based model.

2027 TRANSITION

Staff does not recommend eliminating the wellness benefit without providing employees with a reasonable transition. For 2027, the proposed approach would provide employees with one-half of their existing wellness credit regardless of 2026 participation. The remaining one-half would be based on the wellness credit actually earned by the employee during 2026. This approach recognizes employees who participated in the existing program while also providing additional financial assistance to employees during a year in which health-insurance contributions are increasing significantly. Beginning with the 2027 plan year, the City would discontinue the third-party wellness platform and associated administrative expense.

We would then envision phasing out the credit program fully in 2028 because we will do away with the points/credit system in 2027.

WELLNESS REIMBURSEMENT PROGRAM

As part of the transition, staff is also recommending creation of a new Wellness Reimbursement Program. The intent of the reimbursement program is to provide employees with greater flexibility to select wellness activities that are meaningful to them and their families rather than requiring participation in a prescribed point system.

Employees actively enrolled in a City health-insurance plan would be eligible for reimbursement of qualifying wellness expenses up to:

- $260 per calendar year for employees with single coverage; and
- $390 per calendar year for employees with dependent coverage.

Employees with dependent coverage may use the reimbursement benefit for qualifying expenses incurred for themselves, their covered spouse, or covered dependents. Eligible expenses may include items such as gym or recreation-center memberships, fitness classes, exercise programs, wellness-oriented events, personal training, certain wellness equipment, mindfulness or stress-management programs, nutrition education, and other qualifying wellness activities.

The reimbursement policy also establishes eligibility standards, documentation requirements, annual reimbursement limits, and safeguards to ensure that reimbursements are limited to legitimate out-of-pocket wellness expenses. For Council's reference a copy of the Wellness Policy and Reimbursement Program are attached to this memo.

PROGRAM PHILOSOPHY AND ADMINISTRATION

The proposed program represents a shift in the City's wellness philosophy. Rather than attempting to prescribe specific wellness activities or measure employee participation through a third-party point system, the new approach provides employees with greater flexibility to determine which qualifying activities are most beneficial to them and their families.

The proposed reimbursement structure will, however, require additional internal administration. Human Resources will be responsible for reviewing reimbursement requests, confirming that expenses meet the policy requirements, maintaining supporting documentation, and coordinating reimbursement processing throughout the year. As the program is implemented, staff will work to establish a streamlined reimbursement process that is easy for employees to understand while minimizing unnecessary administrative steps. This may include standardized reimbursement forms, clear documentation requirements, periodic

reimbursement processing, and advance guidance for expenses where eligibility may not be immediately clear.

Staff expects there will be some learning during the first year of implementation and intends to monitor both employee participation and the administrative workload. If adjustments are needed to improve the process while maintaining appropriate financial controls, staff will bring those changes forward. The intent is not to fully offset the increase in employee health-insurance costs. Rather, the proposed changes redirect existing wellness resources toward a benefit that provides employees and their families with greater flexibility in how those resources are used.

FINANCIAL IMPACT

Under the current structure, the maximum annual wellness-credit amount is approximately $56,420. Based on current participation, employees are earning approximately $32,136 of those credits, resulting in approximately $24,284 of additional employee health-insurance contributions associated with credits that are not earned. After considering the approximately $12,000 annual third-party administrative cost, the existing structure provides an estimated net financial benefit to the City of approximately $12,284 annually.

Under the proposed 2027 transition, providing one-half of the wellness credit regardless of participation is estimated to provide employees with approximately $12,142 in additional health-insurance credits. Eliminating the third-party administrator saves approximately $12,000 annually, resulting in a relatively budget neutral proposition.

The maximum potential annual cost of the new Wellness Reimbursement Program, based on current health-insurance enrollment, is estimated at approximately $28,210. Actual reimbursement costs will depend on employee participation and utilization of the new benefit. When considering the net financial benefit of the existing wellness program and the maximum potential benefit of the new program, the total “cost” to the City would be approx. $40,000.

Staff recognizes that the proposed reimbursement program represents an additional cost to the City. However, we believe there is value in redirecting a portion of our wellness resources toward a benefit that allows employees to pursue wellness in ways that are more meaningful to their individual circumstances. The City has limited ability to directly control broader health-insurance cost trends, but staff believes it is appropriate to make a good-faith effort to positively influence the areas we can affect. Providing employees with greater flexibility to invest in fitness, nutrition, mental well-being, preventive activities, and other qualifying wellness expenses may help support healthier behaviors at the individual and family level.

PERSONNEL COMMITTEE REVIEW

The Personnel Committee reviewed the proposed Wellness Program changes at its October 15, 2026 meeting. The Committee reviewed the existing program structure, participation levels, administrative costs, proposed 2027 transition, Wellness Reimbursement Program, and anticipated financial impact. Following its review, the Personnel Committee recommended approval of the proposed Wellness Program changes and adoption of the Wellness Reimbursement Program.

RECOMMENDATION

Staff and the Personnel Committee recommend that City Council approve the proposed Wellness Program changes effective for the 2027 plan year.

This recommendation includes:

- phasing out the existing third-party, point-based Wellness Program;
- providing one-half of the existing wellness credit to employees for 2027 regardless of participation and providing the remaining one-half based on wellness credits earned during 2026;
- discontinuing the third-party wellness administrator;
- adopting the Wellness Reimbursement Program;
- establishing annual reimbursement limits of $260 for single coverage and $390 for employee-plus-dependent coverage; and
- authorizing Human Resources to administer the Wellness Reimbursement Program in accordance with the approved policy.

Staff believes the proposed approach provides a more flexible and meaningful wellness benefit while redirecting existing wellness resources toward employees in a more direct manner. This process also transitions employees to paying for the true cost of their health insurance over and above the hard cap. Staff will continue to evaluate the administrative process during the first year to ensure the program operates efficiently and with appropriate financial controls.

_____

Kevin Plockmeyer, Interim City Manager

Employee Wellness Policy

The City of Zeeland is committed to supporting the health, well-being, and overall quality of life of its employees. The purpose of this policy is to establish a workplace wellness program that encourages employees to make healthy lifestyle choices, maintain a healthy work-life balance, and utilize resources that support physical, emotional, financial, and social well-being.

The City recognizes that employees have different health needs, interests, abilities, and personal circumstances. Participation in wellness activities is intended to be supportive and educational and is not a condition of employment.

This policy applies to all eligible City employees. Specific wellness programs, activities, incentives, or benefits may have additional eligibility requirements, which will be communicated separately.

Wellness Program

The City may offer or support wellness initiatives designed to promote employee well-being. All City-sponsored wellness programs and activities must be approved by Human Resources in advance.

Wellness initiatives may include, but are not limited to:

- Health and wellness education and informational resources.
- Physical activity and fitness opportunities.
- Preventive health and wellness activities.
- Mental and emotional well-being resources.
- Stress management and work-life balance resources.
- Financial wellness education.
- Nutrition and healthy lifestyle education.
- Wellness challenges, events, or activities.
- Employee Assistance Program (EAP) resources.

The City may modify, add, or discontinue wellness programs based on employee needs, participation, available resources, and organizational priorities.

Participation in City-sponsored wellness activities is voluntary unless otherwise required by law or a specific benefit plan.

Wellness Incentives

The City may offer incentives to encourage participation in designated wellness activities. Incentives may include, but are not limited to:

- Wellness-related prizes or recognition.
- Participation-based rewards.
- Educational opportunities.
- Wellness-related events or activities.
- Reimbursement for eligible costs associated with employee-initiated wellness activities. *See Appendix I-Wellness Reimbursement Program for my details*.
- Other incentives approved by the City.

Any wellness incentive program will be communicated to employees in advance and will identify applicable eligibility requirements, participation requirements, reimbursement limits, and deadlines.

Wellness incentives are intended to encourage participation and will not require employees to disclose unnecessary personal health information.

Privacy and Confidentiality

The City respects the privacy of employee health and wellness information. When wellness activities involve health information, the City will handle such information in accordance with applicable federal and state laws and the requirements of any applicable health plan or wellness provider.

Individual health information obtained through a health plan, healthcare provider, or third-party wellness provider will not be used by the City for employment decisions.

Administration

Human Resources is responsible for administering the City's employee wellness program and coordinating wellness initiatives with appropriate departments, benefit providers, and outside resources.

Human Resources may establish program guidelines, participation requirements, reimbursement procedures, and other administrative requirements necessary to implement individual wellness initiatives.

Employees should contact Human Resources with questions regarding wellness programs, eligibility, reimbursement, accessibility, accommodations, or related employee benefits.

Wellness participation does not replace professional medical, mental health, financial, or other professional advice.

In the event of a conflict between this policy and an applicable collective bargaining agreement, benefit plan document, or law, the applicable agreement, plan document, or law will govern.

Wellness Reimbursement Program

The Wellness Reimbursement Program is intended to provide employees with flexibility to choose wellness activities that are meaningful and appropriate to their individual interests and circumstances. All reimbursements are subject to the eligibility requirements, annual limits, documentation standards, and other provisions of this policy.

ELIGIBILITY and ANNUAL REIMBURSEMENT LIMITS

Employees actively enrolled in the City of Zeeland Health Insurance plans are eligible for reimbursement per calendar year for qualifying wellness expenses.

Annual reimbursement Limits are based on health insurance Enrollment Type:

- Single coverage eligible for up to $260 per calendar year
- Employee + dependent(s) coverage eligible for up to $390 per calendar year

Employees enrolled in employee plus dependent(s) coverage may use their reimbursement benefit for qualifying wellness expenses incurred for themselves, their covered spouse, or covered dependents.

Family memberships and other family-oriented wellness expenses may qualify when their purpose is physical fitness, wellness, or another eligible activity under this policy.

This annual reimbursement maximum:

- Is available on a calendar-year basis.
- Does not carry over from one calendar year to the next calendar year.
- Applies to the total annual amount reimbursed during the calendar year regardless of the different types of activities
- Is limited to an employees' actual out-of-pocket expense after discounts, rebates, credits, insurance payments, employer benefits, or other reimbursements.

Employees must be actively employed by the City and enrolled in an eligible City health insurance plan when the expense is incurred and when the reimbursement is requested.

Eligible Wellness Activities and Expenses

The following categories provide examples of expenses that may qualify for reimbursement. The examples are intended as general guidelines and are not an exhaustive list.

Physical Fitness and Recreation

- Gym, fitness center, or recreation center membership where the primary purpose of the membership is physical fitness or wellness.
- Fitness classes (yoga, Pilates, aerobics, cycling, etc)
- Swimming or aquatic fitness programs.
- Exercise or structured fitness programs.
- Personal training sessions.
- Registration fees for organized wellness-oriented recreational events (5K's, Triathlons, etc.)

Mindfulness and Mental Well-Being

- Meditation or mindfulness classes.
- Stress-management programs.
- Wellness or resilience classes.
- Approved wellness workshops or educational programs.

- Other structured activities specifically designed to promote mental or emotional well-being.

Nutrition and Healthy Lifestyle

- Nutrition education programs or classes.
- Registered dietitian or nutrition counseling, when not otherwise covered by an applicable health plan.
- Healthy cooking or nutrition classes.
- Weight-management or lifestyle-improvement programs that emphasize healthy behaviors rather than products, medications, or supplements.

Wellness Equipment

The City may reimburse wellness-related equipment when the equipment is reasonably related to an eligible physical fitness or wellness activity. Examples may include:

- Exercise or fitness equipment for at home use.
- Resistance bands, weights, or similar fitness equipment for at home use.
- Fitness watch or trackers when primarily used to support health or fitness tracking.

Financial Wellness

The City may reimburse reasonable fees for approved financial wellness education or programs, such as:

- Financial planning or financial wellness seminars.
- Budgeting or financial education programs.
- Retirement or investment education programs that are not otherwise provided by the City or retirement plan.

Non-Eligible Expenses

Common expenses that are not eligible for reimbursement include:

- Alcohol or tobacco products.
- Vitamins, supplements, or other nutritional products.
- Prescription or over-the-counter medications.
- Medical expenses covered by health insurance or other benefits.
- Medical treatment or services, unless specifically approved as part of a City-sponsored wellness program.
- Personal care or cosmetic services.
- Investment purchases, financial account contributions, taxes, penalties, interest, or other personal financial expenses
- Spa treatments, massages, or similar services unless specifically approved as part of a designated wellness program.
- Clothing, shoes, or general apparel.
- General-purpose electronics, including phones, tablets, computers, televisions, headphones, earbuds, gaming systems, and similar devices.
- General household equipment or furniture.
- Travel, lodging, meals, or transportation expenses, unless specifically approved for a City-sponsored wellness activity.
- Items whose primary purpose is entertainment, transportation, general recreation, or household use do not qualify examples include watercraft, motorized equipment, hunting or fishing equipment, and game equipment.

- Memberships or expenses primarily intended for entertainment or social purposes.
- Gift cards or cash-equivalent purchases.
- Shipping, delivery, installation, extended warranties, service plans, financing charges, and unrelated accessories.
- Expenses incurred primarily for individuals who are not an employee or a covered spouse or dependent.
- Expenses reimbursed or paid through another employer benefit, insurance program, rebate, credit, or other source.
- Expenses that Human Resources determines are inconsistent with the purpose of the Wellness Reimbursement Program.

The examples are intended as general guidelines and are not an exhaustive list.

Returns, Refunds, Cancellations, and Credits

Employees must notify Human Resources of any refund, return, rebate, credit, cancellation, or other recovery related to an expense already reimbursed by the City. Any related City reimbursement must be repaid to the City.

Reimbursed items may not be purchased for the purpose of resale or financial gain.

Reimbursement Process

Employees seeking reimbursement must submit:

1. A completed Wellness Reimbursement Request;
2. An itemized receipt or other acceptable documentation showing the date, amount, and nature of the expense; and
3. Any additional documentation reasonably requested by Human Resources.

Requests should be submitted within 60 days of the expense and no later than January 31 of the following calendar year for expenses incurred during the prior year.

If an annual fee is paid upfront (e.g., $360 for a yearly gym membership), the employee may only request reimbursement on a monthly basis for the prorated amount ($360 ÷ 12 months = $30 monthly).

Reimbursement will be processed through the City's normal payroll or accounts payable procedures, as applicable.

Purchases must be supported by verifiable documentation and generally made through an established business, organization, or qualified service provider. Private-party purchases, person-to-person transactions, and cash transactions without verifiable documentation require advance written approval from Human Resources. If employment or eligible City health-insurance coverage ends, future portions of a prepaid membership or subscription are not eligible for reimbursement.

If an annual membership, subscription, or other recurring fee is paid in advance, reimbursement will be limited to the portion attributable to the employee's period of eligibility.

Advanced Approval

Employees should obtain advance written approval from Human Resources before making an unusual or significant equipment purchase, a private-party purchase, or another expense where eligibility is unclear.

Advance approval confirms that the type of expense is generally eligible, but reimbursement remains subject to the annual limits, documentation requirements, continued eligibility, and other provisions of this policy.

Errors and Misuse

Employees are expected to submit complete and accurate reimbursement requests. If an error or missing documentation is identified, Human Resources will work with the employee to correct the request.

Intentional misuse of the program may include falsifying documentation, seeking duplicate reimbursement, failing to report a refund, purchasing reimbursed items for resale, misrepresenting who incurred or used an expense, or deliberately attempting to circumvent program requirements.

Intentional misuse may result in denial or recovery of reimbursement, revocation of future reimbursement eligibility, and appropriate corrective or disciplinary action in accordance with City policies.

Program Administration

Human Resources will administer the Wellness Reimbursement Program and may establish reasonable administrative procedures to implement this policy.

Because wellness products and services continually change, the examples in this policy are intended as practical guidelines and are not an exhaustive list of eligible expenses. Human Resources will apply the policy consistently and determine whether an expense meets the program's intent and requirements. Employees are encouraged to request clarification before making an expense when eligibility is uncertain.

Program Changes

The City reserves the right to modify reimbursement amounts, eligible expenses, documentation requirements, or other program provisions each calendar year, subject to applicable collective bargaining agreements, benefit plan requirements, and applicable law.

21 South Elm Street • Zeeland, Michigan 49464 • (616) 772-6400 • FAX (616) 772-5352

INTEROFFICE MEMORANDUM

TO: Mayor Van Dorp and City Council Members

FROM: Kevin Plockmeyer, Interim City Manager

SUBJECT: Health/RX Insurance Funding Policy Update

DATE: October 15, 2026

CC: City Council Work Study and Action Items Agenda October 19, 2026

BACKGROUND

Appendix G of the City's Employee Handbook establishes the funding policies associated with employee health, prescription drug, and dental coverage. The Appendix is updated periodically to reflect changes in the City's health-insurance plans, HSA contributions, and related employee-benefit practices. With the proposed 2027 health-insurance plan changes, Appendix G needs to be updated so the Employee Handbook accurately reflects the benefit structure effective January 1, 2027.

PROPOSED 2027 UPDATES

The proposed revisions to Appendix G primarily reflect the health-insurance plan and HSA contribution changes recommended for 2027. The revisions include:

- Updating the effective date of Appendix G to January 1, 2027.
- Removing the existing $1,700 single/$3,400 family HSA plan, which will no longer be offered.
- Retaining the existing $2,000 single/$4,000 family HSA plan with the City HSA contribution of $1,000 for single coverage and $2,000 for two-person or family coverage.
- Adding the two new $2,500 single/$5,000 family HSA plan options. Both plans will use the City HSA contribution of $1,000 for single coverage and $2,000 for two-person or family coverage.

- Updating the City's highest-deductible HSA option to the $3,500 single/$7,000 family plan. Under the proposed funding approach, this plan will be structured so that employees have a zero or near-zero health-insurance premium contribution, with the City's HSA contribution determined annually based on the remaining room available under the PA 152 hard cap.
- Maintaining the City's existing practice of providing dental insurance to active employees without an employee premium contribution.
- Maintaining the current $2,500 annual payment for eligible employees who elect to opt out of City health, prescription drug, and dental coverage.

PERSONNEL COMMITTEE REVIEW

The Personnel Committee reviewed the proposed 2027 health-insurance structure and related funding policies at its October 15, 2026 meeting. As part of that review, the Committee considered the proposed health-insurance plan lineup, HSA contribution structure, employee funding approach, and health-insurance opt-out payment. The Personnel Committee recommended approval of the proposed 2027 benefit structure and corresponding updates to Appendix G.

RECOMMENDATION

Staff and the Personnel Committee recommend that City Council approve the proposed revisions to Appendix G of the Employee Handbook effective January 1, 2027.



_____
Kevin Plockmeyer, Interim City Manager

Appendix G - Funding Policies for Full-Time Employee Health/Rx/Dental Coverage

January 1, 2026

- Employees that are eligible for health insurance that elect the Priority Health 90/70 PPO Versatile Plan through the Western Michigan Health Insurance Pool will pay the premium above the state mandated hard cap.
- Employees that are eligible for health insurance that elect a Priority Health H.S.A. Plan with a $2,500~~1,700~~ deductible for single coverage or $5,000~~3,400~~ deductible for two-person or family coverage through the Western Michigan Health Insurance Pool will pay the premium plus the employer H.S.A. contribution amount above the state mandated hard cap. Employees that elect this coverage will receive $1,000~~625~~ toward their H.S.A. for single coverage or $2,000~~1,250~~ for two-person or family coverage. The amount placed into an employee's H.S.A. will be pro-rated for an employee that starts health coverage after January 1.
- Employees that are eligible for health insurance that elect Priority Health H.S.A. Plan with a $2,000 deductible for single coverage or $4,000 deductible for two-person or family coverage through the Western Michigan Health Insurance Pool will pay the premium plus the employer H.S.A. contribution amount above the state mandated hard cap. Employees that elect this coverage will receive $1,000 toward their H.S.A. for single coverage or $2,000 for two-person or family coverage. The amount placed into an employee's H.S.A. will be pro-rated for an employee that starts health coverage after January 1.
- Employees that are eligible for health insurance that elect Priority Health H.S.A. Plan with a $3,5~~0~~00 deductible for single coverage or $~~6~~7,000 deductible for two-person or family coverage through the Western Michigan Health Insurance Pool will not have an employee contribution amount for health insurance IF the plan's premium amount is below the state mandated hard cap. If the plan's premium is above the state mandated hard cap, employees will pay the premium above the state mandated hard cap. If the plan's premium is below the state mandated hard cap, the difference between the state mandated hard cap and the plan premium (determined annually) will be deposited into an employees' H.S.A. account. The amount placed into an employee's H.S.A. will be pro-rated for an employee that starts health coverage after January 1.
- Wellness Plan provisions will remain as approved by City Council on June 2, 2011 or as amended by City Council thereafter. Employee Wellness Plan contribution credits not earned by the employee and/or spouse will be added to the employee premium contribution above the state mandated hard caps.
- There is no employee contribution for dental coverage for active employees.
- Employees that elect to opt-out of health/Rx and dental coverage will be paid $2,500 per year in lieu of taking the coverage from the city. The $2,500 will be distributed over one year in equal installments with the employees' regular bi-weekly check.

Part-time Employees Under Patient Protection and Affordable Care Act (PPACA)
as of May 6, 2013

The new health care provisions of the Patient Protection and Affordable Care Act (PPACA) mandate that the City provide health coverage to "essentially all" full-time employees. The federal definition of full-time employees includes part-time workers who average thirty (30) or more hours per week. It has long been the City's policy that employees working less than forty (40) hours per week are not entitled to healthcare benefits.

To manage our responsibilities under PPACA, the following policy is adopted:

1. All part-time employees must report actual hours worked. Part-time employees include all persons who receive a W-2 from the City and typically work less than a forty (40) hour work week. Part-time employees include hourly workers, elected and appointed boards and commissions, election workers, reserve police officers, and persons who are paid-on-call or at a flat rate.

2. Management will establish and enforce work schedules that do not allow part-time employees to average thirty (30) or more hours per week during the measurement period.

3. The measurement period will be a twelve (12) month period commencing on October 1st of each year and ending September 30th of each year, except the first measuring period will be six (6) months beginning May 1, 2013 and ending October 31, 2013.

4. A ninety (90) day administrative period will follow each measurement period. The administrative period will commence on October 1st of each year and end on December 31st of each year, except the first administrative period will be sixty (60) days beginning November 1, 2013. During the administrative period hours tracked during the measurement period are reviewed to ensure the city continues to meet the PPACA definition of offering health coverage to essentially all full-time employees.

5. IF it is found that the city does not meet the "essentially all" definition of offering health coverage, the city will offer health insurance to the employees that do not receive coverage at the conclusion of the measurement period, but averaged 30 or more hours per week during said measurement period. Health coverage provisions:
    a. Employees averaging thirty (30) or more hours worked per week during the measurement period are provided notice of their health coverage options.
    b. Employees eligible for City provided health coverage are enrolled in the plan for the period commencing January 1 of each year unless the employee opts out of the City's health coverage.
    c. A twelve (12) month stability period (health coverage eligibility) will commence immediately following the administrative period. It will begin on January 1st of each year and end on December 31st of each year. The first stability period will begin January 1, 2014.
    d. It is the intent of the city to offer coverage to the employee only (single coverage); the plan will be a 60% actuarial equivalent of the plan currently offered to employees that are classified as full-time by the city (40 hours per week); and the minimum contribution will be 20% toward the premium.

WATER DEPARTMENT REPORT

September Usage

Monthly Board Meeting | 11/10/2026

ZEELAND
Board of Public Works

WHOLESALE PURCHASES	Sept 2026	Sept 2025	PERCENT CHANGE
AMOUNT PURCHASED	205,820,000 GAL	231,240,000 GAL	-11.0%
TOTAL PAYMENT	$213,545.38	$207,910.81	2.7%
UNIT COST (1000 GALLONS)	$1.0375	$0.8991	15.4%

MONTHLY INFORMATION	Sept 2026	Sept 2025	PERCENT CHANGE
TOTAL AMOUNT PURCHASED (Gal)- (9/1/26-9/30/26)	205,820,000 GAL	231,240,000 GAL	-11.0%
TOTAL AMOUNT SOLD (Gal)	208,436,934 GAL	236,436,720 GAL	-11.8%
MONTHLY SYSTEM LOSSES (Gal)	(2,616,934) GAL	(5,196,720) GAL	N/A
MONTHLY SYSTEM LOSSES (%)	-1.27%	-2.25%	N/A
RATE PURCHASED - RATE SOLD = ROI (1000 GAL)	$1.16	$1.26	-7.9%
AVERAGE MONTHLY RETAIL UNIT RATE (1000 Gal)	$2.31	$2.22	4.2%
AVERAGE MONTHLY CONTRACT UNIT RATE (1000 Gal)	$2.06	$1.88	9.8%

CUMULATIVE FOR FISCAL YEAR	FY 2026-2027 (Thru 9/30/2026)	FY 2025-2026 (Thru 9/30/2025)	PERCENT CHANGE
PUMPING STATION DISCHARGE- Start July 1,2026	738,020,000 GAL	785,400,000 GAL	-6.0%
AMOUNT SOLD	746,085,127 GAL	790,812,684 GAL	-5.7%
SYSTEM LOSSES	-8,065,127 GAL	-5,412,684 GAL	N/A
SYSTEM LOSSES (PERCENT)	-1.1%	-0.7%	N/A
TOTAL CHARGES FOR SERVICES	$1,883,162.52	$1,864,477.32	1.0%

AVERAGE RATE PER 1000 GAL SOLD (combined with all service charges)	$2.52 FY 2026-2027	$2.36 FY 2025-2026	⬆ 6.8%

WATER SOLD	Sept 2026	Sept 2025	PERCENT CHANGE
*RESIDENTIAL	11,306,768 GAL	14,642,848 GAL	-22.8%
COMMERCIAL/INDUSTRIAL	101,168,496 GAL	129,545,024 GAL	-21.9%
CONTRACTUAL SALES- (9/1/26-9/30/26)	95,961,670 GAL	92,248,848 GAL	4.0%
TOTAL SALES	208,436,934 GAL	236,436,720 GAL	-11.8%

CHARGES FOR SERVICES	Sept 2026	Sept 2025	PERCENT CHANGE
RESIDENTIAL	$26,150.68	$32,496.16	-19.5%
COMMERCIAL/INDUSTRIAL	$233,985.96	$274,291.76	-14.7%
INDUSTRAL SALES - CONTRACTUAL	$198,038.84	$171,791.01	15.3%
FIRE PROTECTION	$15,647.25	$15,573.75	0.5%
READINESS TO SERVE	$64,227.40	$59,439.86	8.1%
MISC CHARGES (Overdue Int)	$0.00	$0.00	N/A
TOTAL CHARGES	$538,050.13	$553,592.54	-2.8%

PEAK DAY

MONTH 9/2/2026 (9/15/2025)	9.89 MGD	8.98 MGD
FISCAL YEAR-TO-DATE 7/2/2026 (7/29/2025)	10.38 MGD	11.56 MGD

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Jason Postma, Water Operations Manager

SUBJECT: Water Department On-Going Projects Update

DATE: November 3, 2026

Meter Replacement Program

- Total Water Meters - 3,031
  - AMI Water Meters - 2,918 (96%)
  - Radio Read Water Meters - 31 (1%)
  - Touch Read Water Meters - 82 (2.7%)
  - 99.9% of all large diameter meters are replaced
    - 1 remaining out of 212 large diameter meters to replace. (On Galv Service)

Galvanized Service Line Replacement Program

- Replaced (92) GSL in 2026 (Replaced 111 GSL in 2025)
- Replaced (7) GSL in October
- Replaced (931) GSL since June 18, 2018, when New EGLE Requirements were Implemented.
- Approximately (56) total GSLR still needs replacing.

Other Work Projects

- Logan Estates Meter Replacement began (approximately 378 meters, 318 replaced, 84%)
- Church St. Reconstruction: Road open middle on November
- Fire Hydrant Winter Checks

Water Administration Projects

- Transfer of Knowledge
- RFP for VFD Replacement at ZGS
- Water Conservation Program
- Plan for Future Interconnects/ Request for Feasibility Study
- Preparing for Sanitary Survey

Buildings & Grounds

- New AED's - Complete
- BPW Administration Office Remodel & Expansion Project Punchlist - In progress
- Fire and Security System for Water/ North Wearhouse
- Christmas Lights

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Jason Postma, Water Operations Manager

SUBJECT: Administration Building HVAC Unit Replacement Bid Recommendation

DATE: October 27, 2026

Staff recommends awarding Mast Heating & Cooling a contract for $18,300.00 to replace the two remaining HVAC systems at the Zeeland BPW Administrative Office & Customer Service Center.

Background

The FY2027 Building & Grounds Capital Improvement Plan includes $30,000 for replacement of three aging HVAC systems at the Zeeland BPW Administrative Office & Customer Service Center. One system was replaced in July 2026 following a failure. Staff received four quotes to replace the remaining two systems. Mast Heating & Cooling submitted the lowest quote.

Description

Mast will install two new Trane furnace and air-conditioning systems. The $18,300.00 price includes the removal and disposal of the existing equipment, crane service, mechanical permits, installation, startup, tax, and a first-year warranty.

Bidder Name	Bidder Location	Quote	Meets Spec.	Comments
Mast Heating & Cooling	Zeeland, MI	$18,300.00	Yes	Recommended; lowest quote.
Peerbolt's	Zeeland, MI	$21,125.00	Yes	Not recommended
Redmon Heating & Cooling	Grandville, MI	$24,035.00	Yes	Not recommended
Quality Air	Grand Rapids, MI	$34,151.00	Yes	Not recommended

Recommendation

Approve a contract with Mast Heating & Cooling in the amount of $18,300.00, including tax, to replace the two remaining HVAC systems at the Zeeland BPW Administrative Office & Customer Service Center.

Attachment: Mast Heating & Cooling quote dated October 16, 2026

Mast Heating & Cooling
355 Royal Park Dr.
Zeeland, MI 49464
(616) 772-2252

QUOTATION

October 16, 2026
To: Zeeland Board of Public Works
Attn: Brian Hoezee
350 E. Washington Ave,
Zeeland, MI 49464

Re: Heat/Cool Systems Replacement

DESCRIPTION

As requested, we will furnish labor and material to replace Systems #2 (Tempstar Furnace Mo#T9UHX100L20A2, Ser#A081457991, 92% efficient, 100,000Btu, 2008; Heil Condensing Unit Mo#N4A360AKC300, Ser#E130927028, 5 ton, R410A, 208-230/1 phase, 2013) and System #3 (Tempstar Furnace Mo#T9MPX100L20A2, Ser#A101060546, 92% efficient, 100,000Btu, 2010; Trane Condensing Unit Mo#4TTR3060E1000NA, Ser#20335J6A5F, 5 ton, R410A, 208-230/1 phase, 2020) with new higher efficient equipment including the following:

- Reclaim refrigerant in the two existing systems
- Disconnect existing gas piping, electrical wiring, 24 volt control wiring, refrigerant piping, PVC piping and ductwork from the two existing systems
- Removal and disposal of the two existing furnaces, two roof mounted condensing units and the two indoor evaporator coils
- Flush the two existing sets of refrigerant piping with RX11 to allow new R454B refrigerant compatibility
- Two new Trane Mo#S9X2D120, 96% efficient, 120,000Btu, 2-stage, horizontal left furnaces
- Two Trane Mo#5TTR3060, 5 ton, 13SEER, R454B, 208-230/1 phase, outdoor, roof mounted condensing units with 3" tall plastic pads and matching, indoor Mo#5PXCD007, 5 ton, R454B, 24½" wide, horizontal left cased evaporator coils
- Custom sheetmetal ductwork adapters
- Reconnect existing gas piping, electrical wiring, 24 volt control wiring, refrigerant piping and PVC piping
- Evacuate and charge systems
- Mechanical permit, crane service, start up and first year warranty

Total Price, Tax Included…$18,300.00

Authorized Signature: _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

MI State Mechanical License 71-03052

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made upon completion of installation.

Customer Signature: _____ **Date:** _____

A service charge of 1.5% per month will be assessed on all balances over 30 days past due. Title to any heating and/or air condition equipment and any other equipment or materials installed by Mast Heating & Cooling shall remain the property of Mast Heating & Cooling until such time as the total contract price is paid and that default in any of the terms of payment shall give cause to Mast Heating & Cooling the right to repossess itself of said equipment and materials. Customer agrees to pay all costs of collection and attorney fees incurred during collection process by Mast Heating & Cooling. Mast Heating & Cooling is not responsible for removal of any hazardous materials from job site. Mast Heating & Cooling is authorized to remove used parts, motors, valves, pumps & equipment.

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Brian L. Coots, Electrical Transmission & Distribution Manager

SUBJECT: Electric Transmission & Distribution Department Projects Update

DATE: November 3, 2026

Near Term Projects

The Church Street undergrounding project is nearing completion following the final major planned outage to transfer three-phase customers to the new underground facilities. Staff will next work with residents to convert individual residential services, allowing the remaining overhead facilities to be removed.

Fairview Substation has been restored to its normal operating configuration following the lightning-related recloser failure. Staff and crews relocated a recloser from Perry Substation to the vacant FV-6 bay to replace the damaged unit. The installation was completed successfully, returning Fairview Substation to normal operation.

Crews have also completed preventive replacements of aging transformers and poles that have reached the end of their service life. At the next Board meeting, staff plans to present recommendations for a transmission pole replacement and a bid award for preventive maintenance at Perry Substation, consistent with the established five-year maintenance rotation. These efforts support continued system reliability and reduce the risk of equipment failures and storm-related outages.

BTMG Project

Power System Engineering (PSE) has completed the Facilities and System Impact Study for the proposed 50 MW Michigan Public Power Agency (MPPA) behind-the-meter generation project. Following the evaluation of multiple generation sizes and interconnection options, the study advances a concept involving a separate 69 kV interconnection substation on the existing Northside Substation property. This represents an important step in evaluating Zeeland's ability to host the project and identifying the infrastructure needed to support it.

The study indicates that Zeeland's existing transmission system can accommodate the proposed generation without creating thermal overload under the conditions evaluated. Zeeland would remain a net importer of electricity during the summer conditions modeled for 2027 and 2030. Screening of the surrounding transmission system also identified relatively limited impacts, although additional modeling of the selected 50 MW configuration and coordination with MISO and affected transmission owners remain necessary. Preliminary short-circuit analysis indicates that fault currents would remain below an assumed 20 kA equipment rating; existing equipment ratings and final protection requirements will need to be verified through detailed engineering.

PSE estimates the interconnection substation cost at approximately $11.6 million, including major substation equipment, construction, engineering, protection and controls, and a 10 percent contingency. This is a

planning-level interconnection estimate rather than a total generation project cost and excludes land acquisition, transmission-line modifications, and the 15 kV facilities between the generating plant and substation. Remaining work includes detailed short-circuit and protective-device coordination studies, confirmation of equipment and communications requirements, and development of a direct transfer trip scheme to disconnect the generation if Zeeland becomes isolated from the transmission system. Overall, the findings support continued project development while establishing the remaining engineering and coordination needs.

Outage Statistics

ZBPW remains on track for another good year of electric system reliability, with year-to-date outage statistics showing an average of 10.21 outage minutes per customer (SAIDI), 0.19 interruptions per customer (SAIFI), and an average restoration time of 54.18 minutes per interruption (CAIDI), resulting in system availability of 99.998%. These figures include major event days. Although the system has sustained some storm damage, most repairs were completed before the damage resulted in customer outages. Staff continues to replace aging underground conductors and pursue improvements that strengthen overall system resilience and support reliable service for our customers.

Outage Statistics	2023	2024	2025	YTD
SAIDI	33.43	5.04	25.15	10.21
SAIFI	0.20	0.13	0.26	0.19
CAIDI	168.07	38.79	95.10	54.18
ASAI	99.995	99.999	99.995	99.998

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Brian L. Coots, Electric Transmission & Distribution Manager

SUBJECT: Bid Recommendation for Substation Recloser

DATE: November 2, 2026

The following bid award recommendation is submitted for Board approval. Items listed were not called out specifically in the FY 2027 budget, but we will receive additional funding from the MPIA insurance pool in response to a claim resulting storm damage that occurred in early September 2026.

Description:
Staff recommend purchasing two (2) G&W Electric Viper-S Solid Dielectric Reclosers. The first unit will replace the PE-6 recloser transferred from Perry Substation to Fairview Substation, replacing the reclosure damaged by the storm. The second unit will serve as a system spare for unexpected equipment failures or damage at other distribution substations.

This purchase is recommended as a sole-source procurement based on ZBPW's current substation design standards. The Viper-S is the standardized feeder recloser used throughout ZBPW's distribution substations and provides a like-for-like replacement for the existing feeder reclosers at any of these substations. Maintaining this standard supports equipment interchangeability and allows staff to replace damaged units without modifying the existing substation design.

Maintaining a compatible spare will improve staff's ability to respond promptly to equipment failures, particularly given current lead times of approximately 60 weeks.

Distributor	Manufacturer	Lead Time	Quoted Total
U&I Utility	G&W Electric	60 Weeks	$ 50,430

Recommendation:
Approve the purchase of two (2) Viper-S Solid Dielectric Reclosers from G&W Electric for a total of $50,430 plus applicable material cost adjustments in accordance with the supplier's escalation clause.

Attachment: SQ-99379.pdf

G&W Electric Company
305 W. Crossroads Pkwy
Bolingbrook, IL 60440 USA
Tel: 708.388.5010
Fax: 708.388.0755
www.gwelec.com

ISO 9001 Certified
ISO 14001 Certified

Engineered to order. Built to last.

Customer:	Zeeland
Date:	Oct 20, 2026
Validity:	60 Days
Quotation Number:	SQ-99379
Customer Reference:	

Item 1: G&W Electric Viper-S Solid Dielectric Recloser, Catalog No. VIP378ER-12S

Standard Features:

- Three (3) epoxy insulated vacuum interrupter modules
- One (1) three phase magnetic actuator operator, providing three phase operation
- Manual trip and lockout handle with mechanical block, capable of physically blocking electronic and manual operation
- Contact position indicator
- Three (3) 1000/500:1 (factory set to 1000:1) current transformers, encapsulated within the solid dielectric insulation, exclusively for use with the recloser control
- Operation counter

Additional Features:

- L-shaped vacuum interrupter modules
- Six (6) 800A deadbreak Apparatus Bushing per IEEE 386 interface 13
- Six (6) 15.5kV screw-on silicone insulators
- Six (6) NEMA 2-hole pads
- Deadline operation not included
- 10-foot 14 pin control cable connectorized on both ends
- 10-foot 2 pin AC power cable, connectorized on both ends
- No potential transformers included
- No control Included

Ratings:

Maximum design voltage	15.5kV
Impulse level (BIL)	110kV
Continuous and load break current	800A
8 Hr. Overload at 20°C	960A
60Hz Withstand, kV rms Dry, 1 min	50kV
60Hz Withstand, kV rms Wet, 10 sec	45kV
Interrupting Rating RMS (kA)	12.5kA
Making Current, RMS, asym, KA	20kA
Peak, asym (kA)	32kA
Short Circuit Current, kA sym, 3 second	12.5kA
Mechanical Operations	10K

Operating Temperature Range: Temperature range, -40°C to +65°C (-40°F to 150°F)

Standards: Ratings per IEEE C37.60-2012 and IEC 62271-111

Price Each: $ 25,215

Exceptions/Clarifications:

- This quotation was prepared without reference to a formal plan and specification package. G&W's offering for this quotation is limited to the equipment and bill of materials listed in this quotation. If formal plans/specifications are available for this project, please send to G&W to evaluate and revise this quotation accordingly. All other materials are provided by others

Commercial Terms and Conditions

Validity: G&W reserves the right to pass through price increases from SEL or other major suppliers

Shipping Terms: FOB-Factory

Freight: Prepaid and Allowed on a standard closed top trailer

Payment: Payment terms are subject to G&W Finance Department approval

Manufacturing Location: Improved lead times may be available by manufacturing product(s) in our Canadian or Mexican facilities but are subject to applicable tariffs at the time of shipment. If a specific facility is required by the customer, associated costs, freight terms, and/or lead times will be adjusted accordingly.

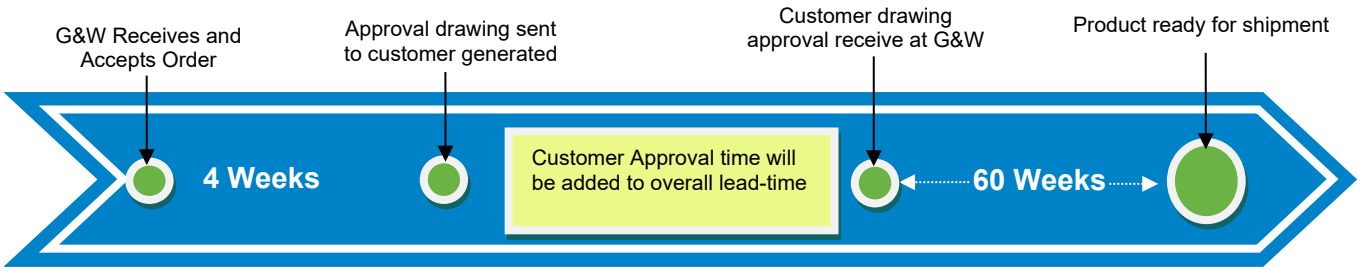
Purchase Order Submission: Purchase order should be addressed to:

G&W Electric Co.
305 W. Crossroads Parkway
Bolingbrook, IL 60440-4938

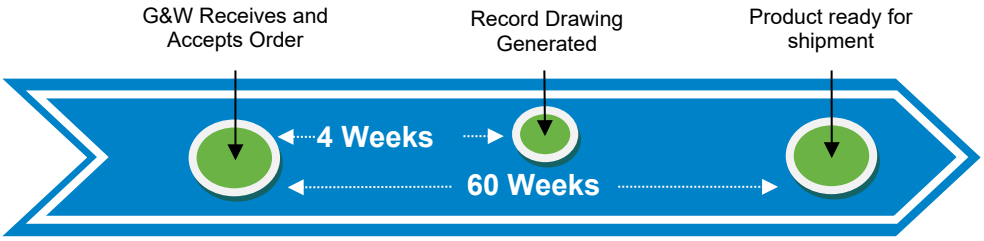
Terms & Conditions: Warranty and all other terms and conditions are as per SM-F-1 Rev 11

Drawing Type Lead Time Tracker

Approval Drawings Required:



Record Drawings:



G&W Electric Company, Terms and Conditions

TERMS OF PAYMENT

Domestic accounts – Standard term are Net 30 days, however, at all times, credit payment terms are subject to the judgement and approval of Seller's Finance Department. Seller, in its sole discretion, may modify the payment terms to its satisfaction. Buyer must maintain an annual amount of product purchases of at least $10,000 to qualify for credit payment terms. If Buyer's total purchases within any consecutive 12-month period falls below this threshold, Seller reserves the right to revoke credit terms and require payment in advance. Seller may review and adjust credit terms at its sole discretion based on purchasing history, payment performance, and financial standing.

International accounts - Standard terms are an irrevocable letter of credit, confirmed by a Prime U.S. bank, for the full amount of the contract, valid for at least 60 days beyond the latest quoted shipping date. Other terms may be granted upon receipt of satisfactory credit references and approval by our Finance Department. Letter of credit must be received prior to release of the order to manufacturing.

Seller reserves the right to require Buyer to make full or partial payment in advance for any goods outlined in this agreement. For orders requiring advance payment, manufacturing will not commence until the required payment has been received in full by Seller. Any delays in payment will result in corresponding delays in the production and delivery schedule, for which Seller shall bear no responsibility.

Late payment charge of $1^1/_2$% per month on all past due invoices and unpaid balances. Shipments and deliveries hereunder shall at all times be subject to the judgment of Seller that the financial condition of Buyer at all times justifies continuance of shipments and deliveries hereunder. If Buyer shall fail to make any payments in accordance with the terms and provisions hereof, Seller, in addition to its rights and remedies, but not in limitation thereof, may at its option, defer shipments or deliveries hereunder, or under any other contract with the Buyer, except upon receipt of satisfactory security or of cash before shipment.

PRICE POLICY

It is G&W's policy to publish for sole use of our domestic representatives *Confidential* price lists of our Standard Products. Quoted prices are firm for 30 days (60 days international). Orders placed after 30 days (60 days international) are subject to price in effect at time of acceptance. Notwithstanding the foregoing sentence, Seller reserves the right to increase prices for undelivered Products in the event of an increase in the cost of raw material or third-party components or a change in market conditions prior to the agreed upon delivery time. Customer requests to extend originally agreed to delivery date will be subject to price escalation.

TAXES

Any taxes which the Seller may be required to pay or collect, under any existing or future law, upon or with respect to the sale, purchase, delivery, storage, processing, use or consumption of any of the material covered hereby, including taxes upon or measured by the receipts from the sale thereof, shall be for the account of the Buyer, who shall promptly pay the amount thereof to the Seller upon demand.

FREIGHT TERMS

Terms as stated in the attached quotation.

MINIMUM ORDER CHARGE

Domestic destination - $250 Net
International destination - $500 Net

EXPORT PACKING

Export order for all material or devices (except compound alone) - add 5% to net price of order. Export orders for compound alone -- add 50¢ per gallon.

TITLE AND INSURANCE

Seller assumes no responsibility for insuring shipments unless specifically requested by Buyer and then only at Buyer's expense and valuation. Regardless of freight terms, all risk of loss shall pass to Buyer upon delivery by Seller to carrier at F.O.B. point. In the event delivery crates contain tamper evident seals, Buyer must inspect such seals upon delivery. If a tamper evident seal is broken in transit, Buyer must notify Seller within seven (7) calendar days of receipt of the shipment.

WARRANTY

EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN, SELLER MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER MATTER WITH RESPECT TO THE GOODS SOLD HEREUNDER.

1. For G&W LaZer Distribution Automation ("DA") orders and conversion of existing non-automated G&W switches to a DA system:

A. Seller warrants DA solution will perform substantially in accordance with the then current release of specifications for a period of three (3) years from shipment. Such warranty includes the repairing or replacement of any defective parts.

B. Seller's Warranty related to DA does not (i) include labor and other costs associated with the removal of equipment from service and reinstallation or similar charges, including in and out charges or (ii) apply to issues caused by poor radio reception.

2. For Cable Accessories Python line products ("Kits"):

A. Seller warrants Kits sold hereunder to be free from defects in material and workmanship under normal use and service for a period of one (1) year from date of installation of the Kit if: (i) the Kit is installed within one (1) year of the date of its shipment; (ii) the installation of the Kit is performed solely by Seller or by a Seller approved third-party ("Certified Installer"), and; (iii) the appropriately completed warranty datasheet is returned by Buyer to Seller within 15 days of the date of installation of such Kit.

B. For Kits (i) not installed within one (1) year of the date of shipment or (ii) Kits installed within one (1) year of the date of shipment by a Certified Installer but Buyer has not complied with the requirements of A(iii) above, Seller warrants that such Kits shall be free from defects in material and workmanship under normal use and service for a period of one (1) year from date of shipment.

C. NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, SELLER EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES AND WARRANTY OBLIGATIONS WITH RESPECT TO ANY KITS THAT HAVE BEEN INSTALLED BY A PERSON OR ENTITY THAT IS NOT A CERTIFIED INSTALLER.

3. For all other goods sold hereunder:

A. Seller warrants all goods sold hereunder to be free from defects in material and workmanship under normal use and service for a period of eighteen (18) months from the date of shipment by Seller, or twelve (12) months from date of commissioning by End-User, whichever comes first.

Seller's obligation under these warranties is limited to repair or replacing, at its option, any goods, which upon inspection by Seller shall disclose to Seller's satisfaction to have been defective in material or workmanship. Buyer must return the goods to Seller's factory, shipping charges prepaid, with complete information as to alleged defects and the installation, operation and service of the goods.

LIMITS OF LIABILITY

Seller shall not be liable for, and Buyer shall indemnify the Seller from liability arising from injury or damage to property or persons caused in any manner by the operation, possession or use of the goods sold hereunder. The liability of Seller arising out of the supplying of any goods, or their use, whether on warranties or otherwise, shall not in any case exceed the cost of correcting defects in the goods as herein provided. Seller shall not in any event be liable for any labor expended by Buyer on any defective goods or for any special direct, indirect or consequential damages arising out of or in connection with the use or performance of the goods. Seller assumes no responsibility with respect to the capacity of Seller's goods to function as components in other products. Buyer assumes full responsibility for specifications and design of any product in which Seller's goods may become components and shall indemnify Seller against any liability attributed to any inadequacy in such specifications or design. Seller shall not be liable for mis-operation or misapplication of goods sold or supplied due to unusual or abnormal electrical system disturbances.

Important Notice:

User shall determine the suitability of the products for intended use and assume all risk and liability in connection therewith.

DELAY

Shipping dates are approximate and are based upon prompt receipt of all necessary information. The Seller shall not be liable for delays in delivery or failure to manufacture or deliver due to acts of God, war, riot, embargoes, acts of civil or military authorities, priorities, allocations, fires, floods, epidemics, accidents, quarantine restrictions, mill conditions, strikes, differences with workmen, delays in transportation, shortage of cars, fuel, labor, manufacturing facilities, components or materials, acts of the Buyer, or any other cause beyond the reasonable control of the Seller. In the event of any such delay, the date of delivery shall be extended for a period equal to the time lost by reason of the delay.

PATENTS

Seller will defend at its own expense any action brought against Buyer, to the extent that it is based on a claim that the goods furnished by Seller infringe a U.S. patent, and Seller will pay those costs and damages finally awarded against Buyer in any such action which are attributable to any such claim, but such defense and payments are conditioned on the following: (a) that Seller shall be notified promptly in writing by Buyer of any notice of such claim; and (b) that Seller shall have sole control of the defense of any action on such claim and all

negotiations for its settlement or compromise; and (c) should the goods become or in Seller's opinion be likely to become the subject of a claim of infringement of a U.S. patent, that Buyer shall permit Seller at its option and expense either to procure for Buyer the right to continue using the goods or to replace or modify the same so that it becomes non-infringing. The foregoing states the entire liability of Seller with respect to infringement of patents by the goods or any part thereof. Buyer shall hold Seller harmless against any expense, judgment or loss on account of any actual or alleged infringement of any patents, copyrights or trademarks which result from Seller's compliance with Buyer's designs, specifications or instructions.

PATTERNS AND TOOLS

Any patterns and tools heretofore or hereafter acquired specially to produce goods for Buyer shall become the property of the Seller. If Buyer does not order goods produced with such property for a period of two years, Seller may dispose of such property.

ORDER CANCELLATION

Non-Engineered Products

A. Standard catalogued items not yet through complete order entry, no charge.
B. Standard catalogued items through order entry but not yet in production - $250.00 domestic; $500 international.

Engineered Products

A. Orders through order entry but not yet in engineering process - $250.00 domestic; $500 international.
B. Orders in engineering process - 25% of order value plus any vendor charges levied against G&W for advanced ordered materials.
C. Approval drawings furnished and materials advanced ordered - 35% of order value plus cost of materials ordered.
D. Order released for production - up to 100% of order value.

STORAGE

Equipment on which manufacture or delivery is delayed, due to any cause within the Buyer's control, may be placed in storage by Seller, for Buyer's account and risk, and regular charges therefore and expenses in connection therewith shall be paid by Buyer, but if, in Seller's opinion, it is unable to obtain, or continue with such storage, Buyer will, on request, provide or arrange for suitable storage facilities and assume all costs and risks in connection therewith.

RETURN OF MATERIAL

No material shall be returned without first having secured approval and terms for return, along with necessary returned goods forms, from G&W Electric Co. Final acceptance of authorized returns will be made when the material is received at the factory.

COMPLIANCE WITH LAWS

Seller certifies that the goods sold hereunder were produced in compliance with all applicable requirements of sections 6, 7 and 12 of the Fair Labor Standards Act of 1938 amended and of regulations and orders of the United States Department of Labor issued under section 14 thereof.

GENERAL

A valid agreement binding upon Seller will only come into being as of the time a formal written acknowledgement of a purchase order is sent to Buyer by Seller. Such agreement is not assignable by Buyer without written approval of Seller. Such agreement must be construed and enforced in accordance with the internal laws of the state of Illinois. Buyer agrees, that any litigation which relates to any order or which otherwise arises directly or indirectly out of or in connection with said business relationship or any transaction of any nature between Buyer and Seller, be commenced exclusively in (and Buyer hereby consents to the jurisdiction of) the state of Illinois courts of Will County, Illinois or the United States District Court for the Northern District of Illinois, Eastern Division (Chicago).Waiver by Seller of a breach of any of the Terms and Conditions of this or any other agreement with Buyer shall not be construed as a waiver of any other breach.

ENTIRE AGREEMENT

These Terms and Conditions constitute the entire agreement between Seller and Buyer, and such agreement may not be modified or amended except by a writing executed after the date hereof by an authorized officer of Seller. Seller shall not be bound by any terms of Buyer's purchase order forms or other documents which attempt to impose conditions at variance with Seller's Terms and Conditions of Sale set forth herein unless the same shall be specifically agreed to in writing by an authorized officer of Seller. Seller's failure to object to the provisions contained in any of Buyer's forms shall not be deemed a waiver of the provisions of these Terms and Conditions which shall constitute the entire agreement between the parties.

INSTALLATION, SERVICING OR ERECTION

Installation, erection or servicing of Cable Accessories Python line ("kits") and servicing of other goods sold hereunder or supervision thereof by Seller, if specified or requested by Buyer, is available. Contact Seller for terms and conditions.

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Brian Maat, Electric Transmission & Distribution Engineer

SUBJECT: Electric AMI Meter Purchase

DATE: November 3, 2026

The following Electric AMI Meter Purchase Recommendation is submitted for Board approval. This purchase is for the replenishment of residential and general secondary electric meters.

Overview:
The Zeeland Board of Public Works electric system continues to experience growth throughout its service territory, including the City of Zeeland and the neighboring Holland and Zeeland Townships. Ongoing residential and commercial development, along with other system improvements, continues to drive demand for additional electric meters to meet growing service needs.

Description:
The Zeeland BPW continues to utilize the Eaton Advanced Metering Infrastructure (AMI) mesh network for its electric metering system. To maintain compatibility with the existing network, all meters must be equipped with the appropriate Eaton AMI modules.

The recommended purchase will replenish the Electric Department's meter inventory and ensure the necessary materials are available to accommodate new service requests, support timely installations, and meet ongoing operational needs.

Bidder Name	Quote	Comments
Eaton	(116) 2S CL200 Itron Meters: $20,172.00	Recommendation

Recommendation:
Award the purchase of one hundred and sixteen (116) Itron 2S CL200 electric meters to Eaton for the price of $20,172.00, plus freight charges of $806.88, for a total purchase price of $20,978.88. The quotation states a lead time of 13 weeks after receipt of order.

Attachment: Eaton Quotation 24635836

Customer Quotation

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Quotation Number **24635836** Date **10/02/2026**
Cust. purchase order no. **10/02/2026 - JRS (1)** Cust. no. **881392**
Prepared By **Jill Skarsten**
Validity period **10/02/2026 to 11/30/2026**
Sales Representative **900007966 / DAN SCRIMA**
Customer Service Contact **JILL SKARSTEN Tele: 763-543-7685 Fax: 763-543-7777**

Sold-to address
ZEELAND BOARD OF PUBLIC WORKS
350 EAST WASHINGTON AVENUE
ZEELAND MI 49464-1334
US

Ship-to address
ZEELAND BOARD OF PUBLIC WORKS
347 E. WASHINGTON AVE
ZEELAND MI 49464-1333
US

Incoterms: Pre-Paid FOB PLANT
Payment Terms: Net 30 Days

THIS DOCUMENT INCORPORATES AND IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS.

Item	Quantity	UOM	Description	Material No	Price	Ext. Value
Cust.item	**Catalog Number**					
	Cust.Material Number					
10	**100**	**EA**	**RFN IT C1SX 2S CL200 240V SN&L**	**410-ITCE02SA031303**	**163.00**	**16,300.00**
	410-ITCE02SA031303					
	LEAD TIME 13 WEEKS, ARO.					
			Commodity code 9028300000 100.000 Country of origin			
20	**16**	**EA**	**RFN IT C2SXD 2S CL200 240V SN&L**	**420-ITC202SC101903**	**242.00**	**3,872.00**
	420-ITC202SC101903					
	LEAD TIME 13 WEEKS, ARO.					
			Commodity code 9028300000 16.000 Country of origin US Z913			
Product Subtotal						**20,172.00**
Cannon Frt Chg				**4.000 %**		**806.88**
Final amount in USD						**20,978.88**

Freight charges are prepaid and billed at the quoted Rate. If shipment needs to be Expedited, higher freight charges will apply. Orders are accepted subject to Cooper Power Systems terms and conditions of sale which are included. Customer Contract Agreements with specific Terms and Conditions Override the standard Cooper Power Systems T&C's

Cannon Technologies, Inc.
3033 Campus Drive - Suite 350N
Minneapolis, MN 55441
Phone: (763)-595-7777
Fax: (763)-543-7777

Customer Quotation

Quotation no./Date
24635836 / 10/02/2026

Sales Contact: BOB WIEHE / 402-203-9390

Terms and Conditions

1. Applicable Terms and Conditions

(a) These terms and conditions of sale establish the rights, obligations, and remedies of Buyer and Seller that apply to any order issued by Buyer for the purchase of Seller's products and/or services ("Products"). No additional or different terms or conditions, whether contained in Buyer's purchase order form or in any other document or communication pertaining to Buyer's order, will be binding on Seller unless accepted in writing by an authorized representative of Seller. Seller expressly objects to and rejects any additional or different terms and conditions, which shall be ineffective.

(b) If Seller's order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions is found to be an acceptance of an offer, acceptance is expressly made conditional upon Buyer's assent solely to these terms and conditions, and acceptance of any part of Products delivered by Seller shall be deemed to constitute such assent by Buyer. If the order acknowledgement, invoice, other document, or electronic transmittal including or attaching these terms and conditions constitutes an offer, Buyer's acceptance of the offer is hereby limited to the terms of the offer.

2. Price, Payment Terms, and Title

(a) All prices represent those in effect at the time of quotation and are subject to change without notice. Unless prices are bid or quoted as "firm," Seller reserves the right to invoice at prices in effect at the date of shipment, regardless of any prior bid and whether notice was received by Buyer. Unless otherwise indicated, prices are stated in United States dollars and are exclusive of shipping, handling, shipping insurance, duties, and sales, use, excise or similar taxes. Export packaging or any other special handling requested by Buyer will be at Buyer's expense. A service charge of $25 will be assessed for any order less than $250. Seller requires a minimum $100 emergency handling charge for all orders that require shipment the same day or next day.

(b) Buyer acknowledges that the pricing of the Products has been set based on the agreed allocation of risks contained in these terms and conditions. If, notwithstanding the provisions of these terms and conditions, a court of competent jurisdiction determines that Buyer's terms and conditions apply to an order, then Seller shall have the right to either (i) modify the prices (including retroactively) according to the additional level of risk and responsibility that Buyer's terms and conditions require Seller to undertake; or (ii) cancel the order any time after such a determination without liability for the termination other than for the Products already delivered on these terms and conditions.

(c) Unless different credit terms have been extended to Buyer in writing by Seller, payment terms are net 30 days after delivery or date of invoice, whichever first occurs, in the currency invoiced. Seller reserves the right to modify or withdraw credit terms at any time without notice. If Buyer fails to fulfill the terms of payment, Seller may defer further shipments to Buyer or, at its option, cancel the unshipped portions of Buyer's orders. Buyer agrees to pay interest on all past due invoices at the lesser of 18% per annum, compounded monthly, or the highest contractual rate allowable under the law.

(d) Until full payment of all obligations of the Buyer for an order, Seller reserves the title (but not the risk of loss) to all Products furnished under that order. If the Buyer defaults in payment or performance or becomes subject to insolvency, receivership or bankruptcy proceedings or makes an assignment for the benefit of creditors, or without the consent of Seller voluntarily or involuntarily sells, transfers, leases or permits any lien or attachment on the Products, Seller may treat all amounts then or thereafter owing by Buyer to be immediately due and payable and Seller at its election may repossess Products for which Buyer has not paid in full. In the event of repossession of Products under this section or under the section entitled "Security Interest," Buyer agrees that Seller may enter the premises where the Products may be located and remove them without notice and without being liable to Buyer for such repossession. Buyer will not set off invoiced amounts or any portion thereof against sums that are due or may become due from Seller, its parents, affiliates, or subsidiaries. Buyer grants Seller a security interest in Products for which title has passed to Buyer, products in which Products are incorporated, and Products that Seller sells (including all Products acquired hereafter from Seller, and all accessions, substitutions, replacements, and additions, and any proceeds from sale or disposition of Products), as security for performance by Buyer of all of its paymentobligations under these terms and conditions (including obligations regarding future advances). Buyer consents to Seller's execution of any documents to evidence and perfect this security interest, and agrees to execute the same if requested by Seller.

3. Delivery and Risk of Loss

(a) Unless otherwise agreed in writing, all deliveries of Products will be EXW (Incoterms 2000) Seller's facility. Products will be packed in Seller's standard commercial shipping packages. Charges for shipping may not reflect net transportation costs paid by Seller. Buyer shall reimburse Seller for all costs of storage and handling incurred by Seller after the date that Seller is prepared to make shipment.

(b) Delivery and shipping dates are approximate and represent Seller's best estimate of the time required to make delivery or shipment. Time is not of the essence with respect to the transactions covered by these terms and conditions, except with respect to Buyer's obligation to make all related payments. Seller's obligations under these terms and conditions will be dependent upon Seller's ability to obtain necessary raw materials and components. Seller shall have the right to make partial deliveries and to ship up to forty (40) days in advance of shipping date.

4. Acceptance

Acceptance shall occur, if not before, when Buyer fails to reject within ten (10) days after delivery of the Products. Buyer may rightfully reject only when a reasonable inspection shows that the Products fail to conform substantially to the specifications for the Products. Buyer waives any right to revoke acceptance. Buyer's remedies for any nonconformity detected after acceptance are limited to those expressly provided in these terms and conditions for breach of warranty.

5. Limited Warranty

(a) Seller warrants to each original Buyer of Products that Products are, at the time of delivery to the Buyer, in good working order and conform to Seller's official published specifications, provided that no warranty is made with respect to any Products, component parts, or accessories manufactured by others but supplied by Seller.

(b) Seller's obligation under this warranty for any Product proved not to be as warranted within the applicable warranty period is limited to, at its option, replacing the Product, refunding the purchase price of the Product, or using reasonable efforts to repair the Product during normal business hours at any authorized service facility of Seller. All costs of transportation of any Product claimed not to be as warranted and of any repaired or replacement Product to or from such service facility shall be borne by Buyer.

(c) Seller may require the return of any Product claimed not to be as warranted to one of its facilities as designated by Seller, transportation prepaid by Buyer, to establish a claim under this warranty. The cost of labor for removing a Product and for installing a repaired or replacement Product shall be borne by Buyer. Replacement parts provided under the terms of this warranty are warranted for the remainder of the warranty period of the Products in which they are installed to the same extent as if such parts were original components. Warranty services provided under these terms and conditions do not assure uninterrupted operations of Products; Seller shall not be liable for damages caused by any delays involving warranty service.

(d) The warranty period for Products is the shorter of twelve (12) months from the date of installation or eighteen (18) months from the date of shipment unless otherwise agreed by Seller in writing.

(e) EXCEPT FOR THE EXPRESS WARRANTY SET FORTH ABOVE, SELLER PROVIDES PRODUCTS AS-IS AND MAKES NO OTHER REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, REGARDING THE PRODUCTS, THEIR FITNESS FOR ANY PARTICULAR PURPOSE, THEIR MERCHANTIBILITY, THEIR QUALITY, THEIR NONINFRINGEMENT, OR OTHERWISE. IN NO EVENT SHALL SELLER BE LIABLE FOR THE COST OF PROCUREMENT OR INSTALLATION OF SUBSTITUTE GOODS.

6. LIMITATION OF LIABILITY

IN NO EVENT WILL SELLER BE LIABLE FOR ANY SPECIAL DAMAGES, CONSEQUENTIAL DAMAGES, INDIRECT DAMAGES, INCIDENTAL DAMAGES, STATUTORY DAMAGES, EXEMPLARY OR PUNITIVE DAMAGES, LOSS OF PROFITS, LOSS OF REVENUE, LIQUIDATED DAMAGES, OR LOSS OF USE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES. SELLER'S LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO A PRODUCT SHALL IN NO CASE EXCEED THE PURCHASE PRICE OF THE PRODUCT FROM WHICH THE CLAIM ARISES. TO THE EXTENT PERMITTED BY APPLICABLE LAW, THESE LIMITATIONS AND EXCLUSIONS WILL APPLY WHETHER SELLER'S LIABILITY ARISES OR RESULTS FROM BREACH OF CONTRACT, BREACH OF WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO NEGLIGENCE, GROSS NEGLIGENCE, MALICE, OR INTENTIONAL CONDUCT), STRICT LIABILITY, BY OPERATION OF LAW, OR OTHERWISE.

7. Cancellation and Return of Products

Orders shall not be subject to cancellation or modification either in whole or in part without Seller's written consent and then only with terms that will reimburse Seller for reasonable termination charges, including all progress billings and all incurred direct manufacturing costs. Seller's written consent must be given in advance of Buyer's return of Products for credit. Seller reserves the right to cancel any sale of Products without liability to Buyer (except for refund of monies already paid), if the manufacture or sale of the goods is or becomes technically or economically impractical.

8. Force Majeure

Seller shall not be liable for any failure to perform or delay in performing its obligations resulting directly or indirectly from or contributed to by any acts of God, acts of Buyer or those under Buyer's control, acts of government or other civil or military authorities, priorities, strikes, or other labor disputes, fires, accidents, floods, epidemics, war, riot, embargoes, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond Seller's reasonable control ("Force Majeure Event"). If Seller elects, the time for performance shall be extended by a period of time equal to the time lost because of any delays caused by reasons of a Force

Majeure Event. Should Seller be prevented from completing Buyer's order or any part thereof because of any Force Majeure Event, then Buyer agrees promptly upon request and upon receipt of invoice therefor, to pay Seller for any Product or Products then completed.

9. Work Product

"Work Product" shall include, without limitation, all designs, discoveries, creations, works, devices, masks, models, work in progress, service deliverables, inventions, products, special tooling, computer programs, procedures, improvements, developments, drawings, notes, documents, business processes, information and materials made, conceived or developed by Seller alone or with others that result from or relate to the Products. All Work Product shall at all times be and remain the sole and exclusive property of Seller. Buyer hereby agrees to irrevocably assign and transfer to Seller and does hereby assign and transfer to Seller all of its worldwide right, title and interest in and to the Work Product including all associated intellectual property rights. Buyer hereby waives any and all moral and other rights in any Work Product or any other intellectual property created, developed or acquired in respect of the Products. Seller will have the sole right to determine the treatment of any Work Product, including the right to keep it as trade secret, execute and file patent applications on it, to use and disclose it without prior patent application, to file registrations for copyright or trademark in its own name or to follow any other procedure that Seller deems appropriate. All tools and equipment supplied by Buyer to Seller shall remain the sole property of Seller.

10. Confidentiality

(a) Buyer may acquire knowledge of Seller Confidential Information (as defined below) in connection with Products and/or its performance hereunder and agrees to keep Seller Confidential Information in confidence during and following termination or expiration of this Agreement. "Seller Confidential Information" includes but is not limited to all information, whether written or oral, in any form, including, without limitation, information relating to the research, development, products, methods of manufacture, trade secrets, business plans, customers, vendors, finances, personnel data, Work Product, and other material or information considered proprietary by Seller relating to the current or anticipated business or affairs of Seller that is disclosed directly or indirectly to Buyer. In addition, Seller Confidential Information means any third party's proprietary or confidential information disclosed to Buyer in the course of providing Products to Buyer.

(b) Buyer agrees not to copy, alter or directly or indirectly disclose any Seller Confidential Information. Additionally, Buyer agrees to limit its internal distribution of Seller Confidential Information to Buyer's employees who have a need to know, and to take steps to ensure that the dissemination is so limited. In no event will Buyer use less than the degree of care and means that it uses to protect its own information of like kind, but in any event not less than reasonable care to prevent the unauthorized use of Seller Confidential Information. Buyer may disclose Seller Confidential Information that is required to be disclosed pursuant to a requirement of a government agency or law but only after Buyer provides prompt notice to Seller of such requirement and gives Seller the opportunity to challenge or limit the scope of the disclosure.

(c) Buyer further agrees not to use Seller Confidential Information except in the course of performing hereunder and will not use such Seller Confidential Information for its own benefit or for the benefit of any third party. All Seller Confidential Information is and shall remain the property of Seller. Upon Seller's written request, Buyer shall return, transfer or assign to Seller all Seller Confidential Information, including all Work Product, and all copies containing Seller Confidential Information.

11. Patent Indemnity

In the event any Product is made in accordance with drawings, samples or manufacturing specifications designated by Buyer, Buyer agrees to indemnify, defend, and hold Seller harmless from any and all damages, costs and expenses (including attorney's fees) relating to any claim arising from or relating to the design, distribution, manufacture, marketing, sale, or use of the Product or arising from or relating to a claim that such Product furnished to Buyer by Seller, or the use thereof, infringes any claim of any patent, foreign or domestic, and Buyer agrees at its own expense to undertake the defense of any suit against Seller brought upon such claim or claims.

12. Changes in Product Design or Manufacture

Seller shall have the right to change, discontinue or modify the design and construction of any of its products and to substitute material equal to or superior to that originally specified.

13. Software License

Software, if included with a Product, is hereby licensed and not sold. The license is nonexclusive, and is limited to use with the Product with which it is included. No other use is permitted and Seller retains for itself (or, if applicable, its suppliers) all title and ownership to any software delivered hereunder, all of which contains confidential and proprietary information and which ownership includes without limitation all rights in patents, copyrights, trademarks and trade secrets. Buyer shall not attempt any sale, transfer, sublicense, reverse compilation or disassembly (save to the extent expressly permitted by law) or redistribution of the software. Buyer shall not copy, disclose or display any such software, or otherwise make it available to others.

14. Compliance with Laws

Buyer shall comply with all laws and regulations applicable to Products including all applicable import and export laws and regulations.Buyer and Buyer's Agent shall provide all information requested by Seller relating to Seller's voluntary or mandatory compliance with any law or regulation, and Buyer shall indemnify Seller for any losses incurred by Seller arising from Buyer's or Buyer's Agent's failure to provide the information requested by Seller.

15. Waiver

No waiver of any provision of these terms and conditions (or any right or default hereunder) shall be effective unless in writing and signed by an authorized representative Seller. Any such waiver shall be effective only for the instance given, and shall not operate as a waiverwith respect to any other rights or obligations under these terms and conditions or applicable law in connection with any other instances or circumstances.

16. Language

The parties have expressly required that these terms and conditions beprepared in the English language. Les parties aux présentes ont expressément exigé que les présents termes et les bons de commandes émisaux termes des présentes soient rédigés en langue Anglaise.

17. Choice of Law and Dispute Resolution

Except as set forth below, these terms and conditions shall be governed by and construed in accordance with the laws of the State of Texas, without reference to its choice of law rules. If both Seller andBuyer are incorporated under the laws of Canada or a province of Canada,these terms and conditions shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal lawsof Canada. If Buyer is incorporated in the United States, any claim or litigation arising out of or relating to Products shall be brought exclusively in a court of competent jurisdiction in Harris County, Texas. If Buyer is incorporated outside of the United States, any dispute will be resolved by arbitration in Houston, Texas, by three arbitrators and under the International Chamber of Commerce Rules of Arbitration. The language of the arbitration will be English. In all cases, Buyer and Seller expressly exclude from application the United Nations Convention on Contracts for the International Sale of Goods.

18. Assignment

Buyer may not assign, transfer or subcontract the performance of its services, or any of its rights and/or obligations hereunder, without Seller's prior written consent.

19. Severability

If any provision of these terms and conditions is determined to be illegal, invalid, or unenforceable, the validity and enforceability of the remaining provisions of these terms and conditions will not be affected and, in lieu of such illegal, invalid, or unenforceable provision, there will be added, as part of these terms and conditions, one or more provisions as similar in terms as may be legal, valid and enforceable under applicable law. CPS 04092020

20. Epidemic

Seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic, and Buyer shall not be entitled to any damages resulting thereof.

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Brian L. Coots, Electric Transmission & Distribution Manager

SUBJECT: Informational Memorandum – Customer Undergrounding Process

DATE: November 2, 2026

Underground Electric Customer Process

To my knowledge, the Zeeland Board of Public Works (BPW) has not historically maintained a formal customer communication procedure or fixed notification schedule for electrical work associated with street projects. Discussions with Don Muller and Glen Veldheer are consistent with that understanding. Staff have routinely used customer letters and follow-up correspondence for underground electric service conversions. The overview below describes those customary practices and approximate timelines.

Service Review & Customer Identification

Before a project, staff review the properties along the street to identify which customers have overhead or underground electric service. Staff then determine whether each meter socket can accept an underground feed. Customers with an overhead service and an overhead-only meter socket are added to the customer communication list because their meter socket will need to be converted to accommodate the new underground service.

Initial Notice & Approximate Timing

Once the customer list is compiled, BPW sends a letter explaining the conversion and the associated BPW cost. The letter also provides information on payment plan options to help customers manage the cost of the conversion. This does not account for charges the customer will have to pay for an electrician to pull a permit and upgrade the meter socket on the residence that is owned by the customer. This information is not estimated or provided by BPW due to the variety of services and how far each customer may want to upgrade the electrical services in their house. Initial notices are typically sent as follows:

- **Street reconstruction projects:** Approximately 9–12 months before reconstruction begins.
- **Milling and resurfacing projects:** Approximately 6 months before the project begins.

Notice After Project Completion

After the project is completed, BPW sends another letter to the affected customers advising them that the underground electric service has been installed along the street. The letter informs customers that they can begin contacting their electricians to convert their meter sockets to accept the new BPW underground feed. Customers have been receiving quotes from electricians to convert the customer-owned meter socket and equipment, but BPW staff offers a review of the proposed scope of work to ensure the proposed work will meet the necessary criteria for the BPW service.

Follow-Up & Removal of Unused Equipment

As the conversion process progresses, staff may send additional reminder letters to customers who have not yet completed the required work. These reminders reiterate the work that remains to be performed. Follow-up has occurred as needed rather than according to a fixed schedule. During the service conversion process, BPW removes lines and equipment as they are taken out of use.

Current Pain Points

The current process presents several challenges related to project completion, customer affordability, and scheduling efficiency. BPW cannot remove all overhead lines along the street until every affected customer has been converted to underground service, meaning a single residence can delay removal of the remaining overhead infrastructure. Combined electrician and BPW conversion costs can total approximately $2,500 per residence, which may be difficult for customers to cover with readily available funds. Additionally, coordinating each residence separately with local electricians results in repeated crew visits and truck rolls, increasing scheduling demands and reducing efficiency compared with completing multiple residences during a coordinated effort.

Other Utility Practices

Consumers Energy, Holland BPW, and Grand Haven BLP all require customers to coordinate with the utility before converting an existing overhead electric service to underground, confirm the installation requirements and charges, and arrange any necessary customer-side electrical work, inspections, and cutover scheduling. Their main differences are installation responsibilities and pricing; Consumers Energy provides a property-specific conversion quote, Holland BPW requires approved service and meter locations and generally places responsibility for underground conductors from its service pedestal to the building on the customer, and Grand Haven BLP publishes residential underground connection charges based on trench footage, with a riser fee when connecting to an overhead system and a deduction for customer-provided trenching. Customers obtain both the utility’s applicable charges and an electrician’s quote to determine the total conversion cost.

Process Improvement & Future State

A potential future approach for the BPW would be to coordinate a competitive bidding process on behalf of affected customers to select a licensed electrician to complete the required meter socket and service modifications for residences along the street. The bid would establish a defined scope of work and pricing, with provisions to address differences in existing service equipment for individual properties. BPW could cover the upfront electrician costs, allowing customers to repay their respective shares through a BPW payment plan. This approach could simplify the conversion process for customers, improve coordination between the electrician and BPW crews, and provide more predictable costs and completion schedules. Optional electrical upgrades beyond the work required for the underground conversion would remain the customer’s responsibility and would be arranged separately with the electrician.

ELECTRIC DEPARTMENT REPORT
September 2026

OPERATIONS	September 2026		September 2025		PERCENT CHANGE
BPW	598,343	KWH	100,980	KWH	492.5%
RENEWABLES	6,403,902	KWH	6,726,112	KWH	-4.8%
PURCHASED POWER	31,462,747	KWH	33,346,149	KWH	-5.6%
SYSTEM TOTAL	38,464,992	KWH	40,173,241	KWH	-4.3%
ENERGY SOLD					
RESIDENTIAL	4,117,718	KWH	4,025,300	KWH	2.3%
COMMERCIAL	2,290,023		2,334,096		-1.9%
INDUSTRIAL	28,696,387	KWH	31,132,501	KWH	-7.8%
PUBLIC	2,542,916		2,564,204		-0.8%
SYSTEM TOTAL	37,647,044	KWH	40,056,101	KWH	-6.0%
CHARGES FOR SERVICES					
RESIDENTIAL	$437,863.53		$400,360.86		9.4%
COMMERCIAL	$250,445.40		$234,665.47		6.7%
INDUSTRIAL	$2,478,606.68		$2,411,671.07		2.8%
PUBLIC	$240,772.76		$223,291.15		7.8%
STREET LIGHTS	$10,567.27		$10,225.45		3.3%
TOTAL CHARGES	$3,418,255.64		$3,280,214.00		4.2%
CUMULATIVE FOR FISCAL YEAR					
KWH PURCHASED AND GENERATED	128,137,758	KWH	130,559,545	KWH	-1.9%
KWH SOLD	125,652,754	KWH	128,803,955	KWH	-2.4%
SYSTEM LOSSES	2,485,004	KWH	1,755,590	KWH	
SYSTEM LOSSES (PERCENT)	1.9%		1.3%		
TOTAL CHARGES FOR SERVICES	$11,132,991.61		$10,572,946.71		
AVERAGE RATE PER KWH SOLD	$0.08860		$0.08209		7.9%
PEAK HOUR					
PURCHASED POWER - 9/2/26 @ 1PM	88,320	KW	77,637	KW	
POWER GENERATED	0	KW	0	KW	
TOTAL PEAK	88,320	KW	77,637	KW	13.8%
ALL TIME PEAK - 91,663 KW - 6/24/25 @ 2PM					

RENEWABLE ENERGY CREDITS

	Monthly RECs Generated	REC Bank (Available)	Pending (Est.)	Total (with Pending)
BEEBE WIND FARM	275	8,141	4,169	12,310
PEGASUS WIND FARM	1,698	53,533	24,087	77,620
ASSEMBLY SOLAR 1	1,309	23,447	12,878	36,325
ASSEMBLY SOLAR 2	1,616	29,735	15,732	45,467
INVENERGY SOLAR	1,263	26,556	13,169	39,725
BRANDT WOODS SOLAR	422	0	8,742	8,742
WHITE TAIL SOLAR	374	0	4,158	4,158
HART Solar	0	0	0	0
PURCHASED	0	0	0	0
TOTALS:	6,957	141,412	82,935	224,347
2026 COMPLIANCE REQUIREMENT:				66,072
BALANCE (Carry Forward):				158,275
VOLUNTARY GREEN PROGRAM - 2026	4.2	44	0	44

Note 1: 'Pending' RECs have been generated, are due to the BPW and are awaiting transfer

Note 2: RECs counts include estimated, applicable Michigan Incentive RECs (iRECs)

AUGUST 2026 FUEL AND PURCHASED POWER COSTS

	TOTAL COST	KWH	AVERAGE COST (MILLS)
FUEL USED AT PLANT	$9,238.59	122,448	75.45
PURCHASED POWER	$2,750,461.88	43,823,543	62.76
SYSTEM TOTAL	$2,759,700.47	43,945,991	62.80

POWER COST ADJUSTMENT FACTOR (PCA)

MONTHLY PCA CALCULATION: = (SYSTEM AVERAGE COST - 60.00) X 1.04 X 0.001	$0.002909
PCA - 12 MONTH ROLLING AVERAGE:	$0.006922

Note: The PCA base rate and loss factor were updated in conjunction with the electric rate adjustment, effective January 1, 2026

ZEELAND
Board of Public Works

TO: Chairperson Boerman and Members of the Board of Public Works

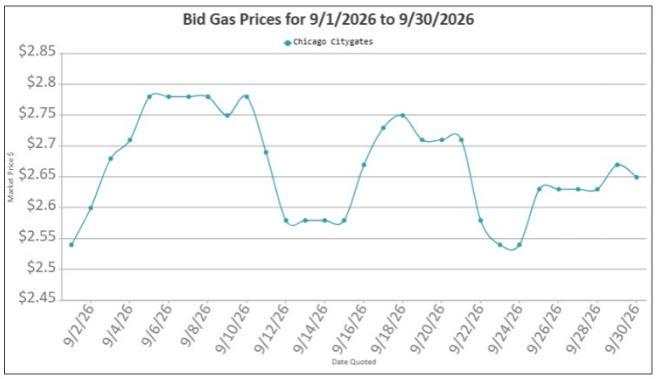
FROM: Robert W. Mulder, General Manager

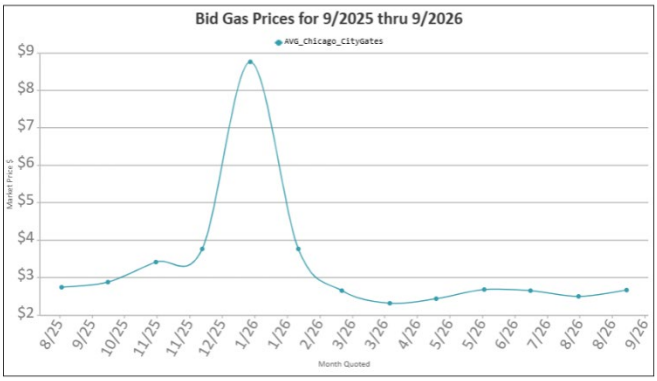
SUBJECT: Power Production Department Report

DATE: November 6, 2026

Operations & Power Supply: September 2026

- Energy generated by the BPW's on-system generating units increased by 492.5% year-over-year due to unseasonably warm weather in September and increased market demand resulting from forced generation outages.
    - MISO declared a Capacity Advisory on September 15 in response to above-normal temperatures and forced generation outages.
    - MISO declared Conservative Operations, followed by a Maximum Generation Warning on September 17, and implemented Emergency Tier 1 Pricing ($600.00/MWh minimum) at 7:10 p.m. EDT. BPW staff operated our generating units from 6:00 to 10:00 p.m. EDT. Real-time MISO market prices during the four-hour operating period ranged from $102.02/MWh to $744.93/MWh.
- Renewable resources supplied 16.6% of BPW's monthly energy, consistent with September 2025 values.
    - BPW received 4,430,817 kWh from its five solar PPAs, 11.5% of the BPW's monthly energy.
    - BPW received 1,973,085 kWh from its two wind PPAs, 5.1% of the BPW's monthly energy.
- Purchased power decreased 5.6% year-over-year, accounting for 81.8% of the BPW's monthly energy.
- Total energy requirements decreased by 4.3% year-over-year to 38,464,992 kWh. Staff attribute a portion of this decrease to a planned outage at one of our large industrial customers.
- Peak system demand increased 13.8% year-over-year to 88,320 kW, recorded during the 1:00 pm hour on September 2.
- MISO market prices for the month increased significantly year-over-year due to the unusually warm weather and higher demand, exceeding August 2026 market pricing by a wide margin:
    - Day-ahead average: $56.877/MWh (43.3% increase year-over-year)
    - Real-time average: $65.573/MWh (48.1% increase year-over-year)
- Natural gas spot market prices remained low, consistent with prior months.
    - Monthly average: $2.666/MMBtu, 3.02% below the September 2025 average of $2.749/MMBtu.





Renewable Energy Credits (RECs): September 2026

- During September, an estimated 6,957 RECs were generated by the Beebe and Pegasus wind PPAs and the Assembly 1 and 2, Invenergy, Brandt Woods, and White Tail solar PPAs. The estimated total includes incentive RECs (iRECs). These RECs remain pending in the MIRECS system.
- Voluntary Green Pricing Program participation remained steady at five customers, totaling 4.2 RECs.
- The BPW's MIRECS account balance is 141,412 RECs (2024-2025 vintages). Including pending RECs from late 2025 and 2026 year to date, the projected balance is 224,347 RECs.

Projects & Department Updates

- **Unit #11 Heat Trace Installation:** Electric heat trace and insulation were installed on the engine cooling system piping between the plant and cooling tower for Unit #11. This work addressed icing issues experienced during extended periods of extreme cold last winter to help ensure reliable operation. The work was completed using a combination of contractor and staff labor.
- **New Generation & MPPA BTMG / Resource Adequacy Project Update:** Work on this initiative continues. A detailed update is provided in a separate memo. Presentation materials are also available on the BPW Power Supply Strategic Planning website: https://zeelandbpw.com/power-generation-supply
- **MPPA CEO & General Manager Search Process Update:** With Pat Bowland's retirement planned for the spring of 2027, an MPPA subcommittee has been evaluating potential candidates to fill this key leadership role within the agency. The subcommittee evaluated several candidates for consideration by the MPPA Board, and interviews with the full Board were conducted on November 4, 2026.

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Robert W. Mulder, General Manager

SUBJECT: Informational Update – New Generation Capacity Implementation Plan

DATE: November 6, 2026

Background

Consistent with prior monthly updates, this memo provides an update to the Board on the BPW's new generation initiative and MPPA's Resource Adequacy Project, which is evaluating the development of new behind-the-meter generation (BTMG) on the BPW's system. Staff continue to work closely with MPPA staff and our consultants to keep the project moving while ensuring that due diligence is being performed. Staff remain confident that participation in the MPPA initiative, in any capacity, is the best means of addressing the BPW's projected capacity shortfall in 2030 and 2031.

Project Update

MPPA Resource Adequacy Project Update

MPPA continues to conduct the due diligence necessary to advance the project. A summary of the actions taken over the past month is provided below:

Equipment Providers – Developing Site-Specific Pricing

Site-specific pricing has been received from one of the two vendors, and pricing from the second is expected shortly. MPPA anticipates providing participating members with a final recommendation, including all identified site-specific project costs, in December 2026.

Electrical Interconnection Evaluation

MPPA members and their respective engineering consultants worked to evaluate interconnection requirements, limitations, and associated costs. The BPW contracted with Power Systems Engineering, Inc. (PSE), to evaluate interconnection requirements and limitations and provide budgetary estimates of the required capital costs. PSE completed the study before the October 31, 2026, deadline. Comparable evaluations were conducted for all potential MPPA host members.

Environmental Assessment (Air Permit/Modeling)

MPPA and BPW staff continue to partner with NTH Consultants Ltd. to evaluate potential sites from an air permitting perspective. NTH is performing air dispersion modeling for each potential host member's site and identifying potential permitting challenges. Modeling results for the BPW's potential sites prompted further evaluation, but a path forward has been identified and is being pursued.

Preliminary Site Plan Development

BPW staff coordinated with MPPA to develop preliminary site plans for both potential BPW sites for air dispersion modeling and general site planning and budgeting. A comprehensive review of City and Township ordinances and building requirements was also performed as part of this evaluation. More work is to come, but strong progress has been made. Staff have held preliminary discussions with the City's Community Development Office and Zeeland Township to clarify requirements and identify specific concerns.

Fuel Supply

No additional correspondence occurred during the past month. Staff await revised estimates from SEMCO Energy and do not anticipate concerns regarding meeting fuel-delivery or schedule requirements.

Financing and Ownership Model

MPPA and Zeeland BPW staff have had numerous discussions over the past several months regarding the preferred ownership model for Zeeland. A recommendation to provide a non-binding commitment to MPPA to participate in the MPPA project at the recommended offtake will be presented at the November meeting of the BPW Board. That recommendation is conditioned upon several factors, any of which could change that position; however, all of those would require a significant change from information available and known at this time. MPPA has requested that Zeeland provide regarding its preferred ownership model so that a final recommendation can be prepared for all project participants in December.

BPW Staff Action Update

In addition to participating in the MPPA activities described above, BPW staff have engaged in the following actions over the past month:

Property Rezoning

Staff have submitted a rezoning application to the City of Zeeland Planning Commission to rezone the BPW's property located at 535 N. Fairview Road from Public Works Facility (PF) to Industrial I-2. Doing so will enable this property to serve as a potential site for an electric generation facility, substation, or related facilities supporting BPW operations, subject to applicable review and approval requirements. Staff intend to present the application to the Planning Commission at its December 2026 meeting.

Potential Alternative Site Evaluation & Procurement

Staff met with the owner of a potential property that could provide additional long-term strategic value to the BPW, in addition to meeting the needs of this current project. Conversations regarding the potential purchase of that property and the timeline remain on-going. Preliminary environmental and air-permitting assessments have been completed to evaluate the property's suitability, and additional due diligence is on-going.

Re-Engagement of nFront Consulting, LLC

nFront Consulting, LLC, which recently completed the BPW's 2026 Integrated Resource Plan (IRP) update, has been re-engaged to assist with due diligence related to the generation resources, dispatch models, and economic projections developed by MPPA. Progress has been limited while MPPA awaits final site-specific pricing from both vendors. That information will support nFront's independent economic evaluation.

Rate Impact Evaluation

Staff have re-engaged Utility Financial Solutions (UFS) to evaluate the proposed project's impact on electric rates and compare the projected rates with those of other utilities and relevant benchmarks. Forward progress on that initiative is also dependent upon receiving updated vendor pricing and project economics from MPPA, which is anticipated very soon. Information provided by MPPA and nFront Consulting will serve as the basis for this evaluation.

Legal Services Engagement

BPW staff have identified specialized legal-review needs associated with the anticipated contracts that may be executed between the BPW and MPPA to govern the project. Staff have coordinated with the City Attorney's Office and are reaching out to various law firms with expertise in providing these services in anticipation of having one under contract by January 2027.

Next Steps

MPPA and participating members anticipate the following schedule:

- November 2026: MPPA targets completion of final technical and site due diligence and receipt of updated vendor pricing to support the December economic evaluation and recommendation.
- December 2026: Provide updated investment models and final project recommendations to participating members. Identify any gaps in meeting projected needs and develop strategies to address them.
- December 2026 – January 2027: Substantially complete due diligence and applicable operating and power sales agreements, allowing project plans and supporting documentation to be finalized during the first quarter of 2027 for the BPW's PA 341 capacity demonstration filing with the MPSC.
- February 2027: MPPA Board approval for the creation of an asset project, approving project structure, participating members, financing, and project agreements.
- February – March 2027: Member authorization to enter the Asset project and definitive agreements.
- February – April 2027: Final contract negotiation and execution between MPPA and its members.
- March 2027: MPPA submits PA341 capacity demonstration documentation for all MPPA members.
- Ongoing BPW Activities: Continue pursuing additional properties that support near and long-term strategic siting priorities. Work with nFront Consulting and UFS to evaluate the proposed project costs, alignment with portfolio and IRP projections, and the anticipated impact on rates.

Recommendation

No formal action is requested on this informational update. Staff recommend continuing project due diligence and coordination with MPPA and participating members. MPPA intends to provide a recommendation for participation in potential project members in December 2026, which staff will present to the Board.

Attachment: Zeeland / MPPA Approval Roadmap (October 30, 2026)

Zeeland / MPPA Approval Roadmap

Draft with Target Completion Dates and Decision Gates

ZEELAND Board of Public Works

Stage	Principal Actions / Deliverables	MPPA Action	Zeeland Action	Target Completion	Decision Gate
1. Policy Foundation — IRP	Complete Integrated Resource Plan; establish projected 2030/31 capacity need; identify local dispatchable generation as an implementation pathway.	Incorporate Member resource needs into portfolio planning.	BPW / governing-body approval of IRP resolution.	Completed — 2026	Policy direction established; capacity need and implementation pathway formally recognized.
2. Preliminary Project Recommendation / Member Decision Point #1	Review preliminary technology, vendor, portfolio, economics, Zeeland host project and proposed offtake.	Present preliminary recommendation and advance Member-specific due diligence.	Adopt Resolution Authorizing Continued Due Diligence and Participation in the MPPA Resource Adequacy and Local Generation Development Initiative.	September 2026	Preserve Zeeland's ability to participate and continue due diligence without making a final project commitment.
3. Final Technical & Site Due Diligence	Vendor/site visits; BAFO development; Phase II environmental assessment; air analysis; distribution/system impact studies; interconnection review; BES/NERC review; gas availability and infrastructure requirements; site evaluation.	Coordinate vendor, environmental, engineering, gas and system studies.	Review Zeeland-specific findings; engage consultants; confirm site suitability and local system implications.	November 30, 2026	Is the Zeeland project technically, environmentally and operationally viable?
4. Final Project Economics & Commercial Structure	Update capital cost, operating assumptions, capacity economics, project size, portfolio composition and Zeeland entitlement/offtake.	Develop final project economics and proposed Asset Project structure.	Independent reasonableness review; assess rate, financial and operational implications.	December 2026	Are the project economics and proposed Zeeland participation commercially reasonable?
5. Ownership / Asset Project Structure	Resolve MPPA-owned/project structure; cost allocation; Member entitlement; step-up provisions; host responsibilities; attrition treatment; financing approach.	Recommend preferred ownership and Asset Project structure.	Evaluate structure with legal, financial and operational advisors.	December 2026	Is the proposed ownership and risk-allocation structure acceptable to Zeeland?
6. Member Decision Point #2 — Confirm Project Direction	Present completed due diligence, updated economics, project structure, proposed portfolio and material risks.	Obtain Member direction to proceed toward definitive documentation.	BPW direction confirming continued advancement into final agreement development.	Dec. 2026–Jan. 2027	Authorize advancement from evaluation into final contract and project-document development.
7. Definitive Agreement Development	Draft Operating Agreement, Power Sales Agreement/Contract, Asset Project documents, host/site agreements and related project instruments.	MPPA and counsel prepare project documentation.	Zeeland counsel, staff and advisors review proposed documents.	Substantially complete by Dec. 31, 2026	Are the material commercial and operating terms sufficiently defined to support final review?
8. Legal / Financial / Technical Review	Review authority, cost allocation, liability, default/step-up, term/termination, dispatch, O&M, metering, settlement, financing, host obligations and conditions precedent.	Address Member comments and reconcile project documents.	City/BPW counsel, financial advisors, engineering and staff complete reviews.	Dec. 2026–Jan. 2027	Are Zeeland's legal, financial, technical and operational risks acceptable?
9. Project Documentation Package	Assemble final due-diligence reports, project economics, financing plan, environmental documentation, gas/interconnection information, project schedule and approval documents.	Complete project record for MPPA Board and Member approvals.	Prepare BPW/City governance package.	January 2027	Is the record complete enough for informed final governance action?
10. MPPA Board Approval / Asset Project Authorization	Approve final Asset Project structure, participating Members, financing and project agreements.	MPPA Board of Commissioners approves project.	Zeeland MPPA representative acts consistent with approved authority.	Target: February 2027	MPPA formally authorizes the Asset Project and related commitments.

Revised — October 30, 2026

Stage	Principal Actions / Deliverables	MPPA Action	Zeeland Action	Target Completion	Decision Gate
11. Member Decision Point #3 — Final Project Participation Approval	Present substantially final project structure and contractual commitments.	Seek Member authorization to enter the Asset Project and definitive agreements.	BPW final project participation approval; City Council approval if required.	Feb.–Mar. 2027	Final Zeeland commitment to participate in the project and assume the associated contractual obligations.
12. Final Contract Negotiation & Execution	Resolve remaining business/legal terms; execute Operating, Power Sales and related agreements.	Execute project agreements.	Authorized Zeeland officials execute approved agreements.	Feb.–Apr. 2027	Definitive agreements executed and contractual commitment becomes effective.
13. PA 341 Capacity Demonstration Documentation	Establish project treatment as a qualifying capacity resource; document entitlement and expected accreditation.	Provide project and capacity documentation.	Incorporate project into Zeeland's PA 341 capacity demonstration.	March 2027 filing target	Project is sufficiently documented to support Zeeland's capacity demonstration filing.
14. Permitting	Submit air permit and other necessary applications; respond to regulatory review.	Coordinate portfolio/project permitting as applicable.	Support local and site-specific permitting.	Application: Dec. 2026–Jan. 2027; regulatory process continues through 2027	Required permits can be obtained on a schedule compatible with commercial operation.
15. Gas Service / Interconnection	Finalize gas requirements; submit service application; negotiate necessary facilities and agreements.	Coordinate project requirements.	Work with local gas utility and engineering consultants.	Application: Dec. 2026–Jan. 2027; implementation continues through 2027	Fuel and interconnection infrastructure can be secured at acceptable cost and timing.
16. Financing	Develop financing strategy, borrowing structure, Member obligations and closing documents.	Lead financing process for MPPA-owned Asset Project.	Review financial exposure, covenants and Member obligations.	Planning: Oct. 2026–Feb. 2027; execution: Apr.–May 2027	Financing structure is executable and acceptable to participating Members.
17. Procurement / Detailed Engineering	Execute equipment/EPC/service agreements; detailed design and construction planning.	Manage procurement and portfolio implementation.	Support Zeeland site, interconnection and local infrastructure work.	Begin following final approvals — 2027	Project is ready for notice to proceed and major procurement commitments.
18. Construction / Commissioning	Site preparation, gas/electric facilities, generation installation, testing and commissioning.	Project management and contract administration.	Host-community coordination and operational readiness.	2027–Fall 2029	Project satisfies construction, testing and acceptance requirements.
19. Commercial Operation	Complete acceptance testing, accreditation, dispatch/settlement setup and O&M transition.	Begin Asset Project operations.	Receive contractual entitlement/capacity benefits.	No later than Fall 2029	Resource enters commercial operation and becomes available for the 2030/31 planning year.

Note: Target dates are planning targets and should be refined as MPPA project documentation and governance sequencing are finalized.

TO: Chairperson Boerman and Members of the Board of Public Works

FROM: Robert W. Mulder, General Manager

SUBJECT: Informational Update – MPPA J1389 Transmission Facilities Project Participation

DATE: November 6, 2026

Background

The Michigan Public Power Agency (MPPA), Wolverine Power Cooperative, and METC jointly own a 345 kV transmission line that will interconnect a new 120 MW solar generating facility under construction in Fremont Township, located in Saginaw County, Michigan. The facility's transmission interconnection, designated J1389 in the MISO queue, requires an estimated $12.7 million in transmission network upgrades, including a new 345 kV substation and 345 kV line connection.

As a joint owner of this transmission line, MPPA is eligible to jointly own these upgrades. Participation would provide a return of and on invested capital, serving as a hedge against transmission expenses, while expanding MPPA's ownership footprint and opportunities for future transmission investment.

Project Summary

The three owners have agreed to equal shares of the upgrades, resulting in an estimated $4,225,600 investment for MPPA. The estimated total capital collection from MPPA members is $5,008,600, which includes interest expenses and working capital held by MPPA. METC is constructing the upgrades, with an expected in-service date of December 31, 2026. MPPA's capital contributions will be invoiced 30 to 90 days after completion and placement in service.

Participating would entitle MPPA to an Annual Transmission Revenue Requirement (ATRR), representing a return of and on capital, calculated using the FERC-approved Attachment O and Attachment GG templates. The ATRR and resulting return on investment (ROI) will vary annually based on MPPA's enterprise factors. Using its 2025 financial data, MPPA estimates the project would have provided a 9.8% ROI that year. MPPA anticipates ROI could decline to 6% to 7% in lower-return years but does not currently expect it to fall below that range.

In August 2026, the 20 participating members of the MPPA Transmission Investment Project voted to allocate J1389 participation based on each member's transmission load (open position in MW), using calendar year 2025 coincident peak demand for transmission billing. Members indicated that the allocation methodology should be revisited for future opportunities to ensure equitable participation.

Zeeland's Participation and Funding

Zeeland's allocation is 14.44% of MPPA's share, with an estimated capital contribution of $723,241.84. If approved, MPPA will collect contributions monthly from January through May 2027. Zeeland currently has over $3.4 million in a Municipal Trust held at MPPA, which is available to fund this contribution.

Following the October 26, 2026, Transmission Investment Project Committee meeting, MPPA asked members to indicate by November 6, 2026, whether they wished to decline participation. Based on the estimated financial returns and opportunity to hedge transmission expenses, BPW staff intend to recommend participation and have provided MPPA with an indicative, non-binding commitment.

Next Steps

No formal action is requested currently. The MPPA Board of Commissioners will consider creating the J1389 Transmission Facilities Project on November 11, 2026. If approved, participation agreements will be distributed for approval by members' governing bodies and return by December 31, 2026.

At the December 8, 2026, BPW Board meeting, staff intend to recommend participation in the project with funding provided through Zeeland's MPPA Municipal Trust balance. The recommendation will identify Zeeland's final proposed allocation and capital contribution, including any additional shares available if other MPPA members decline participation. If approved by the BPW Board, the recommendation would proceed to City Council.

TO: Chairperson Boerman and Commissioners

FROM: Robert W. Mulder, General Manager

SUBJECT: Item 7 – Other Business for the November 10, 2026 Board of Commissioners Meeting

DATE: November 4, 2026

A. Introduction of New Employee: General Manager Robert W. Mulder will introduce new Administrative Assistant Natalie Poll. A brief bio is included in the packet under this tab.

B. Approve Board of Commissioners 2027 Board Meeting Schedule: Included under this tab is the proposed Board of Commissioners meeting schedule for the 2027 calendar year. The month of February has two meetings scheduled. In addition to the regular meeting on February 10, 2027 a second special meeting on February 16, 2026 dedicated to reviewing and discussing the FY 2028 budget is requested. Staff welcomes any Commissioner feedback, particularly regarding potential conflicts with personal schedules.

C. Approve Gentex Development Agreement No. 2: Included under this tab is an addendum to the Development Agreement between Gentex Corporation and Zeeland BPW. The updated agreement includes electric and infrastructure project improvements to Gentex's North Riley Campus and has been reviewed and approved by the City's Attorney. A copy of the addendum has been provided to Gentex for their review. Under the attached addendum Gentex's contribution will be $2,225,017 and Zeeland BPW's contribution will be $2,719,466. If the BPW approves of the addendum the updated agreement will be presented and considered by the Zeeland City Council at their November 16, 2026 meeting prior to execution.

D. Informational – 2026 Michigan Energy Assistance Program (MEAP) Compliance Filing Report: As a municipal electric utility that opts out of collecting the state's energy assistance surcharge, Zeeland BPW must maintain a locally funded program for eligible residential customers' electric and home heating needs, notify customers annually, and submit an annual compliance report to the Michigan Public Service Commission (MPSC) beginning December 1, 2026. The attached report covers October 1, 2025, through September 30, 2026, and identifies $107,565 in program funding, calculated using the surcharge amount established annually by the MPSC and the applicable retail billing meter count, with $106,245 available for customer assistance after administrative costs. Through the program administered by the Ottawa County Community Action Agency, six households applied were qualified to receive assistance totaling $2,356.20. An additional $1,320.00 in administrative costs were charged to the program fund. The total BPW program expense was $3,676.20, which was substantially below the statutory funding level.

E. Informational – Recruitment Update: Key BPW Positions: An offer for employment has been made and tentatively accepted for the **Electric Power Supply & Market Operations Manager** position. The candidate is completing the pre-employment process and has an anticipated start date of December 7, 2026. The position will provide strategic and operational leadership for the Electric Power Production Department and serve as a key advisor to the General Manager on power supply strategy, generation operations, market participation, resource adequacy, procurement, regulatory compliance, and long-term energy portfolio management.

The **Part-Time Senior Utility Advisor** position has been filled by previous Zeeland BPW General Manager Andrew Boatright. Andrew brings a wealth of knowledge and experience to the position that will be invaluable to the Zeeland BPW and its customers.

The **Line Supervisor** position was approved by the Personnel Committee and City Council, and recruitment efforts are anticipated to commence soon with an internal posting.

City of Zeeland Human Resources Specialist Melanie Hellenthal has provided valuable support in coordinating and advancing the recruitment processes.

F. Informational – The Bridge Youth Center Donation Request: Attached for the Board's information is a letter and flyer from The Bridge Youth Center. As a previous supporter, the Zeeland BPW was invited to donate towards a renovation and construction project for the Center. Due to its previous location changing the Center's Board approved a move a mile down the road with the intention of expanding their support for students, families, and services. The Center has $500,000 pledged or donated towards the $1.75 million needed for the project.

G. Informational – 2026 Public Power Week Open House & Events: Public Power Week took place from October 4, 2026 to October 10, 2026 and celebrated the benefits of Zeeland being a public power community. The Open House occurred on October 8, 2026 and featured a ribbon cutting for Zeeland BPW's renovated Administrative Office & Customer Service Center. A student coloring contest was also held to engage students within the community. Winners were chosen from first through fourth grade students who received a Captain Sundae gift certificate, a Zeeland Bakery gift certificate, and a Zeeland BPW swag bag. A grand prize winner was also chosen and received an Amazon gift card courtesy of MMEA, a Captain Sundae gift certificate, a Zeeland Bakery gift certificate, and a Zeeland BPW swag bag. The prize winner's drawings are attached.

H. Thank Yous: Attached for the Board's information is a recent note of appreciation thanking the Zeeland BPW for its sponsorship of the Music On Main event. The note acknowledged how the Board's sponsorship makes community events possible. The note further reflects the importance of the organization's community engagement and support.

I. Upcoming Events:

- **Next Regular BPW Board Meeting, Tuesday, December 8, 2026, 3:30 p.m., BPW Boardroom**
- Holiday Power Dollars Distribution, Monday, November 30, 2026 to Friday, December 11, 2026
- Zeeland Magical Christmas Parade, Monday, November 30, 2026, 6:15 p.m. to 8 p.m., Downtown Zeeland
- All Staff Holiday Luncheon, Wednesday, December 16, 2026, 11:30 a.m. to 1:30 p.m., BPW Admin Office (Commissioners welcome!)

J. Closed Session – To Consider the Purchase of Real Property: Staff will provide a verbal update

K. Closed Session – To Material Exempt from Discussion or Disclosure: Staff will provide a verbal update

L. Recommendation – MPPA Behind-the-Meter-Generation Initiative Ownership Model: Please refer to my memo dated November 6, 2026, found under this tab.

Welcome TO THE TEAM

ZEELAND
Board of Public Works

Natalie Poll

ADMINISTRATIVE ASSISTANT
BOARD OF PUBLIC WORKS

Please join us in welcoming Natalie Poll to the Board of Public Works team as our new Administrative Assistant!

Natalie brings a strong background in administrative support, customer service, and board relations from her time at NHA. During her tenure, she worked closely with registrars and office teams across 105 schools in nine states, building relationships, coordinating multiple priorities, and providing organizational support.



Natalie will officially join the BPW team on

NOVEMBER 2ND.

We are excited to welcome her experience, enthusiasm, and skills to the department and look forward to having her as part of the team.

Welcome, Natalie!

Teamwork Builds Stronger Communities

NOTICE OF SCHEDULE OF REGULAR MEETINGS OF THE

BOARD OF PUBLIC WORKS

CITY OF ZEELAND, TO BE
HELD DURING THE CALENDAR YEAR
COMMENCING JANUARY 1, 2027, AND ENDING
DECEMBER 31, 2027

TO ALL PERSONS INTERESTED IN THE MEETINGS OF THE
BOARD OF PUBLIC WORKS, ZEELAND, MICHIGAN

PLEASE TAKE NOTICE that the Board of Public Works (BPW) of the City of Zeeland, 350 E. Washington Ave., Telephone 616-772-6212, will hold regular meetings at the following dates, times, and locations during the calendar year commencing January 1, 2027, and ending December 31, 2027:

DATE		TIME	LOCATION	ADDRESS
January	12	3:30 p.m.	Board Conference Room	350 E. Washington
February	9	3:30 p.m.	Board Conference Room	350 E. Washington
February	16	3:30 p.m.	Board Conference Room	350 E. Washington
March	9	3:30 p.m.	Board Conference Room	350 E. Washington
April	13	3:30 p.m.	Board Conference Room	350 E. Washington
May	11	3:30 p.m.	Board Conference Room	350 E. Washington
June	8	3:30 p.m.	Board Conference Room	350 E. Washington
July	13	3:30 p.m.	Board Conference Room	350 E. Washington
August	10	3:30 p.m.	Board Conference Room	350 E. Washington
September	14	3:30 p.m.	Board Conference Room	350 E. Washington
October	12	3:30 p.m.	Board Conference Room	350 E. Washington
November	9	3:30 p.m.	Board Conference Room	350 E. Washington
December	14	3:30 p.m.	Board Conference Room	350 E. Washington

Proposed minutes of each of the meetings listed above will be available for public inspection during regular business hours at the City Clerk's Office not more than eight business days after the date of said meeting, and approved minutes of each meeting will be available for public inspection during regular business hours, at the same location, not more than five business days after the meeting at which the minutes were approved. Approved minutes are also available on-line https://www.cityofzeeland.com/AgendaCenter.

Special meeting dates will be announced by the City Clerk in accordance with this law.

THIS NOTICE is given in compliance with Act No. 267 of the Public Acts of Michigan 1976.

Kristi DeVerney, City Clerk

DATED: December 2026

The City of Zeeland will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing with a need for an accommodation being provided upon a notice to the City of Zeeland by the Monday preceding the meeting by 5:00 p.m. With advance notice of seven calendar days, the City will provide interpreter services at public meetings, including language translation. Individuals requiring auxiliary aids or services should contact the City of Zeeland by writing or calling the City Clerk's office 772-6400.

ZEELAND
Board of Public Works

November 4, 2026

Scott Heerema
Director of Corporate Facilities – Gentex Corporation
600 N. Centennial St.
Zeeland, MI 49464

Scott:

Following our meeting on September 16, 2026, we reviewed the final financials for the BPW's Northside Substation project. The substation was constructed in accordance with the GNRC Development Agreement, executed in 2013, regarding infrastructure improvements at the Gentex North Riley Campus.

Based on the allocation method identified in the 2013 Development Agreement, Gentex's share of the total project cost is $2,225,017, representing 45% of the final actual project cost of $4,944,483. The BPW is responsible for the remaining project cost of $2,719,466. An additional $320,209 was previously invoiced by the BPW and paid by Gentex Corporation for cabling work associated with the reconfiguration of circuit FV-8. That amount is not included in these totals.

The final project cost includes real property acquisition, site preparation, design, procurement, and construction of a 40 MVA substation with five 12.5 kV circuits, high-side switching capability, and a capacitor installation. The project was completed and the substation placed in service prior to November 1, 2024, as requested.

Attached for your review are a cost summary for the completed project and Addendum No. 2 to the GNRC Development Agreement.

We would appreciate your assistance in finalizing and closing this matter as promptly as possible. Please let us know if you have any questions or concerns.

Respectfully,

Robert W. Mulder
General Manager
Zeeland Board of Public Works

cc: James Donkersloot, Attorney - City of Zeeland
Brian Coots, Electric Transmission & Distribution Manager - Zeeland Board of Public Works

Attachments
Northside Substation Project - Cost Summary
GNRC Development Agreement - Addendum No. 2

Northside Substation Project Cost Summary

Project costs and allocation between Gentex and Zeeland Board of Public Works.

Item	Quantity	Unit Price	Total Price
Alduti-Rupter MOIS 10’	1	$54,362	$54,362
Alduti-Rupter MOIS 12’	1	$56,672	$56,672
15 kV Recloser	5	$21,691	$108,455
2,400 kVAR Capacitor Bank	1	$126,273	$126,273
600 A Hook Switches	36	$789.69	$28,429
69 kV Circuit Breaker	2	$61,990	$123,980
69 kV Circuit Switcher	1	$82,280	$82,280
69 kV Disconnect Switch	6	$9,122	$54,733
69 kV PT	8	$8,188	$65,504
7.2 kV PT	4	$1,214	$4,856
Relay Control Panels	5	$32,390.60	$161,953
24/32/40 MVA Transformer	1	$1,069,540	$1,069,540
4/0 Cu Underground Cable	1,000	$19.96	$19,959
125 VDC Battery	1	$39,130	$39,130
Site Construction	1	$2,425,756	$2,425,756
PMH-10 Switchgear	5	$20,623	$103,114
Switchgear Base	10	$950	$9,500
15 kV 750 Cu Underground Cable	3,600	$34.36	$123,696
Transmission Line Materials	1	$9,144	$9,144
Transmission Line Construction	1	$24,244	$24,244
Engineering Services	1	$211,138	$211,138
Miscellaneous Services	1	$41,765	$41,765

Total Project Cost $4,944,483

Cost Allocation

Participant	Share	Amount
Gentex Corporation	45%	$2,225,017
Zeeland Board of Public Works	55%	$2,719,466

DEVELOPMENT AGREEMENT

Addendum No. 2

This Addendum No. 2 to the Development Agreement ("**Addendum**") is made by and among **GENTEX CORPORATION**, 600 N. Centennial Street, Zeeland, Michigan 49464 ("**Gentex**"), and the **ZEELAND BOARD OF PUBLIC WORKS**, a department of the City, whose address is 350 E. Washington Avenue, Zeeland, Michigan 49464 (the "**BPW**"), and with such two entities being known herein as the "Parties" or individually as a "Party".

RECITALS

A. Gentex and the BPW along with the City of Zeeland and Zeeland Charter Township entered into a Development Agreement on or about June 24, 2013, with respect to infrastructure improvements at the Gentex North Riley Campus (the "**GNRC Development Agreement**") and an Addendum No. 1 to such agreement was signed on September 17, 2025.

B. Capitalized terms used herein, unless otherwise specifically defined, shall have the meaning given to them under the GNRC Development Agreement.

C. Under the GNRC Development Agreement, the Property had electrical system improvements, (Electric Project A, Electric Project B and Electric Project C). This Addendum No. 2 is to specify further electric project improvements to Gentex's North Riley Campus.

Therefore, the Parties, in consideration of their mutual covenants, agree as follows:

1. Electrical System Expansion. In regard to the extension and expansion of the Electric System, the Parties hereby acknowledge and agree as follows:

    a. The Parties hereby acknowledge that the BPW has initiated and/or completed the following:

        i. Designed and initiated construction of a 40MVA, 5-12.5kV circuit substation along with high side switching capability and capacitor installation in order to meet the Gentex Plant #3's anticipated in-service date. The actual cost for these improvements is $4,944,483.

b. The BPW agrees that it shall do the following so as to meet the electrical needs of Gentex:

i. Complete construction of the **"Northside Substation"** and the BPW will pay substation development costs of up to $2,719,466.

ii. Complete three 12.5kV distribution circuits from the new Northside Substation to a meter location near the Gentex/BPW boundary adjacent to the Northside of the new Northside Substation. The Gentex North Riley Campus will be supplied up to 5-12.5kV effectively dedicated circuits with 3 backup 12.5kV distribution circuits that can be shared.

iv. Contingent upon Gentex's request if so, determined by Gentex, accommodate moving of the meter location provided that Gentex pays the incremental cost ofsuch a move.

c. Gentex agrees as follows with regard to the Electrical Systems expansion:

i. Gentex shall pay a contribution-in-aid for construction of the additional Electrical Systems improvements, namely, the Northside Substation (total actual cost for the balance of the projects is $2,225,017).

ii. Gentex shall: (A) provide and be liable for the connection to the Northside Substation metering locations from a plant's wall; (B) declare easements, as needed, for access to the new Gentex North Riley load centers on Gentex's property. The Northside substation metering locations are to be located along the BPW/Gentex property line adjacent to the Northside substation site, as depicted on the attached and incorporated Schedule 4.c.

iv. Subject to the capped amounts set forth in this Section 1, Gentex's contribution-in-aid funding obligations shall be calculated based on a 45% pro-rata share of actual construction costs incurred by the BPW and shall be payable within forty-five (45) days of BPW's delivery to Gentex of its invoices, with documentation of all such costs for such work.

2. Miscellaneous.

a. This Addendum No. 2 shall be binding upon the Parties and upon their successors and assigns.

b. In the event of any conflict or inconsistency between the terms of this Addendum No. 2 and the GNRC Development Agreement and Addendum No. 1 to the GNRC Development Agreement, the terms of this Addendum No. 2 shall govern and control.

c. This is an integrated document. It contains the full understanding of the Parties and supersedes all other understandings, agreements or conditions, written or oral, regarding the subject matter of this Addendum No. 2.

d. This Addendum No. 2 has been executed in the State of Michigan and shall be governed by Michigan law, except as to matters pertaining to choice of law.

e. The waiver by any party of a breach or violation of any provision of this Addendum No. 2 shall not be a waiver of any subsequent breach of the same or any other provision of this Addendum No. 2.

f. If any section or provision of this Addendum No. 2 is unenforceable for any reason, that unenforceability shall not impair the remainder of this Addendum No. 2, which shall remain in full force and effect.

g. It is contemplated that this Addendum No. 2 will be executed in multiple counterparts, all of which together shall be deemed to be one document.

h. The captions in this Addendum No. 2 are for convenience only and shall not be considered as part of this Addendum No. 2 or in any way amplify or modify its terms and provisions.

i. This Addendum No. 2 shall be enforceable only by the Parties and their successors in interest by virtue of an assignment which is not prohibited under the terms of this Addendum No. 2; no other person shall have the right to enforce this Addendum No. 2.

j. No Party shall be liable or deemed to be in default for any delay or failure of performance under this Addendum No. 2 or other interruption of service resulting directly from fires, explosions, earthquakes, floods, vandalism, strikes or other work interruptions or any similar cause beyond the reasonable control of the Party.

k. No amendment, modification or waiver shall be effective unless in writing and signed by all Parties.

l. All rights and remedies set forth in this Addendum No. 2 are cumulative and are in addition to any other legal or equitable rights and remedies.

m. All exhibits and Schedules attached to this Addendum No. 2 are incorporated by reference as though fully stated in this Addendum No. 2.

(See the following pages for signatures.)

Signature Page to Addendum No. 2
to the Development Agreement

GENTEX CORPORATION

By: _____

Its: _____

Dated: _____, 2026

Signature Page to Addendum No. 2
to the Development Agreement

ZEELAND BOARD OF PUBLIC WORKS

By:_____
Robert W. Mulder
Its: General Manager

By:_____
Kristen R. DeVerney
Its: City Clerk

Dated: _____, 2026

SCHEDULE 1.C TO ADDENDUM NO. 2

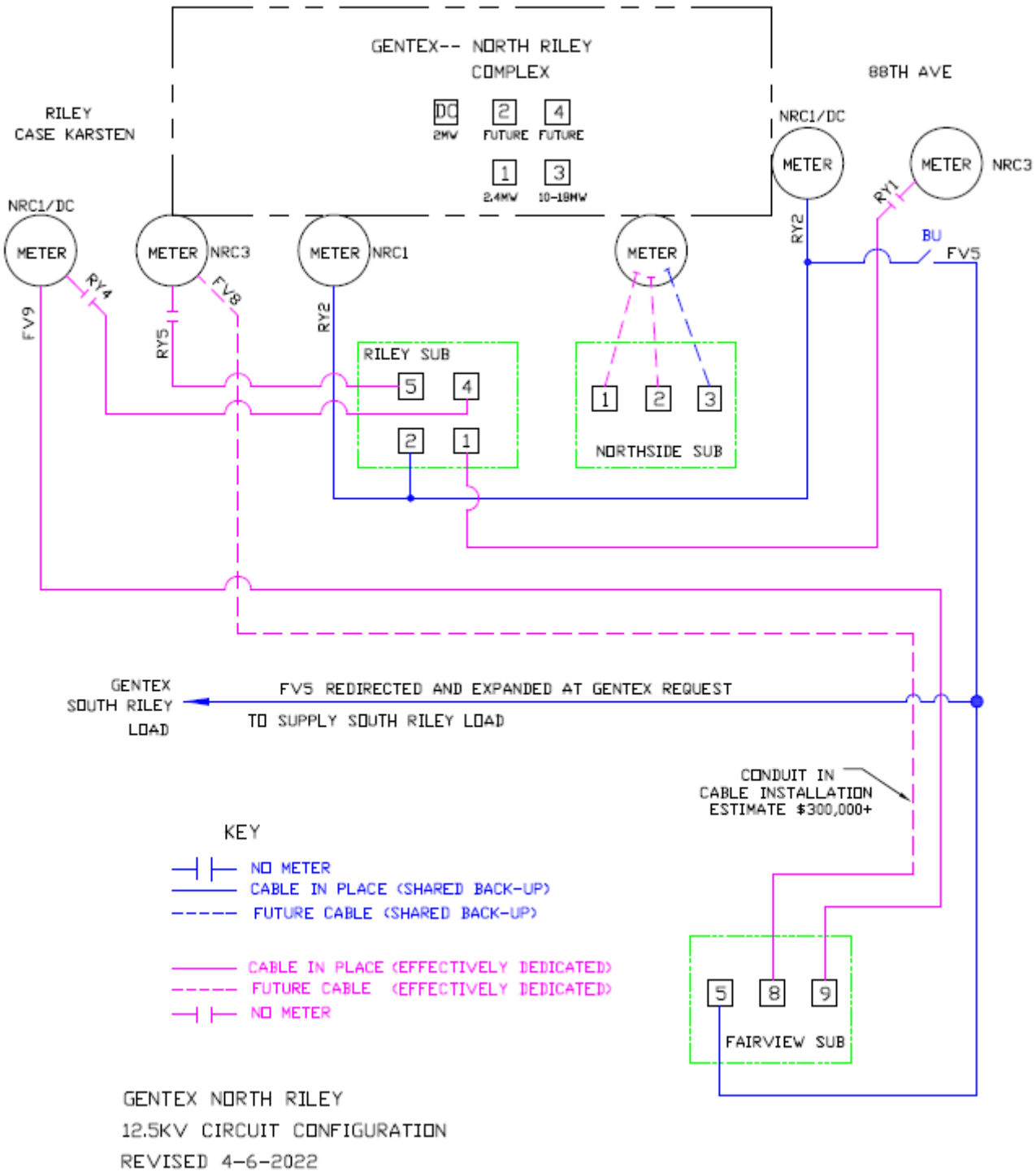
Electrical System Enhancements Required by Gentex

The GNRC Current Status

Item - Responsible Party	Status / Action Plan	Contributions by Responsible Party
Northside 69/12.5kV Substation	Completed / Un-Paid	Gentex contribution: $2,225,017 ZBPW contribution: $2,719,466

SCHEDULE 4.C TO ADDENDUM NO. 2

Northside Substation Metering Locations



Zeeland Board of Public Works
Oct. 1, 2025 - Sept. 30, 2026
U-17377

Utility Co.	Zeeland Board of Public Works
Program Year	Oct. 1, 2025 - Sept. 30, 2026
MPSC Docket No.	U-17377

Please complete the following regarding your Opt Out Program. In the alternative, please provide a copy of the program notice provided to your customers at the beginning of the program year pursuant to the reequipments of MCL 460.9t(10).

Program Description	Electric & Heating Assistance - assist with electric (non-heat) and heating
Eligibility Guidelines	Household income <= 60% SMI Zeeland BPW Electric customer Past due or not yet past due but seeking assistance
Application information	Online or call: Photo ID for the applicant Names and dates of birth for all household members
Program Administrator	Ottawa County Community Action Agency (OCCAA)

Draft

Zeeland Board of Public Works
Oct. 1, 2025 - Sept. 30, 2026
U-17377

Total Counties Served:	1
Total Meter Count : *(Retail meters billed in the program year as defined in MCL 460.9t(15)(b) and MPSC Case No. U-17377 2-11-25 Commission Order)*	7,171
LIEAF Surcharge	$ 1.25
Total required program funds:	$ 107,565.00
Total program fund available:	$ 107,565.00
Administrative Costs: *Include any administrative costs charged to the program fund*	$ 1,320.00
Total funds available for assistance payments:	$ 106,245.00
Percentage of assistance funds available for assistance payments:	99%

Draft

Fuel Type	Total Applications Received	Total Amount of Assistance Requested	Households Determined Eligible for Assistance	Total Households who received assistance payment	Total amount of assistance provided	Avg. Amount of Assistance Awarded	Lowest assistance award paid	Highest assistance award paid
Coal	0	$ -	0	0	$ -	#DIV/0!		
Electricity - Nonheat	6	$ 2,356.20	6	6	$ 2,356.20	$ 392.70	102.06	961.4
Electricity - Heat	0	$ -	0	0	$ -	#DIV/0!		
Fuel Oil	0	$ -	0	0	$ -	#DIV/0!		
Natural Gas	0	$ -	0	0	$ -	#DIV/0!		
Other Heating Source	0	$ -	0	0	$ -	#DIV/0!		
Propane/LP Gas	0	$ -	0	0	$ -	#DIV/0!		
Total	6	$ 2,356.20	6	6	$ 2,356.20	$ 392.70		

Zeeland Board of Public Works
Oct. 1, 2025 - Sept. 30, 2026
U-17377

County: County One (Ottawa)

Fuel Type	Total Applications Received	Total Amount of Assistance Requested	Households determined eligible for assistance	Total Households who received assistance payment	Total amount of assistance provided
Coal					
Electricity - Nonheat	6	$ 2,356.20	6	6	$ 2,356.20
Electricity - Heat					
Fuel Oil					
Natural Gas					
Other Heating Source					
Propane/LP Gas					
Total	6	$ 2,356.20	6	6	$ 2,356.20

Draft

The Bridge Youth Center
210 E Main
Zeeland, MI 49464

THE BRIDGE
youth center

Dear Supporters of The Bridge Youth Center,

While the enclosed newsletter outlines the changes ahead for the Bridge, I wanted to personally thank you for your prayers, volunteerism and donations over the past 25 years. The last few years have been very difficult not knowing the future and trusting totally God's plan for the Bridge. We are deeply committed to the kids and families who simply do not have the same opportunities others have in this community. We are invested in deepening the relationships with the kids we serve and expanding the base of community members who introduce them to Christ's love in all that they do.

We believe it is our responsibility to be good stewards of the blessings we are provided, and we are equally responsible for continuing to provide assets to the students we serve. This is why we intend to use our new space for those who are invested in making a difference in the lives of each student. We intend to work with Harvest Stand Ministries, who will be just a block away. In time, we intend to partner with counselling agencies to provide a wider range of support for students and families. We see intergenerational relationships as vital for kids and seniors who need a consistent and invested ally to walk alongside them.

Thank you for taking the time to read through this. Currently, we have about $500,000 pledged or donated towards the $1.75 million cost to renovate and construct the necessary space at our new site.

I'd love to personally speak with you and give more direct details on this capital project. Our prayer is that we can raise the necessary funds without affecting our operational funding and do so in time to move in by next school year. I look forward to hearing your input and having an opportunity to speak further with you.

Prayerfully,

Jed Mulder

Jed Mulder
Executive Director
616-772-3843
Jed.mulderbmc@gmail.com

THE BRIDGE
youth center

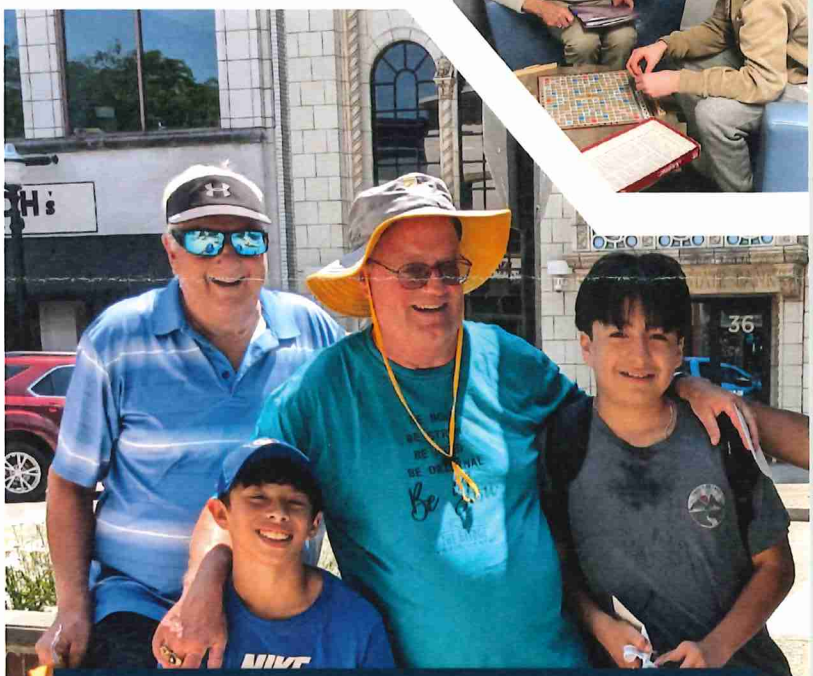


WHO WE ARE

The Bridge Youth Center opened its doors for the very first time on September 11, 2001. For over 25 years, the Bridge has provided a place for all kids to feel safe, loved and valued, surrounded by caring community members who introduce them to Christ's love in all that they do. It is our vision to build relationships, gain trust and make differences in the lives of each student we serve.

The Bridge offers several programs to middle and high school students, such as Drop-In on Tuesdays and Thursdays and mentoring through Bridge to Excellence, as well as programs that explore cooking, art, service, and much more. They're designed to meet kids' needs on a physical, spiritual, and emotional level, and allow for relationships to be built in an environment that works for everyone.





CHANGES AHEAD

After nearly 165 years, First Christian Reformed Church of Zeeland has closed. The entire complex, including the current Bridge location will be the new home for a growing Grace Fellowship Orthodox Presbyterian Church. We want to extend our gratitude to the congregation of First CRC. It was their vision that transformed an idea into more than just a facility. They built a sanctuary for the youth in Zeeland.

Trusting in God's plan for The Bridge, our board has agreed to move a mile west to **435 West Main.** This is the current site of Grace Fellowship and former home of The Foundry Church and Huizenga Foods store.

A BRIGHT FUTURE

While change can be somewhat overwhelming, we're excited for the new opportunities this move will allow! The Bridge will have full ownership of the new space, making it possible to offer the same great programs the kids enjoy now, while also expanding community involvement beyond after-school programming.

We're looking forward to fostering partnerships that will benefit our community and promote sustainability for the future. **Our mission remains to provide a place where all kids are safe, loved, and valued, surrounded by caring community members who introduce Christ's love in all they do.**

TIMELINE

- ***EASTER 2027** - Grace will start worship services at First CRC*
- ***APRIL 2027** - Renovations will begin at 435 W Main*
- ***TARGETING JUNE 2027** - completion of renovations to the existing site to allow us to relocate to 435 W Main*
- ***TARGETING SEP/OCT 2027** - completion of the new multi-purpose room at 435 W Main*



GET INVOLVED

PRAY

Please pray for The Bridge Youth Center!

Pray that we continue to let God lead us in whatever we do, and that He will provide the partnerships, volunteers, and donations necessary to carry out His mission for us. Pray for all the people involved in our move and renovation. Pray for our staff and volunteers, and every student and community member who walks through our doors.

VOLUNTEER

- Provide food/snacks/drinks
- Program Mentors & Leaders
- Gym Supervisors
- Backpack Check-in
- Help with Mailings
- Cleaning & Maintenance

COMMUNITY PARTNERSHIPS

Is your group looking for space to meet or a way to serve in the community? Do you provide a product or service that might benefit the mission of The Bridge Youth Center? We'd love to partner with you to bring the love of Christ to these kids.

DONATE

The Bridge Youth Center is charitably funded, meaning our after-school meals and life-enriching programs are not funded by government dollars. Every healthy relationship made with kids is only possible because of your generous gifts. Because of you, we:

SERVE approximately 8,850 meals throughout each year.

PROVIDE a safe, place for roughly 400 kids after school and during the summer.

EMPOWER an average of 45 weekly volunteers to help build deep relationships with youth in our community.

CONTINUE TO BUILD approximately 75 sustained mentoring relationships that led to stronger ties between adults in our community and youth.

BRIDGE THE GAP

We strive to build a collaborative effort so that all kids who we engage with know there is a strong, supportive community surrounding them and investing in their success - now and well into the future. Part of that is our community coming together to provide a safe and functional space for them.

RENOVATION + MULTI-PURPOSE ROOM CONSTRUCTION COSTS: $1.75m

We currently have $500k in pledges & gifts

Will you prayerfully consider making a pledge to help set up The Bridge for a sustainable future? We are humbly seeking:

- **Pledges & Gifts to BRIDGE the Gap**
- **Ongoing General Budget Support**

THE BRIDGE
youth center

WEBSITE

SIGN-UP
E-mails + Prayer Concerns

VOLUNTEER

DONATE

CURRENT:
210 East Main Ave | Zeeland, MI 49464

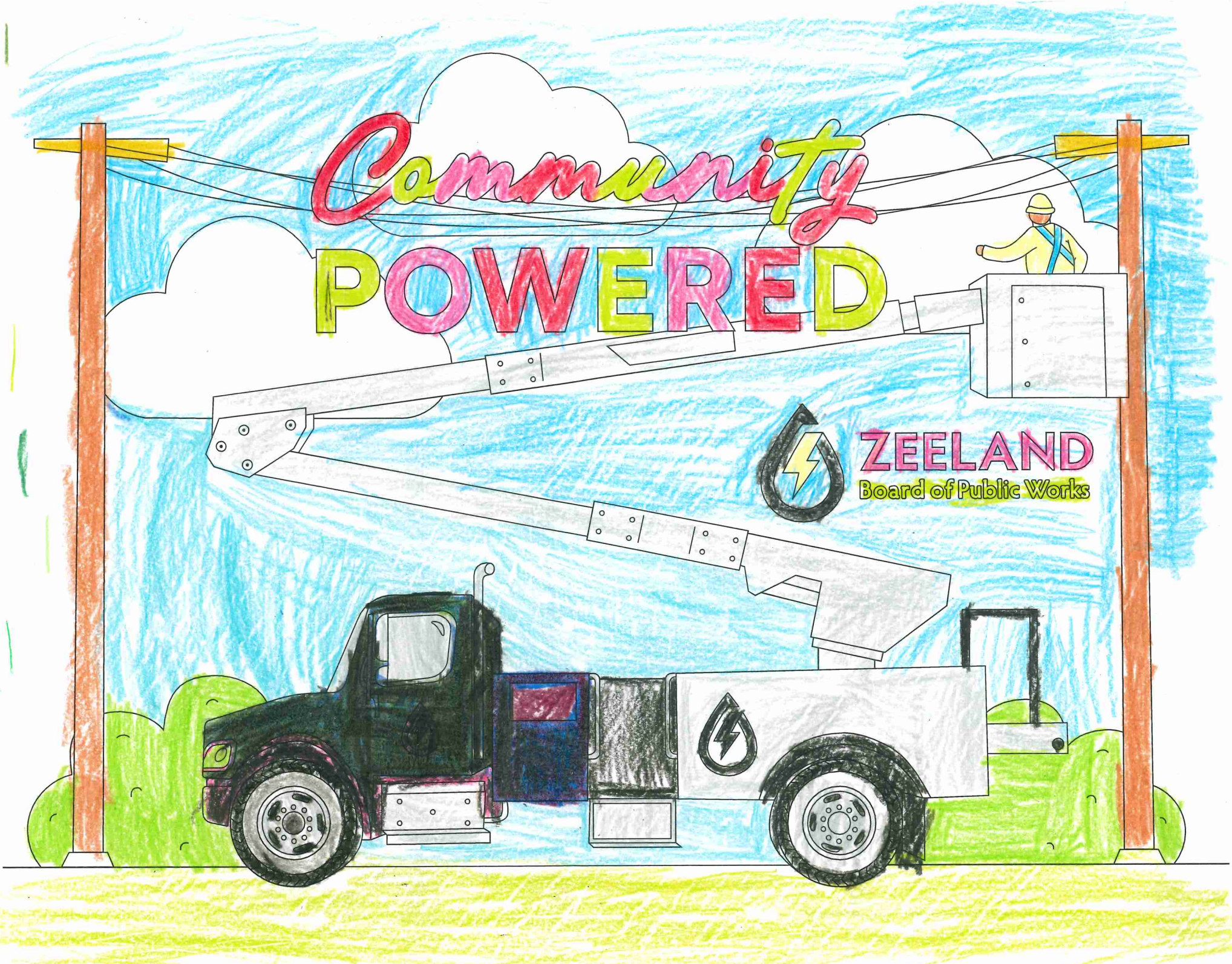
STARTING JUNE 2027:
435 West Main Ave | Zeeland, MI 49464

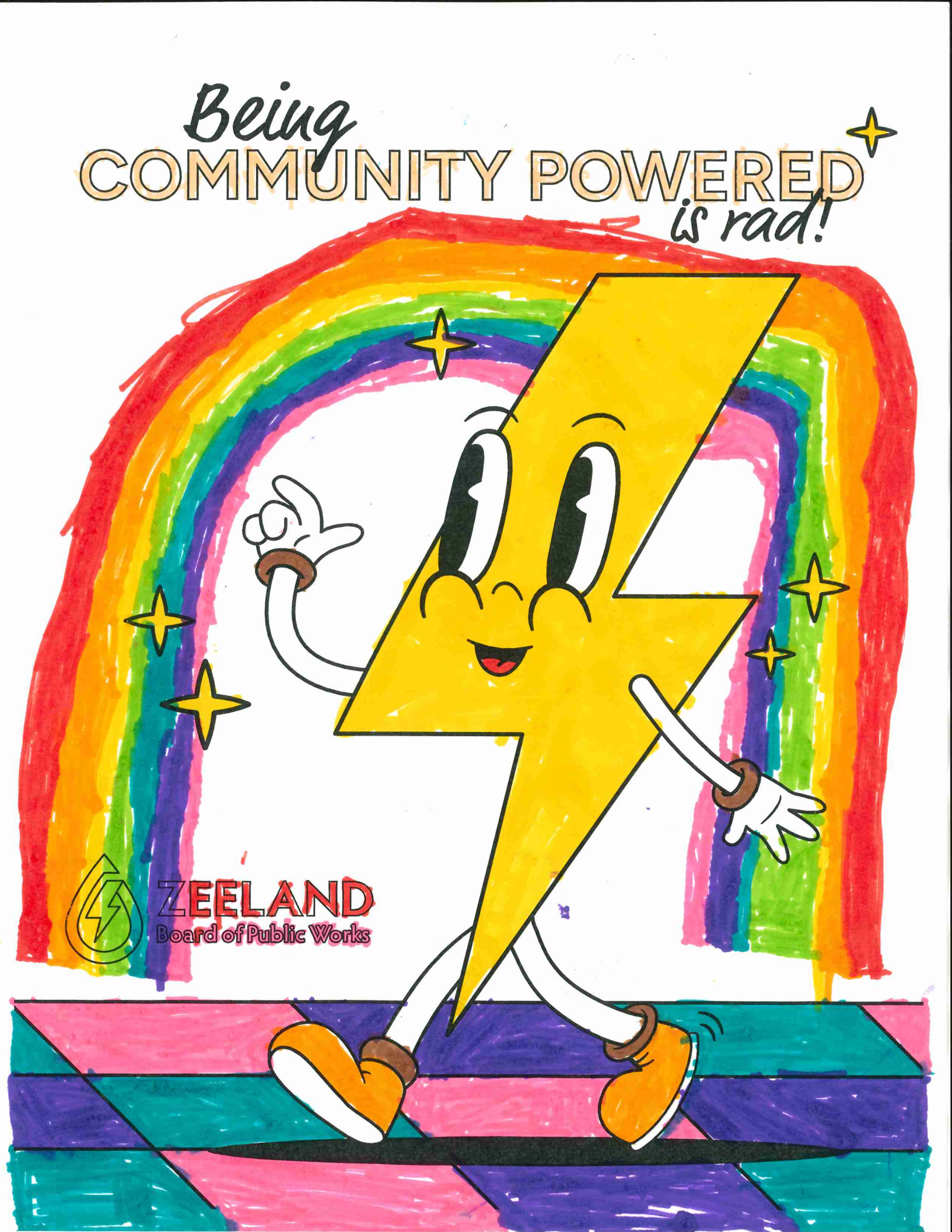
616.772.3843
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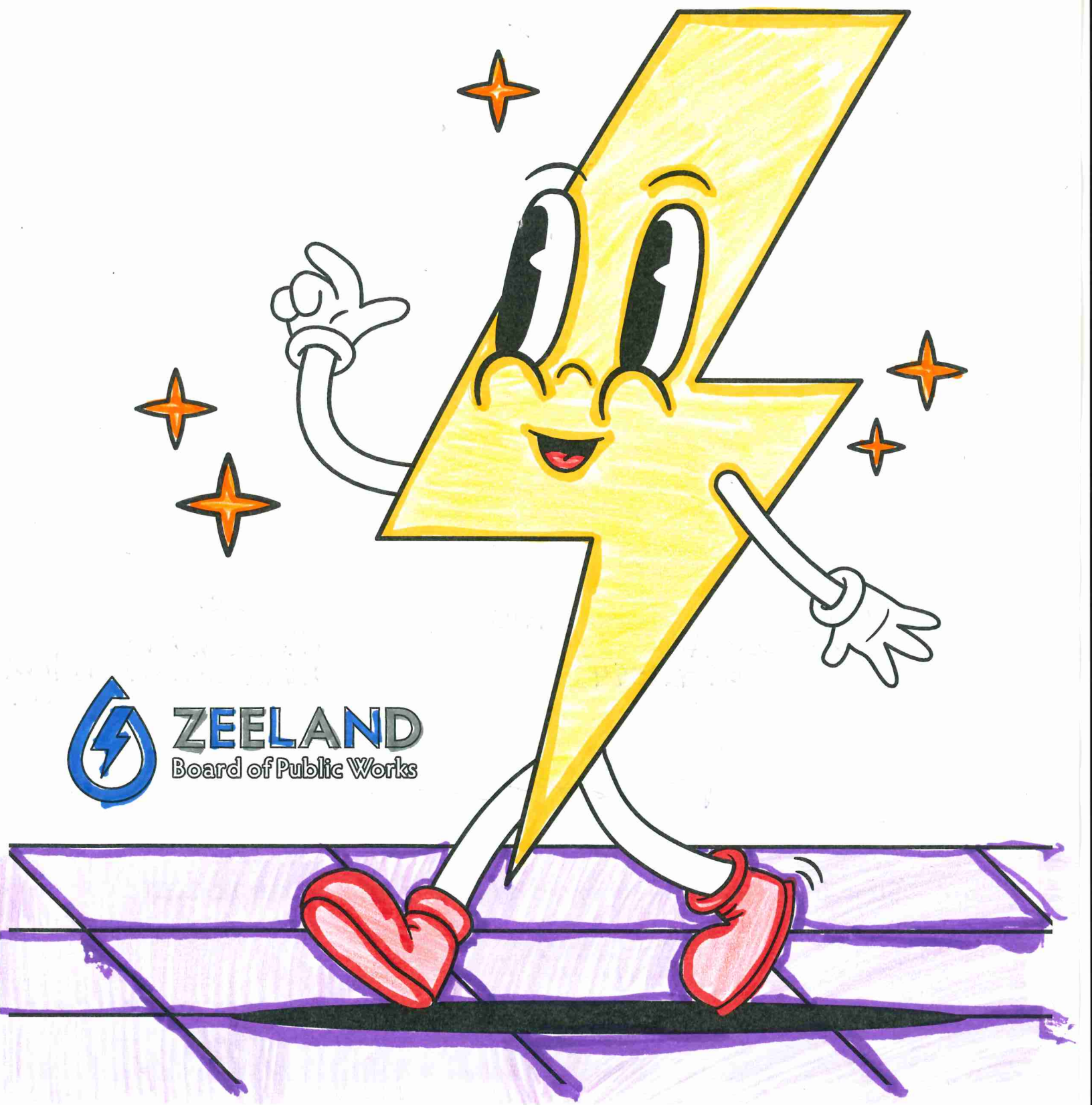
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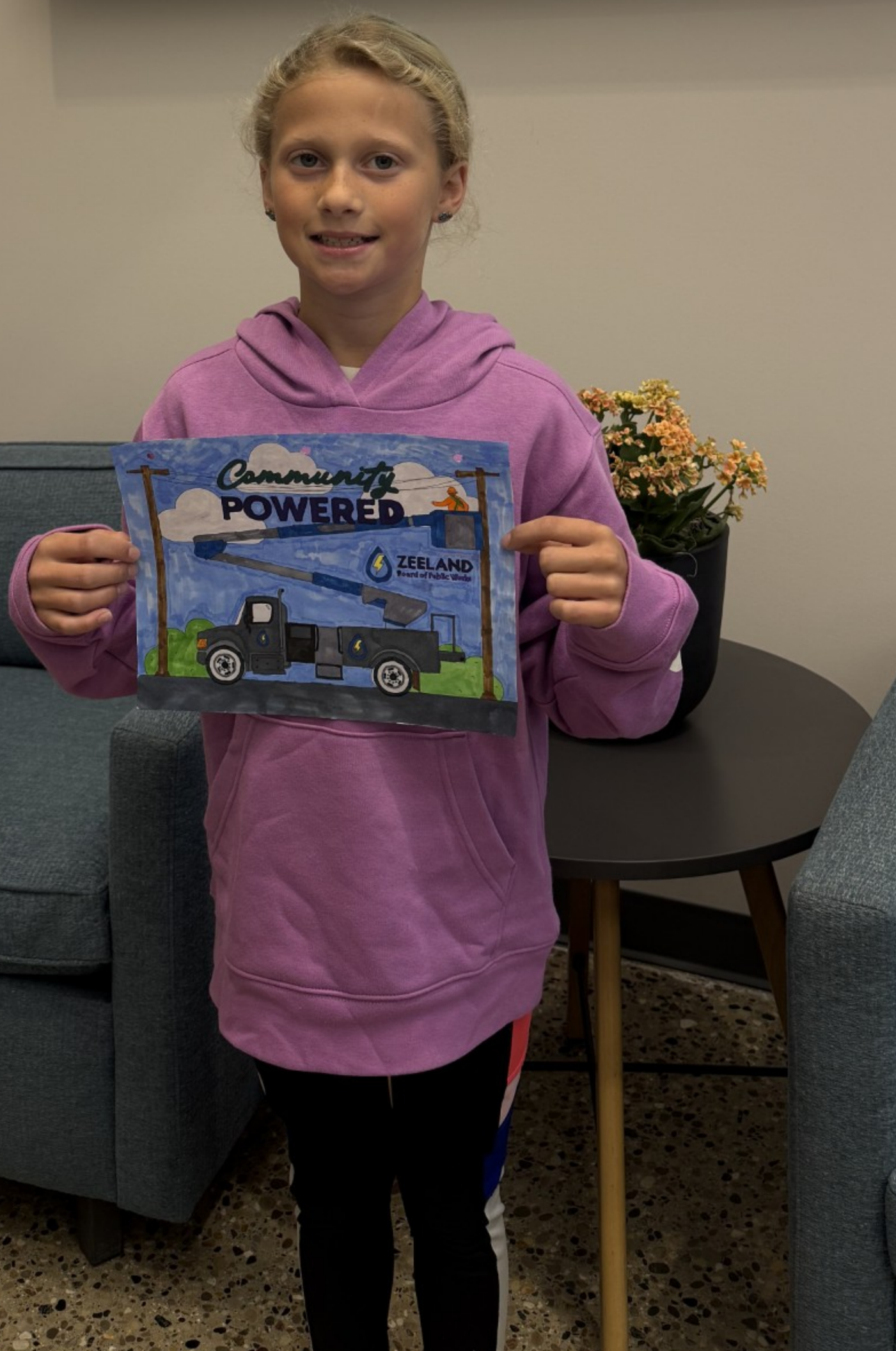
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MORE THAN A UTILITY
A COMMUNITY PARTNER.


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Bob –

thank you to the 2. BPW for your generous sponsorship of this years Music on Main Concert series. thanks to your partnership, we were able to bring the community together for 10 wonderful nights of music! Community events like this simply cannot happen without sponsors like you – thank you!

Feel the Zeel! Kerri

TO: Chairperson Boerman and Commissioners

FROM: Robert W. Mulder, General Manager

SUBJECT: Recommendation - MPPA Behind-The-Meter Generation Project Participation & Ownership Model

DATE: November 6, 2026

Background

The Zeeland Board of Public Works (BPW) and the Michigan Public Power Agency (MPPA) have been working in through separate but complementary efforts to address open resource adequacy positions in our respective portfolios, beginning in MISO Planning Year 2030/2031. In June 2025, the BPW engaged nFront Consulting, LLC, to assist with updating our Integrated Resource Plan (IRP). This process included engaging the community and key stakeholders through a Stakeholder Engagement initiative consisting of a series of public meetings, surveys, and the like. The outcome of that process was a recommendation to advance due diligence on potential local generation to address our near-term open position, evaluating both locally and jointly owned generation alternatives, and maintaining active participation in MPPA resource development initiatives.

In parallel with this initiative, MPPA has been working with members to identify ways to best address the resource adequacy needs of its members as part of its overall portfolio management. For decades, purchasing generation capacity from the market has been more economical than building new generation, particularly for smaller utilities. The BPW and other MPPA members have benefited from these market purchases and passed substantial savings along to their electric customers. Recently, however, the economics have changed, with capacity market prices becoming substantially less favorable. As a result, MPPA and BPW staff view building new on-system generation as the most viable and economical option for meeting these needs.

After conducting a robust market analysis and request-for-information (RFI) process involving representatives of various manufacturers and evaluating generation and energy storage technologies, MPPA concluded that a coordinated portfolio of natural-gas-fired behind-the-meter generation (BTMG) generation resources located within member communities is the best strategy at this time. Zeeland's open position is included in MPPA's portfolio strategy, which endeavors to solve for member needs through MISO Planning Year 2034/2035. MPPA's approach recognizes evolving technologies and regulatory requirements, including the renewable and clean energy requirements established under Michigan Public Act 235 of 2023. Accordingly, the strategy seeks to meet anticipated needs while avoiding overcommitment to any specific resource, technology, or fuel source.

To meet the anticipated need, MPPA has established a goal of constructing 150 MW of natural-gas-fired generation, distributed among multiple member communities and connected to their respective electric distribution systems as behind-the-meter generation resources. MPPA has identified Zeeland as a participating member and a potential host community, with a recommended participation offtake of 28.1% of the combined project based on our forecasted open position in PY2034/2035. This recommended offtake represents approximately 42.2 MW of installed capacity and an estimated 35.4 MW of accredited capacity across the combined project. Construction of a 50 MW local project in Zeeland has been proposed, based on favorable economics, electrical and fuel supply interconnection availability, electric system load, community support, a long history of local generation and operations, and favorable siting.

The proposed generation resources will serve primarily as capacity resources, with an estimated annual capacity factor of 20% to 30%. They will support reliability during periods of peak electric demand and when planned or forced generation outages increase the need for additional resources across MISO.

Description

Since early this year, MPPA and BPW staff have been diligently working together to perform technical, environmental, commercial, financial, legal, operational, fuel-supply, interconnection, permitting, and other due diligence on Zeeland's potential sites. MPPA has been concurrently performing these actions for strategic sites in other potential host communities.

From MPPA's perspective, the preferred ownership model for this project is an MPPA-owned project, in which all member participants receive their pro-rata share of capacity, energy, and all other attributes, and contribute their proportionate shares of capital and operations and maintenance costs across all constructed facilities. In short, this project would be administered the same as any other agency project, although the proposed facilities would be constructed in member communities and connected to their electric distribution systems. MPPA identifies reduced costs through economies of scale and reduced risk as the principal benefits of this ownership model. Specifically, these include:

- MPPA's collective credit strength can provide access to favorable financing terms.
- Aggregating projects across Members secures more competitive pricing for equipment and long-term service agreements.
- Centralized project management streamlines development and construction.
- Participation across multiple projects reduces Member exposure to outages or issues at any single facility.
- Gas and distribution system upgrade costs can be shared among participants, lowering costs for individual Members.
- Multiple off-takers enable development of larger local projects.

While MPPA's preference is for an MPPA-owned project, the agency is willing to consider a joint-ownership (tenants-in-common) model in which a member could hold an ownership interest of less than 50% in the facility constructed in its community. The member would be responsible for financing its share of the project and paying its proportionate share of operations and maintenance costs. In either of these ownership models, all rights and responsibilities will be governed by a series of contracts executed between MPPA and the member, including but not limited to power sales, operations, and facilities interconnection and lease agreements. Although this model would give a host member a direct ownership interest in its local facility, it would concentrate the member's capacity entitlement among fewer generating units, increasing exposure to outages at that facility. The members' rights and responsibilities would remain governed by the project agreements.

Alternatively, MPPA is willing to support members in a third ownership model, member self-build, should a member decide to proceed independently. Under this model, MPPA would endeavor to assist with equipment procurement and in other areas where economies of scale can be realized, and serve as the MISO market interface as it currently does. The member would assume the following responsibilities and risks:

- Financing the resource and carrying all associated debt.
- Operating and maintaining the resource or contracting directly with a vendor for long-term operations and maintenance services.
- Bearing greater outage risk due to reliance on a single facility.
- Limiting project size to manage concentration risk.

Due to supply chain pressure and demand for generation, procurement through MPPA regardless of the ownership model appears to be necessary.

MPPA has selected natural gas-fired reciprocating internal combustion engines (RICE) as the proposed technology and is completing its final economic evaluation of two vendors. Both vendors offer smaller units that support lower installed capital costs, shorter development timelines, and flexible dispatch. Larger units offer greater operating efficiency but have substantially higher capital costs, which may not be justified at the

anticipated capacity factors. Preliminary evaluations indicate favorable economics compared with market alternatives and support continued development of the proposed project.

Recommendation

Through their joint due diligence, BPW and MPPA staff have identified potential challenges associated with constructing facilities at Zeeland's proposed sites. Although these challenges appear manageable, they underscore the value of diversification and risk management through participation in the aggregated MPPA project. Furthermore, MPPA's preliminary economic evaluations do not indicate a compelling economic advantage to independently owning a Zeeland facility rather than participating in the aggregated MPPA project.

MPPA has requested that Zeeland indicate the ownership model it desires to pursue for this endeavor in November, so that the project economics and member-specific costs can be calculated and provided to members in December. For the reasons outlined above, staff recommend providing MPPA with an indicative, non-binding expression of Zeeland's intent to participate at the recommended offtake and support hosting a proposed 50 MW generation facility in Zeeland. Staff recommend the MPPA-owned model rather than acquiring a separate ownership interest in the Zeeland facility. This approach would reduce demands on BPW staff and preserve local borrowing capacity for other priorities, such as upgrades to the Washington Avenue Generation Facility or investments in technologies that MPPA may not pursue or may pursue on a different timeline.

Staff recommend proceeding on this indicative, non-binding basis, subject to reconsideration if:

- Final vendor pricing and economic evaluations show a compelling advantage to another ownership model.
- Zeeland and MPPA cannot reach acceptable terms on the agreements governing the project, including operations, facility leasing, interconnection, and power sales.
- The proposed vendor technology or other material aspects of the Zeeland facility are unacceptable to Zeeland.
- The project cannot provide sufficient accredited capacity within the required timeframe to meet Zeeland's resource adequacy needs.
- Other material concerns arise that warrant reconsidering Zeeland's participation.

Importantly, this recommendation does not authorize final participation in a generation project, project financing, construction, ownership, or execution of definitive power sales, operating, or other long-term project agreements. Any binding commitment would be presented separately for governance consideration following completion of due diligence and approval of the proposed project by the MPPA Board of Commissioners. This recommendation would communicate Zeeland's preliminary intent to participate and allow MPPA to continue project development, including finalizing economic evaluations, refining member-specific costs, completing due diligence, and developing the necessary project agreements.

Suggested Motion

Motion to recommend that Zeeland provide MPPA with an indicative, non-binding expression of intent to participate in the MPPA-owned Behind-the-Meter Generation project at the recommended 28.1% offtake, or greater, and to support hosting a proposed 50 MW facility in Zeeland, subject to the considerations outlined in this memo. This recommendation does not authorize financing, construction, or execution of binding project agreements.

If approved, this recommendation will be presented to the Zeeland City Council for consideration at its November 16, 2026, regular meeting.